PET Training Plan Comprehensive Checklist

(Used in conjunction with H-3160-6 Appendix 1 Certification Training - Certification Tracking Checklist)

Trainee Employee Name

PHASE I - ORIENTATION

Introduction to Job Duties
Introduction to Regulations
Computer System Training
Overview of O&G Policies, IM, etc
Pre-Algebra Math Course (if applicable)

Date(s) Completed	Supervisor Initials

PHASE I - IV Tracking

Certified Inspector (CI) Initial and Date Activity

Drilling Inspection (DW)

Detailed (DI)

Nondetailed (NI)

BOPE Test (BO)

Cementing (C)

Casing Test (CS)

Drill Stem Test (DS)

Environmental (SD)

Health and Safety (HS)

CI Initials Abandonment Inspection (PD)

Dry Hole (PN)

Depleted Well (PD)

BOPE Test (BO)

Environmental (SA)

Health and Safety (HS)

s									
	1	2	3	4	1	2	1	2	1
				_		_			

CI Initials

Workover Inspection (WK)

Detailed (DI)

Nondetailed (NI)

BOPE Test (BO)

Cementing (C)

Casing Test (CS)

Environmental (SD)

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I	1	2	3	4	1	2	1	2	1
I									
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^{*}CTR-Certified Technical Reviewer

Checklist (continued)
Certified Inspector initial and date activity Trainee: NAME

Trainee: NAME	Certified Inspecto			r initial and date activity					
Ol heidiala		PET Ac	compar	ny Cl	Assis	st CI	Cond		Conduct w/CTR
CI Initials		2	3	4	- 1	2	- 1	2	1
Production Inspection (PI)	1	2	3	4	1	2	1	2	1
Tank Gauging (TG)									
Meter Proving (MP)									
Meter Calibration (MC)									
Site Security (SS)									
Environmental (SP)									
Gas Chart Verification (CV)									
Run Ticket Verification (TV)									
Production Record Review (PR)									
LACT Ticket Verification (LV)									
Health and Safety (HS)									
Transporter &/or Manifest (TR)									
Well Test (T)									
Variable Royalty Determination (RD)									
CI Initials									
Records Verification (RV)	1	2	3	4	1	2	1	2	1
Run Ticket Verification (TV)									
Gas Chart Verification (CV)									
Meter Proving (MP)									
Meter Calibration (MC)									
Site Security (SS)									
Variable Royalty Determination (RD)									
OGOR Review (RR)									
CI Initials									
Environmental Inspection (ES)	1	2	3	4	1	2	1	2	1
Drilling (SD)				-	•		•		'
Producing (SP)									
Abandonment (SA)									
Health and Safety (HS)									
Site Restoration (SR)									
Surface Geophysical (SG)									
Surface Construction (SC)									
CI Initials									
Undesirable Event (NU)	1	2	3	4	1	2	1	2	1
Spill/Venting (SV)									
Fire/Accident (FA)									

Checklist (continued)

Trainee: NAME

Supervisor:

Formal Training:	(attach NTC training certificates or transcripts)	
	NTC Contact Letter Signed	
	Module 1 Prerequisite	
	Module #1 - Introduction to I&E	
	Module #1 Post Work	
	Module #2 - Drilling Prework	
	Module #2 - Drilling	
	Module #2 - Drilling Post Work	
	Module #3- Abandonment Prework	
	Module #3 - Abandonment	
	Module #3 - Abandonment Postwork	
	Module #4 - Oil Production Prework	
	Module #4 - Oil Production	
	Module #4 - Oil Production Postwork	
	Module #5 - Gas Production Prework	
	Module #5 - Gas Production	
	Module #5 - Gas Production Postwork	
	Module #6 - PR & Enforcement Prework	
	Module #6 - PR and Enforcement	
	AFMSS for Inspectors	

Date Complete