

In FY2010 – Change in FBMS Invoice Doc # if invoice was a FY09 Parked invoice.

Attention CO's and COR's: Note from AP: The FBMS system generated invoice doc # will change as AP moves documents from the parked section of FBMS to the posted section. So a COR will see workflow with one invoice doc# tasking them to create a SES/GR. When the AP Tech posts the invoice, FBMS is giving a new invoice Doc # due to the change from one FY to the other FY. We do not want COR's or CO's to reject the invoice due to the change in invoice document numbers. The FBMS invoice doc # is the number that begins with 52000XXXXX.

Please take a look at the attached invoice prior to approving to have assurance that the correct invoice is being approved.

If the Vendor invoice is not attached to the FBMS invoice doc# please contact the AP Tech and request to have the Vendor's invoice attached. To see who the AP Tech is: in FBMS, under Acquisition, Invoicing, Display Invoice Status - click on the contacts tab. The IR processor is the AP Tech.

If the AP Tech is DMatyi then contact Hilde Hudson as Dawn has left BLM.