

BPS - Budget Planning System

Bureau of Land Management
Budget and Planning



System



ISSUE / PROJECT / APP SYSTEM

Today's Agenda

- BPS Reference / Definitions
 - BPS User Guide
 - <http://bps.blm.gov/>
- Review BPS Guidance
 - WO IMs
- Access Levels & Roles
- Timelines for Submissions & Updates
- BPS Data Entry & Reports
 - Entering Issues, Projects & Creating Packages
 - Evaluating Issues & Projects Reports
 - Evaluation Criteria, Transferring Ownership, Associating Themes
 - Working with Brio Reports & Submitting Requests
 - Post PTA/AWP Success Stories
- Helpful Hints



SharePoint Reminder

Budget > Shared Documents > Budget Training Sessions

Shared Documents

Share a document with the team by adding it to this document library.

New ▾ | Upload ▾ | Actions ▾ | Settings ▾

Type	Name	Title	Modified
	Drafts		2/10/2012 1:38 PM
	BLM Arizona Budget Planning Database - BudgetCruncher	Training Held Jan 12, 2012	1/18/2012 12:41 PM
	BPS ! NEW	Training to be Held May 16, 2012	5/9/2012 8:35 AM
	BPS_UserGuide ! NEW	Reference Document	5/9/2012 8:33 AM
	Budget Training Schedule	Schedule Revised 1/18/2012	4/10/2012 1:19 PM
	FBMS Labor Correction Process	Training Held Oct 13, 2011	11/22/2011 7:20 AM
	FBMS Reports	Training Held Feb 15, 2012	2/14/2012 3:54 PM
	Fund 12X and FAMS	Training Held Nov 17, 2011	11/22/2011 7:20 AM
	Mid-Year Review	Training Held Mar 21, 2012	3/22/2012 10:10 AM
	PMDS	Training Held April 18, 2012	4/18/2012 12:41 PM
	PMDS_UserGuide	Reference Document	4/10/2012 1:18 PM
	Project_LifeCycle	Training Held Jan 18, 2012	1/18/2012 12:40 PM

BPS Guidance

- BPS User Guide
 - Located on the BPS website or the Budget Sharepoint site
 - Provides in depth step by step guidance for the BPS online system
- Also available on the BPS website:
 - BPS Training Guide
 - BPS Training PowerPoint
 - BPS Tips and Tricks
- These are fairly dated and seem to be from the original implementation



BPS Guidance – WO IMs

- IM 2012-047
 - Usage of the Budget Planning System (BPS) for Project Planning in Fiscal Year (FY) 2013
 - Dated January 11, 2012
 - Due dates included
 - 3/2/2012 for all BPS projects to entered into the BPS System
 - 3/23/2012 BPS user account cleanup and User Account Management form completed
 - 4/2/2012 for all BPS projects with end funding dates of 2010 or earlier to be removed from the system

BPS Account & System Cleanup

- Each State, Center & WO Division must designate a “BPS Lead” responsible for:
 - Establishing maximum user access levels
 - Periodic review of authorized user accounts & access levels
 - Carefully review “Security Report” to remove all users who have left the BLM (change from Active to Inactive)
 - Transfer active projects belonging to such individuals
- Ensure projects no longer valid for funding are deleted from the system

BPS Background

- BPS system is used by State & National Program Leads to determine funding allocations at PTA
- System includes “Base” and “One-time” themes for each subactivity
- National Themes for some programs
 - Generally allocate one-time funding for cross-cutting projects, or one’s which are broad in scope.
- The field submits projects by subactivity/theme



FY13 BPS Themes



- #01 National Landscape Conservation System
- #02 Centrally Funded Initiative
- #03 Challenge Cost Share/Partnerships
- #04 Forest Ecosystem Health and Restoration Fund and Forest Pest Control
- #06 Native Plant Materials/Seeds of Success
- #08 Salinity Projects
- #09 Special Cleanup Fund
- #12 Climate Change
- #13 Youth
- #14 Sage Grouse Restoration and Rehabilitation
- #15 Healthy Landscapes
- #16 Travel and Transportation Management

BPS Submission Background

- **Field** submits prioritized projects by subactivity/theme
- **District** sets updated priorities by SA/Theme & forwards them on to the State Program Leads
- **State Leads** consolidate all District requests pertaining to their Subactivity and/or Theme
- Prioritize based on Strategic Plan and other factors (and within estimated funding constraints) for submission to **WO**

BPS Funding Background

- At PTA, State-Approved projects will generally be shown with the following information
 - BPS Number
 - WBS (if appropriate)
 - Base or One-Time
 - Amount of Requested Funding
- At AWP, Bureau-Funded projects will generally be shown with same information broken out.



Entering, Evaluating & Submitting

ROLES	Executing Org.	Office	State Center AD shop	Bureau AD Reps Budget Office
Enter	Level 1 (SU) Standard User	Level 1 (SU) Standard User	Level 1 (SU) Standard User	
Evaluate	Level 2 (SOE) Sub Office Evaluator	Level 5 (OE) Office Evaluator	Level 8 (SE) State Office Evaluator	Level 11 (BE) Bureau Wide Evaluator
Evaluate & Edit	Level 3 (SOU) Sub Office Editor & Eval.	Level 6 (OU) Office Editor & Eval.	Level 9 (SU) State Office Editor & Eval.	Level 12 (BU) Bureau Wide Editor & Eval.
Administrate (Submit)	Level 4 (SOA) Sub Office Administrator	Level 7 (OA) Office Administrator	Level 10 (SA) State Office Administrator	Level 13 (BA) Bureau Wide Administrator
				Level 14 (BO) Budget Office Administrator

BPS Roles



- Used to determine screen access for each user.
- Standard role distribution is outlined below, but is at the discretion of the administrator.
 - **Standard User** can enter and update issues and projects, access reports, report errors and update their user profile.
 - **Evaluate** role adds the ability to evaluate.
 - **Evaluate and Edit** role adds the ability to edit issues and projects entered by users within the same sub-office, office or state.
 - **Administrative** role adds the ability to create the evaluation criteria, groups, packages, and submit. User also administers users and roles within their office.

BPS Levels



- Levels determine which data can be **edited** by each user.
- Also determine which issues or projects are displayed on group, package, associate, evaluate and submit screens.
- **Note:** All users can see all issues and projects. The levels simply limit the way issues and projects are edited and administered.

BPS Levels – Executing Org

(Field Office or State Office Branch)

- **Level 1** User can enter issues / projects but can only edit their own
- **Level 2** User also can only edit their own, but also may evaluate all projects and issues entered within their executing organization
- **Level 3** User may also edit all issues / projects entered within their executing org
- **Level 4** User may also create packages, develop evaluation criteria and submit issues and projects to the Office (Sub-office Submitted).

BPS Levels – Office

(District Office or State Office Division)

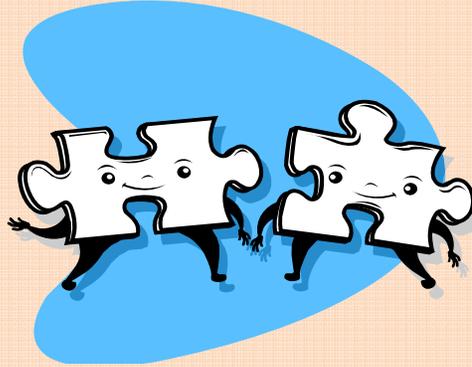
- **Level 5** User may edit issues and projects they have entered and evaluate issues and projects entered within their office
- **Level 6** User may also edit all of the issues and projects within their office
- **Level 7** User may also create packages, develop evaluation criteria and submit issues / projects to the State (Office Submitted).

BPS Levels – State Office

(Budget / DSDs / Program Leads)

- **Level 8** User may edit issues and projects they have entered and evaluate issues and projects entered within their State
- **Level 9** User may also edit all of the issues and projects within their State
- **Level 10** User may also create packages, develop evaluation criteria and submit issues / projects to the Bureau (State Submitted).

BPS Levels – BLM Washington (Bureau)



- **Level 11** User may edit issues and projects they have entered and evaluate issues and projects entered within the Bureau
- **Level 12** User may also edit all of the issues and projects within the Bureau
- **Level 13** User may also create packages, develop evaluation criteria and submit issues / projects to the WO Budget shop (Bureau Submitted).

