

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
Washington, D.C. 20240

In Reply Refer To:
3400/3500/3600/3800
(320) P

EMS TRANSMISSION 03/16/2005
Instruction Memorandum No. 2006-106
Expires: 09/30/2007

To: All Field Office Officials

From: Associate Director, Minerals, Realty and Resource Protection

Subject: Case-by-Case Fees for Solid Minerals Program Authorized in the Final Rule on Energy and Minerals Resources Cost Recovery (70 FR 58854, October 7, 2005)

PROGRAM AREAS: Coal, Non-Energy Leasable Minerals, Mineral Materials and Mining Law Administration Program

PURPOSE: To provide guidance on newly established case-by-case fees to cover BLM's costs of processing documents relating to its solid minerals programs.

POLICY: Effective Date of Fee Changes: On November 7, 2005, fixed fees and case-by-case fees listed in the final rule (70 FR 58854, October 7, 2005) became effective. The final cost recovery rule at 3000.10(d) provides that the new fees will not apply to processing documents received by the Bureau of Land Management (BLM) before November 7, 2005, since they are governed by fees required by then-existing regulations (see 70 FR 58872).

Case-By-Case Fees:

The final cost recovery rule establishes case-by-case fees for the following fourteen documents/actions relating to solid minerals:

Coal: Competitive coal lease; coal lease modification; logical mining unit formation or modification; royalty rate reduction.

Non-energy Leasables: Prospecting permit application; preference right lease application; competitive lease; application to suspend, waive, or reduce rental, minimum royalty, production royalty or royalty rate; future or fractional interest lease application.

Mineral Materials Disposal: Noncompetitive sale (excluding sales from community pits or common use areas); competitive sale; competitive contract renewal.

Mining Law Administration: Plan of operations with Environmental Impact Statement (EIS); validity and mineral examinations and reports performed in connection with: (a) a patent application; (b) 43 CFR 3809.100 (operations on segregated or withdrawn lands); or (c) 43 CFR 3809.101 (potential common variety minerals).

ACTIONS REQUIRED:

Case-By-Case Fee Estimates and Billing:

For documents/actions where a case-by-case fee is designated, 43 CFR 3000.11 (70 FR 58872, October 7, 2005) requires BLM to provide an applicant with a written fee estimate based on the reasonable costs the BLM expects to incur in processing the application before the BLM works on the document/action. In determining what fee to charge the applicant, the BLM has to consider the Federal Land Policy and Management Act's (FLPMA) reasonableness factors. Section 304(b) of FLPMA, 43 U.S.C. 1734, lists six factors the BLM must consider in deciding what is a reasonable processing fee. Attachment 1 is a list of the FLPMA 304(b) factors.

Upon receiving a document/action that is subject to a case-by-case fee, send a letter to the applicant acknowledging receipt, citing the applicable fee regulations, and informing them that the BLM will determine whether the lands are open for the activity requested before it prepares a fee estimate. The letter should state that if the lands are open to the activity the applicant is pursuing, the BLM will include the cost of the land status determination in its subsequent fee estimate. If the applicant decides not to proceed with the application after receiving BLM's cost estimate, the BLM will not be able to recover the cost of the land status determination.

As a guide in preparing a cost estimate, begin with the first FLPMA factor identified in Attachment 1, specifically, BLM's actual costs to process a document. Estimates should include all actual costs BLM expects to incur in processing a document. Actual costs are the sum of both direct and indirect costs. Direct costs include labor (hourly rate according to GS salary schedule), equipment/equipment rental necessary to render a service to a non-Federal recipient, travel, contractual services, and printing costs. Indirect costs include general administrative costs which cannot be tied directly to a particular program, such as rent and overhead for the State or Field Office (State Director and Washington Office management overhead are excluded). Indirect costs are estimated by multiplying the projected direct cost by the indirect cost ratio, which is 19.7 percent for Fiscal Year 2006.

After estimating the processing cost, consider the remaining FLPMA factors identified in Attachment 1 to determine if any of them might cause a fee to be set at less than the cost of processing the application projected for FLPMA factor 1. If so, then consider whether any of the other FLPMA factors would mitigate against setting the fee at less than the actual cost. BLM cannot charge a fee higher than its actual processing costs.

A written fee estimate can be mailed to an applicant or served personally. It should be accompanied by an interlocutory decision with a 30-day deadline for providing comments on the estimated fee. After receiving and adjudicating comments from the applicant, or if the deadline passes without any comments being received, then mail, or personally serve on, the applicant a **written final fee estimate** accompanied by a courtesy bill, as discussed below. You should request that the applicant sign the final fee estimate and return it with the payment. Additionally, you should inform the applicant that processing will not begin until payment is received.

The final fee estimate must take into account any pre-approved working agreements for actions the applicant will fund. For example, if it is initially agreed that a third party contractor will be paid directly by the applicant to develop an EIS, the cost of the EIS should not be factored into the final estimate of BLM's reasonable processing cost. However, the estimate should include the cost of BLM review during the development of the EIS. This includes all steps necessary to complete the EIS: public scoping, public hearings, comments on a draft EIS, and preparation of the final EIS, etc. The final fee estimate should be accompanied by information on filing an appeal of the fee determination with the Interior Board of Land Appeals (IBLA), as provided in 43 CFR 3000.11(b)(7).

Although the cost recovery regulations do not impose time constraints on processing applications, it is advisable to discuss timelines with an applicant. As stated in the preamble to the final rule, “[i]n advance of an application being submitted to BLM, an operator may also discuss the project with BLM and ask for cost projections.” (70 FR 58858).

If you process an application and encounter higher or lower costs than anticipated, you must provide the applicant with a revised fee estimate in writing. Do not stop processing unless an applicant fails to pay any additional processing costs within 30 days of receipt of a bill based on the revised estimate.

The regulations at 43 CFR 3000.11(b)(5)(i) provides for **periodic billing**. If the total estimated processing time exceeds six months, bill the applicant on a quarterly basis (or more often as explained below), with the first bill issued when you submit the final fee estimate. An applicant always has the option of paying the entire estimated fee at once. If the total estimated processing time is six months or less, bill for the total amount when you submit the final fee estimate. An applicant's payment is due to BLM 30 days after they receive the bill. Once you receive payment of the first bill from the applicant, a project code can be assigned and processing can begin.

It is important to ensure that BLM processing costs incurred during any billing period do not exceed payments previously submitted by an applicant. At any time you determine that BLM's processing costs are likely to exceed funds previously submitted by an applicant, you should bill the applicant before the next regularly scheduled payment is due. Remember that an applicant has 30 days to pay any bill so you must make sure that there are available funds sufficient to cover the next 30 days of your operating costs at the

time a bill is sent. If you determine that payment has exceeded BLM's reasonable processing costs for a billing period, you should adjust the next billing accordingly. The operator cannot deduct funds from its payment unless it has written approval from the BLM. If the last payment requires adjustment, then either refund for overpayment or bill the applicant for underpayment. Before issuing the final document, BLM must receive the entire fee as required by 43 CFR 3000.11(b)(6).

Competitive Sales Where Applicant is Not Successful Bidder:

In determining case-by-case fees for processing competitive lease sales for coal, non-energy leasable minerals, and mineral materials, the final rule clarifies for each type of lease sale what portion of BLM's costs must be paid by the applicant and when those fees must be paid.

The relevant sections provide that the applicant must initially pay the cost recovery amount to BLM before BLM publishes the sale notice. The successful bidder, if other than the applicant, is required to pay the BLM the cost recovery amount specified in the sale notice and the BLM will refund that amount to the applicant. The successful bidder must also pay all processing costs BLM incurs after the date of the sale notice. In the event there is no successful bidder, the applicant is responsible for all processing fees and there will be no refund. Also, there will be no reimbursement to an applicant for money paid directly to a third party to perform a study or prepare an EIS. For specific provisions relating to the new requirements for competitive sales please refer to the final rule at 43 CFR 3473.2(f) for coal; 43 CFR 3508.12, 3508.14 and 3508.21 for non energy leasables; and 43 CFR 3602.11, 3602.31, 3602.42, 3602.43, and 3602.44 for mineral materials.

Fixed Fees Converted to Case-By-Case Fees:

The regulations at 43 CFR 3000.11(a) provide authority for converting a fixed fee to a case-by-case fee if it is determined that the document/action will have a unique processing cost. Re-designation of a fixed fee to a case-by-case fee should occur if costs associated with a processing step are significantly higher than customary for that fixed fee category. Costs of efforts such as an EIS, a major cultural resource survey, or threatened and endangered species consultation may be considered unique since they are not customarily required in processing fixed fee documents/actions.

If an applicant disagrees with BLM's determination that an application for a fixed fee category should be a case-by-case fee, the applicant may appeal the determination to the IBLA under 43 CFR 3000.11(b)(7). In BLM's notice that it is converting a fixed fee to a case-by-case fee, the BLM must inform the applicant of its appeal rights. When an applicant appeals, you must stop processing the document until the appeal is resolved, unless the applicant pays the proposed fee under protest while the appeal is pending. See 43 CFR 3000.11(b)(7). If the applicant prevails in an appeal, BLM will charge only the fixed fee and will refund any excess amounts paid to the BLM that were part of the disputed fee.

Cost Estimate Worksheets:

Attachment 2 consists of worksheets identifying basic processing steps for each solid minerals document/action for a case-by-case processing fee. The cost estimate worksheets are provided as templates for **internal use** in preparing fee estimates. In addition to capturing estimated staff time and hourly wages, the worksheets are set up to capture direct processing costs such as per diem expenses and equipment use/rental in conjunction with required field work, reproduction costs, etc., as well as indirect costs. Attachment 3 is an example of a completed worksheet.

Attachment 4 is a template for use in providing a written fee estimate to the applicant. As previously stated under the heading “Case-By-Case Fee Estimates and Billing,” make sure you request that the applicant sign and return the final fee estimate along with the payment.

Tracking Costs:

You must keep track of all processing costs when processing a document/action that is subject to a case-by-case fee. It is recommended that you maintain working files with this information. Each office should designate a program lead and/or budget staff responsible for tracking all processing costs for a solid minerals case-by-case document/action. Please see the Budget Impact section, below, for information relating to the new subactivity code, as well as project codes and program elements to be used for solid minerals case-by-case documents/actions.

General Information on Energy and Minerals Cost Recovery:

The Washington Office Solid Minerals Group (WO-320) is updating its internal homepage to include relevant information on energy and mineral resources cost recovery, including links to pdf files for the final and proposed rules, Office of Management and Budget (OMB) Circular A-25, Part 346 of the Departmental Manual, the Solicitor’s Opinion on cost recovery, and other pertinent reference materials.

It is anticipated that the internal homepage will also include a “Questions and Answers” section that will address questions submitted to WO-320 concerning case-by-case fee determinations and this Instruction Memorandum (IM).

TIMEFRAME: The guidance in this IM applies to new/increased fixed fees and case-by-case fees for solid minerals that became effective on November 7, 2005.

