

TIP 4

Now about the required training we would like to talk to you about is tip number four.

Know about the required training in your career field.

There are really two types of required training.

The one that all of you know about is the mandatory training for all employees and there's a whole list of those, but there's also career specific training that I want to talk to you about.

The first thing to do is to go to D.O.I. learn and then log in, and when you log in, you are going to find a tab and it's going to say required training.

Now, there's a whole host of those.

You know some of them already.

One is your training for -- your security training on your computer.

At one time, and they probably still do, they may pull the plug on your computer.

There are also some other neat things in there.

There are things like taking opportunities to find an EEO lesson and maybe what we call skill soft license, going through ethics training, going through credit card training, these are all required based upon certain roles you have.

Safety training is important for everyone.

And then there's even a requirement for U.S. constitution awareness.

Now, that's the employees required training, but really what I think is important to advance your career is looking at what's important to your particular field or discipline.

And we have some specific things in the bureau.

For instance, if you are interested in being a mining inspector, we have a certified mining inspector curriculum.

It's very lengthy.

It's very well done and we encourage you to find out about it and make sure that you know about it so you can register when the time comes.

There's also a requirement for those of you in the petroleum engineering technician series.

Actually the course you have to take for it is required just to keep your job.

And so I know you are going to find that one.

And then there's, of course, there's the heart and soul of what BLM is about, the lands program.

42 years ago we started teaching the lands program, lands and realty program here at the National Training Center in Phoenix, Arizona.

We've had the help of a lot of good people to do that and we offer it every year.

We have a beginning lands program, we have an intermediate lands program and even things like complex land continue.

Take these courses and become involve in these courses will help advance your career.

So Leon, what's our next tip?