

If you want to view and print your Service entry sheets:

Acquisition Home, Click on Receiving, and then List Service Entry Sheets.

The screenshot shows a web browser window titled "List Service Sheets - SAP NetWeaver Portal - Windows Internet Explorer". The address bar shows the URL "https://www.fbms.doi.net/irj/portal". The browser interface includes a menu bar (File, Edit, View, Favorites, Tools, Help) and a toolbar with navigation and utility icons. The page header features the "INTERIOR FBMS" logo, a welcome message "Welcome Dawn Graham", and links for "FBMS Help", "Personalize", and "Log Off". The main navigation bar includes "HOME", "ACQUISITION", "CORE FINANCIALS", and "EMIS". Below this, a breadcrumb trail reads "HOME | CONTRACT MANAGEMENT SYSTEM > MY TASKS > Acquisition Home > Change Material Document > Display Material Document > List Service Sheets".

The main content area is titled "List of Service Entry Sheets" and contains a "Detailed Navigation" sidebar on the left. The sidebar lists various options, with "Receiving" and "List Service Sheets" highlighted by purple arrows. The main content area is divided into two sections: "PO Data" and "Entry Sheet Data".

PO Data

Purchase Order	<input type="text"/>	to	<input type="text"/>	<input type="button" value="↕"/>
Document Date	<input type="text"/>	to	<input type="text"/>	<input type="button" value="↕"/>
Document Type	<input type="text"/>	to	<input type="text"/>	<input type="button" value="↕"/>
Vendor	<input type="text"/>	to	<input type="text"/>	<input type="button" value="↕"/>
Purchasing Organization	<input type="text"/>	to	<input type="text"/>	<input type="button" value="↕"/>
Purchasing Group	<input type="text"/>	to	<input type="text"/>	<input type="button" value="↕"/>
Plant	<input type="text"/>	to	<input type="text"/>	<input type="button" value="↕"/>
Material/Service Group	<input type="text"/>	to	<input type="text"/>	<input type="button" value="↕"/>

Entry Sheet Data

Entry Sheet	<input type="text"/>	to	<input type="text"/>	<input type="button" value="↕"/>
External Number	<input type="text"/>	to	<input type="text"/>	<input type="button" value="↕"/>
Created on	<input type="text"/>	to	<input type="text"/>	<input type="button" value="↕"/>
Model Service Specifications	<input type="text"/>	to	<input type="text"/>	<input type="button" value="↕"/>

At the bottom of the page, there is a status bar showing "Local intranet" and "100%".

In the boxes type your PO number or numbers if you have a range of them. In this case, I only have one PO that I want to view, so I put the same number in both boxes. This is for a Fed Ex Order.

List Service Sheets - SAP NetWeaver Portal - Windows Internet Explorer

https://www.fbms.doi.net/irj/portal

Welcome Dawn Graham
FBMS Help Personalize Log Off

HOME ACQUISITION CORE FINANCIALS EMIS
HOME | CONTRACT MANAGEMENT SYSTEM

... MY TASKS > Acquisition Home > Change Material Document > Display Material Document > List Service Sheets | History Back Forward

List of Service Entry Sheets

Menu Save As Variant... Back Cancel System Execute

PO Data

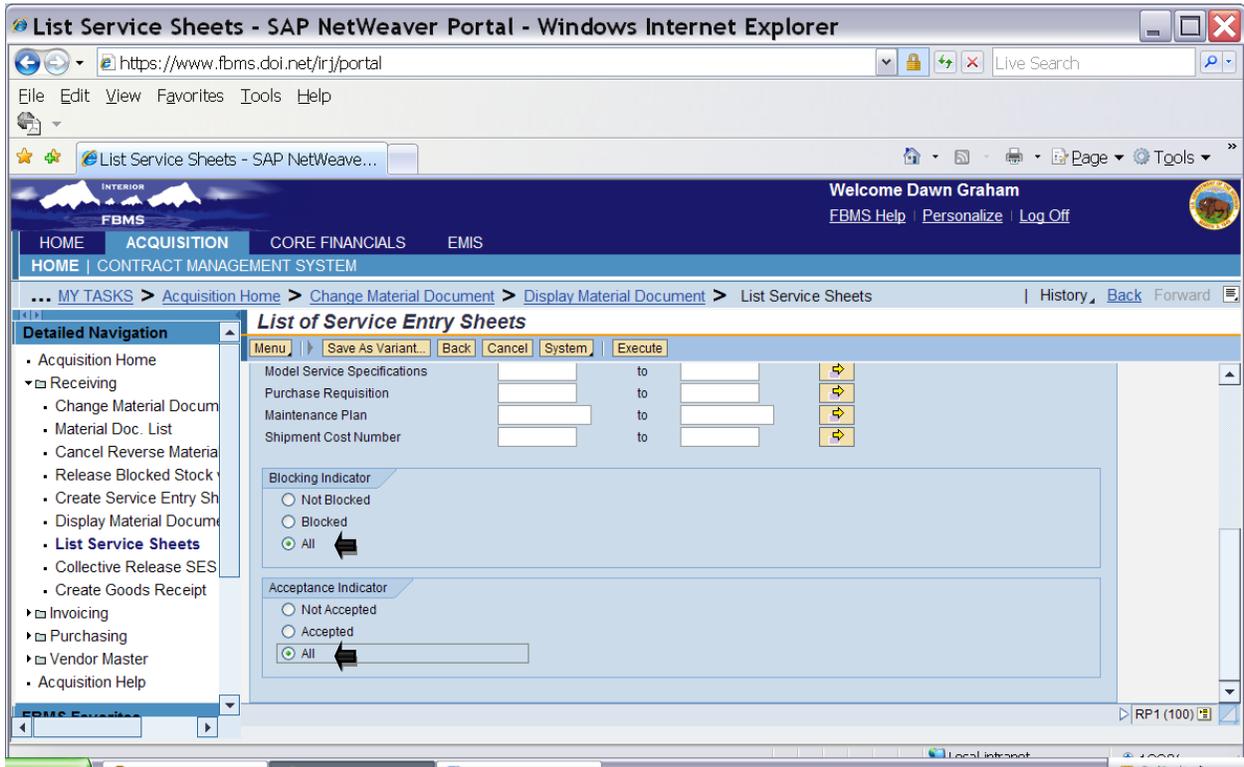
Purchase Order	109pd00126	to	109pd00126	↕
Document Date		to		↕
Document Type		to		↕
Vendor		to		↕
Purchasing Organization		to		↕
Purchasing Group		to		↕
Plant		to		↕
Material/Service Group		to		↕

