

## Demo\_4\_Tying\_Action\_To\_Lands\_FINAL

Welcome to the BLM National Training Center's online training on how to tie specific action codes to certain lands within a case in the case recordation database of the Legacy Rehost 2000 System, otherwise known as LR2000. My name is Rick Selbach. I am the state data administrator at the Arizona state office. I've been the Arizona data administrator for about 5 years now; prior to that I was a data analyst at the BLM Arizona state office for about 10 years. I've been teaching about the LR2000 at the BLM National Training Center for over a decade now. This includes annual segments at both the basic lands and realty and adjudication fundamentals courses as well as occasional various other courses. I'm also an instructor for BLM's data management for data steward's course. Now that you know who I am, let's take a look at why this lesson is important.

This functionality was added to help determine the land status of a case. LR2000 should reflect all land that has ever been involved in the case. However, not all land is always included in every action. For example, let's say that a right-of-way pipeline was issued for 10 miles. Due to reconfiguration of the line, some legal that the pipeline used to go through is no longer part of the right-of-way grant. The right-of-way filed a partial relinquishment on a portion of the land and BLM accepted the relinquishment. We would not just delete the relinquished portion from the case in LR2000 because we must show that those lands were part of the case at one point in time. We would "700" the relinquished legal description by tying action code "890", which means partial relinquishment

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accepted, to those relinquished lands we can show which specific lands were relinquished from the case and when this occurred. If another partial relinquishment is filed and accepted we can do the same process again and tie those lands to a separate instance of action code "890". Now that you know why this lesson is important, let's take a look at our lesson objective.

The purpose of this lesson is to demonstrate how to make action to land ties in the case recordation database. In order to accomplish this we will cover the following topics. First, we'll identify which action codes can be tied to land. We will associate all land to a case. We will also associate only partial lands to a case. We'll also discuss instance where there's more than 50 lines of legal description in a case. Lastly, we will disconnect make that action to land tie association. Now that you know what we'll be covering, let's take a look at the steps involved in the process.

First up is that we have to open a case in case recordation. We'll then open the action detail screen. We will then select the action code or action codes to be tied to specific land or lands. We will then select the link to the land description table and then select the lands to be tied to the action or actions. We'll then select the link back to the action table. And lastly, we'll check to make sure that we've received our task completion message. Seems like a simple enough process, right? Well it is pretty simple but it helps to see it; so let's get started.

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The first thing we need to discuss are which action codes can be tied to land; not all of them can. The specific action codes that can be tied to land are listed here. If the action code is not on the list then those actions cannot be connected to land. Each action code can be tied to all the land or only a portion of the land. However, there are 5 action codes that would always be tied to specific lands in the case because they contain the phrase “in part” or “partial”, and they are highlighted here on the screen. So let’s go into LR2000 and take a look at a case.

So the first thing you must do is retrieve a case and for this instance I’ve already gone into LR2000, logged in through BASS, have gone into the update screen and have gone into view update for this particular case. I’m going to scroll down and come to the action details portion. Notice underneath there it says the number of actions of this case has 13 and that the number not connected to land are 7. So this is just a little quick way to help you determine if there are actions that actually need to be tied in the case without actually having to go into the update screen. When we click on update action details the update action details screen will be displayed, but you will see this little pop-up warning message that those particular 7 actions are not connected to land and to please make those connections. Here you’ll just hit OK. Now you’ll see over here that we have a column with the heading of land. It’s used to select which action or actions that you want to associate land to. Right next to it is a column marked A/P, and this will indicate if the action has been tied to land. If an “A” appears in this column, it

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indicates that the action is tied to all the land in the case. If a "P" appears in that column, it indicates that the action is tied to only a partial subset of the lands in the case. So this is how we make our connection.

In the land column we're going to select which action or actions that you want. So for instance in this case action codes 543, 544 and 552; the segregation of the case back in 2002. We're going to go ahead and put a little check mark in each of those boxes. Now this step can be done one at a time or it can be done all together. So I've put these 3 check marks here. I will then go and click on the word land. If you actually look you can kind of see that it's underlined; it's actually a hyper link. So we're going to click on that word and it's going to bring us to another window. Now the default in LR2000 for connecting action to land ties is to automatic connect all land. You see here on this little pop-up it says, "Do you want to accept the default of connecting actions to all lands?" If you do you hit OK. If you don't you hit cancel. In this instance we're going to select that all the land in the case is going to be tied to this. So we're going to click OK. Now you notice that over here in our A/P column we now have A's. So we now know that those three action codes are tied to all lands in the case, and we've still got our other pop-up warning message, but you now see that instead of having 7 action codes to tie, we now only have the 4 remaining because we made the connection with the other 3; so again we would just hit OK. So that's how you would tie all lands in the case to those specific actions. So now that

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you've seen how to connect all the land in a case, now let me demonstrate how you would connect only a partial subset of the lands in the case.

