

Green Purchasing

What is it and Why Do It?





**WASTE
NOT**

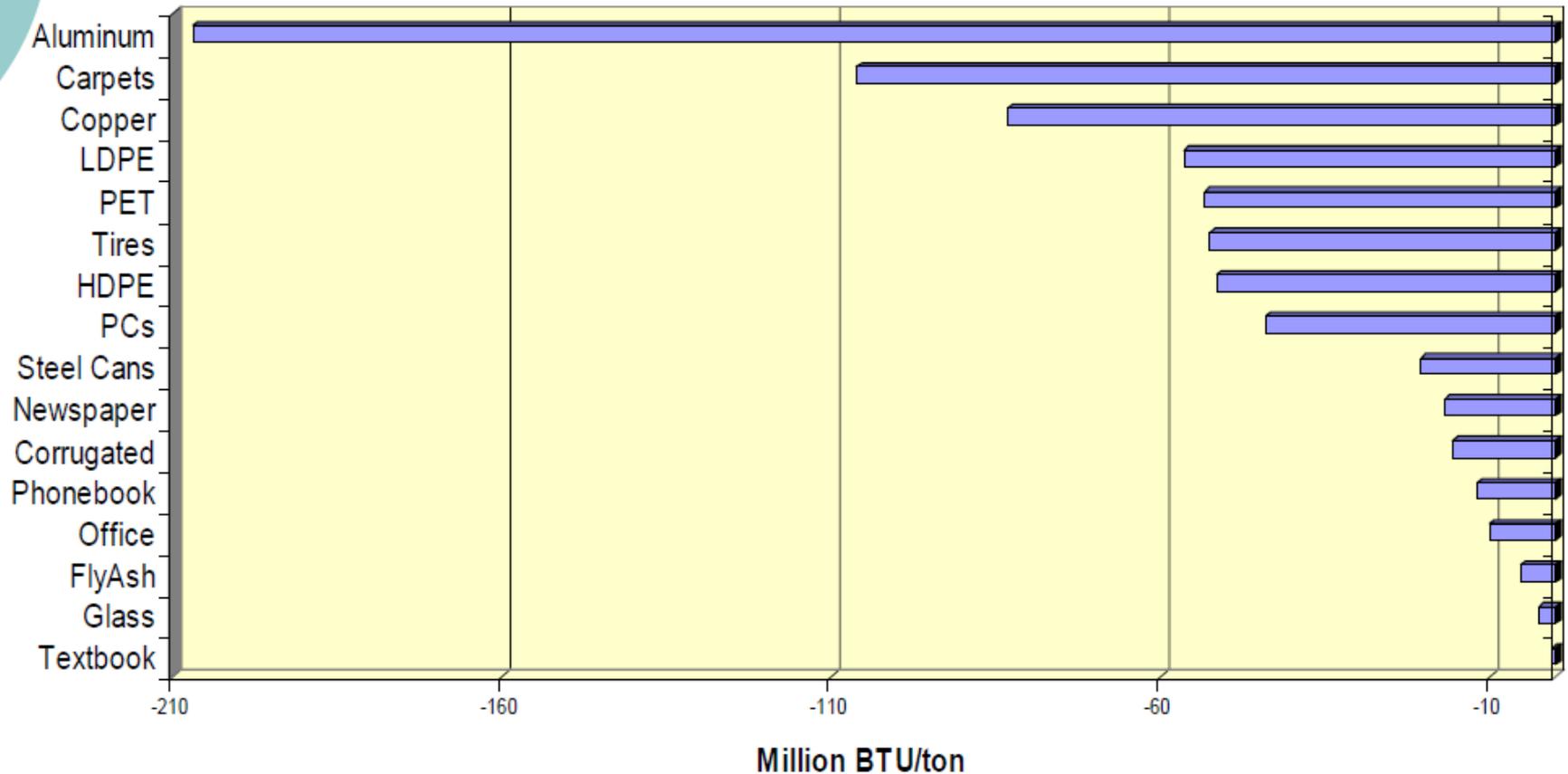
Why Buy Green?



- Create a market for recycled products
- Consistent with the BLM's culture/mission
- It's the right thing to do
- BLM States, Centers, and WO are implementing Environmental Management Systems
- Educating employees on their role in green procurement and tracking green purchase are two potential objectives in a State's or Center's EMS

Some Common Recycled Material Savings

Energy Savings per Ton Recycled



Why Buy Green?



- Federal Acquisition Regulations
- Executive Orders 13423 and 13514
- Environmental Stewardship Scorecard
- Resource Conservation and Recovery Act (RCRA), Section 6002
- Farm Security and Rural Investment Act (2002 Farm Bill), Section 9002
- Energy Policy Acts of 1992 and 2005
- Energy Independence & Security Act of 2007

Green Purchasing Applies to:



- Purchase card/fleet card purchases
- Simplified acquisitions (<\$100,000)
- Larger (>\$100,000) purchases of supplies
- Support services contracts
- Construction & spacing leasing contracts
- Detailed scopes of work or performance-based contracting
- Purchases from mandatory sources

FAR 23.202 Purchase of Energy & Water Efficient Products is Required



- FAR 23.202 – The Government’s policy is to acquire supplies and services that promote energy and water efficiency, advance the use of renewable energy products, and help foster markets for emerging technologies. This policy extends to all acquisitions, including those below the simplified acquisition threshold.

FAR 23.203 & 52.223.15 - Purchase of Energy Star Products is Mandatory



- FAR Section 23.203 – Energy-consuming products that are Energy Star rated (e.g., office equipment, home electronics, heating and cooling equipment, building construction products, appliances, and lighting) must be always be specified and/or purchased regardless of their cost.
- FAR Section 52.223.15 – “Energy Efficiency in Energy-Consuming Products” requires the contractor to ensure that energy consuming products specified in the contract be Energy Star rated if those products are listed in the Energy Star Program.

FAR 23.404(b)(1) - Recycled Content and Biobased Products



EPA-designated recovered/recycled content and Department of Agriculture-designated biobased products must be purchased unless the item cannot be acquired:

- (i) Competitively within a reasonable time frame;
- (ii) Meeting reasonable performance standards; or
- (iii) At a reasonable price.

FAR 23.405(b)(2) – Justification for Not Purchasing Recycled Content and Biobased Products



- FAR requires preparation of a written justification if an EPA-designated recovered/recycled content product is not purchased.
- BLM GPP Sections 7.1, 7.2, and 9.4.2 address the completion of the “Justification for Not Purchasing an EPA-Designated Recovered/Recycled Content Product” form.
- Form must be completed, signed, and placed in the contract file or in the case of a credit card purchase with the receipt.
- This form is provided as Appendix 2 to the BLM GPP.

Appendix 2



Justification for Not Purchasing an EPA-Designated Recovered/Recycled Content Product Form

Requisition/ Purchase Order Number			
Item Name/ Description			
Stock Number		Quantity	
Vendor			

An EPA-designated product has not been purchased based on the following:
(Complete all applicable information.)

Item is not available within a reasonable period of time.	
Date needed	Date available

Item is not available at a reasonable price.	
Price of designated environmental preferable item	Price of item purchased

Item is not available from 2 or more sources.	
Number of vendors contacted/ researched	Sources available

Item fails to meet a performance standard in the specifications.	
Specified performance standard	Description of failure to meet standard

This determination is made in accordance with FAR 23.405(b) (2).

Preparer's Name	
Preparer's Signature	

- Additional supporting documentation attached. (Check box, if appropriate.)
- Life cycle cost was considered in total cost of item or service.

By signing this document, I certify that the information stated above is accurate and all determinations have been made in accordance with the BLM's Green Purchasing Plan, Section 9.4.2.



Federal Register

Thursday,
October 8, 2009

Part VII

The President

Executive Order 13514—Federal
Leadership in Environmental, Energy,
and Economic Performance



EO 13514 – Green Purchasing Goal



Section 2(h) The head of each agency shall advance sustainable acquisition to ensure that 95 percent of new contract actions including task and delivery orders, for products and services are:

- energy-efficient (Energy Star or Federal Energy Management Program (FEMP) designated),
- water-efficient,
- biobased,
- environmentally preferable (e.g., Electronic Product Environmental Assessment Tool (EPEAT) certified),
- non-ozone depleting,
- contain recycled content, or
- are non-toxic or less-toxic alternative

DOI GPP Metric – Track Green Purchases



- Track the number of contracts that successfully acquire EPA-designated products
- Data to be taken from FPDS, Line B12F, EPA-DESIGNATED PRODUCT(S)
- Code A – EPA-designated items were acquired
- Codes B, C, D, and E – EPA-designated items were not acquired
- FPDS, Line B12G, tracks whether the appropriate FAF clauses for recycled-content purchasing were included in the contract

EO 13514 OMB Duties – Scorecard



Section 4. Additional Duties of the Director of the Office of Management and Budget. The OMB Director shall:

(a) review and approve each agency's multi-year Strategic Sustainability Performance Plan under section 8 of this order and each update of the Plan. The Director shall, where feasible, review each agency's Plan concurrently with OMB's review and evaluation of the agency's budget request;

(b) prepare scorecards providing periodic evaluation of Federal agency performance in implementing this order and publish scorecard results on a publicly available website; and

(c) approve and issue instructions to the heads of agencies concerning budget and appropriations matters relating to implementation of this order.

ENVIRONMENTAL STEWARDSHIP SCORECARD
 Department of the Interior

	CURRENT STATUS (As of January 1, 2009) ¹	PROGRESS	COMMENTS
<p>ENVIRONMENTAL STEWARDSHIP</p> <p>Senior Official:</p> <p>Rhea Suh Assistant Secretary, Policy, Management and Budget</p> <p>Lead EOP Analysts: Cyndi Vallina and Dana Arnold</p>	<p align="center"></p> <p align="center">Red</p> <ul style="list-style-type: none"> • EMS report card : ___ >80% green & ≤5% red on EMS metrics (G) ___ <10% red on EMS metrics (Y) • Green purchasing: ___ Agency has affirmative procurement program (APP) for all green products and services, demonstrates & monitors compliance, develops corrective actions if applicable, and conducts training (G) _X_ Agency has APP and representative acquisitions for all covered areas (Y) • Sustainable design/green bldgs²: ___ Implements Guiding Principles and on track to meet the 15% goal by 2015 (G) _X_ Implements Guiding Principles on all <i>new</i> building projects & leased space (Y) • Electronic stewardship (ES): ___ Acquires ≥ 95% EPEAT-registered electronics; enables Energy Star features; extends life & uses sound disposition practices (G) _X_ Has ES plan & on track to implement goal by 2010 (Y) plans and strategies (Y) 	<p align="center"></p> <p align="center">Yellow</p> <p align="center">↓</p> <p><u>Actions taken since January 1, 2009:</u></p> <ul style="list-style-type: none"> • Developed conceptual approach for Organizational EMS. • Conducted GPP training at DOI Annual Small Business Conference for Contracting Officers & Sm. Bus. Specialists. • Monitored GPP Corrective Action Plan implementation. • Implemented SBIP milestones; developed tool for assessing & verifying buildings meeting SB Guiding Principles. • Implemented ES plan milestones. <p><u>Planned actions for next six months:</u></p> <ul style="list-style-type: none"> • Implement a DOI Organizational level EMS; complete EMS Implementers Guide; draft EMS manual. • Revise GPP to include BioPreferred products; monitor GPP compliance & Corrective Action Plan implementation as part of Acquisition & Financial Assistance Reviews; provide 5 examples of contracts with green product or service requirements. • Update SBIP & implement milestones targeted by 12/09. • Accurately report FRPP element #25 for all buildings by 12/15/09; provide planned schedule & milestones for meeting 15% goal by 2015. • Implement ES plan milestones targeted by Jan. 2010. 	<ul style="list-style-type: none"> • DOI's Status remains Red as only Progress is assessed in July. • DOI Progress changed from Green to Yellow because it did not complete all planned actions, including assessment and verification of buildings meeting the SB Guiding Principles. • To improve to Green on Progress, DOI needs to complete all planned actions, including assessing and verifying buildings meeting the SB Guiding Principles, and steps to ensure 100% power management is implemented agency-wide, as there is concern that DOI may not be able to meet 100% PM enabled by December 2010. • DOI is commended for its inclusion of green procurement in its ARRA Acquisition checklist elements.