Login Procedures

Management Information System ▼

WO Budget Website ▼

BPS Reports ▼

BPS User Guide ▼

BPS Tips and Tricks ▼

BPS Multi-Year Processing Tips ▼

BPS Training Guide ▼

BPS Training PowerPoint ▼

BPS System Documentation ▼

**Bureau of Land Management
Budget and Planning
System**

U.S. DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

ISSUE / PROJECT / APP SYSTEM

Start Production ▼ Start Training ▼

- Start Production
 - Request new User Account
 - Login to the system

Request New User Login

ProductionF

[Help](#)
[Reports](#)

[New User Login](#)
[Forgot Password](#)
[Rules of Behavior](#)

First Time Users

**Bureau of Land Management
Budget and Planning
System**

U.S. DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

Version 4.4
04/02/2008

Login:

Password:

Request Login

Login:

First Name:

Middle Name:

Last Name:

Email Address:

Phone: - -

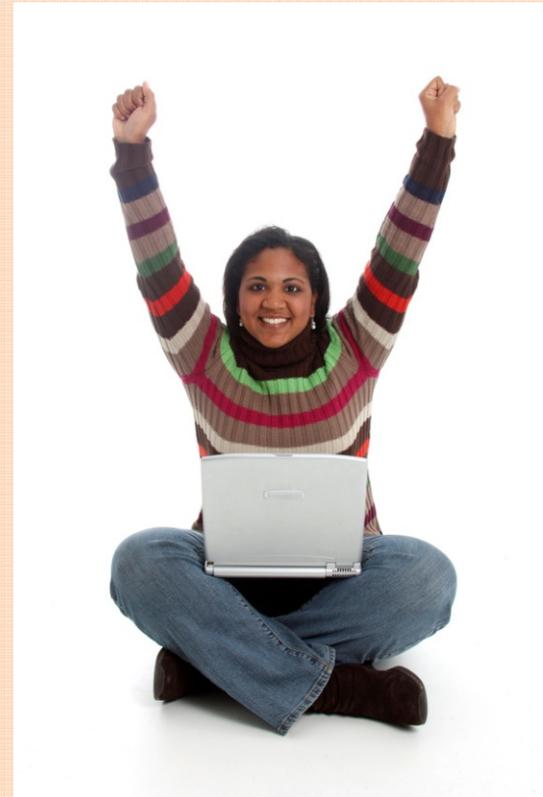
New Password:

Confirm New Password:

Cost Center:

- Login – Recommend use Windows UserID
- Password – 12 digits; “Strong” similar to Windows/network
- Carefully enter email address in case you “Forgot Password”
- Cost Center – Only one can be selected

User Account



- “Send Request” – Account created, Immediate Level 1 (one) access provided.
- Contact AZ914 if you require higher access

Database: ProductionF
Center: LLAZ914000
User: mharner
Level: 10

Main Menu

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Advanced

Procurement Plans

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Administration

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[Maint.](#)

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MESSAGE OF THE DAY 14-May-12 02:27 PM MST

BPS/FBMS COMPLIANT PRODUCTION ENVIRONMENT

***** INACTIVATED USER ACCOUNTS WERE PURGED ON 4/5/2012. ALSO PROJECTS WITH END BUDGET FY VALUES LESS THAN 2011 WERE DELETED ON 4/5/2012. ISSUES WITH BUDGET FY VALUES LESS THAN 2011 WERE DELETED ON 4/6/2012. *****

FUNCTIONAL AREAS L16510000 AND L16520000 WERE CONVERTED TO L16600000 ON 1/28/12.

NEW FY 2013 THEMES WERE ADDED ON 1/10/12.

A FIX WAS APPLIED ON 12/06/11 WHICH SHOULD MAKE COPYING/PASTING MS WORD TEXT WORK WITH OUR UPGRADED HARDWARE/SOFTWARE COMPONENTS.

NEW FY 2011-2016 STRATEGIC PLAN MISSION AREAS AND END OUTCOME GOAL VALUES WERE ADDED ON 11/17/2011. THESE VALUES CAN BE REFERENCED WITHIN THE PROJECT JUSTIFICATION SCREEN.

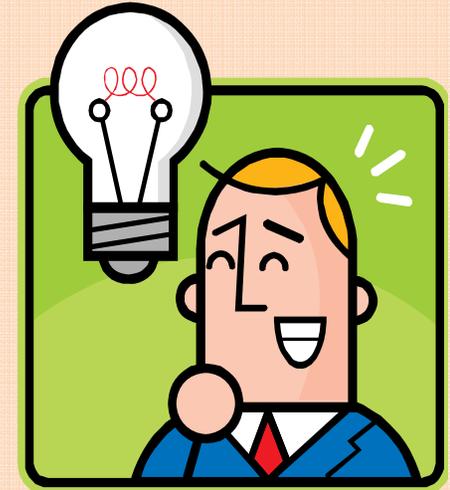
NEW FY 2012 PROGRAM ELEMENTS/WORKLOAD MEASURES WERE ADDED ON 11/01/2011. FY 2012 COST CENTER UPDATES WERE APPLIED ON 11/03/2011.

CHANGES HAVE OCCURRED! THE BUDGET PLANNING SYSTEM HAS BEEN MIGRATED ONTO NEW HARDWARE AND SOFTWARE. THE MOVE INCLUDES A NEW WEB SERVER (APACHE 2.2) AND APPLICATION SERVER (COLD FUSION 9). AS WITH THE PMDS SYSTEM'S RECENT MOVE IT ALSO INCLUDES A NEW DATABASE MANAGEMENT SERVER (INFORMIX 11.5) AND REPORTING SYSTEM (HYPERION 9/11).

THE BRIO REPORTING SYSTEM IS BEING UPGRADED TO USE HYPERION INSTEAD. IF YOU USED BPS BRIO REPORTS, YOU MAY NEED TO GET A NEW HYPERION PLUGIN INSTALLED ON YOUR DESKTOP MACHINE. YOUR LOCAL IT SUPPORT PERSONNEL CAN HELP WITH THIS.

PLEASE NOTIFY THE BPS HELP DESK VIA EMAIL (BLM_BPS_HELP@BLM.GOV) IF YOU EXPERIENCE ANY PROBLEMS.

Emerging Issues - Overview



- Generally a first step in Overall Budget Cycle
- Summarization of needs or opportunities which exist within BLM
 - Can originate with owner of a small farm, someone in Congress or anywhere in between
 - Individual BLM employees can enter & update Issues over the course of a year
- Can eliminate need for budget call if data is already available

Emerging Issues – Key Points



- Required Fields

- Budget FY Issue Name
- State Cost Center Issue Description

- Other Points

- Issue Title not required – Additional detail only
- Description boxes – 2000 characters
- State/Cost Center – Shows ownership of Issue
- Use Save/Exit buttons to Save your work
- Ability to Copy Issues into Projects

Emerging Issues – Sub-Menu

Database: ProductionF
Center: LLAZ914000
User: mharner
Level: 10

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Emerging Issues

[Enter Issues](#)

[Update Issues](#)

[Submit Issues](#)

[Associate to Themes](#)

[Transfer Ownership](#)

- Enter Issues - Allows the entry of new issues.
- Update Issues – Allows modification of existing issues by authorized personnel.
- Submit Issues - Allows authorized users to forward high-priority issues to the next level in an attempt to get them included in the budget.
- Associate to Themes – Allows users to attach issues to a theme. This will help the Budget Strategy team to further modify and refine the themes to meet the needs of the Bureau.
- Transfer Ownership – Allows users to assign ownership of an issue from one person to another within the same cost center.

