

# Recreation 101

Course #8300-10

February 13-16, 2017

Distance Learning Delivery via WebEx

## TRAINING ANNOUNCEMENT

The BLM National Training Center (NTC) is offering the **Recreation 101** class (formerly known as the Leading the Recreation Program – Developing Your Career) for entry level outdoor recreation planners on February 13-16, 2017. This course provides an overview of the BLM’s recreation and visitor services program. It explores participants’ roles and responsibilities in planning and management of recreation and visitor services on public lands from the 30,000-foot view. You’ll be able to take this course from your desktop, using a web-based platform to interact with instructors and other students throughout the live delivery. You will need to register for this class using [DOI Learn](#) by **January 17, 2017**. This class is limited to 24 participants to enhance interaction among students and instructors, enable facilitated small group break-out sessions, and provide an environment where students participate in virtual classroom exercises and activities.

**Class Title:** Recreation 101 (8300-10)

**Dates:** February 13-16, 2017

**Hours:** 10:00 am - 4:00 pm Mountain Standard Time daily (includes breaks)

**Training Location:** Online, interactive classroom via WebEx

**Target Audience:** This course is intended for BLM **outdoor recreation planners with less than five years of experience**. This course is also recommended for park rangers, recreation technicians, and others significantly involved in BLM’s recreation and visitor services program.

**Scope:** Provides an overview of BLM’s recreation and visitor services program from a “30,000” foot level.

**Major Topics:** Philosophy of BLM’s recreation and visitor services program and related laws, regulations, and policies that guide the program. The course presents an overview of partnerships, conducting relevant inventories, the recreation planning process, implementation, monitoring, evaluation, and issuing and managing permits and fees.

**Requirements:** There will be required pre-work and overnight assignments with this course. A BLM intranet connection is needed to access shared documents from the course SharePoint site.

**Successful completion of this course requires that participants attend ALL online sessions and complete assignments.** Participants are expected to fully participate in classroom exercises. Each participant must be logged in individually to a computer to connect to the online classroom with a **unique login**. You cannot “share” a computer with another class participant because of the way the exercises and breakout groups are designed.

**Classroom:** We will use WebEx to establish the online, interactive classroom environment. After you enroll in the class, you will receive a confirmation email from DOI Learn. As the course dates approach, the link to connect to the WebEx site will be emailed to you along with detailed instructions. You will be able to interact with other participants and instructors in a live, virtual setting. Online classroom sessions will take place over four consecutive days, lasting up to six hours each day, including breaks. Generally, instructors will present online for 60-90 minutes, followed by a short break. A lunch break will be provided. Participants will be required to read, analyze, and present findings and conclusions with groups and individually during the course.

**Special Requirements:** Requests for interpreters or other special requirements must be received at the NTC no later than 45 days prior to the start of the class. The request form can be accessed at: [http://www.blm.gov/ntc/st/en/reasonable\\_accommodation.html](http://www.blm.gov/ntc/st/en/reasonable_accommodation.html)

**Registration:** To register for this course through DOI Learn, use the steps listed below. Enroll early – this class fills quickly. Supervisory approval is not required to register. Contact Maile Adler at [madler@blm.gov](mailto:madler@blm.gov) or (602) 906-5502 if you have questions about the course content or how to register.

**Participant Letter:** Enrolled students will be notified by email with additional details on pre-work assignments, how to log into WebEx, and other class information in January 2017.

### How to Register in DOI Learn:

1. Login to DOI Learn: <https://doilearn.doi.gov/>
2. Go to **Search the Catalog** and search for “**Recreation 101**”
3. Click on the **Scheduled Classes** tab to view scheduled classes
4. Select the desired class and click **Enroll in this Class**
5. You will receive an email indicating you have been enrolled. However, if the class is full, you will be notified that your name has been added to the waiting list.