¹ Status will be updated annually to reflect performance data collected at the end of each fiscal year. Progress will be assessed twice annually (Jan/July).

² Each agency is required to ask GSA to institute sustainable design in contracts and leases on its behalf.

Why Buy Green? – Recycled Content, Biobased, & Energy/Water Efficient Products



E.O. 13423, *Strengthening Federal Environmental, Energy, and Transportation Management*, 1/24/07

“The head of each agency shall require in agency acquisitions of goods and services, (i) use of sustainable environmental practices, including acquisition of biobased, environmentally preferable, energy-efficient, water-efficient, and recycled content products, and (ii) use of paper of at least 30% postconsumer fiber content.”

Why Buy Green? – Reduce Toxic Chemical Use



E.O. 13423, *Strengthening Federal Environmental, Energy, and Transportation Management*, 1/24/07

“The head of each agency shall ensure that the agency reduces the quantity of toxic and hazardous chemicals and materials acquired, used or disposed.....”

Why Buy Green? – Sustainable Facilities



E.O. 13423, *Strengthening Federal Environmental, Energy, and Transportation Management*, 1/24/07

“The head of each agency shall ensure that new construction and major renovation of agency buildings comply with the *Guiding Principles for Federal Leadership in High Performance and Sustainable Buildings*....”

Bureau of Land Management

Management

Sustainable Buildings Implementation Plan



October 2009

Why Buy Green? – Electronic Products



E.O. 13423, Strengthening Federal Environmental, Energy, and Transportation Management, 1/24/07

“The head of each agency shall ensure that the agency, when acquiring an electronic product to meet its requirements, meets at least 95% of those requirements with an Electronic Product Environmental Assessment Tool (EPEAT)-registered product, unless there is no EPEAT standard for such product.....”

Greening Purchasing Scope



- Recycled content products
- Biobased products
- Energy- and water-efficient products
 - Standby power devices
 - Energy Star
 - FEMP-designated products
 - WaterSense
- Low or non-toxic or hazardous chemicals
- Alternative fuel vehicles/alternative fuels
- Environmentally preferable products
- Non-ozone depleting substances

Greening Purchasing Scope



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EPA's Recycled Content Product Categories



- Construction
- Landscaping
- Non-Paper Office Products
- Paper and Paper Products
- Parks and Recreation
- Transportation
- Vehicles
- Miscellaneous

Comprehensive Procurement Guidelines (CPG) = Recycled Content



Wastes - Resource Conservation - Comprehensive Procurement Guidelines

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Product Resource Guides

EPA's Comprehensive Procurement Guideline (CPG) program helps agencies "close the loop" by buying recycled products. EPA published a series of product resource guides summarizing information on the CPG program; EPA's recovered materials content recommendations; case studies from around the country; and key resources, associations, and Web sites.

There are 8 product resource guides in all, one for each CPG product category.

- [2007 Buy-Recycled Series: Construction Products \(PDF\)](#) (9 pp, 360K)
- [2007 Buy-Recycled Series: Landscaping Products \(PDF\)](#) (7 pp, 404K)
- [2007 Buy-Recycled Series: Nonpaper Office Products \(PDF\)](#) (6 pp, 316K)
- [2007 Buy-Recycled Series: Paper Products \(PDF\)](#) (8 pp, 343K)
- [2007 Buy-Recycled Series: Park and Recreation Products \(PDF\)](#) (6 pp, 342K)
- [2007 Buy-Recycled Series: Transportation Products \(PDF\)](#) (8 pp, 335K)
- [2007 Buy-Recycled Series: Vehicular Products \(PDF\)](#) (8 pp, 455K)
- [2007 Buy-Recycled Series: Miscellaneous Products \(PDF\)](#) (7 pp, 409K)

You will need Adobe Reader to view some of the files on this page. See [EPA's PDF page](#) to learn more.

What To Buy Green?



- Office products
 - paper
 - non paper
- Printing services
- Signs
- Building construction, renovation, and maintenance (janitorial, landscaping) products
- Awards and plaques
- Parks and recreation products

2007 CPG

COMPREHENSIVE
PROCUREMENT
GUIDELINES

PAPER



Buying recycled products...

- ...conserves natural resources
- ...saves energy
- ...reduces solid waste
- ...reduces air and water pollutants

Buy-Recycled Series

PAPER PRODUCTS

Twenty years ago, very little recycled-content printing and writing paper existed. Now, it is readily available, along with recycled-content newsprint, paper towels, and corrugated packaging—and

at higher quality and more competitive prices than ever before. That is in part due to government initiatives since 1988, when the U.S. Environmental Protection Agency (EPA) issued the Procurement Guideline for Paper and Paper Products Containing Recovered Materials. The 1988 paper guideline's buy-recycled requirements are now part of EPA's Comprehensive Procurement Guidelines (CPG).

To make it easier to buy recycled, the EPA periodically updates the CPG. Through the CPG, EPA designates items that

that the items designated in the CPG are of high quality, widely available, and cost-competitive with virgin products. EPA also issues nonregulatory companion guidance—the Recovered Materials Advisory Notice (RMAN)—that recommends levels of recycled content for these items.

Why Buy Recycled?

Recycling is more than just dropping off your cans, bottles, and newspapers at the curb or at a local collection facility. Diverting recyclables from the waste stream is only the first of three steps in the recycling process. The second step occurs when companies use these recyclables to manufacture new products. The third step comes when you purchase products made from recovered materials.

Buying recycled products results in many environmental benefits. It supports local recycling programs by creating markets for the collected mate-



EPA's Recommended Content Levels for Paper Products

ITEM	NOTES	POSTCONSUMER RECOVERED FIBER	TOTAL RECOVERED FIBER
Printing and Writing Papers			
Reprographic	Business papers such as bond, electrostatic, copy, mimeo, duplicator, and reproduction	30%	30%
Offset	Used for book publishing, commercial printing direct mail, technical documents, and manuals	30%	30%
Tablet	Office paper such as note pads and notebooks	30%	30%
Forms Bond	Bond type papers used for business forms such as continuous, cash register, sales book, unit sets, and computer printout, excluding carbonless	30%	30%
Envelope	Wove Kraft, white, and colored (including manilla) Kraft, unbleached Excludes custom envelopes	30% 10-20% 10%	30% 10-20% 10%
Cotton Fiber	High-quality papers used for stationary, invitations, currency, ledgers, maps, and other specialty items	30%	30%
Text and Cover	Premium papers used for cover stock, books and stationary and matching envelopes	30%	30%
Supercalendered	Groundwood paper used for advertising and mail order inserts, catalogs, and some magazines	10%	10%

Should have a 30% post consumer recycled content



**Office
DEPOT.**

PREMIUM
white copy paper

10%
average post-consumer
CONTENT

did you know?

- Compared to standard copy paper, this paper:
 - requires 10% fewer trees to produce
 - reduces 4% fewer greenhouse gas emissions
 - produces 9% fewer hazardous air pollutants
 - generates 5% less solid waste and water pollution.

Office DEPOT

PREMIUM
white copy paper

PREMIUM

white copy paper

10%

average post-consumer
CONTENT

date:

destroy date:

misc:

This box is made from 52% PCW

**Office
DEPOT.**

1-800-GO-DEPOT
(1-800-463-3768)

www.officedepot.com



brighter!
was 86
NOW 104
brightness

PREMIUM
EnviroCopy™
recycled copy paper

Ideal for everyday copying needs

Office Depot, Inc.
2200 Old Germantown Road
Delray Beach, FL 33445, USA
©2005, Office Depot, Inc.
Made in USA / Fabriqué en USA

10 Reams

Letter Size

8.5 in. x 11 in.

216 mm x 279 mm, 75 g/m²


20
pound


104
bright


35%
post-consumer
content


acid
free

500
sheets
per ream



Item# 940-650

Office DEPOT
PREMIUM
EnviroCopy™ recycled copy paper
20% recycled
86% fiber
35% less energy
500 sheets
8 1/2" x 11"

IMPACT ENVELOPES

STAPLES
92 sheets
20% recycled
8 1/2" x 11"
copy paper

25 Hanging File Folders
No. C23H-Y
UPC No. 64169
Legal size
2 inch vinyl tabs with inserts
YELLOW
SMEAD
1/5 Cut Tabs

1/5
JWED
L. C. INDUSTRIES, INC.
GREEN
Hanging File Folders
L. C. INDUSTRIES, INC.
GREEN
FOLDER FILE HANGING
KAMBER TYE AT 1 1/2 L
1 BOX (50) 1
LC IND. DURHAM, NC 27709
LETTER

25 Hanging File Folders
No. C25H-Y
UPC No. 64169
Legal size
2 inch vinyl tabs with inserts
YELLOW
SMEAD
1/5 Cut Tabs

copy paper

25 Hanging File Folders
No. C25H-R
UPC No. 64167
Legal size
2 inch vinyl tabs with inserts
RED
SMEAD
1/5 Cut Tabs

25 Hanging File Folders
No. C25H-P
UPC No. 64172
Legal size
2 inch vinyl tabs with inserts
PURPLE
SMEAD
1/5 Cut Tabs

Legal Size Hanging File Folders
SKILCRAFT
Hanging File Folders
333015570411 BLUE
071603720411
FOLDER FILE HANGING
KAMBER TYE AT 1 1/2 L
1 BOX (50) 1
LC IND. DURHAM, NC 27709
Legal Size Hanging File Folders
SKILCRAFT

Smead
UPC 64060
No. C15H-BE
HASTINGS, MN



Should have a 20% post consumer recycled content

25
Hanging Folders

Legal Size - Yellow

SMEAD



1/5 Cut Tabs

 **MINIMUM 10%
POST-CONSUMER
RECYCLED CONTENT**

No. C25H-Y
UPC No. 64169

 **MINIMUM 10%
POST-CONSUMER
RECYCLED CONTENT**

Legal Size

Hanging File Folders



*Contains a Minimum
of 30% Post Consumer
Content.*



*Contains a Minimum
of 30% Post Consumer
Content.*

• Made in USA
by Craftsmen
Who Are
Blind

• Contains 25
Hanging File
Folders With
Tabs And
Inserts (Except
7350-01-364-9487)



SKILCRAFT

Should have a 30% post consumer recycled content

Minimum 10% Post-Consumer Recycled Content



2007 CPG

COMPREHENSIVE
PROCUREMENT
GUIDELINES

Buy-Recycled Series

NONPAPER OFFICE PRODUCTS

The soda bottle you recycled after lunch might end up back on your desk as a recycled binder or pencil holder. Used toner cartridges and printer ribbons once considered “trash” are now remanufactured and returned, providing your office with high-performance products at considerable savings.

