

# Purpose of a Lesson Plan?

"...to guide class instruction."

# Why Have a Lesson Plan?

- Keeps Lesson Organized
- Backup if Instructor Doesn't Show
- Keeps Lesson Standardized
- Enhance Your Comfort Level
- Ensures the Design is Followed

# **Objective**

Given a sample lesson plan, determine if it has all the required components based on the minimum criteria specified in the NTC Lesson Plan Evaluation Checklist & Guidelines.

# Route

**MP1. Lesson Plan Structure** 

**MP2. Elements** 

MP3. Factors Influencing LP Development

MP4. Impact of Poor LP

# **MP1. Lesson Plan Structure**

# **Major Components:**

- Directions
- Introduction
- Body
- Conclusion

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# **MP2. Elements**

### Lesson Directions:

- Course/Lesson Name & Number
- Outline
- Time Increments
- Instructor Preparation Requirements
- Needed Resources
- Room Configuration
- Lesson Objectives
- References/Strategy

# **MP2. Elements**

### Introduction:

- Attention Step
- Credibility
- Objectives
- Hook (WIIFM)
- Route
- Transition

# **MP2. Elements (Intro)**

### **Attention Step:**

- Get Audience Thinking About Topic
- Many Options Available:
   Quotes, Movie Clips, Ask A Question
   Dress Up, Quick Activity, Statistics
- Very Short
- 1-2 Minutes

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# **MP2. Elements (Intro)**

### Hook:

- Why is lesson important?
- You can answer this question.
- You can ask your students this question.
- Very Powerful
- Very Short
- Value-Based
- Intended to Motivate

# **MP2. Elements (Intro)**

### **Objectives:**

- Provided in Design Document
- Review with Students.
- All Content Should Match Objective(s).
- Heart & Soul of Lesson

# MP2. Elements (Intro)

### Route:

- Sometimes Called the Overview.
- List of Topics.
- It's a Road Map.
- What Are You Going to Cover to Get Students to Intended Objectives.

# MP2. Elements (Intro)

# **Credibility:**

- Establishes Expertise
- Keep It Very Short
- Experience
- Job TitleFormal Education
- Books, Magazines, Articles Written

# **MP2. Elements (Intro)**

### **Transitions:**

- Use Every Time You Switch Topics
- They Review & Preview

# **MP2. Elements**

# Body:

- Content
- Questions w/ Anticipated Responses
- Instructor Notes
- Exercises/Instructions
- Transitions

Notes: Talk to yourself!

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# **MP2. Elements (Body)**

### Content:

- Must Follow Objectives
- Must Follow Outline
- Detailed (Script)
- Written in 2<sup>nd</sup> Person

# **MP2. Elements (Body)**

### **Questions & Anticipated Responses:**

- They are Planned
- Assist in Generating Discussion
- Anticipated Responses = Possible Answers
- A/R Serve as "Memory Joggers"
- Help Students Achieve Higher Levels of Learning

# MP2. Elements (Body)

### **Instructor Notes:**

- Informal or Formal
- Found in Margins
- Formal Created by Author
- Provide Important Instructions
- Informal = Your Personal Notes
- Stories, Examples, Facts, Add. ?s
- Usually Hand-Written

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# **MP2. Elements (Body)**

### **Exercises:**

- Clear Instructions for Delivery
- Indicate Needed Resources & Location
- Indicate Purpose of Exercise
- Linked to Objective(s)
- Could Another Instructor Facilitate the Exercise?

# MP2. Elements

### **Conclusion:**

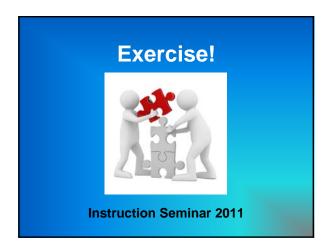
- Summarize Main Points
- Review Terminal Objective
- Transfer Statement
- Closing Statement

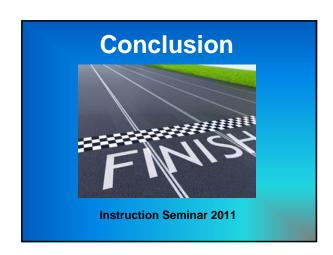
# MP3. Factors Influencing LP Development

- Resources
- Instructors
- Job
- Coordinator



# Poor Planning Instructor (You) Students Course Other Instructors BLM





# **Terminal Objective**

Given a sample lesson plan, determine if it has all the required components based on the minimum criteria specified in the NTC Lesson Plan Evaluation Checklist & Guidelines.

# **Summary**

**MP1. Lesson Plan Structure** 

**MP2. Elements** 

MP3. Factors Influencing LP
Development

MP4. Impact of Poor LP

# Lesson Planning Focus Instruction Seminar