Emerging Issues – Enter Issues

Issue Description

Save/Exit

Save

Justification

Contact/Funding

Attach Documents

View Documents

Reset

Cancel/Exit

** = required field*

Issue ID NEW

*Budget FY 2015

Theme

*Issue Name

Issue Title

Admin State AZ - ARIZONA

Admin Cost Center LLAZ914000

Geographic Area

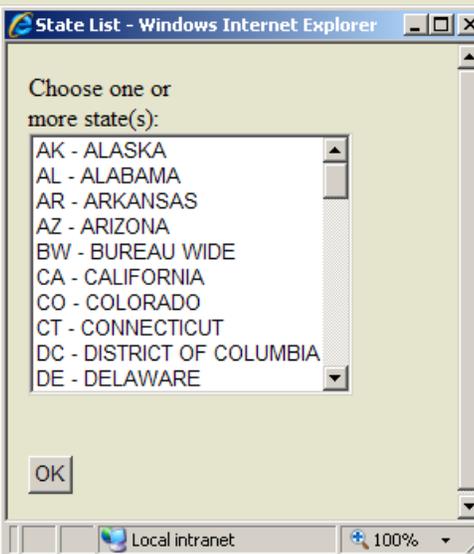
*State [choose](#)

*Cost Center [choose](#) LLAZ914000

Congressional District [choose](#)

Geographic Description

*Issue Description (2000 Character Limit)



Will contain pertinent info once entered

Last Update: ---

Updated By: ---

Attachments: ---

Package ID: ---

"Choose" link works like a pull-down menu

2000 Characters Left

Emerging Issues – Update Issues

Search for Issue

Budget FY 2013
 Issue ID
 Issue Name
 (Owned by) Last Name
 Admin State
 Admin Cost Center
Geographic Area
 State
 Cost Center
 Geographic Description

- Searching for ALL FY2013 Issues, only returns the following seven (7) issues
- This includes all States ... does NOT seem as if the Issues module is used much in BLM
- Because of this & since the other options are similar for Projects, we will not go into further detail in this training session

Issue Search Results

Issue ID	Issue Name	Budget FY	Admin State	Admin Cost Center	Cost Center	State	Owned By	Date Entered
004831	ME	2013	AZ		LLAZC02000 ...	UT ...		3/12/10
004832	ME	2013	AZ		LLAZC02000 ...	UT ...		3/12/10
004849	MOVE OF THE NOC	2013	OC	LLOC100000	LLOC100000 ...	CO	GREG GRAFF	4/12/10
004854	#09 SPECIAL CLEANUIP FUNDING	2013	AZ	LLAZC00000	LLAZC00000 ...	AR ...	CATHERINE WOLFF-WHITE	1/4/11
004868	WHITEHOUSE PIT RESTORATION	2013	OR	LLORS05000	LLORS05000 ...	OR	STEVEN WEGNER	7/6/11
004873	ARID LANDS INITIATIVE	2013	OR	LLOR933000	LLOR933000 ...	WA ...	LOUISA EVERS	1/24/12
004874	CUPCAKE TRAIL DESIGNATION	2013	CA	LLCAD09000	LLCAD09000 ...	CA	BETTY LAMIRAULT	2/15/12

Proposed Projects – Required Fields

- When entering projects, there are certain fields that are required before saving is allowed:
 - Budget FY
 - Begin Budget FY
 - End Budget FY
 - Project Name
 - Admin State
 - Admin Cost Center
 - Project Description
- Remember to use the ‘Save’ or ‘Save/Exit’ button to save your work.



Proposed Projects – Sub-Menu

Database: ProductionF
Center: LLAZ914000
User: mharner
Level: 10

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[Change Password](#)

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[Logoff](#)

Proposed Projects

[Enter Projects](#)

[Update Projects](#)

[Submit Projects](#)

[Associate to Themes](#)

[Transfer Ownership](#)

- Enter Projects – Allows for the processing of new projects.
- Update Projects - Enables the modification of existing projects.
- Submit Projects - Provides authorized users with the ability to forward high-priority projects to the next level in an attempt to get a project funded.
- Associate To Theme - Allows users to associate projects to a theme.
- Transfer Ownership – Gives administrative users the ability to change project ownership
 - Employee transfers to another cost center or is out on leave when changes are required.

Proposed Projects – Enter Projects

Project Description

** = required field*

*Budget FY: ▼
Select the Budget FY for which you will be processing this project.

*Begin Budget FY: ▼

*End Budget FY: ▼

- The First step is creating a NEW Project is to enter the Budget FY along with the Begin & End FY
 - In the above example, this new project is expected to span FY14-18 ... but of course, we are only budgeting for FY14
- Once this data is selected, click “Continue”

Enter Projects – Project Description

Project Description

Save/Exit Save Justification Contact/Funding Detail Funding Success Stories
Attach Documents Reset Cancel/Exit

** = required field*

Project ID: NEW

Set Project as Working:

Budget FY: 2014

*Begin Budget FY: 2014

*End Budget FY: 2018

Theme:

*Project Name: PROJECT FOR TRAINING PURPOS

Project Title: NOT REQD - USE IF PROJECT NAME IS NOT SUFFICIE

Admin State: AZ - ARIZONA

Admin Cost Center: LLAZ914000

Geographic Area

*State: AZ
[Choose](#)

*Cost Center: LLAZ914000
[Choose](#)

Congressional District:
[Choose](#)

Geographic Description:

*Project Description (2000 Character Limit)

Just creating this project for training purposes

1952 Characters Left

Use this flag to indicate that data entry is still being entered on a project. This will prevent the project from being available during the submission process.

MUST be updated (unchecked) once you have finished entering the project, or the project will not have the opportunity to be submitted in the budget process.

Select the theme that best categorizes the project. If not selected at this time, admin users can use 'Associate to Themes' function to complete this task. **FY14 Themes NOT yet available.**

"Choose" links work like a pull-down menu

Last Update: ---

Updated By: ---

Attachments: ---

Package ID: ---

Cost Center List - Windows Internet Explorer

Choose one or more cost center(s):

- LLAKF03100 - DIVISION OF RESOURCES
- LLAKF03200 - DIVISION OF LANDS & RECREATION
- LLAZ0000000 - ARIZONA
- LLAZ880100 - UNDISTRIBUTED LABOR COST
- LLAZ890100 - PROGRAM SUPPORT COST ORG
- LLAZ910000 - OFFICE OF THE STATE DIRECTOR
- LLAZ912000 - OFFICE OF COMMUNICATIONS
- LLAZ914000 - OFFICE OF MANAGEMENT & BUDGET
- LLAZ930000 - DIVISION OF RESOURCES
- LLAZ931000 - LANDS/RECREATION & PLANNING BRANCH

OK

Done Local intranet 100%

Enter Projects – Project Justification

Project Justification

Project ID: 064403

Budget FY: 2014

Project Name: PROJECT FOR TRAINING PURPOSES

Begin/End Budget FY: 2014 - 2018

Benefits/Results (2000 Character Limit) [Click Link for PopUp Description](#) 

Characters Left

Feasibility/Implementation/Proposal (2000 Character Limit)

Characters Left

External Support/Partners/Opposition (2000 Character Limit)

Characters Left

Mission Area:

End Outcome Goal:
End Outcome Goals
Not yet loaded for FY14

- Natural and Cultural Resource Protection
- Manage Energy, Water & Natural Resources
- Building a 21st Century Dept. of Interior

 **Choose one of the three Mission Areas**

Benefits/Results:

Provide specific information on how the project will address resource goals, management objectives, the needs of public land customers or constituents, and our ability to respond to legal or regulatory mandates which must be addressed. Indicate how development of the project will respond to program needs or mandated time-frames. Identify specific achievements regarding Bureau goals, strategies, and applicable performance and workload measures to be achieved

Enter Projects – Contact/Funding

Project Contact/Funding

Save/Exit

Save

Description

Justification

Detail Funding

Success Stories

View/Print Project Summary

Reset

Cancel/Exit

Project ID: 064403

Budget FY: 2014

Project Name: PROJECT FOR TRAINING PURPOSES

Begin/End Budget FY: 2014 - 2018

WBS/Funded Program

Enter WBS, if appropriate

Enter estimated costs by FY

Estimated Costs

FY	2012	2013	2014	2015	2016	2017
Amount	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="50000"/>	<input type="text" value="25000"/>	<input type="text" value="25000"/>	<input type="text" value="25000"/>

FY	2018	2019	2020	2021	2022	2023
Amount	<input type="text" value="25000"/>	<input type="text" value="0"/>				

Contact Information

Last Name

First Name

Phone - -

Email Address

Project Type

- Standard
- NLCS-NSHT
- NLCS-WSR
- NLCS-Wilderness/WSA
- NLCS-NM/NCA
- FEHRF/5900
- Standard**
- Science Initiatives
- Land Acquisition
- Partnership
- Deferred Maintenance/Const.
- Information Technology
- Over \$10 Million
- Stewardship Contracting
- Forest Pest Control/9620

Contact Info CAN BE changed, if appropriate

Select best option for Project Type

- Additional Forms Required
- [FEHRF Volume & Receipts](#)
 - [Land Acquisition Addendum](#)
 - [Partner Contributions](#)
 - [Deferred Maintenance/Construction](#)