To make it easier to buy recycled, the U.S. Environmental Protection Agency (EPA) periodically updates the Comprehensive Procurement Guidelines (CPG). Through the CPG, EPA designates items that must contain recycled materials when purchased with appropriated federal funds by federal, state, and local agencies, or by government contractors. Several nonpaper office products are among these items. EPA's re-

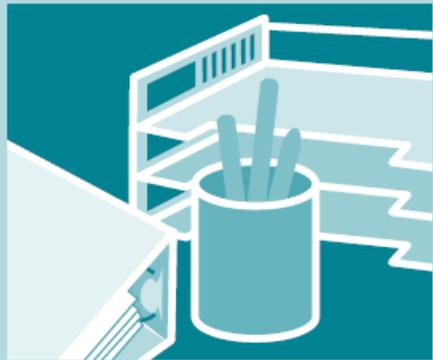
Advisory Notice (RMAN)—that recommends levels of recycled content for those items.

Why Buy Recycled?

Recycling is more than just dropping off your cans, bottles, and newspapers at the curb or at a local collection facility. Diverting recyclables from the waste stream is only the first of three steps in the recycling process. The second step occurs when companies use these recyclables to manufacture new products. The third step comes when you purchase products made from recovered materials.

Buying recycled products results in many environmental benefits. It supports local recycling programs by creating markets for the collected materials that are processed and used to manufacture new products. This creates jobs and helps strengthen the economy; conserves natural resources; saves energy; and reduces solid waste,

NONPAPER OFFICE



Buying recycled products...

- ...conserves natural resources
- ...saves energy
- ...reduces solid waste
- ...reduces air and water pollutants

NONPAPER OFFICE PRODUCT	MATERIAL RECOVERED	POST-CONSUMER RECOVERED CONTENT	TOTAL RECOVERED CONTENT
Trash Bags ¹	Plastic	10–100%	—
Toner Cartridges ^{1,3}	See Endnote 3	See Endnote 3	See Endnote 3
Printer Ribbons ^{1,4}	See Endnote 4	See Endnote 4	See Endnote 4
Plastic Envelopes ¹	Plastic	25%	25–30%
Plastic Clipboards ¹	HDPE	90%	90%
	PS	50%	50%
	Miscellaneous Plastic	15%	15–80%
Plastic File Folders ¹	HDPE	90%	90%
Plastic Clip Portfolios	HDPE	90%	90%
Plastic Presentation Folders ¹	HDPE	90%	90%
Office Furniture	Furniture Structure – Steel ² – Aluminum	16% —	25–30% 75–100%
	Particleboard/Fiberboard Component ⁵ – Wood or Wood Composite – Agricultural Fiber	Greater than 0% —	80–100% 100%
	Fabric – PET	100%	100%
	Plastic Furniture Component – HDPE	70–75%	95%
	Remanufactured or Refurbished Furniture – Various	25–75%	25–75%



PROPANE
PROPANO
UN 1978
NE ESTE ETIQUETA

How to Read Fuel Labels
Cómo leer las etiquetas de los combustibles

Re•Claim 100

Made of 100% Recycled Plastic (10% post-consumer content)
Fabriqués à partir de matières plastiques recyclées contenant au moins
10% de produits provenant de rebuts de consommation
Fabricadas de 100% plástico reciclado con un contenido de al
menos 10% de residuos posconsumo



100 41215 25005 4



PRODUCT IS
RECYCLED AND
RECYCLABLE
PRODUIT
RECYCLÉ ET
RECYCLABLE

RNW 4850

40-45 Gal. (151.4-170.3L)
40" x 46" (101.6cm x 116.8cm)
1.35 mil (34.3µm)
Black / Noir / Negro

100 Bags / 100 Sacs Poubelle / 100 Bolsas de basura
Net Wt: 16.89 lbs / Poids net / Peso neto: 7.66 kg.

Manufactured by: Webster Industries, Division of Chelsea Industries, Inc., Peabody, MA 01960

RN
40-
C
10
100
Blac

contiene d'impression

designed together

cartucho de impresión

10A
HP LaserJet series / série / serie
Q2610A

contiene d'impression

designed together

cartucho de impresión

10A
HP LaserJet series / série / serie
Q2610A

C9727A

HP LaserJet
Print Cartridge
Cartouche d'impression
Cartucho de impresión

74A

High performance printing
Impression haute performance
Impresión de alta rendimiento

HP LaserJet series / série / serie
4L - 4ML - 4P - 4MP
92274A

The science behind brilliant printing.
La ciencia au service d'impressions inégalables.
La ciencia detrás de una impresión sobresaliente.

C9723A

HP LaserJet series / série / serie
4600 - 4650

C9721A

HP Color LaserJet
Print Cartridge
Cartouche d'impression
Cartucho de impresión

C9721A

HP LaserJet series / série / serie
4600 - 4650

The science behind flawless printing.
La ciencia au service d'impressions irréprochables.
La ciencia detrás de una impresión sobresaliente.

C9722A

HP LaserJet series / série / serie
4600 - 4650

96A
HP LaserJet series / série / serie
C4600A

designed together



Thank you
for using the
remanufactured toner
cartridge in this printer.
**Not Remanufactured
by HP.**
©Copyright 2003

Thank you
for using the
remanufactured toner
cartridge in this printer.
**Not Remanufactured
by HP.**
©Copyright 2003

 CAUTION
• DO NOT OPEN DOOR.
• DO NOT TOUCH DRUM.

ATTENTION
• NE PAS OUVRIE LE VOILEY.
• NE PAS TOUCHER LE TAMBOUR.

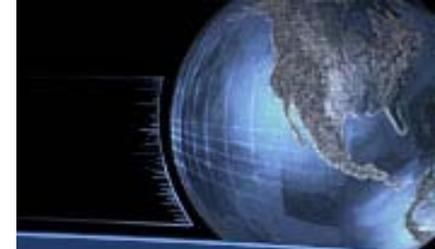
VORSICHT
• DIE ABDECKUNG NICHT ÖFFNEN.
• DEN TROMMEL NICHT BERÜHREN.

DOI LARGE WORKGROUP COLOR LASER PRINTER

For printing of multiple-copy reports, mailings, publications; medium to larger office workgroup

System Unit:

1. Printer as built shall be certified with the Microsoft Windows 2003/XP Hardware Compatibility List.
2. Package shall include cables and parts required to attach for normal operation.
3. The printer shall be capable of normal operations in ambient temperatures from 65 to 90 degree F.
4. The printer shall be capable of normal operations in environments with a non-condensing relative humidity of 20% to 80%.
5. The printer shall be capable of normal operations at altitudes from sea level to 7,000 feet
6. The printer hardware shall meet the requirements for United States EPA Energy Star compliance, or shall appear on the United States EPA Energy Star Compliant Product Listing
7. The printer shall be capable of printing a minimum of 15 PPM.
8. Printer shall handle letter, Legal and tabloid size paper as a minimum using multiple bins (one for each paper size).
9. Cost per page shall be used as a QRF and will be based upon cNet, Consumer Reports, PC Magazine or similar independent evaluation. (8000 pages per cartridge minimum)
10. Printer shall be four color minimum
11. Printer shall have a minimum in/out bins capacity in sheets (20#) of 250 in letter, 250 in Legal and tabloid/ 250 out.
12. Printer shall provide a minimum resolution of 1200 DPI.
13. Duty cycle = 60,000 total pages per month.
14. Interface –Printer shall have 10/100 MB Ethernet interface.
15. Printer will utilize SNMP V2 or above.
16. Printer shall incorporate remote printer management and as a minimum provide SMS and MOM integration and alarms for Paper low and out and toner low and out.
17. Printer shall have a minimum of 64 MB RAM with option for 256 MB RAM.
18. Printer shall be able to use re-manufactured toner/ink cartridges. This requirement shall not void the warranty.
19. Printer will be capable of duplex operation.



2007 CPG

COMPREHENSIVE
PROCUREMENT
GUIDELINES

Buy-Recycled Series

PARK & RECREATION PRODUCTS

Want to go the extra mile for your community? Buying recycled-content playground equipment and other recreational products is cost-effective, easy to do, and a good way to keep our outdoors green. You also can provide long-lasting protection for sand dunes at your community's beaches using plastic fencing made from recovered plastics.

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PARK & RECREATION



Buying recycled products...

- ...conserves natural resources
- ...saves energy
- ...reduces solid waste
- ...reduces air and water pollutants

EPA's Recommended Content Levels for Park & Recreation Products

PARK & RECREATION PRODUCT ¹	MATERIAL	POST-CONSUMER RECOVERED CONTENT ²	TOTAL RECOVERED CONTENT ²
Park Benches and Picnic Tables	Plastic ³	90–100%	100%
	Plastic Composites	50–100%	100%
	Aluminum	25%	—
	Concrete	—	15–40%
	Steel ⁴	16% 67%	25–30% 100%
Plastic Fencing for Specified Uses⁵	Plastic	60–100%	90–100%
Playground Equipment	Plastic ³	90–100%	100%
	Plastic Composites	50–75%	95–100%
	Steel ⁴	16% 67%	25–30% 100%



EPA's Recommended Content Levels for Park & Recreation Products



PARK & RECREATION PRODUCT ¹	MATERIAL	POST-CONSUMER RECOVERED CONTENT ²	TOTAL RECOVERED CONTENT ²
Park Benches and Picnic Tables	Plastic ³	90–100%	100%
	Plastic Composites	50–100%	100%
	Aluminum	25%	—
	Concrete	—	15–40%
	Steel ⁴	16% 67%	25–30% 100%



2007 CPG

COMPREHENSIVE
PROCUREMENT
GUIDELINES

Buy-Recycled Series

CONSTRUCTION PRODUCTS

Construction project managers across America are learning that recycled-content construction products are cost-effective, reliable, easy to obtain, and environmentally friendly. Whether you are erecting a new building or construct-

ing a new highway, high-quality recycled-content products can help you get your project off to a great start!

To make it easier to buy recycled, the U.S. Environmental Protection Agency (EPA) periodically updates the Comprehensive Procurement Guidelines (CPG). Through the CPG, EPA designates items that must contain recycled materials when purchased with appropriated federal funds by federal, state, and local agencies, or by government contractors. Several construction products are among these items. EPA's

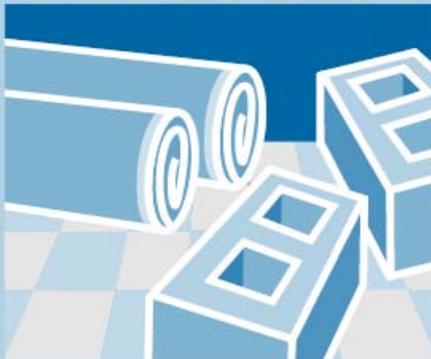
nonregulatory companion guidance—the Recovered Materials Advisory Notice (RMAN)—that recommends levels of recycled content for these items.

Why Buy Recycled?

Recycling is more than just dropping off your cans, bottles, and newspapers at the curb or at a local collection facility. Diverting recyclables from the waste stream is only the first of three steps in the recycling process. The second step occurs when companies use these recyclables to manufacture new products. The third step comes when you purchase products made from recovered materials.

Buying recycled products results in many environmental benefits. It supports local recycling programs by creating markets for the collected materials that are processed and used to manufacture new products. This creates jobs and helps strengthen the economy; conserves natural resources; saves energy; and reduces solid waste,

CONSTRUCTION



Buying recycled products...