Entry Sheet Data

Entry Sheet		to		↕
External Number		to		↕
Created on		to		↕
Model Service Specifications		to		↕

RP1 (100)

Scroll down and in the blocking and acceptance indicators check your criteria. I have been checking "All" for both of them to capture everything.



Go back up and click "Execute".

The screenshot shows a web browser window titled "List Service Sheets - SAP NetWeaver Portal - Windows Internet Explorer". The address bar shows the URL "https://www.fbms.doi.net/ir/jj/portal". The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". The page header features the "INTERIOR FBMS" logo and a welcome message for "Dawn Graham" with links for "FBMS Help", "Personalize", and "Log Off".

The main navigation bar includes "HOME", "ACQUISITION", "CORE FINANCIALS", and "EMIS". Below this, a breadcrumb trail reads: "HOME | CONTRACT MANAGEMENT SYSTEM > List Service Sheets > Contract Management System > Acquisition Home > Change Material Document > List Service Sheets".

The page content is titled "List of Service Entry Sheets" and includes a menu with options: "Save As Variant...", "Back", "Cancel", "System", and "Execute". An arrow points to the "Execute" button.

The "PO Data" section contains the following fields:

Purchase Order	109pd00126		109pd00126	
Document Date				
Document Type		to		
Vendor		to		
Purchasing Organization		to		
Purchasing Group		to		
Plant		to		
Material/Service Group		to		

The "Entry Sheet Data" section contains the following fields:

Entry Sheet		to		
External Number		to		
Created on		to		
Model Service Specifications		to		
Purchase Requisition		to		
Maintenance Plan		to		
Shipment Cost Number		to		

The "Blocking Indicator" section has radio buttons for "Not Blocked", "Blocked", and "All" (selected).

The "Acceptance Indicator" section has radio buttons for "Not Accepted", "Accepted", and "All" (selected).

At the bottom right, there is a status bar showing "RP1 (100)" and "Local intranet".

Your page should look something like this:

The screenshot displays the SAP NetWeaver Portal interface. The browser title is "List Service Sheets - SAP NetWeaver Portal - Windows Internet Explorer". The URL is "https://www.fbms.doi.net/irj/portal". The page header includes "Welcome Dawn Graham" and navigation links for "FBMS Help", "Personalize", and "Log Off". The main navigation menu shows "HOME", "ACQUISITION", "CORE FINANCIALS", and "EMIS". The current page is titled "List of Service Entry Sheets" and contains a table with the following data:

Pur. Order Item	POrg. Plant	PGrp. FinEnt	Vendor Matl	Name 1 Group	Item Short Text	Currency	Order Date
Entry Sh.	AccIn	FinEnt	Blck.In	Sh. Text	E/Sheet	Net Value	PO Item Delivery Date
L09PD00126 10 L000	1400	LFA	70166267	FEDERAL EXPRESS CORPORATION	SHIPPING (D1MB)	USD	02/03/2009
1000020250						41.06	01/26/2009
L09PD00126 20 L000	1400	LFA	70166267	FEDERAL EXPRESS CORPORATION	SHIPPING (BILL)	USD	02/03/2009
1000020251						1,015.37	01/26/2009
L09PD00126 30 L000	1400	LFA	70166267	FEDERAL EXPRESS CORPORATION	SHIPPING (CARD)	USD	02/03/2009
1000020253						1,501.75	01/26/2009
L09PD00126 40 L000	1400	LFA	70166267	FEDERAL EXPRESS CORPORATION	SHIPPING (FA980)	USD	02/03/2009
						123.15	01/26/2009

The interface also includes a "Detailed Navigation" sidebar on the left with options like "Acquisition Home", "Receiving", "Change Material Document", "Material Doc. List", "Cancel Reverse Material", "Release Blocked Stock", "Create Service Entry Sheet", "Display Material Document", "List Service Sheets", "Collective Release SES", "Create Goods Receipt", "Invoicing", "Purchasing", "Vendor Master", and "Acquisition Help". The top right of the table area has buttons for "Menu", "Back", "Cancel", "System", "Details", "Sort in Ascending Order", "Sort in descending order", "Set filter", "Total", "Local file...", "Change layout...", and "More...". The bottom right corner shows "RP1 (100)".