BUDGET IMPACT:

New Subactivity and Project Codes:

The new cost recovery rule increases revenues from fixed fees for energy and mineral resources document processing currently deposited into subactivity 5104 and authorizes

new case-by-case fees. To assist in maintaining accountability for cost recovery fees and BLM's processing costs, the National Business Center has assigned a new subactivity for case-by-case fees for energy and minerals document processing. The new subactivity is **5110** and requires use of project codes. Requests for project codes should be made to the appropriate State budget office. Use of subactivity 5110 with an accompanying project code is necessary to track BLM costs for processing a particular case-by-case document/action filed on or after November 7, 2005. Please see discussion in "Tracking Costs" section (above) regarding the need for all BLM offices to designate appropriate staff to ensure tracking of processing costs.

Mining Law Fees - Clarification:

With the exception of those specific case-by-case items listed on page 7, fees relating to recording and processing mining claims or patents should continue to be deposited into the same accounts as they were deposited prior to November 7, 2005.

New Program Elements (PEs):

To assist in tracking BLM processing costs, new program elements (PEs) have been created for solid minerals case-by-case documents/actions filed **on or after November 7, 2005** (the effective date of the final cost recovery rule). Attachment 5 includes descriptions of the new PEs. Time spent processing any solid minerals case-by-case documents/actions filed on or after November 7, 2005, should be charged/coded to the appropriate PEs listed below:

<u>Document/Action</u>	<u>PE</u>
Coal:	
competitive coal lease	GA
coal lease modification	GB
logical mining unit formation or modification	GC
royalty rate reduction	GD
Non-Energy Leasables:	
prospecting permit application	GE
preference right lease application	GF
competitive lease	GH
application to suspend, waive, reduce rental, minimum royalty production royalty or royalty rate	GI
future or fractional interest lease application	GJ
Mineral Materials Disposal:	
noncompetitive sale (excluding sales from community pits or common use areas)	GK
competitive sale	GL
competitive contract renewal	GM

Mining Law Administration:

plan of operations with EIS **GN**
validity and mineral examinations & reports performed in **GO**
connection with: (a) a patent application; (b) 43 CFR
3809.100 (operations on segregated or withdrawn lands) or
(c) 43 CFR 3809.101 (potential common variety minerals)

Time spent processing documents/actions filed prior to November 7, 2005, should continue to be charged/coded to previously established program elements. Attachment 6 includes revised descriptions of PEs for solid minerals documents/actions filed prior to November 7, 2005. These documents/actions are covered by fixed fees.

General:

The preamble to the final rule states at 70 FR 58861: “BLM intends to structure its budget processes to return fees collected to the BLM office which processes the actions.” State Offices and Field Offices should coordinate with one another for the distribution of funds received from energy and mineral resources cost recovery fees.

BACKGROUND:

On October 7, 2005, a final rule was published in the Federal Register (70 FR 58854) to amend BLM’s mineral resources regulations to increase certain fees and to impose new fees to cover BLM’s costs of processing documents relating to its minerals programs. The final rule provides for case-by-case fees as well as fixed fees. (See Table 1 at 70 FR 58856-57).

The new regulation at 43 CFR 3000.12 (70 FR 58873, October 7, 2005) provides that fixed fees are nonrefundable and must be paid at the time a document is filed. Also, underpaid fees and service charges relating to the Mining Law Administration Program (MLAP) are still governed by regulations at 43 CFR 3830.93 through 3830.96 which address curable defects regarding underpaid fees or service charges.

The fee changes in the final rule are based on statutory authorities that authorize the BLM to charge for its processing costs, policy guidance from the OMB (OMB Circular A-25 – Revised, “User Charges”), Part 346 of the Departmental Manual, and Solicitor’s M-Opinion 36987 (December 5, 1996). The general Federal policy as stated in OMB Circular A-25 is that a charge will be assessed against an identifiable recipient for special benefits derived from Federal activities beyond those received by the public (see 70 FR 58854).

MANUAL/HANDBOOK SECTIONS AFFECTED: Policy guidance included in this IM will be incorporated into appropriate handbooks and manuals for solid minerals programs. Additionally, collections and billing handbooks will also be updated.

Attachment 7 contains procedures relating to collections and billings for case-by-case solid minerals documents/actions.

COORDINATION: Guidance contained in this IM has been reviewed by staff from the Office of the Solicitor and the WO budget office as well as by certain staff from various BLM State Offices and field offices.

CONTACTS: Please address any questions concerning this IM to Mary Linda Ponticelli at (202-452-5083) or Ted Murphy at (202-452-0350), Solid Minerals Group, WO-320.

Signed by:

Authenticated by:

Thomas P. Lonnie

Robert M. Williams

Assistant Director

Policy and Records Group, WO-560

Minerals, Realty and Resource
Protection

7 Attachments

[1 – List of FLPMA section 304\(b\) Factors \(1 p\)](#)

[2 - Cost Estimate Worksheets for Solid Mineral Case-by-Case Document/Actions \(39 pp\)](#)

[3 - Completed Cost Estimate Worksheet \(8 pp\)](#)

[4 - Template for Fee Estimate \(to be provided to applicant\) \(1 p\)](#)

[5 - New Program Element Descriptions \(for Case-by-Case documents/actions filed on/after November 7, 2005\) \(16 pp\)](#)

[6 - Revised Program Element Descriptions \(for documents/actions filed prior to November 7, 2005\) \(13 pp\)](#)

[7 - Procedures for Collections and Billings for Solid Mineral Case-by-Case Documents/Actions \(4 pp\)](#)

[7a – Suspense Actions in CBS \(Microsoft Excel\)](#)

FLPMA 304(b) Reasonable Factors

Section 304(b) of the Federal Land Policy and Management Act of 1976 (FLPMA), 43 U.S.C. 1734, lists six factors that BLM must consider in deciding what is a reasonable processing fee. As stated in the proposed cost recovery rule at 70 FR 41537 (July 19, 2005), BLM has interpreted the FLMPA reasonableness factors as follows:

- (1) BLM's actual costs to process a document.
- (2) The monetary value, or objective worth, of the right or privilege that the applicant seeks.
- (3) The efficiency with which BLM processes a document, meaning with a minimum of waste by carefully managing agency expenses and time.
- (4) Whether any of BLM's processing costs, for actions such as studies or data collection, benefit the general public or the Federal Government, rather than just the applicant.
- (5) Whether the project provides any significantly tangible improvement, such as a road, or other direct service to the public. Occasionally, a negative factor, such as an adverse impact on wildlife or surface drainage, may prevent an improvement from being regarded as a public service. Data collection that BLM needs an applicant to perform so that it can monitor an activity is not a public service.
- (6) Other relevant factors

COAL (GROUP 3400) COST ESTIMATION WORKSHEET

PREPARED BY: _____

SERIAL NUMBER/PROJECT CODE: _____

COMPETITIVE COAL LEASE

PROCESSING STEPS:

1. Receipt of Application.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 1.							

2. Adjudication of Application and Applicants Qualifications

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 2.							

3. State Office (SO) Technical Review of Application for Completeness and Notifications as Necessary

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 3.							

COAL (GROUP 3400) COST ESTIMATION WORKSHEET

PREPARED BY: _____

SERIAL NUMBER/PROJECT CODE: _____

4. Field Receipt of Application and Request for Reports and Recommendations from SO.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 4.							

5. Conduct Lease Sale or Not to Hold a Sale Procedures and Notifications.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 5.							

6. Post Sale Determinations, Notifications

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 6.							

COAL (GROUP 3400) COST ESTIMATION WORKSHEET

PREPARED BY: _____

SERIAL NUMBER/PROJECT CODE: _____

7. Reject, Reoffer Sale, or Competitive Coal Lease Issuance

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 7.							

COAL (GROUP 3400) COST ESTIMATION WORKSHEET

PREPARED BY: _____

SERIAL NUMBER/PROJECT CODE: _____

COAL LEASE MODIFICATION

PROCESSING STEPS:

1. Receipt of Application.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 1.							

2. Adjudication of Application.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 2.							

COAL (GROUP 3400) COST ESTIMATION WORKSHEET

PREPARED BY: _____

SERIAL NUMBER/PROJECT CODE: _____

3. SO Technical Review of Application.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 3.							

4. Field Receipt of Application and Request for Reports and Recommendations from SO.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 4.							

5. Presale Fair Market Value Determination, Panel Meetings, Sale, etc.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 5.							

COAL (GROUP 3400) COST ESTIMATION WORKSHEET

PREPARED BY: _____

SERIAL NUMBER/PROJECT CODE: _____

6. Reject, or Modify Coal Lease

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 6.							

COAL (GROUP 3400) COST ESTIMATION WORKSHEET

PREPARED BY: _____

SERIAL NUMBER/PROJECT CODE: _____

LOGICAL MINING UNIT (LMU) FORMATION OR MODIFICATION

PROCESSING STEPS:

1. Receipt of Application (Directed or Self Initiated).

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 1.							

2. Adjudication of Application.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 2.							

3. SO Technical Review of Application and Notifications as Necessary

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 3.							

COAL (GROUP 3400) COST ESTIMATION WORKSHEET

PREPARED BY: _____

SERIAL NUMBER/PROJECT CODE: _____

4. Field Receipt of Application and Request for Reports and Recommendations from SO.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 4.							

5. Accept, Reject, LMU(s) or LMU Modification in its Entirety or In Part.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 5.							

COAL (GROUP 3400) COST ESTIMATION WORKSHEET

PREPARED BY: _____

SERIAL NUMBER/PROJECT CODE: _____

ROYALTY REDUCTION APPLICATION

PROCESSING STEPS:

1. Receipt of Application.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 1.							

2. Adjudication of Application.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 2.							

3. Technical Review of Application and Notifications as Necessary

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 3.							

COAL (GROUP 3400) COST ESTIMATION WORKSHEET

PREPARED BY: _____

SERIAL NUMBER/PROJECT CODE: _____

4. Field Receipt of Application and Request for Reports and Recommendations from SO.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 4.							

5. Conduct Financial Analysis if Required

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 5.							

6. Develop a Recommendation Report Based Upon the Analysis of the Application

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 6.							

COAL (GROUP 3400) COST ESTIMATION WORKSHEET

PREPARED BY: _____

SERIAL NUMBER/PROJECT CODE: _____

7. Consult as Necessary

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 7.							

8. Issue and Document Decision

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 8.							

NON-ENERGY LEASABLE (GROUP 3500) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

PROSPECTING PERMIT APPLICATIONS

PROCESSING STEPS:

1. Receipt of Application.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 1.							

2. Adjudicate of Application

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 2.							

3. Preparation of Mineral Field Report

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 3.							

NON-ENERGY LEASABLE (GROUP 3500) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

4. Request Exploration Plan.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 4.							

5. Prepare EA, Determine Bond and Stipulations

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 5.							

6. Prepare Permit Including Stipulations

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 6.							