- ...conserves natural resources
- ...saves energy
- ...reduces solid waste
- ...reduces air and water pollutants
- ...reduces greenhouse gases



CONSTRUCTION PRODUCT	MATERIAL RECOVERED	POST-CONSUMER RECOVERED CONTENT	TOTAL RECOVERED CONTENT
Cement and Concrete ²	Coal Fly Ash GGBF Slag Cenospheres	See Endnote 2 See Endnote 2	See Endnote 2 See Endnote 2
	Silica Fume		Minimum of 10% (by volume) 5–10% of cementitious material (dry weight basis)
Polyester Carpet Face Fiber ^{1,3}	Polyethylene Terephthalate Resin	25–100%	25–100%
Patio Blocks ¹	Rubber or Rubber Blends	90–100%	—
	Plastic or Plastic Blends	—	90–100%
Floor Tiles (Heavy Duty/Commercial Use) ¹	Rubber	90–100%	—
	Plastic	—	90–100
Shower and Restroom Dividers/Partitions ¹	Plastic	20–100%	20–100%
	Steel	16% 67%	25–30% 100%
Latex Paint: ¹ – Consolidated ⁵ – Reprocessed ⁶ – White, Off-White, Pastel Colors – Grey, Brown, Earthtones, and Other Dark Colors	Recovered Material	100%	100%
	Recovered Material	20%	20%
	Recovered Material	50–99%	50–99%
Carpet Cushion: ¹ – Bonded Polyurethane – Jute – Synthetic Fibers – Rubber	Old Carpet Cushion	15–50%	15–50%
	Burlap	40%	40%
	Carpet Fabrication Scrap	—	100%
	Tire Rubber	60–90%	60–90%





ER3[®]

HIGH RECYCLED CONTENT
100% RECYCLABLE

A TANDUS[®] COMPANY

ONE OR MORE OF THE FOLLOWING PATENTS MAY BE APPLICABLE:
US PATENT #4,849,297 CANADIAN PATENT #1,588,969 EUROPEAN PATENT #0440038 JAPANESE PATENT #1,864,886
GERMAN PATENT #68,816,477 RS PATENTS: US PATENT #6,726,741 US PATENT #6,814,383
ERS PROCESS PATENT: US PATENT #6,881,841 ERS PRODUCT PATENT AND OTHER PATENTS PENDING
MADE IN THE USA 100% NYLON



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ERS PROCESS PATENT: US PATENT #6,881,841 ERS PRODUCT PATENT AND OTHER PATENTS PENDING
MADE IN THE USA 100% NYLON

OCT 30 2006



OCT 30 2006

SECTION III – PHYSICAL DATA

Boiling Point: 212° F

LBS/GAL: 8.8

Evaporation Rate: Same as water

Vapor Density: Same as water

Vapor Pressure: Same as water

% Volatile by WT: 40% - 50%

Color: Off white

Odor: Sweet – Mild

Grams VOC per liter of material: 0

(calculated)

Grams VOC per liter of coating: 0 (calculated)

C-46E
PREMIUM FLOOR PRIMER
For use with all Vinyl-Backed Floor Products

MPPA HHS: H=0 F=0 R=0

SECTION I – PRODUCT IDENTIFICATION
Suppliers Name: Tandus Technologies
Street Address: PO Box 1447
1000 Vista Drive, Dalton, GA 30721
Emergency Telephone: (800) 424-8300
Product Class: Synthetic Latex
Manufacturer's Code Identification: C-46E
Trade Name: Premium Floor Primer

SECTION II – HAZARDOUS INGREDIENTS
None per OSHA Regulation: 29 CFR 1910.1200
GHS Code: H315, H332, H336
Chemicals: None

SECTION III – PHYSICAL DATA
Boiling Point: 212° F
LBS/GAL: 8.8
Evaporation Rate: Same as water
Vapor Density: Same as water
Vapor Pressure: Same as water
% Volatile by WT: 40% - 50%

SECTION IV – FIRE AND EXPLOSION
Flash Point: None
LFL: 7.6%
Extinguishing Media: Non-halogenated
Unusual Fire and Explosion Hazards: None
Special Firefighting Procedures: None known

SECTION V – HEALTH HAZARD DATA
Symptoms of Overexposure:
Eye: May cause mild irritation
Skin: None known
Inhalation: None known
Ingestion: None known

025406

4 GALLONS (15.14 Liters)

Tandus
Adhesive Systems

C&A C-46E
PREMIUM FLOOR PRIMER
For use with all Vinyl-Backed Floor Products

- ZERO VOC'S (Calculated)
- LOW ODOR
- NO SO LVENTS OR AMMONIA
- NO HAZARDOUS SUBSTANCES

NON-FLAMMABLE
Read Carefully Complete Label & MSDS

4 GALLONS (15.14 Liters)

SECTION VI – REACTIVITY DATA
Stability: Stable
Conditions to Avoid: None known
Incompatibility Materials to Avoid: None known
Hazardous Decomposition Products: None known

SECTION VII – SPILL OR LEAK PROCEDURES
Spill or Leak: Sweep up and dispose of in accordance with local, state and federal regulations.
Cleanup Method: None known

SECTION VIII – SAFE HANDLING AND USE INFORMATION
Respiratory Protection: None required
Personal Protection: None required
Protective Clothing: Not required
Eye Protection: None required
Other Protective Equipment: Not required

SECTION IX – SPECIAL PRECAUTIONS
Precaution for handling and storing: None known
Precaution for use: None known
Precaution for disposal: None known

SECTION X – OTHER INFORMATION
This product is not intended for use as a surface primer on concrete or masonry surfaces. It is intended for use on vinyl-backed floor products. Drying time is approximately 24 hours at 70°F and 50% relative humidity.

SECTION XI – CERTIFICATION
This product is certified to meet the requirements of the California Air Resources Board (CARB) for Zero VOC's. It is also certified to meet the requirements of the U.S. Environmental Protection Agency (EPA) for Zero VOC's.

CERTIFIED
Zero VOC's
California Air Resources Board (CARB)

MATERIAL SAFETY DATA SHEET
Tandus Technologies
PO Box 1447, 1000 Vista Drive, Dalton, GA 30721
Emergency Telephone: (800) 424-8300

MPPA HHS: H=0 F=0 R=0

SECTION I – PRODUCT IDENTIFICATION
Suppliers Name: Tandus Technologies
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Eye: May cause mild irritation
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Inhalation: None known
Ingestion: None known

025706



United States Department of the Interior

BUREAU OF LAND MANAGEMENT

Lander Field Office

P.O. Box 589 (1335 Main Street)

Lander, Wyoming 82520-0589



1112-1

June 15, 2007

James E. Dennison
Century Environmental Hygiene, LLC
199 South Shields Street
Fort Collins, Colorado 80521

Dear Mr. Dennison:

On April 23, 2007 your company conducted a targeted indoor air quality assessment of the Bureau of Land Management's Lander Field Office in Lander, Wyoming. The testing was conducted due to employee complaints of health issues related to new carpet being installed in our office. Mr. Paul Jaeckel of your company conducted the tests.

2007 CPG

COMPREHENSIVE
PROCUREMENT
GUIDELINES

Buy-Recycled Series

MISCELLANEOUS PRODUCTS

More and more procurement officials are realizing that buying recycled is an easy, cost-efficient, and earth-friendly alternative. Today's products made from materials recovered for recycling offer the strength, durability, and performance equivalent to those made from virgin materials. That is why businesses and public sector buyers across the country are buying and using recycled-content products.

To make it easier to buy recycled, the U.S. Environmental Protection Agency (EPA) periodically updates the Comprehensive Procurement Guidelines (CPG). Through the CPG, EPA designates items that must contain recycled materials when pur-

CPG are of high quality, widely available, and cost-competitive with virgin products. EPA also issues nonregulatory companion guidance—the Recovered Materials Advisory Notice (RMAN)—that recommends levels of recycled content for these items.

Why Buy Recycled?

Recycling is more than just dropping off your cans, bottles, and newspapers at the curb or at a local collection facility. Diverting recyclables from the waste stream is only the first of three steps in the recycling process. The second step occurs when companies use these recyclables to manufacture new products. The third step comes when you purchase products made from recovered materials.

Buying recycled products results in many environmental benefits. It supports local recycling programs by creating



MISCELLANEOUS



Buying recycled products...

- ...conserves natural resources
- ...saves energy
- ...reduces solid waste



MISCELLANEOUS PRODUCT	MATERIAL	POSTCONSUMER RECOVERED CONTENT	TOTAL RECOVERED CONTENT
Signage ¹	Plastic ³	80-100%	—
	Aluminum	25%	—
	Plastic Sign Posts/Supports ³	80-100%	—
	Steel Sign Posts/Supports ⁴	16% 67%	25-30% 100%



Recycled content signs

Highway Safety, Marking, and Traffic Control Products



GREENLINE™ MARKERS / DELINEATORS

Single-Curve Marker/Delineator

Double-Curve Delineator

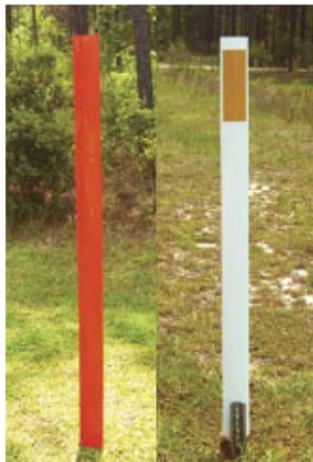
Flat, General Purpose Marker

The first family of markers and delineators made from post-consumer recycled plastic, Carsonite's GreenLine products offer high durability and impact resistance, plus multiple profile choices in a variety of brilliant colors. All GreenLine markers and delineators feature flexible, polymer construction, with UV stabilizers and colorfast pigments for years of reliable service. They've met or surpassed performance standards for certification by a long list of local, state, and national agencies.

The GreenLine Single-Curve Marker/Delineator is a highly flexible post featuring a simple, curved design that bends easily upon impact and quickly returns to its original upright position. Decals or reflective sheeting can be applied to both sides.



It easily withstands direct tire impacts and vehicle impacts at highway speeds. Installs easily in all types of soils with optional U-channel anchor. Standard post height is 48" above ground.



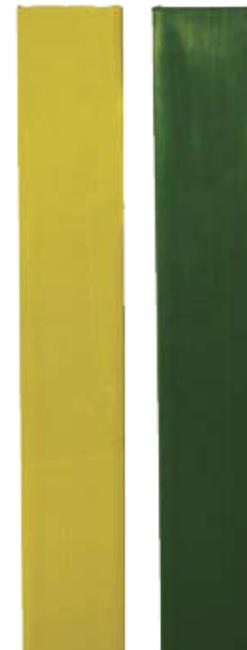
Flexible yet wind resistant, the GreenLine Double Curve Delineator provides multiple reflective angles for enhanced visibility. It easily withstands multiple tire and vehicle impacts at highway speeds.



Add reflective sheeting for nighttime visibility. Installs easily in all types of soils with optional U-channel anchor. Standard post height is 48" above ground.



Carsonite's GreenLine General Purpose Marker is a simple, flat marking post designed for economically identifying utility locations, supporting rural "9-1-1" programs, and performing many other useful functions. Standard post height is 48" above ground.



Greening Purchasing Scope



- Recycled content products
- **Biobased products**
- Energy- and water-efficient products
 - Standby power devices
 - Energy Star
 - FEMP-designated products
 - WaterSense
- Low or non-toxic or hazardous chemicals
- Alternative fuel vehicles/alternative fuels
- Environmentally preferable products
- Non-ozone depleting substances



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BLM > Wyoming > National Sign Center

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National Sign Center

The **Sign Center** manufactures signs for BLM, the Bureau of Reclamation and other Federal & state agencies. Ordering is restricted to government agencies.