In this instance we're going to assume that when the original segregation happened, it involved all the land in the case and then now in 2005 when this public land order was issued they decided to eliminate some of the lands. So the action codes that need to be tied here are the segregation codes and the withdrawn code; these 4. They were the ones that were indicated in our pop-up. Again we're going to up to the hyper link. It's going to come up with our little pop-up to say do we want to accept the default. This time we're going to hit cancel. What this is going to do is bring us all the land in the case. Now you notice that we have 2 lines of legal description in this case. In this instance, this bottom line has already had those 700 lands eliminated from the case. These lots 1 – 5 are not longer part of the case. So we're going to say that just these aliquot part descriptions are what we want to connect. So again you're going to put a check mark in the column. Now this time we're actually hitting the action column. Remember, before we were saying which we were in the action screen tying which lands. We are now in the action screen tying back to the land. So we check mark which ones we want and then click on the action hyper link. So this will make the connection back to the action and you can see we have our completion message here, "Action to land connection complete." We can return to the action screen or we can hit close and go back to the view update screen for the case itself. I'm going to hit return to the action screen so you can see that

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we now have the letter P in the A/P column that indicates that those 4 actions are set to only a partial subset of the lands in the case.

So now you've seen how to connect all land in the case to specific case to specific codes and also how to connect just a partial subset of the lands in the case to an action code. Now there are instances where you have more than 50 lines of legal description in a case that you do need to tie and so there are specific steps that you must follow to do that. In this instance I've pulled up a case that has 81 lines of legal description in the case. We scroll down and look at the action details. There's 58 actions and there's one that is not connected to the land. So we want to make that connection so we click on the update action details. Now we're going to get that popup window that we always get and in this instance it's for action code 890, that partial relinquishment accepted that I mentioned earlier. So we're going to click OK there and scroll up and find the action code. Now in this instance this case actually had a partial relinquishment that was accepted back in 1981, and you can see here that partial lands were connected to that specific instance, but down we have another instance of it that is not connect; so we need to make that connection. So we're going to put a check mark in the land column, scroll up and click on the hyper link, and in this instance it's going to come and tell us that there are more than 50 locations and to please enter criteria to limit the rows. So I know that this particular legal description that I'm going to tie is in meridian 14, 3 south, range 1 east. Now you notice that the format is a little different that the way we do it in the LR2000

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reports. In the LR2000 reports we would put in the meridian code, followed by a space, followed by the 5 digits for the township, followed by a space and the 5 digits for the range. The way this script is written for the search criteria you are going to be using commas and they do give you an example right here so make sure that you follow it. You can actually query by just the meridian, by the township, range, section or you can go all the way down to a specific survey type. In this instance I just did a meridian, township and range. When I click okay it's going to limit those 81 lines to just these specific 9 that fall within that meridian, township and range. So let's select this particular lot saying that this is the one line of legal description that is now going to be relinquished from the case. We put our little check mark and then we click on the hyper link for action and it tells us that our action to land connection is complete. So now we hit return to the action screen, and you'll be able to see that now those actions are tied to parts. So now we've fulfilled both of the instances of having the connections and if we actually went back into just the update screen, we would now have 0 actions that needed to be tied to land.

Now the last thing I want to demonstrate is how to disconnect land from a case. So let's say that connection that we just made was incorrect. We need to disconnect that land. You go back through the same basic process. You find the action that where you want to disconnect in this instance that 890. So we put the check mark in the land column, go up to the hyper link. Again it's going to come back and it's going to bring that query screen back. Remember that was

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meridian 14, 3 south, 1 east. I'm going to uncheck the column and hit action.

Now if you had a whole bunch of them checked and you wanted to uncheck all of them you do have the option of hitting deselect all and it will deselect all of them for you. In this instance I only had one. So you click on the action hyper link and you can see here that it gave us our message, "Lands disconnected from selected actions." So now if we went and closed and went back to that update screen; that original connection that we had made is now back to telling us that we need to make it again because we disconnected that particular action.

Now that I've show you how to disconnect land from certain actions, let's conclude this lesson.

Now that you've seen how to make action to land ties in case recordation, let's review our objective. The purpose of this demonstration was to show you how to make action to land ties in the case recordation database. Now we did that by first identifying which action codes could be tied to land. If you remember, we had a list of 17 action codes that could be tied to land and 5 of those would always be tied to only a partial subset of land in the case. We also showed you how to associate all land in the case. Now remember that is the default.

Anytime you go in, it's automatically going to want to tie all land in the case to that specific action code. If you want all lands in the case, you just hit OK and it's done for you. If you only want a partial subset of the lands in the case, you will have to do the additional step of picking which lands you actually want to tie to

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the case. Now remember we also showed you how to query when you have more than 50 lines of legal description in a case. Remember that you have to actually put in some sort of query criteria such as meridian, township, range and section to choose which lines of legal description you want, and remember that in this particular instance the query requires you to put commas in between each one of those, between the meridian the township and the range, which is different than the way you normally would do things when you're running something out of the LR2000 reporting database. And then the last thing we covered was actually how to disconnect the land from a specific action. Now, that's the same basic process as making the connection but in reverse. You just instead of checking you uncheck, but it's still the same basic process. I hope you now not only understand how to make those action to land tie connections, but also that you have a better understanding of the reasons why we make those connections in LR2000. Remember these action to land tie connections help us when we're trying to determine land status, which is a key to the BLM. Good luck in making your action to land tie connections.