Click Link(s) for Additional Forms, if necessary

Enter Projects – Detail Funding by Functional Area / Minor Category

Detail Funding By Functional Area / Minor Category

Project ID: 064403 Budget FY: 2014
 Project Name: PROJECT FOR TRAINING PURPOSES Begin/End Budget FY: 2014 - 2018

Estimated Costs												
FY	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Amount	0	0	50,000	25,000	25,000	25,000	25,000	0	0	0	0	0
Distributed Total												

Cost By Major / Minor Category									
Line	Add/Edit	Delete	FY	Functional Area	Funding Src	Request Amount	Labor	OPS	Minor Category
1			2014	L18200000	B	20000	15000	5000	
2			2014	L10100000	B	30000	10000	20000	
3									
4									
5									
6									
7									
8									
9									
10									

Project Detail Funding Entry

Budget FY:
 Functional Area:
 Fund Source:
 Requested Amount:
 Labor:
 OPS:

Pull-down Menus help eliminate data entry errors

Distribution of Costs by Minor Categories

Reduce to 0 by entering amounts below
 Total Ops 5000 for Functional Area L18200000
 Unallocated OPS:

Contracts	<input type="text" value="0"/>	Equipment	<input type="text" value="0"/>
Supplies	<input type="text" value="2000"/>	Rent	<input type="text" value="0"/>
Telephones	<input type="text" value="0"/>	Utilities	<input type="text" value="0"/>
PCS	<input type="text" value="0"/>	Travel	<input type="text" value="2000"/>
Vehicles	<input type="text" value="1000"/>	Other	<input type="text" value="0"/>
Total	<input type="text" value="5000"/>		

Project ID: 064403

Budget FY: 2014

Project Name: PROJECT FOR TRAINING PURPOSES

Begin/End Budget FY: 2014 - 2018

Estimated Costs												
Budget FY	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Amount	0	0	50,000	25,000	25,000	25,000	25,000	0	0	0	0	0

Select A Detail Fund Item					
ID	Budget FY	Functional Area	Fund Source	Requested Amount	Unallocated Amount
176247	2014	L10100000	B	30,000	0
176246	2014	L18200000	B	20,000	20,000

Detail Fund ID: 176247

Fund Source: B

Budget FY: 2014

Requested Amount: 30,000

Functional Area: L10100000

Unallocated Amount: 0

Once completed with this section, the total requested amount should be allocated

Line	Add/Edit	Delete	Workload Measure	Number of Units Planned	Requested Amount
1			XW0000	300	30,000

Workload Entry Form - Windows Internet Explorer

Workload Information Entry

OK Cancel

Budget FY: 2014

Fund Source: B

Functional Area: L10100000

Workload Measure: XW0000 - Conduct Budget Formulation/Execution and Cost Management Activities (None)

Number of Units Planned: 300

Requested Amount: 30,000

64403-PROJECT FOR TRAINING PURPOSES					
Note: Data displayed in this report may not have been saved to the database!					
Project Title: NOT REQD - USE IF PROJECT NAME IS NOT SUFFICIENT					
Budget FY: 2014		Begin Budget FY: 2014		End Budget FY: 2018	
State: AZ		Congressional District:		Cost Center: LLAZ914000	
Admin. State: AZ		Admin. Cost Center: LLAZ914000			
Theme:					
Description: Just creating this project for training purposes					
Geographic Description:					
Benefits:					
Feasibility:					
Support/Opposition:					
Contact: MARK HARNER		Phone: 602-417-9255			
Email: mharner@blm.gov					
Project Type:				Standard	
WBS/Funded Program:				N/A	
Mission Area:					
End Outcome Goal:					
Estimated Costs by FY					
	FY 2012		\$0.00		
	FY 2013		\$0.00		
	FY 2014		\$50,000.00		
	FY 2015		\$25,000.00		
	FY 2016		\$25,000.00		
	FY 2017		\$25,000.00		
	FY 2018		\$25,000.00		
	FY 2019		\$0.00		
	FY 2020		\$0.00		
	FY 2021		\$0.00		
	FY 2022		\$0.00		
	FY 2023		\$0.00		
Total Estimated Costs: \$150,000.00					
Detail Funding Information					
FY	Functional Areas	Requested Funding Src	Requested Amount	Labor Dollars	Operations Dollars
2014	L10100000	B - Base	\$30,000.00	\$10,000.00	\$20,000.00
2014	L18200000	B - Base	\$20,000.00	\$15,000.00	\$5,000.00
Workload Breakdown					
FY	Functional Areas	Workload Measure	Workload Measure Unit	Resource Amount	
2014	L10100000 - SOIL, WATER, AIR MGMT	XW0000 - Conduct Budget Formulation/Execution and Cost Management Activities (None)	300	\$30,000.00	
2014	L18200000 - ADMIN SUPPORT			\$20,000.00	
Priorities					
Rankings					

View or Print Project Summary



Projects – Success Stories

Success Stories

Save/Exit Save Description Justification Contact/Funding Detail Funding Reset
Attach Documents View Documents View/Print Project Summary Cancel/Exit

Project ID: 064403 Budget FY: 2014 Attachments: ---
Project Name: PROJECT FOR TRAINING PURPOSES Begin/End Budget FY: 2014 - 2018
WBS/Funded Program: N/A

Line	FY	Functional Area	Workload	Planned Fund Src	Planned Units	Planned \$	Actual Fund Src	Actual Units	Actual \$
1	2014	L10100000	XW0000	B	300	30,000			0

Review Status:

M - Mid-year Review
T - Third Quarter Review
E - End of Year Review
C - Complete

- 1 - Bureau Central-Full
- 2 - Bureau Central-Parti
- 3 - Bureau Flex-Full
- 4 - Bureau Flex-Partial
- 5 - State Central-Full
- 6 - State Central-Partia
- 7 - State Flex-Full
- 8 - State Flex-Partial
- 9 - Base-Full
- 10 - Base-Partial
- 11 - Rev/Sales-Full
- 12 - Rev/Sales-Partial

- Generally completed at the end of the Project or Funding Year (but also at Mid-Year or 3rd Qtr).

Success Stories - Documents

Attach
Docs

View or
Delete
Docs

Attach Success Stories Other Documents

Project ID 064403 Project Name PROJECT FOR TRAINING PURPOSES
Begin/End Budget FY 2014 - 2018

Attach an HTML Link

Attach a File

Description (2000 Character Limit)

Characters Left

Project ID 064403 Project Name PROJECT FOR TRAINING PURPOSES
Begin/End Budget FY 2014 - 2018

Line	Delete	Link Name	File Name	Type	Description
1	<input type="checkbox"/>		Test BPS File.txt	text/plain	Test File

Update Projects – Search

Search for Project

Budget FY:

The Budget FY falls between the Begin Budget FY and the End Budget FY of the project!

Project ID:

Choose as many or as few criteria as you wish ...

Project Name:

(Owned by) Last Name:

Project ID or last name only are generally the most helpful options (unless you do not know them)

Admin State:

Admin Cost Center:

Project Type:

Theme:

Geographic Area

State:

Cost Center:

Geographic Description:

These fields are automatically selected based on your profile - If you do not know the cost center (or FY), **DESELECT that field**

Update Projects – Search Results

Project Search Results

Previous Search on Project ID

[Back](#)

[Cancel/Exit](#)

Project ID	Project Name	Beg BFY	End BFY	Admin State	Admin Cost Center	Cost Center	State	Owned By	Date Entered
064403	PROJECT FOR TRAINING PURPOSES	2014	2018	AZ	LLAZ914000	LLAZ914000 ...	AZ	MARK HARNER	5/15/12

Project Search Results

Searched for LLAZ931000 for FY13

[Back](#)

[Cancel/Exit](#)