In the Spotlight

- [Helpful Hints](#)
- [Products & Prices](#)
- [Accessories](#)
- [Green Sign Products - BioMass / Recycled Materials](#)
- [How to Order](#)

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- [Manual](#)
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RICE HULL / PLASTIC COMPOSITE

Contains about 30% recycled & ground up plastic milk jugs and 70% +/- rice hulls.

Substrate available in two thicknesses: 6.5 mm and 15mm.

The 6.5mm substrate is a good replacement for aluminum signs.

Both substrates can be used for medium-sized signs; 15mm can be used for medium sized directional signs.

6.5mm substrate available in sheets of 4ft. x 8ft.

15mm substrate available up to maximum of 36"x96".

For more questions, please contact the National Sign Center.



Photographs of rice hull / plastic composite sign substrate example shown: 6.5mm thickness.



Heartland Bio-Composite *Prairie Picket* Substrate

Contains wheat straw and shredded plastic water / milk jugs & bottles, bleach & fabric softener bottles, liquid detergent bottles, etc. (HDPE-type plastics).

Prairie Picket substrate available only in the following size: 3/8" thickness; width: 5"; and length of 72".

This substrate is a good replacement for small aluminum signs, and can be used as trail markers, narrow vertical signs, and signs mounted on steel posts along right-of-ways.

For more information on the Prairie Picket substrate, please contact the National Sign Center.



Photo of Montana 5"x7" public and private land boundary markers.



Photos of trail marker blanks



Photo of vertical route and GPS coordinator markers

File Edit Go To Favorites Help

Back Forward Stop Refresh Home Search Favorites Print Mail New Tab

Address http://www.blm.gov/style/medialib/blm/wy/signs/docs.Par.74617.File.dat/GreenProducts.pdf

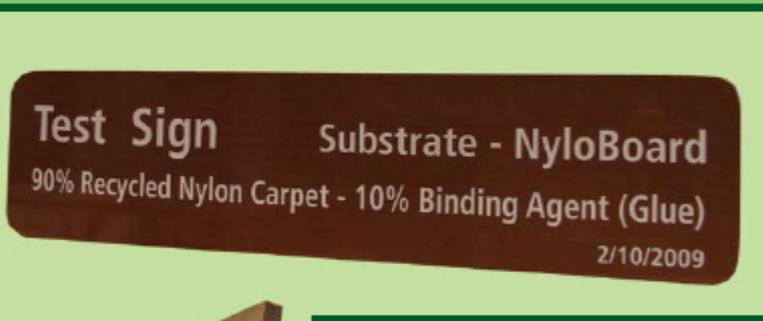
Google Search Bookmarks Check Translate AutoFill Sign In

2 / 3 58% Find

NyloBoard

Contains 90% recycled nylon carpet and 10% VOC-free (no formaldehyde) bonding resin.

Substrate available in 1/2" & 3/4" thickness and in 4 ft. x 8 ft. & 4 ft. x 12 ft. sheets. This substrate can be used for any size signs, directional, and up to administrative and portal signs.



Photos of NyloBoard substrate sample sign.



Please contact us at the National Sign Center for further information on the NyloBoard substrate.

Greening Purchasing Scope



- Recycled content products
- Biobased products
- **Energy- and water-efficient products**
 - **Standby power devices**
 - **Energy Star**
 - **FEMP-designated products**
 - WaterSense
- Low or non-toxic or hazardous chemicals
- Alternative fuel vehicles/alternative fuels
- Environmentally preferable products
- Non-ozone depleting substances

What To Buy Green



- Electronic office products
 - Low standby power devices
- Home electronic products
- Building construction products
- Appliances (residential and commercial)
- Lighting
- Water-saving products

Energy Star and Energy Efficient Products for Offices/Fire Stations/Admin Sites



- What to buy green? - Energy Star products:
 - Fluorescent lamps and electronic ballasts
 - Compact fluorescent lamps
 - Copiers and fax machines
 - Televisions
 - DVD players
 - Cordless phones/answering machines
 - Ceiling fans/ceiling fan light kits
 - Refrigerators, freezers, and refrigerator-freezers
 - Ice makers
 - Dishwashers
 - Clothes washers
- Computers, monitors, and printers must be purchased off the DOI contract which requires they be at least EPEAT Silver rated.

Energy Star and Energy Efficient Products for New Construction/Deferred Maintenance



- What to buy green? - Energy Star products
 - Programmable thermostats
 - Central and room air conditioning equipment
 - Boilers and furnaces
 - Heat pumps (air and ground source)
 - Water heaters
 - Insulation
 - Windows, doors, and skylights
 - Fluorescent lamps and electronic ballasts
 - Compact fluorescent lamps
 - Ceiling fans/ceiling fan light kits
 - Reflective roofing products



WORKCENTRE PRO 65



This **Xerox** system
is **ENERGY STAR**
compliant

That's good for you and the environment.

Save money and energy by
making 2 sided copies or prints.

This system saves money and energy by:

- Switching to a Low Power Mode after an idle time.
- Switching to a Sleep Mode after an extended idle time.

In either Mode the User Interface is blank and the Power Saver light is on. Touch the UI or send a print job to return to full operation.



See your machine administrator for more information on these features.

JAN 10 2007

Calculators
File Folders
Presentation Portfolio

Tabs
Address Labels
Hanging File Folders
Document Protectors



P -K

21.3 Kg 8 11



Panasonic®

SC-AK633 Black / Noir CD Stereo System

TOTAL OUTPUT POWER rated at 1kHz, 10kHz, 80Hz
430w 70W/Ch (1kHz, 5 ohms, 10%THD)
 +65W/Ch (10kHz, 5 ohms, 10%THD)
 Subwoofer 160W (80Hz, 8 ohms, 10%THD)

TOTAL OUTPUT POWER rated at 100Hz-3kHz, 3kHz-10kHz, 50Hz-100Hz
346w 55W/Ch (100Hz-3kHz, 5 ohms, 10%THD)
 +53W/Ch (3kHz-10kHz, 5 ohms, 10%THD)
 Subwoofer 130W (50Hz-100Hz, 8 ohms, 10%THD)



MP3
PLAYBACK



approx.
0.38W
in Standby

H.BASS

1 set

Panasonic AVC Networks Singapore Pte. Ltd. Singapore
www.panasonic.com



VOICE ENHANCER

Panasonic

Charge completed

MENU

OFF

TALK

W/HT

CLEAR

EX-PHONE

DEF-3

1

ABC 2

DEF 3

4

GHI 4

JKL 5

7

POQRS 7

TUV 8

*

OPEN *

#

RECALL

RECALL

RECALL

5.8GHz

DIGITAL GIGARANGE

Panasonic

KX-TG5421

5.8GHz

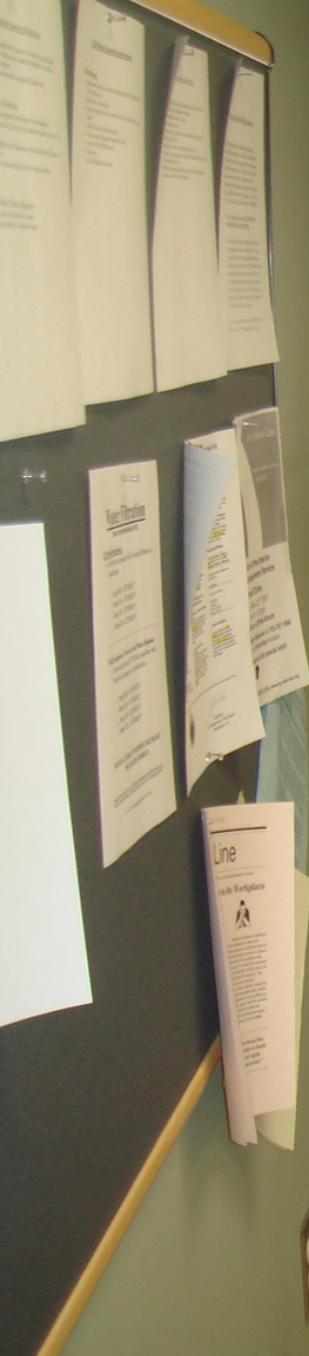
HANDSET LOCATOR

IN USE

CHARGE

5.8GHz

DIGITAL GIGARANGE



Capacities (cu. ft.) and Dimensions:

Model	Fresh Food	Freezer	Total	Dimensions (HxWxD)
PSS23MG/ PSS23MS	15.86	7.26	23.1	68-3/4"* x 32-3/4" x 32-1/4"†
PSS26MG/ PSS26MS	16.02	9.53	25.6	68-3/4"* x 35-3/4" x 32-1/4"*
PSW26MS	16.02	9.53	25.6	70-1/2"* x 35-7/8"* x 32-3/4"†

* Height to top of hinge 69-1/4"
 ** Width including caps: 36"
 † Add 2-7/16" for door handle



As an ENERGY STAR® partner, GE has determined that this product meets the ENERGY STAR® guidelines for energy efficiency.





Whirlpool
Quiet Partner II

Energy Star
ENERGY STAR



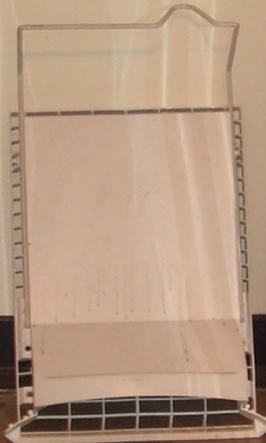




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 - **WaterSense**
- Low or non-toxic or hazardous chemicals
- Alternative fuel vehicles/alternative fuels
- Environmentally preferable products
- Non-ozone depleting substances





Where to Find Green?



- EPA Comprehensive Procurement Guidelines (CPG)
- Dept. of Ag BioPreferred
- DOE/EPA Energy Star
- EPA Water Sense
- GSA Advantage! (CPG symbol, recycling symbol)
- Greenguard
- Green Seal

Where to Buy Green – Recycled Content?



Address: <http://www.epa.gov/waste/conservation/tools/cpg/database.htm>

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U.S. ENVIRONMENTAL PROTECTION AGENCY

Wastes - Resource Conservation - Comprehensive Procurement Guidelines

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CPG Product Supplier Directory

The U.S. Environmental Protection Agency's (EPA's) CPG Supplier Directory is a searchable directory of vendors who sell or distribute CPG-designated products with recycled content. This powerful tool allows users to [search for vendors](#) EXIT Disclaimer of a specific CPG product, product category, or type of material. In addition, users can search directly for a specific vendor by typing all or part of the vendor's name in a search field.

EPA provides this information as a free and open service to the public. EPA does not endorse any manufacturer, vendor, or supplier identified on this or any subsequent page listed herein. Any reference to a specific commercial product or service by trade name, trademark, manufacturer, company, or otherwise does not constitute or imply the endorsement or recommendation of the EPA.

All companies identified in this directory have self-selected to be included without EPA verification and have volunteered product specification information. Their placement on the list merely constitutes an acknowledgement that a manufacturer, vendor, or supplier self-proclaimed that a particular product meets EPA's recycled-content recommendations under EPA's CPG program. EPA makes no claims regarding the accuracy, validity, or effectiveness of this or any other product or service represented by these data.

To access the directory, [please visit the search page](#) EXIT Disclaimer.

<http://www.epa.gov/cpg/products.htm>

Add Your Company to the Directory

If you would like to add your company to the EPA's CPG Product Supplier Directory, please [review the types of products eligible for listing](#) and the accompanying recycled-content recommendations.

If your company's product(s) meet(s) the specified recommended recovered materials content ranges and product specifications, you may send information on your product to [CPG \(cpg@icfi.com\)](mailto:cpg@icfi.com). Please be sure to include information on its recycled content, product category, and specific product type, as well as full contact information for your company. You can anticipate a response within 15 business days. If all of this information is received and your company's product is determined to meet the product specifications, you can anticipate to be added to the CPG Product Supplier Directory within one month of your complete submittal and you will be notified as such.