NON-ENERGY LEASABLE (GROUP 3500) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

7. Permit Issued and Data Entry.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 7.							

8. Case Control with Data Entry.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 8.							

NON-ENERGY LEASABLE (GROUP 3500) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

FUTURE OR FRACTIONAL INTEREST LEASE APPLICATION

PROCESSING STEPS:

1. Receipt of the Application.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 1.							

2. Adjudication of Application.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 2.							

3. Notify Other Interest Owners.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 3.							

NON-ENERGY LEASABLE (GROUP 3500) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

4. NEPA.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 4.							

5. Determine Bonus Bid.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 5.							

6. Publish Sale if it is to be Issued Competitively.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 6.							

NON-ENERGY LEASABLE (GROUP 3500) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

7. Hold Competitive Sale.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 7.							

8. Issue Lease.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 8.							

NON-ENERGY LEASABLE (GROUP 3500) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

PREFERENCE RIGHT LEASE APPLICATION

PROCESSING STEPS:

1. Submission of Proof of the Discovery of a Valuable Deposit.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 1.							

2. Recording and Review of Information Submitted to Determine if the Permittee Qualifies for a Preference Right Lease.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 2.							

3. Field review to Verify the Discovery of a Valuable Deposit.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 3.							

NON-ENERGY LEASABLE (GROUP 3500) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

4. Adjudication of the Preference Right Lease-Request for Specific Bond Amount.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 4.							

5. Issuance of the Lease.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 5.							

NON-ENERGY LEASABLE (GROUP 3500) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

SUCCESSFUL COMPETITIVE LEASE

PROCESSING STEPS:

1. Receipt of Application.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 1.							

2. Adjudication of Application.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 2.							

3. Delineate Tracts and Determine Terms.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 3.							

NON-ENERGY LEASABLE (GROUP 3500) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

4. Determine Fair Market Value, Minimum Bid, and Bond.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 4.							

5. Advertise and Bidding (acceptance or rejection).

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 5.							

6. Adjudication of Bids, Determination of Successful Bidder, and Adjudication and Acceptance of Bond.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 6.							

NON-ENERGY LEASABLE (GROUP 3500) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

7. Update Data Base.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 7.							

NON-ENERGY LEASABLE (GROUP 3500) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

APPLICATION TO SUSPEND, WAIVE OR REDUCE RENTAL, MINERAL ROYALTY, PRODUCTION ROYALTY OR ROYALTY RATE

PROCESSING STEPS:

1. Receipt of Application.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 1.							

2. Adjudication of Application

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 2.							

NON-ENERGY LEASABLE (GROUP 3500) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

3. Technical Review of Application

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 3.							

4. Field Check Application Information.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 4.							

5. Request Information from MMS.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 5.							

NON-ENERGY LEASABLE (GROUP 3500) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

6. Conduct Geologic/Engineering Analysis if Required

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 6.							

7. Conduct Financial Analysis if Required.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 7.							

8. Determine Revised Royalty/Rental Rate

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 8.							

NON-ENERGY LEASABLE (GROUP 3500) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

9. State Governor Consultation

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 9.							

10. State Director Decision Document

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 10.							

MINERAL MATERIAL DISPOSAL (GROUP 3600) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

NONCOMPETITIVE SALE

PROCESSING STEPS:

1. Application-Proposal Review & Initial and Final Processing/Approval.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 1.							

2. Mine/Reclamation Plan Review

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 2.							

3. Appraisal Preparation, Approval.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 3.							

MINERAL MATERIAL DISPOSAL (GROUP 3600) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

4. NEPA preparation

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 4.							

5. Contract Termination application

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 5.							

MINERAL MATERIAL DISPOSAL (GROUP 3600) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

COMPETITIVE SALE

PROCESSING STEPS:

1. Application-Proposal Review & Initial and Final Processing/Approval.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 1.							

2. Mine/Reclamation Plan Review.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 2.							

3. Appraisal Preparation, Approval.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 3.							

MINERAL MATERIAL DISPOSAL (GROUP 3600) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

4. NEPA preparation.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 4.							

5. Contract Termination application

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 5.							

MINERAL MATERIAL DISPOSAL (GROUP 3600) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

COMPETITIVE CONTRACT RENEWAL

PROCESSING STEPS:

1. Application-Proposal Review & Initial and Final Processing/Approval.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 1.							

2. Mine/Reclamation Plan Review

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 2.							

3. Appraisal Preparation, Approval, and Periodic Re-appraisal.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 3.							

MINERAL MATERIAL DISPOSAL (GROUP 3600) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

4. NEPA preparation

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 4.							

5. Contract Termination application

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 5.							

MINING LAW ADMINISTRATION (GROUP 3800) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

PLAN OF OPERATIONS WITH ENVIRONMENTAL IMPACT STATEMENT (EIS)

PROCESSING STEPS:

1. Receipt of Plan of Operation, Serialize, and Create a Case File

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 1.							

2. Completeness Review, Land Status Determination, and Site Visit Where Needed

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 2.							

3. Technical Review of Plan Of Operation (Due or Necessary Determination)

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 3.							

MINING LAW ADMISTRATION (GROUP 3800) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

4. Initiate NEPA, Either Complete EA and No Case By Case Charges are Required or Make a Determination of Need for an EIS

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 4.							

5. Publish Notice of Intent and Conduct Scoping and Public Participation for EIS.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 5.							

6. Identify or Develop Baseline Information Ect. Needed to Conduct EIS Analysis

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 6.							

MINING LAW ADMINISTRATION (GROUP 3800) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

7. Develop Alternatives to the Proposed Action

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 7.							

8. Review and Document in the Draft EIS Analytical Data In Regards to the Proposed Action and Alternatives

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 8.							

9. Publish Availability of the EIS, Hold Public Meetings, and Request Comments on the Draft EIS

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item 9.							

MINING LAW ADMINISTRATION (GROUP 3800) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

10. Review and Address Comments, Complete Final EIS, Publish NOA Final EIS, and Provide Copies to the Public

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item10.							

11. Review Revised Operator Reclamation Cost Estimate as Required in the Preferred Alternative

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item11.							

12. Publish Notice of Availability of the Record of Decision and Decision Describing the Rational For Choosing the Preferred Alternative

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item12.							

MINING LAW ADMISTRATION (GROUP 3800) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

13. Review the Operator's Reclamation Financial Guarantee Estimate and then Request Financial Guarantee

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item13.							

14. Receive Operator's Reclamation Financial Guarantee, Adjudicate Financial Guarantee, and Authorize or Reject Plan.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total for Item14.							

MINING LAW ADMISTRATION (GROUP 3800) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

VALIDITY AND COMMON VARIETY MINERAL EXAMINATIONS

PROCESSING STEPS:

1. Office Work – Pre-field Examination

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total 1							

2. Field Work

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total 2							

MINING LAW ADMINISTRATION (GROUP 3800) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

3. Assays and Analytical Work

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total 3							

4. Office Work – Post Field Examination

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total 4							

MINING LAW ADMINISTRATION (GROUP 3800) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

VALIDITY AND COMMON VARIETY MINERAL EXAMINATIONS

PROCESSING STEPS:

1. Office Work – Pre-field Examination

1A. Title, land status, and mining claim file verification (per claim/site).

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Land Law Examiner	GS 9	20.00	16	320.00	63.04	383.04	383.04
(4 placer claims)							
Total 1A							383.04

1B. Literature review and compilation

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Geologist	GS 12	30.00	10	300.00	59.1	359.1	359.10
Geologist	GS 11	25.00	10	250.00	49.25	299.25	299.25
Total 1B							658.35

MINING LAW ADMINISTRATION (GROUP 3800) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

1C. Preparation of base and topographic maps.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost ¹	Subtotal	Totals
Geologist	GS 11	25.00	5	125.00	24.63	149.63	149.63
Cartography Tech	GS 9	20.00	10	200.00	39.40	239.40	239.40
Reproduction Costs				150.00		150.00	150.00
Total 1C							539.03

2. Field Work

2A. Mapping and Corner recovery.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Geologist	GS 12	30.00	20	600.00	118.20	718.20	718.20
Geologist	GS 11	25.00	20	500.00	98.50	598.50	598.50
Cadastral Surveyor	GS 11	25.00	10	250.00	49.25	299.25	299.25
Total 2A							1,615.95

¹ As provided by WO-800, Indirect Cost Ratio is 19.7% for Fiscal Year 2006.

MINING LAW ADMINISTRATION (GROUP 3800) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

2B. Sample collection, core/cuttings logging.

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Geologist	GS 12	30.00	40	1,200.00	236.40	1436.40	1,436.40
Geologist	GS 11	25.00	40	1,000.00	197.00	1197.00	1,197.00
Total 2B							2,633.40

2C. Travel

Title	Grade	Number of days	Per diem	Lodging	Indirect Cost	Subtotal	Totals
Geologist		7	40.00	0		280.00	280.00
Geologist		7	40.00	0		280.00	280.00
1 Cad. Tech		3	40.00	0		120.00	120.00
Total 2C							680.00

2D. Equipment Rental

Equipment	Model	Rate (Hour, Day or Week)	No. (Hours, Days or Weeks)	Cost	Indirect Cost	Subtotal	Totals
Bulldozer	D6H	180.00/Day	4	720.00			720.00
Total 2D							720.00

MINING LAW ADMISTRATION (GROUP 3800) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

2E. Contract Services

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Total 2E							

3. Assays and Analytical Work

3A. Assays and Analytical Work

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Shipping and Handling Costs				350.00		350.00	350.00
Cost of Assays				8,500.00		8,500.00	8,500.00
Costs of Non-Assay Analytical Work							
Specialized Analysis Costs							
Total 3A							8,850.00

MINING LAW ADMINISTRATION (GROUP 3800) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

3 B Special Services

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Necessary Contract Expertise							
Mineral commodity Market Analysis							
Total 3B							

4. Office Work – Post Field Examination

4A. Draft, Compile and Reproduce Project Maps

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Geologist	GS 11	25.00	20	500.00	98.50	598.50	598.50
Cart. Tech.	GS 9	20.00	20	400.00	78.80	478.80	478.80
Printing & reproduction				500.00		500.00	500.00
Total 4A							1,577.30

MINING LAW ADMINISTRATION (GROUP 3800) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

4B. Analysis of Sample, Cost, and Market Data

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Geologist	GS 12	30.00	60.00	1,800.00	354.60	2,149.20	2,149.20
Geologist	GS 11	25.00	60.00	1,500.00	295.50	1,794.00	1,794.00
Mining Engineer	GS 12	30.00	40.00	1,200.00	236.40	1,436.40	1,436.40
Mineral Economist	GS 12	30.00	40.00	1,200.00	236.40	1,436.40	1,436.40
Total 4B							6,822.90

4C. Create Economic and Cost Models and Apply to Project Proposal

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Geologist	GS 12	30.00	60	1,800.00	354.60	2,154.60	2,154.60
Geologist	GS 11	25.00	60	1,500.00	295.50	1,795.50	1,795.50
Mining Engineer	GS 12	30.00	40	1,200.00	232.80	1,436.40	1,436.40
Mineral Economist	GS 12	30.00	40	1,200.00	232.80	1,436.40	1,436.40
Total 4C							6,822.90