Project ID	Project Name	Beg BFY	End BFY	Admin State	Admin Cost Center	Cost Center	State	Owned By	Date Entered
048324	AZ/1610/BASE	2008	2014	AZ	LLAZ931000	LLAZ931000 ...	AZ ...	CHRIS HORYZA	12/4/07
056533	AZ/AML/1620/INVENTORY	2011	2013	AZ	LLAZ931000	LLAZ931000 ...	AZ	WILLIAM HARRIS	3/29/10
056568	AZ/AML/1620/BIOLOGICAL SURVEYS	2011	2013	AZ	LLAZ931000	LLAZ932000 ...	AZ	WILLIAM HARRIS	3/29/10
056585	AZ/AML/1620/CULTURAL	2011	2013	AZ	LLAZ931000	LLAZ931000 ...	AZ	WILLIAM HARRIS	3/30/10
056621	AZ/AML/1620/BATGATE - OTNC	2013	2013	AZ	LLAZ931000	LLAZ931000 ...	AZ	WILLIAM HARRIS	3/30/10
057027	LEASING REFORM IMPLEMENTATION	2012	2013	AZ	LLAZ931000	LLAZ931000 ...	AR ...	FREDERICK CONRATH	7/21/10
058234	AZ BORDERLANDS (NLCS, YOUTH)	2012	2014	AZ	LLAZ931000	LLAZ910000 ...	AZ	KATHY PEDRICK	12/3/10
058235	AZ BORDERLANDS (NLCS, YOUTH)	2013	2015	AZ	LLAZ931000	LLAZ980200 ...	AZ	KATHY PEDRICK	12/3/10
058651	AML - HILLSIDE MINE BDY SURVEY	2013	2014	AZ	LLAZ931000	LLAZ931000 ...	AZ	STEPHEN HANSEN	1/25/11
058759	AML - SPUYTEN MINE BDY. SURVEY	2013	2014	AZ	LLAZ931000	LLAZ931000 ...	AZ	STEPHEN HANSEN	1/27/11
059523	YOUTH GIS INTERN	2012	2013	AZ	LLAZ931000	LLAZ931000 ...	AZ	WILLIAM GIBSON	2/9/11
059536	NLCS AZ JUNIOR RANGER PROGRAM	2012	2014	AZ	LLAZ931000	LLAZ931000 ...	AZ	KEN MAHONEY	2/9/11
059738	ARIZONA STATEHOOD CENTENNIAL	2012	2013	AZ	LLAZ931000	LLAZ931000 ...	AZ	KEN MAHONEY	2/11/11
060922	CADASTRAL SURVEY AML PROJECTS	2013	2016	AZ	LLAZ931000	LLAZ931000 ...	AZ	MATTHEW PLIS	6/17/11
062270	AZ/AML/1620/BATGATES-OTNC	2013	2013	AZ	LLAZ931000	LLAZ931000 ...	AZ	WILLIAM HARRIS	1/11/12

Update Projects – Updating

Remember to uncheck box when complete

Project Description

Save/Exit	Save	Justification	Contact/Funding	Detail Funding	Success Stories	Copy Project
Delete	Attach Documents	View Documents	View/Print Project Summary	Reset	Cancel/Exit	

** = required field*

Project ID: 64403

Set Project as Working:

Budget FY: 2014

*Begin Budget FY: 2014

*End Budget FY: 2018

Theme: []

*Project Name: PROJECT FOR TRAINING PURPOS

Project Title: NOT REQD - USE IF PROJECT NAME IS NOT SUFFICIE

Admin State: AZ - ARIZONA

Admin Cost Center: LLAZ914000

These 2 fields cannot be updated

Remaining fields can be updated as can fields within additional TABS

Last Update: 05/15/12
Updated By: MARK HARNER
Attachments: 1
Package ID: ---

Geographic Area

*State: AZ

[Choose](#)

*Cost Center: LLAZ914000

[Choose](#)

Congressional District: []

[Choose](#)

Geographic Description: []

*Project Description (2000 Character Limit)

Just creating this project for training purposes. Added additional project description.

2000 Characters Left

ALWAYS remember to SAVE when exiting these screens

Submit Projects

When complete, dont forget to SAVE

If you Change FY - Click "Update FY"

If you Select a Limit - Click "Change Limit"

Submit Projects

Save/Exit Save Update FY Change Limit Reset Print Cancel/Exit

Budget FY 2014

Limit by Submit Status
 Limit by Theme
 All
 Execute Cost Center Submitted
 Cost Center Submitted
 State Submitted
 BLM Submitted

Limit by Functional Area
 All
 L07770800 - PROGRAM SUPPORT COSTS
 L10100000 - SOIL, WATER, AIR MGMT
 L10200000 - RANGELAND MANAGEMENT
 L10300000 - FORESTRY (PD)
 L10400000 - RIPARIAN MGMT
 L10500000 - CULTURAL RESOURCES MGMT
 L10600000 - WILD HORSES & BURROS
 L10610000 - WILD HORSES & BURROS REV
 L10620000 - WILD HORSES & BURROS -RECOVERY
 L11100000 - WILDLIFE MGMT
 L11200000 - FISHERIES MGMT
 L11500000 - T&E SPECIES
 L12100000 - WILDERNESS MANAGEMENT
 L12200000 - RECREATION RESOURCES MGMT
 L12300000 - RECREATION OPERATIONS (FEES)
 L12320000 - RECREATION FEE DEMO PROJECTS
 L13100000 - OIL AND GAS MGMT
 L13110000 - APD PROCESSING FUND
 L13120000 - APD PROCESSING FEES REV
 L13200000 - COAL MANAGEMENT
 L13300000 - OTHER MINERAL RESRCES
 L13400000 - RENEWABLE ENERGY MGMT
 L13800000 - ALASKA MINERALS ASSESSMENT
 L14100000 - ALASKA CONVEYANCE & LANDS
 L14200000 - CADASTRAL SURVEY
 L14300000 - LAND AND REALTY MGMT
 L14920000 - COMM SITE FEE EXPENSES
 L14930000 - COMM SITE FEE REVENUES

Menu Option	Reminder													
	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Proposed Projects														
Enter Projects	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Update Projects	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Submit Projects				X			X			X			X	X
Associate To Themes				X			X			X			X	X
Transfer Ownership				X			X			X			X	X
Success Stories				X			X			X			X	X

Submit Projects

Within each Functional Area, approved projects are prioritized at Cost Center, then again at State level & finally at BLM (WO) level

Budget FY

 Limit by

 Submit Status

 Limit by

 Theme

Limit by Functional Area

Project ID	Project Name	Cost Center	Execute Cost Center Priority	Execute Cost Center Submit	Cost Center Priority	Cost Center Submit	State Priority	State Submit	BLM Priority	BLM Submit
80	CO160/AML/1010/UTE-ULAY									
797	SEVIER RIVER RESTORATION	LLUTC04000			1	y	7	y	<input type="checkbox"/>	<input type="checkbox"/>
1295	1652/COLDFOOT VISITOR CENT O&M	LLAKF03000								
2854	NLCS VISITOR CENTERS O & M									
3403	ASUB/1110/#03/FCH MONITORING	LLAKF02000			2	y	5	y	<input type="checkbox"/>	<input type="checkbox"/>
3407	1652/40MILE MAINT PROJECT	LLAKF00000								
3427	NLCS/WSFM/1040/RESTORATION PRJ	LLAKF02000			8	y				
3570	1651 DALTON OPS PROJECT	LLAKF03000			2	y				
3690	1050 - MESA FINAL REPORT	LLAKF01000			12	y	21	y	<input type="checkbox"/>	<input type="checkbox"/>
3728	SCF/1640/RED DEVIL MINE AST	LLAKA01000			1	y				
4303	AFMSS STATEWIDE MEETINGS	LLWY920000			5	y				
4339	I&E CERTIFICATION-ALL OFFICES	LLWY920000			3	y				
4361	PALEO - PALEONTOLOGY WORKSHOP	LLWY930000			3	y	3	y	<input type="checkbox"/>	<input type="checkbox"/>
4512	WESTERN LILY RECOVERY PARTNERS	LLORC00000			4	y	39	y	<input type="checkbox"/>	<input type="checkbox"/>
4517	ISSSSP - SILVERY PHACELIA REIN	LLORC00000			7	y				
4584	CCS-THOUSAND SPRINGS PALEO	LLORB00000								
4725	AIM-UT VEG TREND STUDIES	LLUT030000								
4747	ONGOING RIPARIAN HABITAT MAINT	LLUTY62900								
4762	ONGOING - WILDLIFE WATERS	LLUTY02000			6	y	23	y	<input type="checkbox"/>	<input type="checkbox"/>
4785	WARNER WETLANDS RESTORATION	LLORL00000			11	y	83	y	<input type="checkbox"/>	<input type="checkbox"/>
4844	CPSD CONSERVATION ASSIST AGMT	LLUTC04000								