Wastes Home
Resource Conservation Home
Conservation Tools Home
CPG Home
About CPG/RMAN
Background
Products
Product Supplier Directory
Resource Conservation Challenge
Information Resources
Laws & Regulations
Educational Materials
Partnerships



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BioPreferred

The BioPreferredSM program aims to increase the purchase and use of renewable, environmentally friendly biobased products while providing "green" jobs and new markets for farmers, manufacturers, and vendors.

The BioPreferred program offers three major benefits: Climate Change Impact Reduction, Energy/Environmental Security, and Economic Development.

Visit our online [catalog](#) of biobased products.

Spotlights [More](#)

BioPreferred Showcase & Training - Presentations Now Online

Biopreferred Designated Item of the Month: Biobased Wood Sealants

In the News [More](#)

September 22, 2009 - BioPreferred Deputy Program Manager Kate Lewis Interviewed on WUSA Channel 9, "USDA Helps to Get More Green Products." - [Video Clip](#) | [PDF](#)

September 2, 2009 - [Video News R.pdf](#) **release: BioPreferred Showcase Featuring Green Products** (Windows Media Player required, MP3 format)

August 2009 - [BioPreferred eNewsletter](#)

Quick Links

I Want To...

- o [Buy Biobased Products](#)
- o [Access Training and Tools for Procurement Personnel](#)
- o [List my Biobased Product](#)
- o [Sell to the Federal Government](#)
- o [Comment on a Proposed Rule](#)
- o [Participate in a Pilot Program Exchange](#)

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- o [BioPreferred Labeling Program](#)
- o [Current List of Item Designations](#)
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A DIFFERENCE

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- Water Heaters
- Home Electronics
- Lighting
- Commercial Food Service
- Office Equipment
- [Purchasing & Procurement](#)
- [Interested in Partnering?](#)



ENERGY STAR Qualified Products

Products in more than 60 categories are eligible for the ENERGY STAR. They use less energy, save money, and help protect the environment. Ask for the ENERGY STAR.

Looking for a product that you don't see listed below? See [ENERGY STAR Specifications in Development](#), which includes information on both [new specifications](#), and [revisions to existing specifications](#).

[FIND A STORE](#) →

[SPECIAL OFFERS](#) →

Features



Heat Smartly with
ENERGY STAR

Appliances

- [Battery Chargers](#)
- [Clothes Washers](#)
- [Dehumidifiers](#)
- [Dishwashers](#)
- [Refrigerators](#)
- [Freezers](#)
- [Room AC](#)
- [Room Air Cleaners](#)

Join ENERGY STAR



WaterSense®

[Contact Us](#) | [Print Version](#)

Search:

GO

[EPA Home](#) > [Water](#) > [Wastewater](#) > [WaterSense](#) > Find a Product

Find a Product

Partner with Us

Save Water

Find a Product

Products that meet WaterSense criteria for water efficiency and performance carry a special label. When you use products bearing the [WaterSense label](#), you can expect exceptional performance, savings on your water bills, and assurance that you are saving water for future generations.



WaterSense Products and Services

- [Bathroom sink faucets](#)
- [Flushing urinals](#)
- [High-efficiency toilets](#)
- [Landscape irrigation services](#)
- [New homes](#)
- [Pre-rinse spray valves](#)
- [Showerheads](#)
- [Weather- or sensor-based irrigation control technologies](#)

A product cannot bear the [WaterSense label](#) unless it is tested by an [independent third party](#). When independent testing confirms that a product meets EPA's [specifications](#), it is [certified](#) and given the right to display the WaterSense label.

- Find a [WaterSense labeled product](#)
- Find [rebate programs](#) offered by WaterSense partners
- Find out [how much water, energy, and money](#) WaterSense labeled products can save you.

[Sign up](#) for the [WaterSense Current](#) to receive e-mail updates from WaterSense.



Did You Know?

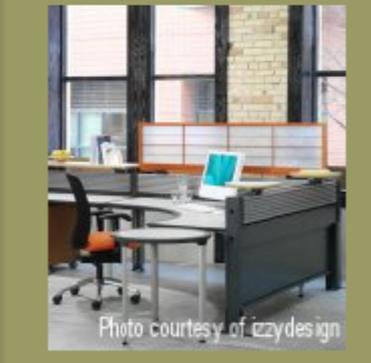
Switching to WaterSense labeled bathroom sink faucets or faucet accessories could save your family enough water annually to do 14 loads of laundry.





FIIND PRODUCTS | CERTIFICATION PROGRAMS | RESOURCES | ANSI | ABOUT GEI

- Just Certified*
- GREENGUARD Indoor Air Quality Certified®
- GREENGUARD Children & Schools
- GREENGUARD Certified Product Guide
- Children & Schools Certified Product Guide
- Listed Products
- Low-Emitting
- Microbial Resistant



HOME >>

WELCOME TO THE GREENGUARD PRODUCT GUIDE
The world's largest guide for selecting low emitting products and materials.



Product Category:

Furniture

Sub-Category:

Systems Furniture

Type:

--ALL--

Manufacturer:

- ALL--
- AIS
- Descor
- Global Contract
- Groupe Lacasse
- Haworth
- Haworth Asia-Pacific
- Herman Miller, Inc.
- Inscape
- izzydesign
- KI
- Kimball Office
- Knoll, Inc.
- Metro
- Steelcase, Inc.
- Tayco
- Teknion
- Teknion Wood
- Turnstone
- USM Modular Furniture

0 results.

QUICK PRODUCT SEARCH

Keyword:



Search CSI Codes



NONPAPER OFFICE PRODUCT	MATERIAL RECOVERED	POST-CONSUMER RECOVERED CONTENT	TOTAL RECOVERED CONTENT
-------------------------	--------------------	---------------------------------	-------------------------

Office Furniture	Furniture Structure – Steel ² – Aluminum	16% —	25–30% 75–100%
	Particleboard/Fiberboard Component ⁵ – Wood or Wood Composite – Agricultural Fiber	Greater than 0% —	80–100% 100%
	Fabric – PET	100%	100%
	Plastic Furniture Component – HDPE	70–75%	95%
	Remanufactured or Refurbished Furniture – Various	25–75%	25–75%

The Mark of Environmental
Responsibility



Find a Certified Product/Service

[Newly Certified Products & Services](#)

Green Seal Certified Products/Services

Construction Materials, Equipment and Systems

- [Electric Chillers](#)
- [Paints and Coatings](#)
- [Windows and Doors](#)

Household Products

- [Household Cleaning Products](#)

Products in Food and Food Service

- [Food Preparation and Food-Service Packaging](#)

Facility Operations and Maintenance

- [Floor Finishes and Strippers](#)
- [Hand Soaps and Hand Cleaners](#)
- [Institutional and Industrial Cleaners](#)
- [Paper Towels, Napkins and Tissue Paper](#)

Office Products and Communications

- [Printing and Writing Paper and Newsprint](#)

Green Seal Certified Services and Lodging Properties (Organized by Location)

Commercial and Institutional Cleaning Services

[Browse all](#)

- [Alaska](#)
- [Arizona](#)
- [California](#)
- [Colorado](#)
- [District of Columbia \(Washington, DC\)](#)
- [Florida](#)
- [Georgia](#)
- [Hawaii](#)
- [Illinois](#)
- [Indiana](#)
- [Iowa](#)

Lodging Properties

[Browse all](#)

- [California](#)
- [Georgia](#)
- [Illinois](#)
- [Kansas](#)
- [Michigan](#)
- [New York](#)
- [North Carolina](#)
- [Ohio](#)
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SEARCH

Green Meetings



Green Seal Certified Services and Lodging Properties (Organized by Location)

Commercial and Institutional Cleaning Services

[Browse all](#)

- [Alaska](#)
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- [California](#)
- [Colorado](#)
- [District of Columbia \(Washington, DC\)](#)
- [Florida](#)
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- [Hawaii](#)
- [Illinois](#)
- [Indiana](#)
- [Iowa](#)
- [Maryland](#)
- [Michigan](#)
- [Minnesota](#)
- [New Mexico](#)
- [New York](#)
- [North Carolina](#)
- [North Dakota](#)
- [Ohio](#)
- [Oregon](#)
- [Tennessee](#)
- [Virginia](#)
- [Washington](#)
- [Wisconsin](#)

Lodging Properties

[Browse all](#)

- [California](#)
- [Georgia](#)
- [Illinois](#)
- [Kansas](#)
- [Michigan](#)
- [New York](#)
- [North Carolina](#)
- [Ohio](#)
- [Oregon](#)
- [Pennsylvania](#)
- [Texas](#)
- [Virginia](#)
- [Washington, DC](#)
- [Washington State](#)
- [Wisconsin](#)
- [Wyoming](#)

[Federal Register: April 12, 2007 (Volume 72, Number 70)]
[Rules and Regulations]
[Page 18401-18404]
From the Federal Register Online via GPO Access [wais.access.gpo.gov]
[DOCID:fr12ap07-18]

[[Page 18401]]

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ENVIRONMENTAL PROTECTION AGENCY

48 CFR Parts 1523 and 1552

[EPA-HQ-OARM-2007-0102; FRL-8297-8]

EPAAR Prescription and Solicitation Provision--EPA Green Meetings
and Conferences

AGENCY: Environmental Protection Agency (EPA).

ACTION: Final rule.

SUMMARY: EPA is revising the EPA Acquisition Regulation (EPAAR) to establish policy and procedures for acquiring environmentally preferable meeting and conference services. This EPAAR revision adds a prescription and solicitation provision that Agency employees are required to use when soliciting quotes or offers for meeting and conference space and services. The solicitation provision requires meeting and conference venues to provide EPA with information about environmentally preferable features and practices in use at their facilities. As stated in the Federal Acquisition Regulation (FAR), environmentally preferable products and services are those ``that have a lesser or reduced effect on human health and the environment when compared with competing products or services that serve the same purpose.'' The intent of this rule is to ensure that environmental preferability is considered in each purchase of commercial meeting and conference services, which furthers the EPA mission to protect human health and the environment. This action revises the EPAAR, but does not

Green Purchasing Plan



Division of Environmental Quality and Protection (WO-280)

April 2009



- Green Purchasing Plan issued July 6, 2009 by WO Instruction Memorandum 2009-166

Appendix 1



Most Common Products Purchased by the BLM Designated as Environmentally Preferable

Green or environmentally preferable products must be purchased to the maximum extent practicable. Environmentally preferable products include, but are not limited to the following:

- Energy Star products comply with Department of Energy and EPA standards for energy-efficient products. These products must be specified and/or purchased regardless of their cost.
- Recovered/recycled content products that comply with EPA's Comprehensive Procurement Guidelines (CPG) for total and post-consumer recycled content percentages. If these products are not specified and/or purchased a written justification must be prepared using the form provided in Appendix 2.
- Biobased products that comply with the Department of Agriculture's BioPreferred minimum bio-based content percentages.
- WaterSense products comply with the EPA's standards for water-efficient products

Federal Acquisition Regulations Subpart 23.2 – “Energy and Water Efficiency and Renewable Energy” mandates purchase of Energy Star rated products unless the Secretary of Interior determines in writing that no Energy Star product is reasonably available that will meet the needs of the agency or that no Energy Star product is cost effective over the life of the product.