MINING LAW ADMISTRATION (GROUP 3800) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

4D. Prepare Draft Mineral Report

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Geologist	GS 12	30.00	60	1,800.00	354.60	2,154.60	2,154.60
Geologist	GS 11	25.00	60	1,500.00	295.50	1,795.50	1,795.50
Mining Engineer	GS 12	30.00	40	1,200.00	236.40	1,436.40	1,436.40
Mineral Economist	GS 12	30.00	40	1,200.00	236.40	1,436.40	1,436.40
Printing & reproduction				400.00		400.00	400.00
Total 4D							7,222.90

4E. Technical Review of Mineral Report

Title	Grade	Hourly Rate	No. Hours	Cost	Indirect Cost	Subtotal	Totals
Geologist	GS 12	30.00	40	1,200.00	236.40	1,436.40	1,436.40
Printing & reproduction				400.00		400.00	400.00
Total 4E							1,836.40

MINING LAW ADMISTRATION (GROUP 3800) COST ESTIMATION WORKSHEET
PREPARED BY: _____ SERIAL NUMBER/PROJECT CODE: _____

SUMMARY OF ESTIMATED COSTS

1.	Office Work – Pre-field Examination	\$ 1,580.42
2.	Field Work	\$ 5,649.35
3.	Assays and Analytical Work	\$ 8,850.00
4.	Office Work – Post Field Examination	\$ 24,282.40
	Total Estimate	\$ 40,362.17

FEE ESTIMATE FOR CASE - BY- CASE PROCESSING
Energy & Mineral Resources Cost Recovery

(This is not a bill)

Serial/Project Number: _____ Date Application Filed: _____

Applicant: _____
 Address: _____

Agent: _____
 Address: _____

Type of Application: _____
 Location: _____

Other pertinent information:

Estimated Processing Requirements for NEPA Compliance:

Is NEPA analysis required? No ___ Yes ___ Type: EIS ___ EA ___ Other ___

If "yes" will BLM perform NEPA analysis? Yes ___ No ___

If "no" - name of 3rd party contractor: _____

Brief Description of Processing Step

Estimated Processing Cost

- | | |
|-----|-------|
| 1. | _____ |
| 2. | _____ |
| 3. | _____ |
| 4. | _____ |
| 5. | _____ |
| 6. | _____ |
| 7. | _____ |
| 8. | _____ |
| 9. | _____ |
| 10. | _____ |
| 11. | _____ |
| 12. | _____ |
| 13. | _____ |
| 14. | _____ |
| 15. | _____ |

Total Estimated Fee: \$ _____
 (Includes direct and indirect costs)

Approved By: _____
 BLM Authorized Officer

Date: _____

Approved By: _____
 Applicant

Date: _____

Program Element GA

Program Element Cost Recovery – Competitive Coal Lease

Example Notes: None.

PE Description: This program element applies to coal leases processed in response to applications submitted on or after November 7, 2005 (the effective date of the cost recovery regulations).

Program element NEW01 includes all actions taken to process coal leases including NEPA, GIS support, Section 7 clearances and Section 106 compliance.

Continue to use program element EL for coal leases processed in response to applications submitted prior to November 7, 2005.

Program element **GA** is **not** used with ease modifications, assignments, or segregation of existing leases, which are considered post lease actions

Use program element EL for School & Institutional Trust Lands Administration (SITLA) coal lease applications in Utah.

Authorizations should be processed in conformance with existing manuals and handbooks for coal leasing. This includes a review of lessee qualifications and appropriate review of adequate bonding. The workload shall be documented in LR2000 and appropriate action codes shall be consistently entered at time of lease issuance or lease application denial.

This program element is only used with subactivity 5110.

Unit Of Measure: Actions Processed -

Number of actions completed and recorded.

NEPA Records of Decision or Decision Record Signed, Lease sales completed & Leases Issued.

Completion of the Record of Decision (ROD) or Decision Record (DR) for the NEPA analysis for a coal lease application. State Offices will record information in accordance with LR2000 data standards as the NEPA-ROD or DR for each coal lease application is completed. State Offices will report the number of coal lease NEPA-ROD's or DRs issued during the fiscal year by category (i.e., competitive, non-competitive, etc.)

State Offices will enter lease information in accordance with data standards as coal lease sales are completed. State Offices will report on number of coal lease sales completed during the fiscal year. If there are no bids received that meet or exceed the appraised fair market value, then there is still a unit of accomplishment under this program element. If the applicant for rejected coal lease requests that the prospective coal lease be offered in another competitive coal lease sale, then the new coal lease sale is a new (additional) unit of accomplishment under this program element.

State Offices will enter lease information in accordance with data standards as coal leases are issued. State Offices will report on number of leases issued during the fiscal year.

**System Interface/
Data Elements:** Data will be retrieved by the State Offices and, nationally, by the program office using casetypes, action codes & standard LR2000 reporting.

Case Types: 34XXXX

Action Codes: 005; 191; 237; 130; 125.

NEW01 Count of Action code entries for selected time period.

**National Program
Element Contact:** John Lewis/Ted Murphy, WO 320, (202) 452-3567

Project Code: A project specific cost recovery project code is mandatory with this program element.

Strategic Plan Mission Goal

UIO.1.1 - Effectively manage and provide for efficient access and development

BLM Work Process

4a - Authorize and manage commercial activities and permitted uses

Program Element GB

Program Element Cost Recovery - Coal Lease Modification

Example Notes: None.

PE Description: This program element applies to coal lease modifications processed in response to applications submitted on or after November 7, 2005 (the effective date of the cost recovery regulations).

Program element **GB** includes all actions associated with coal lease modifications. Work also includes all NEPA work required to process lease modifications.

Continue to use program element EM for coal lease modifications processed in response to applications submitted prior to November 7, 2005 and for all School & Institutional Trust Lands Administration (SITLA) coal lease modifications in Utah.

Inspections or production verification should be charged to program element NG.

This program element is only used with subactivity 5110.

Unit Of Measure: Coal lease modifications processed - Number of applications withdrawn, lease modifications completed and recorded or lease modifications denied.

**System Interface/
Data Elements:** Number of coal lease modifications processed

State/Field Offices will enter lease information in accordance with LR2000 data standards as modifications are processed. State Offices will report on number of coal lease modifications during the fiscal year (refer to LR2000 data standards for reportable action codes).

Data will be retrieved by the State Offices and, nationally, by the program office using casetypes, action codes & standard LR2000 reporting.

Case Types: 34XXXX

Action Codes: 016; 037; 238.

GB Count of Action code entries for selected time period.

**National Program
Element Contact:** John Lewis/Ted Murphy, WO 320, (202) 452-3567

Project Code: A project specific cost recovery project code is mandatory with this program element.

Strategic Plan Mission Goal

UIO.1.1 - Effectively manage and provide for efficient access and development

BLM Work Process

4a - Authorize and manage commercial activities and permitted uses

Program Element GC

Program Element Cost Recovery Coal – LMU Formation or Modification

Example Notes: None.

PE Description: This program element applies to coal logical mining unit formation or modifications processed in response to applications submitted on or after November 7, 2005 (the effective date of the cost recovery regulations).

Program element GC includes all actions associated with processing applications for coal logical mining unit formation or modification.

Continue to use program element EM for coal logical mining unit formation or modifications processed in response to applications submitted prior to November 7, 2005.

Inspections or production verification should be charged to program element NG.

This program element is only used with subactivity 5110.

Unit Of Measure: Coal logical mining unit formation or processed - Number of applications for coal logical mining unit formation or modification completed and recorded

**System Interface/
Data Elements:** Number of applications for coal logical mining unit formation or modification processed

State/Field Offices will enter lease information in accordance with LR2000 data standards as actions are processed. State Offices will report on number of applications for coal logical mining unit formation or modification processed during the fiscal year (refer to LR2000 data standards for reportable action codes).

Data will be retrieved by the State Offices and, nationally, by the program office using casetypes, action codes & standard LR2000 reporting. SITLA and Indian trust actions are not recorded in LR2000 and will need to be reported separately. All completed units will be entered into MIS.

Case Types: 34XXXX

Action Codes: 656; 661; 700.

GC Count of Action code entries for selected time period.

**National Program
Element Contact:** John Lewis/Ted Murphy, WO 320, (202) 452-3567

Project Code: A project specific cost recovery project code is mandatory with this program element.

Strategic Plan Mission Goal

UIO.1.1 - Effectively manage and provide for efficient access and development

BLM Work Process

4a - Authorize and manage commercial activities and permitted use

Program Element GD

Program Element Cost Recovery Coal – Royalty Rate Reduction

Example Notes: None.

PE Description: This program element applies to coal royalty rate reductions processed in response to applications submitted on or after November 7, 2005 (the effective date of the cost recovery regulations).

Program element **GD** includes all actions associated coal royalty rate reductions.

Continue to use program element EM for coal royalty rate reductions processed in response to applications submitted prior to November 7, 2005.

Inspections or production verification should be charged to program element NG.

This program element is only used with subactivity 5110.

Unit Of Measure: Coal royalty rate reductions processed - Number of applications coal royalty rate reductions for which processing is completed and recorded

**System Interface/
Data Elements:** Number of applications for coal royalty rate reductions processed

State/Field Offices will enter lease information in accordance with LR2000 data standards as actions are processed. State Offices will report on number of coal royalty rate reduction applications processed during the fiscal year (refer to LR2000 data standards for reportable action codes).

Data will be retrieved by the State Offices and, nationally, by the program office using casetypes, action codes & standard LR2000 reporting.

Case Types: 34XXXX

Action Codes: 431; 625; 626; 630.

GD Count of Action code entries for selected time period.

**National Program
Element Contact:** John Lewis/Ted Murphy, WO 320, (202) 452-3567

Project Code: A project specific cost recovery project code is mandatory with this program element.

Strategic Plan Mission Goal

UIO.1.1 - Effectively manage and provide for efficient access and development

BLM Work Process

4a - Authorize and manage commercial activities and permitted use

Program Element GE

Program Element Cost Recovery Non-Energy Minerals – Prospecting Permit Applications

Example Notes: None

PE Description: This program element applies to non-energy minerals prospecting permits processed in response to applications submitted on or after November 7, 2005 (the effective date of the cost recovery regulations).

Program element **GE** includes all actions necessary for issuance, whether issued or not and all associated case recordation and data entry. Authorization will be processed in conformance with existing manuals and handbooks for prospecting permits for non-energy leasable minerals.

Continue to use program element EN for non-energy minerals prospecting permits processed in response to applications submitted prior to November 7, 2005.

Any pre-lease work for Indian non-energy mineral leasing, including sand and gravel, should be charged to program element FS.

This program element is only used with subactivity 5110.

Unit Of Measure: Non-energy minerals prospecting permits processed -

Number processed is defined as application withdrawal, permit issuance or permit denial.

Non-energy minerals prospecting permits issued are tracked in LR2000 by date of issuance. Offices will enter permit information in accordance with data standards at the time of lease issuance.

