

**File Naming Review**

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**File Naming Review**  
*Unit Objective*

At the end of this Unit each student should, given a GIS file product, be able to:

1. Designate its appropriate folder location, name the file, and
2. If the product requires a new folder, designate its appropriate location and name the folder.

In accordance with GSTOP standards

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**Unit Overview**

1. Incident Primary Folders
2. Incident Folder
3. Base Data Folder
4. Non-Spatial Documents Folder
5. Master Incident GeoDatabase File
6. Incident GeoDatabase Backup File
7. Incident GPS Download Files
8. Modified Base Data Files
9. Products Data Folder
10. GIS Map Product Files

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We introduced the file naming in the unit on Establishing Workspace; in this unit we'll reinforce these important concepts.

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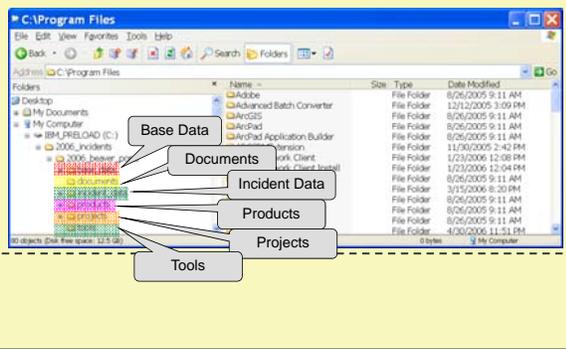
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### Incident Primary Folders



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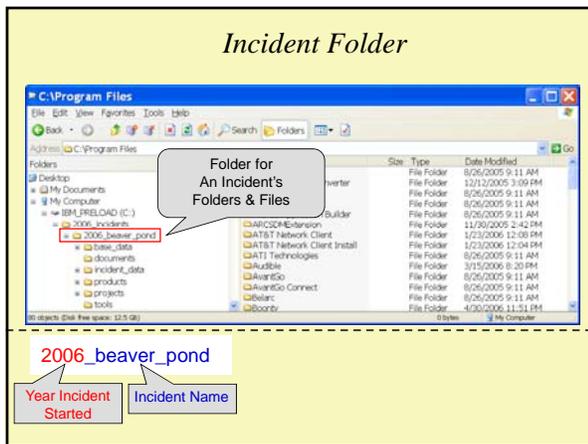
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### Incident Folder



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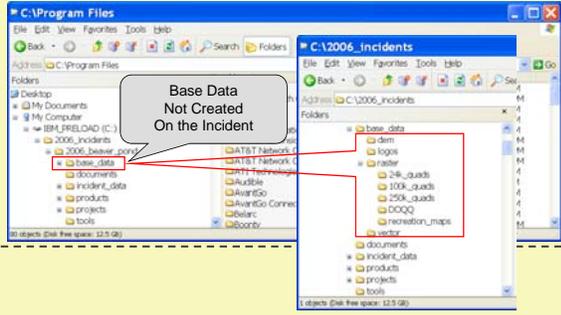
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### Base Data Folder



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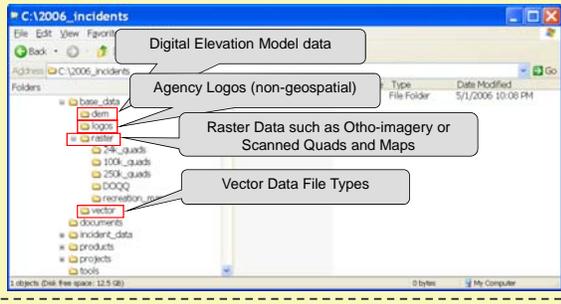
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### Base Data Folder(cont.)



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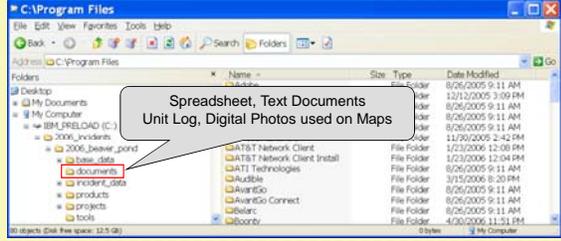
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### Non-Spatial Documents Folder



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### Incident Data Folder(cont.)

Contains Date/Time Stamped Incident Personal GeoDatabase Backup Files

20060318

Year, Month, Date of Data Files

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### Incident GeoDataBase Backup File

Incident GeoDatabase Backup File

20060318\_1430\_beaver\_pond\_PA-DEWA-0001\_fimt91.mdb

Year, Month, Date of File

Time File was Created

Incident Name

Incident Number

Tool and Version used to Produce Data

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### Incident Data Folder(cont.)

Farsite Runs, Downloads from GPS Units, Data Created by or for IR Interpreters

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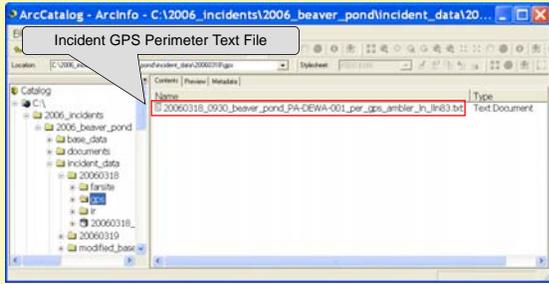
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### Incident GPS Download Text File



20060318\_0930\_beaver\_pond\_PA-DEWA-001\_per...

Year, Month, Date of File    Time Data was Collected    Incident Name    Incident Number    Incident Data Type

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### Incident GPS Download Text File (cont.)



...\_gps\_ambler\_in\_ln83.txt

Source Code    Feature Type    Coordinate System Code

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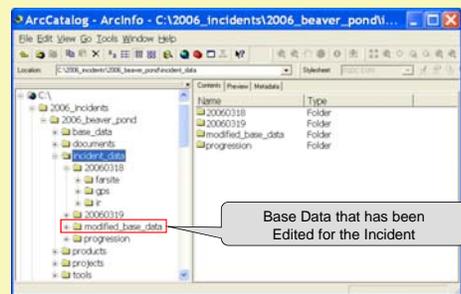
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### Incident Data Folder(cont.)



Base Data that has been Edited for the Incident

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### Products Data Folder(cont.)

Contains all products in the folder with the date of intended use

20060318  
Year, Month, Date when the products will be used

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### GIS Map Product Files

Map Product File

20060317\_1600\_bever\_pond\_PA-DEWA-001...  
Year, Month, Date of File    Time of Creation    Incident Name    Incident Number

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### GIS Map Product Files (cont.)

Map Product File

...\_20060318day\_iap\_11x17\_land.pdf  
Year, Month, Date, and Shift of Intended Use    Map Product Type    Paper Size    Paper Orientation

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