Federal Acquisition Regulations Subpart 23.4 – “Use of Recovered Materials and Biobased Products” requires that agencies establish affirmative or green procurement programs. The agency's affirmative procurement programs must require that 100 percent of purchases of EPA or USDA-designated items contain recovered material or biobased content, respectively, unless the item cannot be acquired:

- (i) Competitively within a reasonable time frame;
- (ii) Meeting reasonable performance standards; or
- (iii) At a reasonable price.

If an EPA designated product is not purchased, the “Justification for Not Purchasing an EPA-Designated Recovered/Recycled Content Product” form must be completed, signed, and placed in the contract file or in the case of a credit card purchase with the receipt. This form is provided as Appendix 2 to this plan. Section 23.405(b) (2) of the



- Landscape edging
 - Landscaping edging and posts
- [Nonpaper Office Products](#)
 - Toner cartridges
 - Office furniture
 - Trash cans and recycling collection containers
 - Desktop accessories (e.g., desk organizers, sorters, trays, memo holders)
 - Binders
 - Trash bags
- [Paper and Paper Products](#)
 - Copier, fax, and printer paper
 - Tablet paper
 - Envelopes
 - File folders
 - Hanging folders
 - Toilet paper
 - Paper towels
 - Facial tissue
 - General purpose wipes
 - Cardboard boxes
 - Padded mailers
- [Park and Recreation Products](#)
 - Park benches
 - Picnic tables
 - Playground equipment
 - Plastic fencing (e.g., orange warning/safety fencing)
- [Transportation Products](#)
 - Traffic cones
 - Parking stops made of plastic, rubber, or concrete
 - Traffic control channelizers and delineators
- [Vehicular Products](#)
 - Re-refined oil
 - Engine coolant (e.g., anti-freeze)
- [Miscellaneous Products](#)
 - Awards/plaques
 - Drums steel, plastic, or fiber
 - Sorbents
 - Plastic signs
 - Plastic trail/road delineators
 - Aluminum signs
 - Plastic sign posts/supports
 - Steel sign posts/supports

[CPG Fact Sheets](#) are available for each of the product categories listed above.

Green Product Summary from Office of the Federal Environmental Executive

Designated Green Products for Federal Procurement

Version 3, 09/20/09

The following database is meant as a tool to facilitate the procurement of green products and services. The designated green products are separated into 18 spreadsheets: Building Construction; Traffic Control; Landscaping; Roadway Construction; Building Interior; Building Finishes; Paper Office Products; Printing; Non-Paper Office Products; Office Electronics; Refrigeration & AC; Renewable Energy; Vehicle Products; Park and Recreation; Cleaning Products; Cafeteria Services; Lubricants, Oils, Hydraulic Fluids and Greases; and Miscellaneous. The products listed are those for which the U.S. Environmental Protection Agency, U.S. Department Energy, or U.S. Department of Agriculture have issued designations or otherwise provided guidance for environmental or energy attributes.

Each product is designated as recycled content (R), biobased content/BioPreferred (BP), ENERGY STAR (ES), FEMP-designated (FEMP), WaterSense (WS), alternative fuel (AF), or Significant New Alternatives Policy (SNAP). The columns provide information on product types and, where appropriate, recommended recycled content or biobased content levels. Some key points to note about individual spreadsheets:

- The Building Construction spreadsheet lists products that can be used in building construction, renovation, or maintenance.
- The Vehicle spreadsheet is divided into vehicle maintenance products and alternative fuels.
- The Lubricants, Oils, Hydraulic Fluid, and Grease spreadsheet is divided into oils, lubricants and grease, and hydraulic fluids.

Table of Contents

Titles	Subcategories
Introduction	
Building Construction	Appliances Bathroom Fixtures Building Construction, Renovation, and Maintenance HVAC Miscellaneous
Traffic Control	
Landscaping	
Roadway Construction	
Building Interior	
Building Finishes	
Paper Office Products	Tissue Products Newsprint Paperboard and Packaging Products Printing and Writing Papers Miscellaneous
Printing	
Non-Paper Office Products	
Office Electronics	
Refrigeration & AC	
Renewable Energy	
Vehicle Products	Alternative Fuels Vehicle Maintenance
Park and Recreation	
Cleaning Products	Cleaning Products Paper and Plastic Janitorial Supplies
Cafeteria Services	Cafeteria Services Cafeteria Equipment
Lube, Oil, Hydraulic, Grease	Hydraulic Fluids

- Building Construction
- Traffic Design
- Landscaping
- Roadway Construction
- Building Interior
- Building Finishes
- Paper Office Products
- Printing
- Non-paper Office Products
- Office Electronics
- Refrigeration & AC
- Renewable Energy
- Vehicle Products
- Parks and Recreation
- Cleaning Products
- Cafeteria Services
- Lube Oil Hydraulic Grease
- Miscellaneous



Green_Products_Compilation_v3 from the OFEE [Compatibility Mode] - Microsoft Excel

Home Insert Page Layout Formulas Data Review View

Normal Page Break Preview Custom Views Page Layout Full Screen Workbook Views

Ruler Formula Bar Gridlines Headings Message Bar Show/Hide

Zoom 100% Zoom to Selection

New Window Split Arrange All Hide Freeze Panes Unhide Save Workspace Switch Windows Macros

D40 95% minimum biobased content

	A	B	C	D	E	F
1	Category	Product	Product Type	Content Levels		
2	Appliances	Commercial dishwashers (ES)		ENERGY STAR		
3		Commercial freezers (ES)		ENERGY STAR (eff. 1/1/2010)		
4		Commercial refrigerators (ES)		ENERGY STAR (eff. 1/1/2010)		
5		Clothes washers (ES, FEMP)		ENERGY STAR and FEMP		
6		Dishwashers (ES, FEMP)		ENERGY STAR and FEMP		
7						
8	Bathroom Fixtures	Bathroom sink faucets (WS, FEMP)		FEMP and WaterSense		
9		Showerheads (WS, FEMP)		FEMP and WaterSense		
10		Shower and restroom dividers/partitions (R)	Steel	See EPA guidance at www.epa.gov/cpg		
11			Plastic	20-100% recovered plastic, including 20-100% postconsumer content		
12		Toilets (WS)		WaterSense		
13		Urinals (WS, FEMP)		WaterSense, FEMP		
14						
15	Building Construction, Renovation, and Maintenance	Building insulation (R, ES)	Rock wool	75% recovered slag		
16			Fiberglass	20-25% recovered glass		
17			Cellulose loose-fill and spray-on	75% postconsumer paper		
18			Perlite composite board	23% postconsumer paper		
19			Rigid foam	9% recovered material		

Home H Insert N Page Layout P Formulas M Data A Review R View W

Normal Page Break Preview Ruler Formula Bar Zoom 100% Zoom to Selection

Page Layout Custom Views Gridlines Headings

Page Layout Full Screen Message Bar Show/Hide

Workbook Views

Window

New Window Split Arrange All Hide Freeze Panes Unhide Save Workspace Switch Windows Macros

C20 ENERGY STAR (eff. May 2009)

	A	B	C	D	E	F	G	H	I
1	Category	Product	Content Levels						
2	Office Electronics	Battery chargers (ES)	ENERGY STAR						
3									
4		Combination units (ES)	ENERGY STAR						
5									
6		Computers (ES, FEMP, EPEAT)	ENERGY STAR, FEMP, and EPEAT						
7									
8		Copiers (ES, FEMP)	ENERGY STAR and FEMP						
9									
10		Cordless phones (ES)	ENERGY STAR						
11									
12		Digital displays (large) (ES)	ENERGY STAR (eff. 1/1/2010)						
13									
14		Digital duplicators (ES)	ENERGY STAR						
15									
16		Digital-to-analog converter boxes (DTAs) (ES)	ENERGY STAR						
17									
18		DVD products (ES)	ENERGY STAR						
19									
20		Enterprise servers (ES)	ENERGY STAR (eff. May 2009)						
21									
22		External power adapters (ES)	ENERGY STAR						
23									
24		Fax machines (ES, FEMP)	ENERGY STAR and FEMP						
25									
26		Home audio (ES)	ENERGY STAR						
27									
28		Mailing machines (ES)	ENERGY STAR						

Where to Buy Green?



- GSA Advantage! (CPG symbol, recycling symbol)
- DoD EMALL
- AbilityOne (formerly JWOD)
 - Skilcraft
- UNICOR
- Commercial sources
 - ABM Federal
 - Office supply stores
 - Home improvement and electronic stores

Tutorial | Customer Assistance | What's New | Register |



LOGIN

Shopping Cart

GSA e-Buy Schedules e-Library Order History/Status Profile Parked Carts Reports

0 items: \$0.00

What are you looking for?

Enter keywords, part#/NSN, manufacturer, contractor, contract #

Search input field

Look in...

All Categories

Find it!

Advanced Search

Special Programs

American Recovery & Reinvestment Act of 2009

Use GSA Contract Vehicles for Recovery/Stimulus purchases.

Strategic Sourcing BPAs

direct access to Strategic Sourcing and agency specific BPAs

Environmental

direct access to a variety of environmental oriented

Welcome

Since 1949, it has been our mission to help agencies better serve the public by meeting - at best value - their needs for products and services, and to simplify access to information. For over 12 years, GSA Advantage has been a reliable and proven one-stop online resource for thousands of Federal employees worldwide. GSA Advantage offers the most comprehensive selection of approved products and services from GSA contracts. Thanks for choosing GSA!

Customer Advisory: Potential Contamination of MRE Dairyshakes

GSA launches Apps.Gov for cloud computing services... GSA Apps.Gov Click here

Frequently Asked Questions Password Assistance Does Advantage issue invoices? How do I get order status? How do I get a GSA Supply Catalog?



Requisition Status find the status of any GSA requisition

NSN Quick Order quickly order GSA managed NSNs

FEDSTRIP use this tool to submit FEDSTRIP requisitions

Get quotes fast with GSA e-Buy learn more about e-Buy

State & Local

Purchase Products and Services For:

Disaster Recovery

Cooperative Purchasing

Register here!

Contractor Info

How do I get a GSA contract?

How do I get on GSA

Products

Services

New search:

in

Environmental

Find it!

► **Advance
Search**

Go *Environmental* with GSA Advantage!



GSA Advantage has thousands of products and services available to assist federal agencies meet their environmental purchasing goals. The environmental aisle is designed to allow direct access to the variety of environmental products and services that GSA offers. Customers are encouraged to purchase products designated as biobased and recycled content, ENERGY STAR and FEMP qualified, water efficient, and non-ozone depleting materials.

Note: For some products, vendors denote whether the product meets the specifications and determine which symbols to display. If there is a question about this specification, customers should contact schedule vendors for confirmation prior to placing an order.

Use the categories and filters below to find your products.

Why Environment

Whether fulfilling a requirement or concerned about the environment, there are lots of reasons to choose environmentally sound products.

For some good reasons to buy environmental, take a look at the following links...

- ⚙ Energy Efficient (FAR Subpart 23.7)
- ⚙ Recycled Products (FAR Subpart 23.7)
- ⚙ Environmentally Friendly (FAR Subpart 23.7)
- ⚙ Ozone Depleting Substances (FAR Subpart 23.8)



Use the categories and filters below to find your products.

Shop For Environmental Items

Enter a search term and select one or more environmental indicators to limit your search to specific environmental products. If you do not select any environmental indicators, the search will return all items matching at least one of the environmental indicators.