**System Interface/
Data Elements:** LR2000

The action codes for the casetypes listed below will be counted as units for this program element.

CASE TYPES: 350701, 351201, 352201, 353201, 354201, 355201, 356001, 356002, 356003, 356201

ACTION CODES: 125; 130; 276

**National Program
Element Contact:** Ron Teseneer/Ted Murphy, WO 320, (202) 452-5094

Project Code: A project specific cost recovery project code is mandatory with this program element.

Strategic Plan Mission Goal

UIO.2.1 - Effectively manage and provide for efficient access and production

BLM Work Process

4a - Authorize and manage commercial activities and permitted uses

Program Element GF

Program Element Cost Recovery Non-Energy Minerals – Preference Right Lease Applications

Example Notes: None

PE Description: This program element applies to non-energy minerals preference rights lease applications submitted on or after November 7, 2005 (the effective date of the cost recovery regulations).

Program element **GF** includes review of lessee qualifications and review of bonding, all associated case recordation and data entry, all associated NEPA, Section 7 consultation, Section 106 compliance and other work where not previously addressed.

Continue to use program element EN for non-energy minerals preference rights lease applications submitted prior to November 7, 2005.

Any pre-lease work for Indian non-energy mineral leasing, including sand and gravel, should be charged to program element FS.

This program element is only used with subactivity 5110.

Unit Of Measure: Non-energy minerals preference rights lease applications processed -

Number processed is defined as application withdrawal, lease issuance or lease denial.

Non-energy minerals preference rights leases are tracked in LR2000 by date of issuance. Offices will enter lease information in accordance with data standards at the time of lease issuance. State Offices will report on number of leases processed during the fiscal year.

**System Interface/
Data Elements:** LR2000

The action codes for the casetypes listed below will be counted as units for this program element.

CASE TYPES: 351301, 352301, 353301, 354301, 355301, 356001, 356002, 356003, 356301, 358501

ACTION CODES: 125; 130; 237

**National Program
Element Contact:** Ron Teseneer/Ted Murphy, WO 320, (202) 452-5094

Project Code: A project specific cost recovery project code is mandatory with this program element.

Strategic Plan Mission Goal

UIO.2.1 - Effectively manage and provide for efficient access and production

BLM Work Process

4a - Authorize and manage commercial activities and permitted uses

Program Element GH

Program Element Cost Recovery Non-Energy Minerals - Competitive Lease

Example Notes: None

PE Description: This program element applies to non-energy minerals applications for all competitive leases (successful or not), submitted on or after November 7, 2005 (the effective date of the cost recovery regulations).

Program element **GH** includes review of lessee qualifications and review of bonding, all associated case recordation and data entry, all associated NEPA, Section 7 consultation, Section 106 compliance and other work where not previously addressed.

Continue to use program element EN for non-energy mineral applications for successful competitive leases submitted prior to November 7, 2005.

Any pre-lease work for Indian non-energy mineral leasing, including sand and gravel, should be charged to PE=FS.

This program element is only used with subactivity 5110.

Unit Of Measure: Leases processed -

Number processed is defined as application withdrawal, lease issuance or lease denial.

Leases issued are tracked in LR2000 by date of issuance. Offices will enter lease information in accordance with data standards at the time of lease issuance. State Offices will report on number of leases processed during the fiscal year.

**System Interface/
Data Elements:** LR2000

The action codes for the casetypes listed below will be counted as units for this program element.

CASE TYPES: 351501, 352501, 353501, 354501, 355501, 356001, 356002, 356003, 356401, 357401, 358201, 358301, 358401, 358501

ACTION CODES: 125; 130; 237; 944

**National Program
Element Contact:** Ron Teseneer/Ted Murphy, WO 320, (202) 452-5094

Project Code: A project specific cost recovery project code is mandatory with this program element.

Strategic Plan Mission Goal

UIO.2.1 - Effectively manage and provide for efficient access and production

BLM Work Process

4a - Authorize and manage commercial activities and permitted uses

Program Element GI

Program Element Cost Recovery Non-Energy Minerals - Application to Suspend, Waive or Reduce Rental, Minimum Royalty, or Production Royalty Rate

Example Notes: None

PE Description: This program element applies to non-energy minerals applications to suspend, waive or reduce rental rate, minimum royalty rate or production royalty rate submitted on or after November 7, 2005 (the effective date of the cost recovery regulations).

Program element **GI** includes review and approval of requests to suspend, waive or reduce rental rates, minimum royalty rates or production royalty rates, all associated case recordation and data entry, and all associated NEPA work where not previously addressed.

Use program element **EO** for non-energy minerals applications to suspend, waive or reduce rental rate, minimum royalty rate or production royalty rate and applications for future or fractional interest leases submitted on prior to November 7, 2005.

Post-lease actions for all Indian non-energy minerals is included in program element **EO**.

This program element is only used with subactivity 5110.

Unit Of Measure: Actions processed - State/Field Offices will enter lease information to LR 2000 in accordance with data standards as actions are processed. State Offices will report on number of applications processed during the fiscal year by category e.g., suspension of rental payment, production royalty rate reduction, etc., (see data standards as outlined in IM 95-129 or reportable action codes).

**System Interface/
Data Elements:** LR2000

The action codes for the casetypes listed below will be counted as units for this program element.

CASE TYPES: 35XXXX

ACTION CODES: 315; 431; 536; 626; 625

**National Program
Element Contact:** Ron Teseneer/Ted Murphy, WO 320, (202) 452-5094

Project Code: A project specific cost recovery project code is mandatory with this program element.

Strategic Plan Mission Goal

UIO.2.3 - Ensure effective lease and permit management

BLM Work Process

4a - Authorize and manage commercial activities and permitted uses

Program Element GJ

Program Element Cost Recovery Non-Energy Minerals - Future or Fractional Interest Lease

Example Notes: None

PE Description: This program element applies to non-energy minerals future interest leases or fractional interest leases processed in response to applications submitted on or after November 7, 2005 (the effective date of the cost recovery regulations).

Program element **GJ** includes review of lessee qualifications and review of bonding and all associated case recordation and data entry, all associated NEPA, Section 7 consultation, Section 106 compliance and other work where not previously addressed.

Continue to use program element EN for non-energy minerals future interest leases or fractional interest leases processed in response to applications submitted prior to November 7, 2005.

Any pre-lease work for Indian non-energy mineral leasing, including sand and gravel, should be charged to program element FS.

This program element is only used with subactivity 5110.

Unit Of Measure: Non-energy minerals future interest leases or fractional interest leases processed -

Number processed is defined as application withdrawal, lease issuance or lease denial.

Leases issued are tracked in LR2000 by date of issuance. Offices will enter lease information in accordance with data standards at the time of lease issuance. State Offices will report on number of leases processed during the fiscal year by category (i.e., future interest or fractional interest).

**System Interface/
Data Elements:** LR2000

The action codes for the casetype listed below will be counted as units for this program element.

CASE TYPE: 350702

ACTION CODES: 125; 130; 237

**National Program
Element Contact:** Ron Teseneer/Ted Murphy, WO 320, (202) 452-5094

Project Code: A project specific cost recovery project code is mandatory with this program element.

Strategic Plan Mission Goal

UIO.2.1 - Effectively manage and provide for efficient access and production

BLM Work Process

4a - Authorize and manage commercial activities and permitted uses

Program Element GK

Program Element Cost Recovery Mineral Materials - Noncompetitive Sale

Example Notes: None

PE Description: This program element applies to mineral materials non-competitive sales (excluding sales from community pits or common use areas) processed in response to applications submitted on or after November 7, 2005 (the effective date of the cost recovery regulations).

Program element **GK** includes all work associated with mineral materials non-competitive sales, all associated case recordation and data entry, all costs of processing the applications for contracts and permits, including NEPA, appraisal, Section 7 consultation, Section 106 compliance, and other clearances for processing use authorizations as appropriate.

Continue to use program element EP for mineral materials non-competitive sales processed in response to applications submitted prior to November 7, 2005, non-competitive sales from community pits and common use areas, free use permits and for all work associated with sampling and testing authorizations.

This program element is only used with subactivity 5110.

Unit Of Measure: Non-competitive sales - Number of contracts/permits processed (issued, rejected or withdrawn). Contracts and permits are tracked by date of processing in LR2000 and ALIS for Alaska. Offices will enter information in accordance with data standards; enter data at the time of contract or permit issuance. Offices will report on number of non-competitive sales completed during the fiscal year.

**System Interface/
Data Elements:** LR2000 and ALIS for Alaska data. Casetype/Action Code relationship that will be used for counting accomplishment are shown: Casetype/AC's to Count

3611xx/ only one unit for either 276, 125, or 130

GK Accomplishment is the Sum Total of Counts for the Selected Time Period

**National Program
Element Contact:** George Brown/Ted Murphy, WO 320, (202) 452-7765

Project Code: A project specific cost recovery project code is mandatory with this program element.

Strategic Plan Mission Goal

UIO.2.3 - Ensure effective lease and permit management

BLM Work Process

4a - Authorize and manage commercial activities and permitted uses

Program Element GL

Program Element Cost Recovery Mineral Materials - Competitive Sale

Example Notes: None

PE Description: This program element applies to mineral materials competitive sales processed in response to applications submitted on or after November 7, 2005 (the effective date of the cost recovery regulations).

Program element **GL** includes all work associated with mineral materials competitive sales, all associated case recordation and data entry, all costs of processing the applications, including NEPA, appraisal, Section 7 consultation, Section 106 compliance, and other clearances for processing use authorizations as appropriate.

Continue to use program element EP for mineral materials competitive sales processed in response to applications submitted prior to November 7, 2005 and for all work associated with sampling and testing authorizations.

This program element is only used with subactivity 5110.

Unit Of Measure: Non-competitive contracts and permits - Number of contracts/permits processed (issued, rejected or withdrawn) are tracked by date of processing in LR2000 and ALIS for Alaska. Offices will enter information in accordance with data standards; enter data at the time of contract or permit issuance. Offices will report on number of authorizations issued during the fiscal year by category (i.e., exclusive mineral materials sales or non-exclusive mineral materials sales).

**System Interface/
Data Elements:** LR2000 and ALIS for Alaska data. Casetype/Action Code relationship that will be used for counting accomplishment are shown: Casetype/AC's to Count

36131x/ only one unit for either 276, 125, or 130

GL Accomplishment is the Sum Total of Counts for the Selected Time Period

**National Program
Element Contact:** George Brown/Ted Murphy, WO 320, (202) 452-7765

Project Code: A project specific cost recovery project code is mandatory with this program element.

Strategic Plan Mission Goal

UIO.2.3 - Ensure effective lease and permit management

BLM Work Process

4a - Authorize and manage commercial activities and permitted uses

Program Element GM

Program Element Cost Recovery Mineral Materials Contract Renewal

Example Notes: None

PE Description: This program element applies to mineral materials contract renewals processed in response to applications submitted on or after November 7, 2005 (the effective date of the cost recovery regulations).