Associate Project with Theme

- Example 1 – Not currently associated to a theme
 - Select appropriate Theme
 - Select desired Project (s), click <<< and Save/Exit

Associate Project With Theme

Budget FY

Approved Themes

#01 NLCS
#02 CENTRALLY FUNDED INITIATIVE
#03 CHALLENGE COST SHARE/PARTNERSHIPS
#04 FOREST ECO HEALTH RECOVERY FUND (5900)-FOREST PEST CONTROL (9620)
#06 NATIVE PLANTS MATERIALS DEVELOPMENT/SEEDS OF SUCCESS
#08 SALINITY PROJECTS
#09 SPECIAL CLEANUP FUND
#12 CLIMATE CHANGE
#13 YOUTH
#14 SAGE GROUSE CONSERVATION

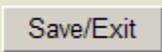
Project(s) Associated to Selected Theme

58644 - SANDS DRAW SALINITY REDUCTION
59458 - WINDMILL WASH SALINITY CONTROL
61041 - LITTLE CLAYHOLE DIKE #6 REPAIR
62621 - MITTRY MOIST SOIL UNITS
63222 - BK WATER DEV IMPLEMENTATION
63306 - BK IRRIGATION IMPLEMENTATION
63430 - TMDL ANALYSIS -- GILA RIVER
43681 - CCS/NLCS BIRD IMPACT STUDY

Project(s) Not Associated to any Theme

43681 - CCS/NLCS BIRD IMPACT STUDY
44395 - MT TRUMBULL FOREST RESTORATION
45145 - NLCS VEGETATION CLASSIFY & MAP
48324 - AZ/1610/BASE
49488 - ONGOING WILDLIFE WATERS
51243 - OHV AMBASSADOR PROGRAM
51244 - BOULDERS OHV HOST
51363 - NLCS-BASELINE CAVE INVENTORY
51412 - PHOENIX COLLEGE
51469 - NLCS-SPRNCA HABITAT I&am

Associate Project with Theme

- Example 2 – Currently associated to incorrect theme
 - Select current Theme, then Project (s), click 
 - Select correct Theme, then Project (s), click  and 

Associate Project With Theme

Budget FY

Approved Themes

#01 NLCS 5

#02 CENTRALLY FUNDED INITIATIVE

#03 CHALLENGE COST SHARE/PARTNERSHIPS

#04 FOREST ECO HEALTH RECOVERY FUND (5900)-FOREST PEST CONTROL (9620) 1

#06 NATIVE PLANTS MATERIALS DEVELOPMENT/SEEDS OF SUCCESS

#08 SALINITY PROJECTS

#09 SPECIAL CLEANUP FUND

#12 CLIMATE CHANGE

#13 YOUTH

#14 SAGE GROUSE CONSERVATION

Project(s) Associated to Selected Theme

60228 - GRAPEVINE 2

60228 - GRAPEVINE 8

7 4 3

Project(s) Not Associated to any Theme

60228 - GRAPEVINE 6

44395 - MT TRUMBULL FOREST RESTORATION

45145 - NLCS VEGETATION CLASSIFY & MAP

48324 - AZ/1610/BASE

49488 - ONGOING WILDLIFE WATERS

51243 - OHV AMBASSADOR PROGRAM

51244 - BOULDERS OHV HOST

51363 - NLCS-BASELINE CAVE INVENTORY

51412 - PHOENIX COLLEGE

51469 - NLCS-SPRNCA HABITAT I&am

Transfer Ownership

- Same procedures as Associate to Theme
 - Select current Owner, then Project (s), click 
 - Select new Owner, then Project (s), click  and 

Transfer Project to New Owner

Update FY

Save/Exit

Budget FY

Users

- FUSELIER PAUL
- GARBER EMILY
- GARRETT VERL
- GAWIN CHESTER
- GIBSON WILLIAM
- GOODMAN TIM
- HAGEMANN JOANNE
- HALL JOHN
- HANCOCK DORIS
- HANSEN STEPHEN

Project(s) Associated to Selected User

- 45145 - NLCS VEGETATION CLASSIFY & MAP
- 51363 - NLCS-BASELINE CAVE INVENTORY
- 51706 - MOHAVE DESERT NATIVE PLANTS
- 51717 - MOHAVE DESERT NATIVE PLANTS
- 55835 - NLCS, INVENTORY & MONITORING
- 55836 - NLCS, GCPNM RESOURCE INVENTORY
- 55838 - NLCS, HISTORIC BLDGS STABILIZ

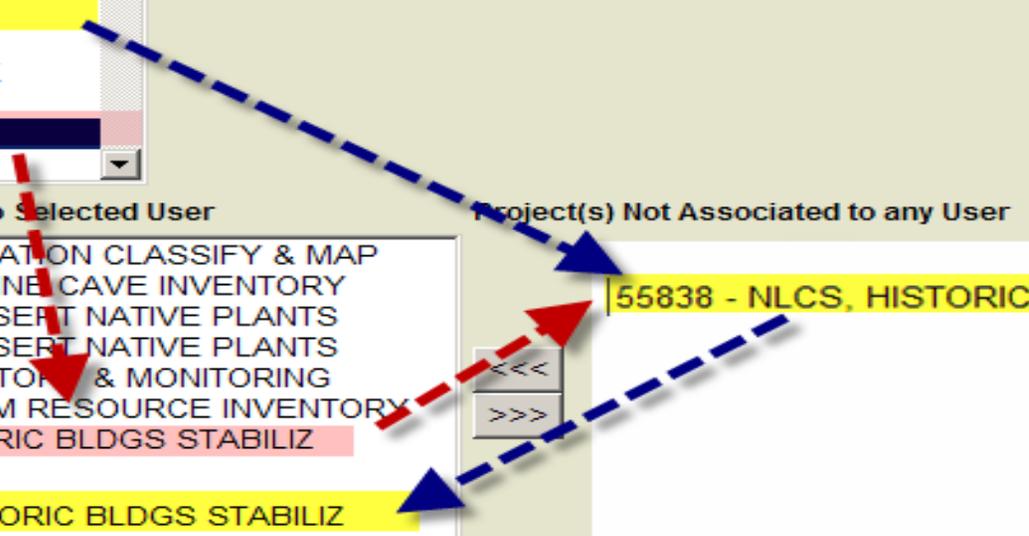
55838 - NLCS, HISTORIC BLDGS STABILIZ

Project(s) Not Associated to any User

55838 - NLCS, HISTORIC BLDGS STABILIZ

<<<

>>>



BPS Reports

Database: ProductionF
Center: LLAZ914000
User: mharner
Level: 10

[Help](#)

[Reports](#)

[Request Help](#)

[Message of the Day](#)

[Change Password](#)

[Update User Details](#)

[Logoff](#)

Budget Planning System Reports

Each person who uses BPS will need to have Hyperion 9 on their desktop. You can click on the following link to determine if you already have the Hyperion plug-in: [Verify Hyperion 9 Plug-In Installation](#). Unfortunately it's not possible to push Hyperion 9 plug-ins to all BPS users because there are programs using older versions of Hyperion that would have compatibility difficulties. Those BPS users who also use PMDS should already have gotten a Hyperion 9 plug-in installed. If you need to get a Hyperion plug-in installed, please contact the BLM National helpdesk at 1-800-256-4357 or at <http://1800blmhelp.blm.gov>. You can click on the following link for installation instructions: [Hyperion 9 Installation Instructions](#).