I did some "playing around" with this to find the best way to print the sheet by going to "local file" at the top menu.

The screenshot shows the SAP NetWeaver Portal interface. The browser title is "List Service Sheets - SAP NetWeaver Portal - Windows Internet Explorer". The URL is "https://www.fbms.doi.net/irj/portal". The user is logged in as Dawn Graham. The navigation path is: HOME | CONTRACT MANAGEMENT SYSTEM > List Service Sheets > Contract Management System > Acquisition Home > Change Material Document > List Service Sheets.

The main content area displays the "List of Service Entry Sheets" table. A dialog box titled "Save list in file..." is open, asking "In which format should the list be saved?". The dialog has the following options:

- Inconverted
- Spreadsheet
- Rich text format
- HTML Format
- On the clipboard

The table data is as follows:

Par. Entry Sh	Ord. It	Net Value	Currency	PO Item	Order Deliv	Date	Text	E/Sheet
L09PD001		41.06	USD		02/03/2009	01/26/2009		
10000202							shipping (dmb)	
L09PD001		1,015.37	USD		02/03/2009	01/26/2009		
10000202							shipping (bill)	
L09PD001		1,501.75	USD		02/03/2009	01/26/2009		
10000202							shipping (card)	
L09PD001		123.15	USD		02/03/2009	01/26/2009		
10000202							Shipping (fa980)	
L09PD00126	1400		USD		02/03/2009			
50	L000							
1000020255		274.91	USD		02/03/2009	01/26/2009		
							shipping (wo120)	

The table also includes columns for "Text" and "E/Sheet". The "Text" column contains descriptions like "S CORPORATION", "SHIPPING (WO120)", and "SHIPPING (fa980)". The "E/Sheet" column contains values like "shipping (dmb)", "shipping (bill)", "shipping (card)", and "Shipping (wo120)".

The dialog box is positioned over the "Local file..." menu option in the top right corner of the table's toolbar. An arrow points to this option.

This allows you to save your SES in a variety of formats, and then print. The easiest way, I found to print is to go to "File" "Print"

The screenshot shows a web browser window titled "List Service Sheets - SAP NetWeaver Portal - Windows Internet Explorer". The address bar shows the URL "https://www.fbms.doi.net/ir/jportal". The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". A purple arrow points to the "File" menu.

The page content includes a navigation menu on the left with options like "Acquisition Home", "Receiving", "Change Material Document", "Material Doc. List", "Cancel Reverse Material Doc", "Release Blocked Stock via", "Create Service Entry Sheet", "Display Material Document", "List Service Sheets", "Collective Release SES", "Create Goods Receipt", "Invoicing", "Purchasing", "Vendor Master", and "Acquisition Help".

The main content area is titled "List of Service Entry Sheets" and contains a table with the following data:

Pur. Order	POrg	PGrp	Vendor	Name 1	Currency	Order Date
Item	Plant	FinEnt	Matl	Group	Net Value	PO Item Delivery Date
Entry Sh.	AccIn	FinEnt			Blck.In	Sh. Text E/Sheet
L09PD00126	1400	LFA	70166267	FEDERAL EXPRESS CORPORATION	USD	02/03/2009
10	L000	V112		SHIPPING (DIMB)	41.06	01/26/2009
1000020250		CO				shipping (dimb)
L09PD00126	1400	LFA	70166267	FEDERAL EXPRESS CORPORATION	USD	02/03/2009
20	L000	V112		SHIPPING (BILL)	1,015.37	01/26/2009
1000020251		CO				shipping (bill)
L09PD00126	1400	LFA	70166267	FEDERAL EXPRESS CORPORATION	USD	02/03/2009
30	L000	V112		SHIPPING (CARD)	1,501.75	01/26/2009
1000020253		CO				shipping (card)
L09PD00126	1400	LFA	70166267	FEDERAL EXPRESS CORPORATION	USD	02/03/2009
40	L000	V112		SHIPPING (FA980)	123.15	01/26/2009
1000020254		CO				Shipping (fa980)
L09PD00126	1400	LFA	70166267	FEDERAL EXPRESS CORPORATION	USD	02/03/2009
50	L000	V112		SHIPPING (W0120)	274.91	01/26/2009
1000020255		CO				shipping (wo120)

The bottom of the page shows a status bar with "RP1 (100)" and a "Local intranet" icon.