Program element **GM** includes all work associated with mineral materials contract renewals, all associated case recordation and data entry, all costs of processing the applications for contracts and permits, including NEPA, appraisal, Section 7 consultation, Section 106 compliance, and other clearances for processing use authorizations as appropriate.

Continue to use program element EP for mineral materials contract renewals processed in response to applications submitted prior to November 7, 2005 and for all work associated with sampling and testing authorizations.

This program element is only used with subactivity 5110.

Unit Of Measure: Contracts and permits - Number of contracts/permits processed (renewed, rejected or withdrawn). Contracts and permits and community pits/common use areas are tracked by date of processing in LR2000 and ALIS for Alaska. Offices will enter information in accordance with data standards; enter data at the time of contract or permit issuance. Offices will report on number of authorizations issued during the fiscal year by category (i.e., exclusive mineral materials sales, non-exclusive mineral materials sales, free use permits, exploration/sampling permits, and designation of community pits, common use areas).

**System Interface/
Data Elements:** LR2000 and ALIS for Alaska data. Casetype/Action Code relationship that will be used for counting accomplishment are shown: Casetype/AC's to Count

36132x/ one unit for 276 for initial sale, plus one unit for each 279 entry for each renewal. EP Accomplishment is the Sum Total of Counts for the Selected Time Period

**National Program
Element Contact:** George Brown/Ted Murphy, WO 320, (202) 452-7765

Project Code: A project specific cost recovery project code is mandatory with this program element.

Strategic Plan Mission Goal

UIO.2.3 - Ensure effective lease and permit management

BLM Work Process

4a - Authorize and manage commercial activities and permitted uses

Program Element GN

Program Element Cost Recovery Mining Law Administration - Plan of Operations with an EIS

Example Notes: None

PE Description: This program element applies to mining law administration surface management plans of operations (under 43 CFR 3809), requiring an EIS, submitted on or after November 7, 2005 (the effective date of the cost recovery regulations).

Program element **GN** includes all actions taken to process/approve plan of operations or modification, with or without a proposed occupancy submitted under 43 CFR 3715 to the point of decision, including NEPA (EIS only), Section 106, Section 7, even if withdrawn prior to approval, and financial guarantee adjudication. Specialists should code their time when reviewing, analyzing, approving, accepting, denying or discussing plans of operations/occupancy (3715, 3802, 3809), with a claimant or operator to this program element.

Continue to use program element EX for all mining law administration surface management plans of operations submitted prior to November 7, 2005.

Inspections and enforcement work should be charged to NI. Use Program Element NJ for unauthorized occupancies.

This program element is only used with subactivity 5110.

Unit Of Measure: Plans processed -

Plans Processed – include the total number of units for each action code by case type listed below in processing a plan of operations/occupancy during the fiscal year. Units of measure reported in LR2000/MIS include plan approved, plan rejected-denied, plan withdrawn, and plan modification approved. The unit of measure for a plan or modification may include occupancy concurrence or nonconcurrence under 43 CFR 3715.

All work shall be properly documented in the serialized case file(s) with appropriate data entered into the automated systems as required (LR2000 within 5 working days of the action).

**System Interface/
Data Elements:** Case recordation, LR2000, MIS and ALIS (corresponding case types and action codes) for Alaska data. Casetypes by action code for LR2000 data entry by state for plans of operations.

CASE TYPES: 380210, 380910, 381402

ACTION CODES: 343, 423; 424; 422

GN COUNT (5110): COUNT OF ACTION CODE ENTRIES FOR SELECTED TIME PERIOD

**National Program
Element Contact:** Scott Murrellwright/Ted Murphy, WO 320, (202) 785-6568

Project Code: A project specific cost recovery project code is mandatory with this program element.

Strategic Plan Mission Goal

UIO.2.1 - Effectively manage and provide for efficient access and production

BLM Work Process

4a - Authorize and manage commercial activities and permitted uses

Program Element GO

Program Element Cost Recovery Mining Law Administration – Validity & Mineral Examinations and Reports

Example Notes: None

PE Description: This program element applies to mining law administration validity and mineral examinations and mineral reports conducted or prepared as a result of a patent application or plan of operations submitted on or after November 7, 2005 (the effective date of the cost recovery regulations).

Program element **GO** includes all work associated with mining claim validity determinations and mineral patent applications. Include all work to complete the mineral examination of a mining claim, preliminary determinations for uncommon/common variety issues, including mining claims within Wilderness, WSAs and other Special Areas, provided the work is initiated by a mineral patent application, or a plan of operations submitted for operations within a withdrawn or segregated area or for a suspected common variety mineral.

The costs of validity examinations to support 3802/3809 valid existing rights should be coded here. This also includes costs of common variety determinations required by 3809.

Continue to use program element EY for all mining law administration surface management validity and mineral examinations and mineral reports conducted or prepared as a result of an application or proposal submitted prior to November 7, 2005. For mining claim validity examinations, mineral examinations or a mineral reports that are not triggered by a mineral patent application or the submittal of a plan of operations in a withdrawn or special use area or that involves a suspected common variety mineral use program element EY. All adjudication and processing of mining claim patent applications and mineral contest actions, other than the mineral examination and report, are charged to program element EY.

This program element is only used with subactivity 5110.

Unit Of Measure: Mineral examinations and reports completed - The number of mineral reports approved.

**System Interface/
Data Elements:** ALIS for Alaska data; LR 2000. Casetype/Action Code relationship that will be used for counting accomplishments are shown.

Casetype	AC's to Count
380210	013
380910	013
380913	013
392001	180
392002	180
392003	180
393001	180
386200	013; 130; 131; 271
386201	013; 130; 131; 271
386202	013; 130; 131; 271
386300	013; 130; 131; 271
386301	013; 130; 131; 271
386302	013; 130; 131; 271
386400	013; 130; 131; 271
386401	013; 130; 131; 271
386402	013; 130; 131; 271

GO Accomplishment is the Sum Total of Counts for the Selected Time Period.

**National Program
Element Contact:** Barbara Gauthier-Warinner/Nick Reiger/Ted Murphy, WO 320, (202) 452-0398

Project Code: A project specific cost recovery project code is mandatory with this program element.

Strategic Plan Mission Goal

UIO.2.1 - Effectively manage and provide for efficient access and production

BLM Work Process

4a - Authorize and manage commercial activities and permitted uses

Program Element EL

Program Element Process Coal Leases and Exploration Licenses

Example Notes: EL includes School & Institutional Trust Lands Administration (SITLA) coal lease applications in Utah.

PE Description: This program element is used with all work, including NEPA, GIS support, Section 7 clearances and Section 106 compliance, associated with processing coal leases, with the exceptions listed below.

The case-by-case cost recovery competitive coal leases processed in response to applications submitted on or after November 7, 2005 (the effective date of the cost recovery regulations) have a new program element, **GA**.

Competitive coal leases processed in response to applications submitted prior to November 7, 2005 will continue to use program element EL.

Program element EL also includes all cost associated with processing and issuing exploration licenses, including those subject to cost recovery fixed fees.

Program element EL is **not** used with lease modifications, assignments, or segregations of existing leases, which are considered post lease actions.

Authorizations should be processed in conformance with existing manuals and handbooks for coal leasing. This includes a review of lessee qualifications and appropriate review of adequate bonding. The workload shall be documented in LR2000 and appropriate action codes shall be consistently entered at time of lease issuance or lease application denial.

Unit Of Measure: Actions Processed -

Number of actions completed and recorded.

NEPA Records of Decision or Decision Record Signed, Lease sales completed, Leases Issued, & Exploration Licenses Processed.

Completion of the Record of Decision (ROD) or Decision Record (DR) for the NEPA analysis for a coal lease application. State Offices will record information in accordance with LR2000 data standards as the NEPA-ROD or DR for each coal lease application is completed. State Offices will report the number of coal lease NEPA-ROD's or DRs issued during the fiscal year by category (i.e., competitive, non-competitive, etc.)

State Offices will enter lease information in accordance with data standards as coal lease sales are completed. State Offices will report on number of coal lease sales completed during the fiscal year. If there are no bids received that meet or exceed the appraised fair market value, then there is still a unit of accomplishment under this program element. If the applicant for rejected coal lease requests that the prospective coal lease be offered in another competitive coal lease sale, then the new coal lease sale is a new (additional) unit of accomplishment under this program element.

State Offices will enter lease information in accordance with data standards as coal leases are issued. State Offices will report on number of leases issued during the fiscal year by category (i.e., competitive, non-competitive, etc.).

State Offices will enter lease information in accordance with data standards as coal exploration licenses are issued. State Offices will report the number of coal exploration license issued during the fiscal year.

On-site inspection and enforcement for a coal exploration license are measured as part of program element NG, Solid Mineral Inspections and Production Verifications.

System Interface/ Data Elements: Data will be retrieved by the State Offices and, nationally, by the program office using casetypes, action codes & standard LR2000 reporting.

Case Types: 34XXXX

Action Codes: 005; 191; 237; 276; 130; 125.

EL Count of Action code entries for selected time period.

National Program Element Contact: John Lewis/Ted Murphy, WO 320, (202) 452-3567

Project Code: TRST does not apply to this program element.

Section 7 costs, covering both formal and informal consultation, associated with this program element should be tracked using the project code SECS. The project code SECS shall be used as a priority if there is not otherwise a mandatory project code (such as reimbursable work, construction, deferred maintenance, RIPS, etc.).

Strategic Plan Mission Goal

UIO.1.1 - Effectively manage and provide for efficient access and development

BLM Work Process

4a - Authorize and manage commercial activities and permitted uses

Program Element EM

Program Element Process Coal Post Lease Actions

Example Notes: EM includes School & Institutional Trust Lands Administration (SITLA) coal leases in Utah.

PE Description: This program element is used with all coal post-lease actions, with the exceptions listed below. Coal post-lease actions include all actions associated with lease operations after a coal lease has been issued. These actions may include, but are not limited to, review and approval of mining or exploration plans, lease assignments/transfers, royalty rate reductions, logical mining unit approvals/disapprovals, lease renewals, lease modifications, bonding modifications, and lease terminations and relinquishments. Work also includes all associated NEPA work where not previously addressed (e.g. NEPA required to process lease modifications).

Each of the case-by-case cost recovery document types (coal lease modification, coal logical mining unit formation or modification and coal royalty rate reduction) processed in response to applications submitted on or after November 7, 2005 (the effective date of the cost recovery regulations) has a new program element as specified below.

Document Type	Program Element
Coal lease modification	GB
Coal logical mining unit formation or modification	GC
Coal royalty rate reduction	GD

Coal lease modifications, coal logical mining unit formations or modifications and coal royalty rate reductions processed in response to applications submitted prior to November 7, 2005 will continue to use program element EM.

This program element applies to all post lease actions covered by cost recovery fixed fees.

Inspections or production verification should be charged to program element NG.