Look for: in

Matching the following criteria:

- | | | |
|---|---|--|
| <input type="checkbox"/> Biobased | <input type="checkbox"/> EPEAT | <input type="checkbox"/> Non-Toxic Items |
| <input type="checkbox"/> CA Air Quality Compliant | <input type="checkbox"/> ETV | <input type="checkbox"/> PRIME Item |
| <input checked="" type="checkbox"/> CPG Item | <input type="checkbox"/> FEMP Energy Efficient item | <input type="checkbox"/> Recycled Content |
| <input type="checkbox"/> Energy Star Compliant | <input type="checkbox"/> Green Seal of Approval | <input type="checkbox"/> S.N.A.P. Approved |
| <input type="checkbox"/> Environmentally Friendly | <input type="checkbox"/> NESHAP Compliant | |

Find it!

- Ozone Depleting Substances (FAR Subpart 23.8)
- Pollution Prevention (FAR Subpart 23.10)
- Major Environmental Laws
- Executive Order 13423 (Strengthening Federal Environmental, Energy, and Transportation Management)
- Other Environmental Executive Orders

Links

- Visit GSA's Environmental Products
- Go Green Initiatives
- Multiple Award Schedule 899



LOGIN

Shopping 0 items: \$0

New search: toilet paper in Environmental Find it!

Advance Search

Home > Search Results > Environmental Aisle

Search Results

Help on this page

Found 106 products for CPG CPG compliant items and toilet paper

Page: 1 2 3 4

Refine using related terms

- roll jumbo ply white dispenser bathroom
recycled perforated case scott georgia individually

Search within results

Find all these words Refine Limit to: Contractor: Manufacturer: Sort by: Most relevant

- Indicates quantity discounts available

NSN/Mfr. Part No/Product Price / Delivery Quantity

8540-01-380-0690 Toilet Paper White, Length: 2,200", Basis weight: 17-lbs. Two-ply. Toilet tissue consists of 4 x 4" perforated sheets wound around a core. Uncompressed rolls are individually wrapped.

\$53.85 BX 2-7 days Compare Prices ADD to Cart



Manufacturer: NIB Contractor: GSA Global Supply (strategic sourcing)



consists of 4 1/2 x 4 1/2 perforated sheets wound around a core. Uncompressed rolls are individually wrapped.

Manufacturer: N/A
Contractor: GSA Global Supply (strategic sourcing)

Compare Prices



8540-01-055-6094 Toilet Paper

White, Length: 4,500", Comes in compressed rolls. Single-ply toilet tissue consists of unperforated single sheets wound around a core. Packaged in waterproof containers for use by the Navy and the U.S. Forest Service.

Manufacturer: NIB
Contractor: GSA Global Supply (strategic sourcing)

\$41.97 BX
2-7 days
Compare Prices



8540-00-530-3770 Toilet Paper

White, Length: 4,800", Basis weight: 10-lbs. (NFES #0142) Single-ply. Toilet tissue consists of 4 x 4" perforated sheets wound around a core. Uncompressed rolls are individually wrapped.

Manufacturer: NIB
Contractor: GSA Global Supply (strategic sourcing)

\$61.82 BX
2-7 days
Compare Prices



KCI13607 TOILET TISSUE, 2-PLY, WHITE, 20 ROLLS/CA

KLEENEX COTTONELLE Bath Tissue. Premium two-ply bathroom tissue. Two ply. Package design with zip-off top allows for easy opening and storage.

Manufacturer: KIMBERLY-CLARK
Contractor: CORPORATE EXPRESS [GS-14F-0016L] (o)

\$23.98 CT
1 day delivered
ARO
Compare Prices



Appendix 4



Environmentally Preferable Janitorial Services and Lighting Maintenance Specification

Green or environmentally preferable janitorial services must be purchased to the maximum extent practicable. These requirements have already been incorporated into the BLM's standard space leasing contract.

The requirements in this appendix are to be used by all organizational units in leased or owned space when a new contract is awarded or when an option is picked up whichever occurs first.

A justification must be provided when green janitorial services provisions are not used.

Please note: The janitorial service clauses in the typical GSA leasing contract are similar, but they refer to a web site for green cleaning products that does not work and they do not require use for recycled content trash bags. In addition, the GSA leasing contract does not address recycling of fluorescent lamps and other mercury containing bulbs and their proper storage. The specification provided in this Appendix has hyperlinks to web sites that identify sources for green cleaning products, paper products, and trash can liners that must be used and provided by the janitorial service contractor.

JANITORIAL SERVICES AND LIGHTING MAINTENANCE (FEBRUARY 2009)

(a) The Lessor/Janitorial Service Contractor shall provide janitorial services and replacement of supplies for the leased space, public areas, entrances, and all other common areas in accordance with the Janitorial Requirements/Performance Specification, shown as Table 1 [Note: Table 1 is site specific and must be prepared by the local office.]

(b) Selection of Cleaning Products: The janitorial contractor shall make careful selection of janitorial cleaning products and equipment to comply with the following:

1. Purchase and use green cleaning products and hand soaps that have the following environmentally responsible features:
 - Non-toxic
 - Contain no phosphates
 - Non-corrosive
 - Contain no ozone depleting compounds
 - Contain no known carcinogens
 - Contain no chlorine bleach

Green Janitorial & Lighting

Maintenance [BLM GPP Section 9.2.3]



- Specification is to be used by all organizational units in leased or owned space when a new contract is awarded or when an option is picked up, whichever occurs first.
- BLM offices are to provide the specification to the GSA if they or their State Office is working directly with GSA on a new or renewed lease.
- Collocated or Service First BLM offices are to work with the agency that is responsible for the lease to facilitate incorporation of the green janitorial services and lighting maintenance requirements into the leasing contract.

Acquisition Personnel & COs

Responsibilities [BLM GPP Section 7.1]



- Review all procurement actions to ascertain whether green products or services are appropriate
- Incorporating appropriate green FAR clauses
- Ensuring written justification is prepared if EPA-designated product(s) not purchase
- Accurately completing the FPDS to report green procurement actions

Requisitioners and Credit Card Purchasers Responsibilities [BLM GPP Section 7.2]



- Identifying and documenting whether green products and services are available and satisfy price, availability, and performance requirements
- Ensuring documentation including justification for not purchasing EPA-designated items is prepared
- Providing contract oversight ensuring green procurement requirements are met

Appendix 3



Purchase Cardholder Green Purchasing Consideration and Guidelines Log

Purchase Cardholder Name: _____ Office: _____ Telephone Number: _____

If the purchased item is an EPA-designated recovered/recycled content product and the EPP version is not purchased a written justification using the form provided in Appendix 2 of the GPP must be prepared explaining why it was not purchased. See Section 10.4.2 of the GPP for additional information.

Date	Product Purchased for: Name of Project or Person	Name of Item Purchased	Is Item an EPP? (Yes or No)	Is Item Purchased GPP Compliant? (Yes or No)	If not a GPP-compliant purchase, circle the appropriate exemption or reason for non-compliance
					A/U/G N/A C P S T
					A/U/G N/A C P S T
					A/U/G N/A C P S T
					A/U/G N/A C P S T
					A/U/G N/A C P S T
					A/U/G N/A C P S T
					A/U/G N/A C P S T
					A/U/G N/A C P S T
					A/U/G N/A C P S T
					A/U/G N/A C P S T
					A/U/G N/A C P S T
					A/U/G N/A C P S T

Legend

EPP - EPP - Environmentally Preferable Product

GPP - Green Purchasing Plan

A/U/G - Item was purchased under a mandatory purchase program (Ability One, UNICOR, GSA)

N/A - Item is not on EPA-designated recovered/recycled content product list

C - Item was not competitively available

P - Item was not available at a reasonable price

S - Item did not meet BLM technical specifications

T - Item was not available in a reasonable time

State & Center GPP Coordinators

Responsibilities [BLM GPP Section 7.3.2]



- Training personnel on green purchasing requirements;
- Tracking of completed training
- Annual review of representative acquisition actions
- Reviewing a representative number of “Justification for Not Purchasing an Environmentally Preferable Product or Service” forms to verify whether or not the justification was appropriate; and
- Identification of non compliant purchases to the appropriate individuals, programs, and/or managers to facilitate implementation of this plan.

Annual Green Purchasing

Review [BLM GPP Section 9.5.1]



- Each State, Center, and Washington Office Green Purchasing Coordinator is responsible for conducting an annual review of their respective organization's Green Purchasing Program.
- The issues to be reviewed and the form on which the review is to be documented are provided as Appendix 5: "Procedures for Annual Review and Monitoring of Green Purchasing."
- This completed document is to be maintained for five years. This annual review is required by the FAR Section 23.404(a) (3) (iv).

Appendix 5



Green Purchasing Annual Review and Monitoring Form

The Green Purchasing Program Coordinator will conduct an annual review of to ensure full compliance with the BLM Green Purchasing Plan requirements. The review will cover the program components below. Yes/No responses to be provided in the "Date Reviewed" column along with the date the review was completed. If the response to a question warrants a further action provided a brief description in the "Corrective Action" column.

Program Component	Date Reviewed	Corrective Action
<i>Promotion program</i>		
Are all employees aware of green purchasing requirements?		
Are contracting officers trained on green purchasing requirements?		
Are all credit card holders trained on green purchasing requirements?		
Are credit card approving officials trained on green purchasing requirements?		
Have employees been briefed on all changes to green procurement requirements and policy?		
Employee intake – Are all new employees trained or made aware of federal green requirements?		
Is the training adequate or does it need improvement?		
<i>Verification of Green Purchases</i>		
Do contract files have correct documentation? (clauses, justification for not purchasing EPA-designated products, etc.)		
Are credit card approving officials reviewing statements to determine if environmentally preferable products are purchased?		
Are environmentally preferable products specified in construction and other contracts?		

Program Component	Date Reviewed	Corrective Action
<i>Procedures for Annual Review and Monitoring</i>		
Have micro-purchases and government credit card purchases been reviewed?		
Are justifications prepared when EPA-designated recovered/recycled content products are not purchased?		
Have a sampling of justifications been reviewed to determine if they are valid?		
<i>Preference Program [this section for WO and NOC only]</i>		
Does the BLM website need to be updated?		
New products or requirements for US EPA CPG/ EPP?		
New requirements or products for US EPA Energy Star®, WaterSense, or other related programs		
New requirements or products for USDA Biobased program?		
New Executive Orders, regulations, laws or other related requirements?		
Does the BLM GPP policy document need to be updated?		
Have there been new FAR clauses or other required supplemental documents developed?		
Have all relevant FAR clauses and other required supplemental documents been incorporated into policy, program handbook, and contracts?		

DSD SS & Center Business Div. Dir.

Responsibilities [BLM GPP Section 7.5]



- Promoting the BLM's GPP.
- Ensuring that all personnel are trained in green procurement and that such training is tracked, managed, and reported as necessary.
- Ensuring that all personnel involved in the procurement process are aware of, competent to, and accountable for complying with green procurement requirements relevant to their procurement/purchasing action(s).
- Routinely evaluating the performance of their State or Center relative to their green procurement objectives and targets.

NOC Responsibilities

[BLM GPP Section 7.3.3]



- Development of content for web-based training related to green purchasing. This includes, but is not limited to training for acquisition personnel, engineering, fire, administrative, and credit card holders.
- Maintaining standard specifications for construction, leasing, and janitorial services that incorporate green procurement requirements.
- Reviewing whether BLM offices and staff are following the requirements in this Green Purchasing Plan while performing a CASHE audit.

BLM GPP Training Requirements



- Each State, Center, and WO designate a Green Purchasing Coordinator
- Section 9.3.1 – Acquisition Personnel complete training within six months
- Section 9.3.2 – Credit Card holders complete web based training
- Section 9.3.3 – Refresher training as needed when determined by the Green Purchasing Coordinator, AAMR, or CASHE audit

Questions???

Thank you for your time

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