*** If you need/use the Timber Reports, please do not install this plug-in. ***

BPS Production Reports

PRODUCTION
<u>Budget Planning System Users</u>
<u>Issue View/Export to Word</u>
<u>Issue Ownership</u>
<u>Issues Unowned</u>
<u>Project View/Export to Word</u>
<u>Project Ownership</u>
<u>Projects Unowned</u>
<u>Project All Types</u>
<u>Project All Types With Themes</u>
<u>Project By Functional Area</u>
<u>Project Executing Cost Center Submitted With Themes</u>
<u>Project Cost Center Submitted With Themes</u>
<u>Project State Submitted With Themes</u>
<u>Project BLM Submitted With Themes</u>
<u>Project Success Stories</u>
<u>Project Listing</u>
<u>Project Themes</u>
<u>Advanced Procurement Plan</u>
<u>Crosswalk - Office Code/Cost Center</u>
<u>Crosswalk - Subactivity/Functional Area</u>
<u>Crosswalk - Project Code/WBS Funded Program</u>
<u>Crosswalk - Program Element</u>

- Basic Procedures similar for all BPS reports
 - Select Report
 - “Process for Current Results”
 - Set criteria in filters
 - Review, print and/or download results

Reports – BPS Users

Budget Planning System - Users

Set Local Limits

Process For Current Results

Clear All Local Limits

View the Following Sections

Print the Following Sections

Full Name	Login	Email Address	Phone	User Level	User Status

Filter: State

Name:

Include Nulls

Not = Equal

Show Values

Custom Values

Custom SQL

Select All

Transfer

00
AK
AZ
BW
CA
CO
ES
FA
ID
MT

Filter: Cost Center

Name:

Include Nulls

Not = Equal

Show Values

Custom Values

Custom SQL

Select All

Transfer

LLAZ910000
LLAZ912000
LLAZ914000
LLAZ931000
LLAZ932000
LLAZ934000
LLAZ951000
LLAZ954000
LLAZ955000
LLAZ956000

Filter: Last Name

Name:

Include Nulls

Not = Equal

Show Values

Custom Values

Custom SQL

Select All

Transfer

AZ90000
BEHM
HARNER
MEECE

Reports – BPS Users (Results)

Filter: User Level

Name:

Include Nulls

Not = Equal

Show Values
Custom Values
Custom SQL

Select All
Transfer

Cost Center Admin
State Admin

Filter: User Status

Name:

Include Nulls

Not = Equal

Show Values
Custom Values
Custom SQL

Select All
Transfer

ACTIVE

Budget Planning System - Users

[Set Local Limits](#)

[View the Following Sections](#)

[Print the Following Sections](#)

Your Results Have Been Received

Full Name	Login	Email Address	Phone	User Level	User Status
ANGIE MEECE	ameece	angie_meece@blm.gov	602-417-9279	State Admin	ACTIVE
ANNE BEHM	abehm	anne_behm@blm.gov	602-417-9297	State Admin	ACTIVE
AZ90000 AZ90000	az90000	mharner@blm.gov	602-417-9297	Cost Center Admin	ACTIVE
MARK HARNER	mharner	mharner@blm.gov	602-417-9255	State Admin	ACTIVE

Reports – Project View / Export to Word

Project Export Search Form - Windows Internet Explorer

Print this Page Search Reset Go Back

Budget FY:
 The budget fy falls between the beginning budget fy and the ending budget fy of the project!

Project ID:

Project Name:

(Owned by) Last Name:

Admin State:

Admin Cost Center:

Project Type:

Theme:

Submitted By:

Done Local intranet 100%

Project Export Search Form Results - Windows Internet Explorer

[Click Here To View All These In A WORD Document](#)

[Click Here To View Only Those That Are Checked In A WORD Document](#)

Export	Project ID	Project Name	Budget FY	Admin State	Admin Cost Center	Cost Center	State	Owned By	Date Entered
<input type="checkbox"/>	62262	AZ/AML/1620/SURVEY-SOT	2013	AZ	LLAZ956000	LLAZ931000 ...	AZ	STEPHEN HANSEN	1/10/12
<input type="checkbox"/>	48311	NLCS - WILDERNESS LEGAL DESC	2013	AZ	LLAZ956000	LLAZ956000 ...	AZ	STEPHEN HANSEN	12/3/07
<input type="checkbox"/>	48315	NLCS - WILDERNESS BOUNDARIES	2013	AZ	LLAZ956000	LLAZ956000 ...	AZ	STEPHEN HANSEN	12/3/07
<input type="checkbox"/>	58586	GCDB - AZ	2013	AZ	LLAZ956000	LLAZ956000 ...	AZ	STEPHEN HANSEN	1/19/11
<input type="checkbox"/>	58593	YOUTH - AZ CADASTRAL SCANNING	2013	AZ	LLAZ956000	LLAZ956000 ...	AZ	STEPHEN HANSEN	1/20/11
<input type="checkbox"/>	58850	GCDB SERVICE FIRST RECORDS	2013	AZ	LLAZ956000	LLAZ956000 ...	AZ	STEPHEN HANSEN	1/31/11

Local intranet 100%

Reports – Sample Project Export

58586 - GCDB - AZ					
Project Title:	GCDB - GEOGRAPHIC COORDINATE DATA BASE - ARIZONA				
Budget FY:	2013	Begin Budget FY:	2013	End Budget FY:	2016
State:	AZ	Congressional District:	AZ1, AZ2, AZ3, AZ4, AZ5, AZ6, AZ7, AZ8	Cost Center:	LLAZ956000
Theme:	L14200000 CADASTRAL SURVEY (ONE-TIME)				
Description:	The Branch of Cadastral Surveys, Arizona, is responsible for collecting and maintaining data in the Geographic Data Coordinate Base within Arizona. The Bureau of Land Management (BLM) GCDB is a collection of geographic information representing the Public Land Survey System (PLSS) and some Non-PLSS surveys of the United States. The GCDB grid is computed from BLM survey records (official survey plats and field notes), local survey records and geodetic control information. The GCDB project began in 1992. The GCDB data, combined with PLSS alternate source data, is being used by many Federal agencies, local governments and private companies as the framework for their in-house geographic information system (GIS) systems. It is the base layer of the national PLSS GIS.				
Geographic Description:	ARIZONA, PLUS AREAS OF ADJOINING STATES.				
Benefits:	Land planning decisions utilizing this Geographic Coordinate Data Base are made easier since managers can better visualize the various elements that may affect those decisions. An accurate GCDB provides managers with a precise depiction of current conditions, facilitating decisions that support the intent of resource management policies and that comply with legal requirements. Risk management decisions can be made by using GCDB data overlaid on ortho-photos or georeferenced topo maps to determine the likelihood of trespass against federal lands. The GCDB is readily available to the public and other government agencies via the BLM FTP internet site and on DVDs distributed through our Public Room.				
Feasibility:	Annual funding for GCDB through CFI is unstable and shrinking. AWP directed State Contributed Funds do not materialize. These funding shortages result in GCDB personnel being reassigned to other funded duties, degrading maintenance of the data base. Although initial data collection in AZ is near completion, the remaining collection workload is labor intensive, and maintenance workload is on-going. Although Cadastral Survey is always underfunded in base, as GCDB personnel and others have retired, their positions have not been filled. GCDB duties are being shifted to other funded projects when possible. In several years, GCDB in Arizona may only need one full time staff member.				
Support - Opposition:	GCDB is the foundation for Geographic Information Systems that Arizona counties increasingly utilize to support fundamental activities such as tax assessment & land use planning. BLM has entered into a data stewardship agreement with the USFS allowing Forest Service personnel to assist in the maintenance of the GCDB on National Forest lands. Prescott National Forest has been proactive in developing and promoting this agreement. In addition, private surveyors and others are increasingly using GCDB coordinates to navigate and search for public land survey system monuments during the course of conducting boundary surveys. Private surveyors that use this tool are highly supportive of the program. There is no known opposition to the project.				
Contact:	STEPHEN HANSEN	Phone:	602-417-9558		
Email:	steve_hansen@blm.gov				

Project Type:	Standard
WBS/Funded Program:	
Mission Area:	Building a 21st Century Dept. of Interior
End Outcome Goal:	Improving Acquisition and Real Property Management

Submission Priorities				
Submitted:	Execute Cost Center Submit: No	Cost Center Submit: Yes	State Submit: Yes	BLM Submit: No
Priorities:	Execute Cost Center Priority: 0	Cost Center Priority: 1	State Priority: 1	BLM Priority: 0

Estimated Costs By Fiscal Year											
2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
\$0	\$0	\$0	\$212,000	\$212,000	\$212,000	\$212,000	\$0	\$0	\$0	\$0	\$0
Total Estimated Costs: \$848,000											

Proposed Detail Funding						
FY	Functional Areas	Fund Source	Requested Amount	Labor	Ops	Balance
2013	L14200000-CADASTRAL SURVEY	CB-Bureau Centrally Funded	\$212,000	\$212,000	\$0	\$0
2014	L14200000-CADASTRAL SURVEY	CB-Bureau Centrally Funded	\$212,000	\$212,000	\$0	\$0
2015	L14200000-CADASTRAL SURVEY	CB-Bureau Centrally Funded	\$212,000	\$212,000	\$0	\$0
2016	L14200000-CADASTRAL SURVEY	CB-Bureau Centrally Funded	\$212,000	\$212,000	\$0	\$0
Total Detail Requested Amount: \$848,000						