Unit Of Measure: Coal post lease actions processed - Number of actions completed and recorded

**System Interface/
Data Elements:** Number of post lease actions processed

State/Field Offices will enter lease information in accordance with LR2000 data standards as actions are processed. State Offices will report on number of post-leases actions during the fiscal year by category (i.e., approval of mining plans, lease assignments, lease renewals, lease modifications, bonding modifications), (refer to LR2000 data standards for reportable action codes).

Data will be retrieved by the State Offices and, nationally, by the program office using casetypes, action codes & standard LR2000 reporting. SITLA and Indian trust actions are not recorded in LR2000 and will need to be reported separately. All completed units will be entered into MIS.

Case Types: 34XXXX

Action Codes: 016; 037; 039; 125; 126; 139; 199; 238; 244; 269; 278; 279; 310; 313; 315; 321; 330; 337; 339; 341; 343; 352; 354; 355; 358; 360; 371; 408; 409; 410; 417; 424; 431; 478; 625; 626; 630; 632; 656; 661; 663; 674; 676; 677; 678; 679; 700; 784; 791; 792; 890; 909; 933; 994.

EM Count of Action code entries for selected time period.

**National Program
Element Contact:** John Lewis/Ted Murphy, WO 320, (202) 452-3567

Project Code: TRST for all work, including consultation, associated with Indian trust, including trust

programs on Indian lands (cadastral survey and minerals on trust lands), assessing the impacts of public land activities on trust assets on Indian lands, and the analysis of the impact of public land activities on off-reservation treaty rights.

Strategic Plan Mission Goal

UIO.1.1 - Effectively manage and provide for efficient access and development

BLM Work Process

4a - Authorize and manage commercial activities and permitted uses

Program Element EN

Program Element Process Non-Energy Mineral licenses, permits or Leases

Example Notes: None

PE Description: This program element is used with the processing of non-energy mineral licenses, permits or leases, with the exceptions listed below. It includes all actions necessary for issuance of an exploration license or permit, whether it is issued or not. It includes review of lessee qualifications and review of bonding for both new authorizations and fringe acreage leases.

Each of the non-energy minerals case-by-case cost recovery document types (non-energy minerals prospecting permits, preference right leases, successful competitive leases, or fractional or future interest leases) processed in response to applications submitted on or after November 7, 2005 (the effective date of the cost recovery regulations) has a new program element as specified below.

Document type	Program Element
Prospecting permit	GE
Preference right lease	GF
Competitive lease (successful applicant or not)	GH
Fractional or future interest lease	GI

Non-energy minerals prospecting permit applications, preference right lease applications, successful competitive lease applications, or fractional or future interest lease applications processed in response to applications submitted prior to November 7, 2005 will continue to use program element EN.

The principal subactivity for this program element is 1330.

Any pre-lease work for Indian non-energy mineral leasing, including sand and gravel, should be charged to program element FS.

Unit Of Measure: Licenses, permits, leases processed -

Number processed is defined as license, permit or lease issuance or as license, permit or lease denial.

License, permit or leases issued are tracked in LR2000 by date of issuance. Offices will enter license, permit or lease information in accordance with data standards at the time of lease issuance. State Offices will report on number of leases processed during the fiscal year by category (i.e., competitive, non-competitive, etc.).

**System Interface/
Data Elements:** LR2000

The action codes for the casetypes listed below will be counted as units for this program element.

CASE TYPES: 350702, 351201, 351301, 351401, 351501, 351601, 352201, 352301, 352401, 352501, 352601, 353201, 353301, 353401, 353501, 353601, 354201, 354301, 354401, 354501, 354601, 355201, 355301, 355401, 355501, 355601, 356001, 356002, 356003, 356201, 356301, 356401, 356501, 357401, 357601, 358101, 358201, 358301, 358301, 358401, 358501

ACTION CODES: 125; 130; 276; 237; 944

**National Program
Element Contact:** Ron Teseneer/Ted Murphy, WO 320, (202) 452-5094

Project Code: TRST does not apply to this program element. Section 7 costs, covering both formal and

informal consultation, associated with this program element should be tracked using the project code SECS. The project code SECS shall be used as a priority if there is not otherwise a mandatory project code (such as reimbursable work, construction, deferred maintenance, etc.).

Strategic Plan Mission Goal

UIO.2.1 - Effectively manage and provide for efficient access and production

BLM Work Process

4a - Authorize and manage commercial activities and permitted uses

Program Element EO

Program Element Process Non-Energy Mineral Post Lease Actions

Example Notes: None

PE Description: This program element is used with post-lease actions, which includes all actions associated with lease operations after a non-energy lease, exploration license or permit has been issued. These actions may include but are not limited to review and approval of mining or exploration plans, lease assignments, royalty rate reductions, lease renewals, lease modifications, lease readjustments, permit extensions, bonding modifications, lease terminations and relinquishments, all associated NEPA work where not previously addressed and review and approval of mining reclamation plans, with the following exceptions.

The non-energy mineral case-by-case cost recovery document types (suspension, waving or reduction of rental, minimum royalty, production royalty or royalty rate) processed in response to applications submitted on or after November 7, 2005 (the effective date of the cost recovery regulations) have a new program element, **GI**.

Suspension, waving or reduction of rental, minimum royalty, production royalty or royalty rate applications processed in response to applications submitted prior to November 7, 2005 continue to use program element EO.

The principal subactivity for this program element is 1330. This program element EO includes post-lease actions for all Indian non-energy minerals.

Inspection and enforcement/production verification use program element OB.

Unit Of Measure: Post lease actions processed - State/Field Offices will enter lease information to LR 2000 in accordance with data standards as actions are processed. State Offices will report on number of post-leases actions during the fiscal year by category e.g., approval of mining plans, lease assignments, lease renewals, lease modifications, bonding modifications, (see data standards as outlined in IM 95-129 or reportable action codes).

**System Interface/
Data Elements:** LR2000

The action codes for the casetypes listed below will be counted as units for this program element.

CASE TYPES: 35XXXX

ACTION CODES: 016; 039; 139; 224; 235; 238; 242; 243; 269; 310; 313; 321; 341; 343; 354; 358; 410; 419; 478; 553; 625; 626; 909

**National Program
Element Contact:** Ron Teseneer/Ted Murphy, WO 320, (202) 452-5094

Project Code: TRST for all work, including consultation, associated with Indian trust including: trust programs on Indian lands (cadastral survey and minerals on trust lands), assessing the impacts of public land activities on trust assets on Indian lands, and the analysis of the impact of public land activities on off-reservation treaty rights.

Section 7 costs, covering both formal and informal consultation, associated with this program element should be tracked using the project code SECS. The project code SECS shall be used as a priority if there is not otherwise a mandatory project code (such as reimbursable work, construction, deferred maintenance, etc.). The project code TRST has priority over SECS if both are indicated.

Strategic Plan Mission Goal

UIO.2.3 - Ensure effective lease and permit management

BLM Work Process

4a - Authorize and manage commercial activities and permitted uses

Program Element EP

Program Element Process Mineral Material Disposals

Example Notes: None

PE Description: This program element includes all work associated with mineral materials disposed through sales and free use permits. Includes all costs of processing the applications for contracts and permits, including NEPA, appraisal, Section 7 consultation, Section 106 compliance, and other clearances for processing use authorizations as appropriate, and all associated case recordation and data entry, with the following exceptions.

Each of the mineral materials case-by-case cost recovery document types (non-competitive sales, competitive sales, or contract renewals) processed in response to applications submitted on or after November 7, 2005 (the effective date of the cost recovery regulations) has a new program element as specified below.

Document Type	Program Element
Non-competitive sales	GK
Competitive sales	GL
Contract renewals	GM

Mineral materials non-competitive sales, competitive sales, or contract renewals processed in response to applications submitted prior to November 7, 2005 will continue to use program element EP.

Program element EP includes all free use permits, exploration permits, and non-competitive mineral material disposals from community pits or common use areas regardless of the date the application was submitted.

Program element EP includes all work related to the authorization of sampling and testing.

Unit Of Measure: Contracts and permits issued - Number of contracts/permits processed (issued, rejected or withdrawn), and number of community pits/common use areas designated. Contracts and permits and community pits/common use areas are tracked by date of processing in LR2000 and ALIS for Alaska. Offices will enter information in accordance with data standards; enter data at the time of contract or permit issuance. Offices will report on number of authorizations issued during the fiscal year by category (i.e., exclusive mineral materials sales, non-exclusive mineral materials sales, free use permits, exploration/sampling permits, and designation of community pits, common use areas).

**System Interface/
Data Elements:** LR2000 and ALIS for Alaska data. Casetype/Action Code relationship that will be used for counting accomplishment are shown: Casetype/AC's to Count

3602xx/ only one unit for 276, 125, or 130
3604xx/ only one unit for 276 for pit established, then one unit for each individual sale corresponding to an entry of either 507 or 508
3605xx/ only one unit for 276 per case for area established, then one unit for each sale corresponding to each entry of either 507 or 508
3611xx/ only one unit for either 276, 125, or 130
36131x/ only one unit for either 276, 125, or 130
36132x/ one unit for 276 for initial sale, plus one unit for each 279 entry for each renewal.
362xxx/ only one unit for 276 for each case
EP Accomplishment is the Sum Total of Counts for the Selected Time Period

**National Program
Element Contact:** George Brown/Ted Murphy, WO 320, (202) 452-7765

Project Code: Section 7 costs, covering both formal and informal consultation, associated with this program element should be tracked using the project code SECS. The project code SECS shall be used as a priority if there is not otherwise a mandatory project code (such as reimbursable work, construction, deferred maintenance, etc.).

Strategic Plan Mission Goal

BLM Work Process

U10.2.3 - Ensure effective lease and permit management

4a - Authorize and manage commercial activities and permitted uses

Program Element EX

Program Element Process Mining Plans of Operation

Example Notes: None

PE Description: Program element EX includes all work needed to process/approve mining law administration plans of operations or plan modifications, with or without a proposed occupancy submitted under 43 CFR 3715 to the point of decision, including NEPA, Section 106, Section 7, even if withdrawn prior to approval, and financial guarantee adjudication, with the following exception.

Case-by-case cost recovery document type mining law administration “plan of operations with EIS” submitted on or after November 7, 2005 (the effective date of the cost recovery regulations) has a new program element, **GN**.

Plans of operation with an EIS submitted prior to November 7, 2005 will continue to use program element EX.

All plans of operation with an EA will use program element EX, regardless of the date of submission

Specialists should code their time to program element EX, subject to the exception, when reviewing, analyzing, approving, accepting, denying or discussing plans of operations/occupancy (3715, 3802, 3809 or 3814*), with a claimant or operator.

Use program element EX for all reclamation activities such as wildlife or cultural work necessary for closing an authorized operation.

Use program element NI for all inspection efforts, even inspections performed to confirm the success of reclamation. Inspections and enforcement work should be charged to NI. Use Program Element NJ for unauthorized occupancies.

* BLM does not have authority to process/approve occupancies on 3814 case types (SRHA).

