

5_eplanning_lesson3_Summary_edit

In summation, we have learned how to set up a user account to include obtaining, completing, and submitting a 1260-12 form. Additionally, we have reviewed how to access and log in to the E-planning webtop application. It is important to note here just as you verified your user account in the training environment, you must also verify your account in the production environment. Lastly, we learned how to navigate inside of the E-planning webtop application as I showed you the navigation pain, the display pain, the menu bar, context menus, and bread crumbs. If you are still unsure about how to perform any of these tasks, you can either review the section you had difficulty with or reference the E-planning training book you received during the E-planning basics classroom course. If after that you still experience difficulties, feel free to call anyone on the E-planning team or submit a remedy ticket for further assistance. Thank you.