Unit Of Measure: Plans processed -

Plans Processed – include the total number of units for each action code by case type listed below in processing a plan of operations/occupancy during the fiscal year. Units of measure reported in LR2000/MIS include plan approved, plan rejected-denied, plan withdrawn, and plan modification approved. The unit of measure for a plan or modification may include occupancy concurrence or nonconcurrence under 43 CFR 3715.

All work shall be properly documented in the serialized case file(s) with appropriate data entered into the automated systems as required (LR2000 within 5 working days of the action).

**System Interface/
Data Elements:** Case recordation, LR2000, MIS and ALIS (corresponding case types and action codes) for Alaska data. Casetypes by action code for LR2000 data entry by state for plans of operations.

CASE TYPES: 380210, 380910, 381402

ACTION CODES: 343, 423; 424; 422

EX COUNT (1990): COUNT OF ACTION CODE ENTRIES FOR SELECTED TIME PERIOD

**National Program
Element Contact:** Scott Murrellwright/Ted Murphy, WO 320, (202) 785-6568

Project Code: Section 7 costs, covering both formal and informal consultation, associated with this program element should be tracked using the project code SECS. The project code SECS shall be used as a priority if there is not otherwise a mandatory project code (such

Strategic Plan Mission Goal

UIO.2.1 - Effectively manage and provide for efficient access and production

BLM Work Process

4a - Authorize and manage commercial activities and permitted uses

Program Element EY

Program Element Determine Mining Claim Validity/Process Mineral Patents

Example Notes: None

PE Description: This program element applies to all work associated with mining claim validity determinations, mineral contests, and mineral patent applications, including, but not limited to, all adjudicative actions taken to process the mineral patent applications and mineral contests, all work to complete the mineral examination of a mining claim, determinations for uncommon/common variety determinations, including mining claims within Wilderness, WSAs and other Special Areas, with the following exceptions.

Case-by-case cost recovery document type "validity and mineral examinations and reports..." (mineral reports (including associated field work) prepared in response to mining claim patent applications, 3809 plans of operations submitted for operations within withdrawn/segregated lands, or 3809 plans of operations submitted for suspected common variety minerals) conducted in response to applications or plans of operation submitted on or after November 7, 2005 (the effective date of the cost recovery regulations) have a new program element, **GO**.

Mineral reports (including associated field work) prepared in response to mining claim patent applications, 3809 plans of operations submitted for operations within withdrawn/segregated lands, or 3809 plans of operations submitted for suspected common variety minerals submitted prior to November 7, 2005 continue to use program element EY.

Use program element EY for validity examinations, mineral examinations or mineral reports that are not triggered by a mineral patent application or the submittal of a plan of operations in a withdrawn or special use area or that involves a suspected common variety mineral, regardless of the date of the application or plan of operations is received.

All adjudicative actions taken to process the mineral patent applications and mineral contests should use program element EY, regardless of the date the application or plan of operations is received.

The costs of validity examinations to support 3802/3809 valid existing rights should be coded here. This also includes costs of common variety determinations required by 3809.

Unit Of Measure: Reports, patents, complaints processed - The number of mineral reports approved, the number of patents issued and the number of contest complaints issued.

**System Interface/
Data Elements:** ALIS for Alaska data; LR 2000. Casetype/Action Code relationship that will be used for counting accomplishments are shown.

Casetype	AC's to Count
380210	013
380910	013
380913	013
392001	180
392002	180
392003	180
393001	180
386200	013; 130; 131; 271
386201	013; 130; 131; 271
386202	013; 130; 131; 271
386300	013; 130; 131; 271
386301	013; 130; 131; 271
386302	013; 130; 131; 271
386400	013; 130; 131; 271
386401	013; 130; 131; 271

386402 013; 130; 131; 271

EY Accomplishment is the Sum Total of Counts for the Selected Time Period.

National Program Element Contact: Barbara Gauthier-Warinner/Nick Reiger/Ted Murphy, WO 320, (202) 452-0398

Project Code: None

Strategic Plan Mission Goal

UIO.2.1 - Effectively manage and provide for efficient access and production

BLM Work Process

4a - Authorize and manage commercial activities and permitted uses

Attachment 7

Fee Estimates and Billing Procedures for Collecting Processing Fees for Case-by-Case Solid Mineral Applications

A Collections & Billing System (CBS) generated bill must accompany the written final estimate provided to the applicant. The CBS bill (**Courtesy Statement**) must be created using the appropriate suspense (455) processing fees Commodity Subject Actions (CSA) in CBS, a clear description of the fee estimate, and any additional information pertinent to the bill. The applicant's billing name and address must be entered as the Customer when creating the bill and BLM contact information must also be included.

The processing fees for case-by-case solid mineral applications are deposited into sub-activity 5110. A project code is required for each case. Please note that the initial bill must be created in the appropriate suspense (455) account because we cannot bill or collect into a project code until it is set up in the Federal Financial System (FFS). A project code cannot be set up in FFS until we have received the initial payment in CBS. Once the project is active in CBS, the money must be moved to the appropriate project by processing a transfer in CBS using the Transfer/Reversal screen and the Bill With-out Reference button. This will keep the bill paid, but will apply the money to the appropriate project account and is then available for labor and operations expenditures.

If the processing time for a case is six months or less or if the bill is paid in full, this will be the only bill required out of CBS. If the applicant does not pay, then no further processing will be done by the BLM program staff and no subsequent billing action is taken to collect the processing fees. The courtesy bill needs be cancelled in CBS.

If the processing time for a case is estimated to be longer than six months and full payment is not received, subsequent periodic billings will be considered **Accounts Receivable** bills. At this point, the sub-activity 5110 project CSA may be used for the CBS bill. If any periodic bills become delinquent, interest, administrative fees and penalties will accrue and Demand Letters will be sent as outlined in the Federal Claims Collections Standards (4 CFR II).

Once the case-by-case processing is complete, any overpayment greater than \$1.00 must be refunded to the applicant. Please make sure that the remaining project balance is verified in FFS for all years the project is active in the system before authorizing and processing a refund through CBS.

Included with this attachment are a sample Courtesy Statement, an Accounts Receivable bill, and a list of sub-activity 5110 suspense actions from CBS.

UNITED STATES DEPARTMENT OF THE INTERIOR BUREAU OF LAND MANAGEMENT Courtesy Statement		Bill Number: 2006000667
		Date: 02/22/2006
Make Remittance Payable To DOI/BLM and Mail To: CASPER FIELD OFFICE 2987 PROSPECTOR DR CASPER, WY 82604 (307)261-9999		Please include bill number on all remittances.
Payor:	ROCKS ARE US INC 100 STONY RD ROCKY WAY, WY 82001	

DATE	DESCRIPTION	AMOUNT
	FINAL FEE ESTIMATE FOR CASE-BY-CASE PROCESSING FEES ON MINERAL MATERIALS CASE WYW 999999.	\$1,500.00
	BLM CONTACT: JOE BLIMMER, (307)770-2100	
AMOUNT DUE THIS BILL:		\$1,500.00
<ul style="list-style-type: none"> · Payment can be made by cash, check, money order or credit card. We accept Visa, Mastercard, Discover, and American Express. If paying by phone, please call the office number listed above. · If the above name and address is incorrect, please contact the BLM office listed above. 		

This Bill was generated by the automated BLM Collections and Billings System and is a paper representation of a portion of the official electronic record contained therein.

SAMPLE

UNITED STATES DEPARTMENT OF THE INTERIOR BUREAU OF LAND MANAGEMENT Bill for Collection	Bill Number: 2006000668 Date: 02/22/2006
Make Remittance Payable To <i>DOL/BLM</i> and Mail To: DIV OF NATURAL RESOURCES PO BOX 45155 SALT LAKE CITY, UT 84145 (111)111-1000 Payor: GIANT COAL CORP 1 BIG SCOOP WAY MINING CITY, UT 84091	Please include bill number on all remittances.

DATE	DESCRIPTION	AMOUNT
	UTU 999999 CASE-BY-CASE PROCESSING FEE PERIODIC BILLING FOR UTU \$10,000.00 999999 COMPETITIVE COAL LEASE APPLICATION	\$10,000.00
	BLM CONTACT: LISA FEDERAL, (111)111-1111	
AMOUNT DUE THIS BILL:		\$10,000.00
DATE DUE:		03/24/2006
<ul style="list-style-type: none"> · Interest will be assessed at the rate of 1% per year if full payment is not made. · See attached Notice of Actions in Event of Delinquency. · Payment can be made by cash, check, money order or credit card. We accept Visa, Mastercard, Discover, and American Express. If paying by phone, please call the office number listed above. · If the above name and address is incorrect, please contact the BLM office listed above. 		

This Bill was generated by the automated BLM Collections and Billings System and is a paper representation of a portion of the official electronic record contained therein.

SAMPLE

Attachment 7 - Case-by-Case Processing Fees for Solid Minerals - Suspense Actions in CBS for Courtesy Bills

Commodity	Subject	Action
Coal	Royalty Reduction Application	Processing Fee (455)
Coal	Competitive Lease	Processing Fee (455)
Coal	Lease Modification	Processing Fee (455)
Coal	Logical Mining Unit Formation/Modification	Processing Fee (455)
Coal	Competitive Lease - AK	Processing Fee (455)
Coal	Lease Modification - AK	Processing Fee (455)
Coal	Logical Mining Unit Formation/Modification - AK	Processing Fee (455)
Coal	Royalty Reduction Application - AK	Processing Fee (455)
Other Leasable Minerals	Asphalt Competitive Lease	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Future or Fractional Interest lease	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Gilsonite Competitive Lease	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Gilsonite Preference Right Lse	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Gilsonite Prospecting Permit	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Hardrock Competitive Lease	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Hardrock Preference Right Lse	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Hardrock Prospecting Permit	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Phosphate Competitive Lease	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Phosphate Preference Right Lse	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Phosphate Prospecting Permit	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Potassium Competitive Lease	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Potassium Preference Right Lse	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Rental & Royalty Rate Adj (Susp, Red,Waive)	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Sodium Competitive Lease	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Sodium Preference Right Lse	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Sodium Prospecting Permit	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Sulphur Competitive Lease	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Sulphur Preference Right Lse	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Sulphur Prospecting Permit	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Hardrock Prospecting Permit - AK	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Hardrock Preference Right Lse - AK	Processing Fee (5110) Temp (455)
Other Leasable Minerals	Hardrock Competitive Lease - AK	Processing Fee (5110) Temp (455)
Mineral Materials	Competitive Sale	Processing Fee (5110) Temp Susp (455)
Mineral Materials	Non-Competitive/Negotiated Sale	Processing Fee (5110) Temp Susp (455)
Mineral Materials	Competitive Contract Renewal	Processing Fee (5110)Temp Susp (455)
Locatable Minerals	Patents	Plan of Operations w/ EIS Proc Fee 5110 (455)
Locatable Minerals	Patents	Other Reports Processing Fee 5110 (455)
<i>Please note - additional CSAs may be added to CBS. This attachment provides sample actions for use with case-by-case processing fee estimate bills.</i>		