Proposed Workload					
FY	Functional Areas	Fund Source:	Workload Measure	Workload Measure Unit	Resource Amount
2013	L14200000	CB	BM0000 -Update Digital Cadastral Data (GCDB) (Number of townships)	100	\$212,000
2014	L14200000	CB	BM0000 -Update Digital Cadastral Data (GCDB) (Number of townships)	100	\$212,000
2015	L14200000	CB	BM0000 -Update Digital Cadastral Data (GCDB) (Number of townships)	100	\$212,000
2016	L14200000	CB	BM0000 -Update Digital Cadastral Data (GCDB) (Number of townships)	100	\$212,000

Reports – By Functional Areas

Budget Planning System - By Functional Areas

Set Local Limits

Admin Cost Center

Clear All Local Limits

Pick a Budget Year - Then click on the Process for Current Results Button

1

2013

2

Process For Current Results

View the Following Sections

Project Report

Print the Following Sections

Project Report

Owner's Name	Owner's Phone	Project Id	Project Name	Project Type	Status

Admin State

Include Nulls

= Equal

- AK
- AZ**
- BW
- CA
- CO
- ES
- ID
- MT
- NM

Admin Cost Center

Include Nulls

= Equal

- LLAZ934000
- LLAZ956000
- LLAZA00000**
- LLAZA01000**
- LLAZA02000**
- LLAZA03000**
- LLAZC00000
- LLAZC01000
- LLAZC02000
- LLAZC03000

Functional Area

Include Nulls

= Equal

- L10100000**
- L10400000
- L10500000
- L11100000
- L11500000
- L12200000
- L13100000
- L16200000
- L17110000
- L17700000

Project Type

Include Nulls

= Equal

- NLCS-NM/NCA**
- Standard**

Project Id

Include Nulls

= Equal

- 39575
- 61041**
- 63235**

Reports – By Functional Areas (Results)

Your Results Have Been Received

Owner's Name	Owner's Phone	Project Id	Project Name	Project Type	Status
KATHLEEN HARCKSEN	435-688-3380	39575	NLCS SEED TRANSFER ZONES	NLCS-NM/NCA	READY
ROBERT SMITH	435-688-3245	61041	LITTLE CLAYHOLE DIKE #6 REPAIR	Standard	READY
		63235	CLIMATIC RECORDS IN SOILS	Standard	READY

Project Report Attachment Pivot DetailFund Pivot Partnership Pivot Project Owner's Pivot Project Submit Pivot Project Theme Pivot Workload Pivot	Project Id	Project Name	Budget Fy	Fund Source	Functional Area	Request Amount	Labor	Ops
	39575	NLCS SEED TRANSFER ZONES	2013	FB	L10100000	70,260	10,260	60,000
	61041	LITTLE CLAYHOLE DIKE #6 REPAIR	2013	FB	L10100000	55,000	25,000	30,000
	63235	CLIMATIC RECORDS IN SOILS	2013	FB	L10100000	20,000	10,000	10,000

Project Report Attachment Pivot DetailFund Pivot Partnership Pivot Project Owner's Pivot Project Submit Pivot Project Theme Pivot Workload Pivot	Project Id	Project Name	Owner's Cost Center	Theme Name	Status
	39575	NLCS SEED TRANSFER ZONES	LLAZA03000	#06 NATIVE PLANTS MATERIALS DEVELOPMENT/SEEDS OF SUCCESS	READY
	61041	LITTLE CLAYHOLE DIKE #6 REPAIR	LLAZA01000	#08 SALINITY PROJECTS	READY
	63235	CLIMATIC RECORDS IN SOILS	LLAZA01000	#12 CLIMATE CHANGE	READY

Project Report Attachment Pivot DetailFund Pivot Partnership Pivot Project Owner's Pivot Project Submit Pivot Project Theme Pivot Workload Pivot	Project Id	Project Name	Budget Fy	Functional Area	PE	Resource Amt	Workload Meas Unit
	39575	NLCS SEED TRANSFER ZONES	2013	L10100000	PH0000	70,260	1
	61041	LITTLE CLAYHOLE DIKE #6 REPAIR	2013	L10100000	JC0000	55,000	2
	63235	CLIMATIC RECORDS IN SOILS	2013	L10100000	MI0000	20,000	15

Reports – Tips and Stuff

The screenshot shows a web browser window with the URL https://web.hyp.blm.doi.net/workspace/browse/get/DBS/BPS/Bps_project_by_subactivity?bqtype=insi. The application is titled 'Workload Pivot' and has a menu on the left with options like 'Project Report', 'Project Results', and 'Workload'. The main area displays a pivot table with the following data:

Project Name	Budget Fy	Functional Area	PE	Resource Amt	Workload Meas Unit
NLCS SEED TRANSFER ZONES	2013	L10100000	PH0000	70,260	1
LITTLE CLAYHOLE DIKE #6 REPAIR	2013	L10100000	JC0000	55,000	2
CLIMATIC RECORDS IN SOILS	2013	L10100000	MI0000	20,000	15

The pivot table configuration shows 'by Label' using 'Sum' aggregation. The 'Row Labels' are 'Project Id', 'Project Name', 'Budget Fy', 'Functional Area', and 'PE'. The 'Column Labels' are 'Resource Amt' and 'Workload Meas Unit'. The status bar indicates '3 rows used' and '2x3' grid.

- Go from Workload Pivot to Workload
 - Same data (PLUS additional fields)
 - Excellent report to export to MS-Excel

Status	Project Id	Fiscal Year	Beg Budget Fy	End Budget Fy	Project Name	Admin State	Admin Cost Center	Functional Area	Budget Fy	PE	PE Name	Amount	Unit	Fund Source
READY	39575	2007	2010	2013	NLCS SEED TRANSFER ZONES	AZ	LLAZA03000	L10100000	2013	PH0000	Provide Program Support: Restore	70,260	1	FB
READY	61041	2013	2013	2013	LITTLE CLAYHOLE DIKE #6 REPAIR	AZ	LLAZA01000	L10100000	2013	JC0000	Maintain Shrub/Grass/PJ/Forest Pi	55,000	2	FB
READY	63235	2013	2013	2014	CLIMATIC RECORDS IN SOILS	AZ	LLAZA01000	L10100000	2013	MI0000	Monitor Air Resources/Climatic Co	20,000	15	FB

Reports – Tips and Stuff (More)

- Delete a field by right-clicking the field at bottom of page

	Status	Project Id	Fiscal Year	Beg Budget Fy	End Budget Fy	Project Name	Admin State	Admin Cost Center	Functional Area	Budget Fy	PE	PE Name	Amount	Unit	Fund Source
1	READY	39575	2007	2010	2013	NLCS SEED TRANSFER ZONES	AZ	LLAZA03000	L10100000	2013	PH0000	Provide Program Support: Restore	70,260	1	FB
2	READY	61041	2013	2013	2013	LITTLE CLAYHOLE DIKE #6 REPAIR	AZ	LLAZA01000	L10100000	2013	JC0000	Maintain Shrub/Grass/PJ/Forest Pi	55,000	2	FB
3	READY	63235	2013	2013	2014	CLIMATIC RECORDS IN SOILS	AZ	LLAZA01000	L10100000	2013	MI0000	Monitor Air Resources/Climatic Co	20,000	15	FB

Status: Project Id, Fiscal Year, Beg Budget Fy, End Budget Fy, Project Name, Admin State, Admin Cost Center, Functional Area, Budget Fy, PE, PE Name, Amount, Unit, Fund Source

Remove

- Drag Fund Source to the 3rd position (right after Project ID)

Status: Project Id, Fiscal Year, Beg Budget Fy, End Budget Fy, Project Name, Admin State, Admin Cost Center, Functional Area, Budget Fy, PE, PE Name, Amount, Unit, Fund Source

- Results in the following ...

Status	Project Id	Fund Source	Fiscal Year	Beg Budget Fy	End Budget Fy	Project Name	Admin State	Admin Cost Center	Functional Area	Budget Fy	PE	PE Name	Amount	Unit
READY	39575	FB	2007	2010	2013	NLCS SEED TRANSFER ZONES	AZ	LLAZA03000	L10100000	2013	PH0000	Provide Program Support: Restore	70,260	1
READY	61041	FB	2013	2013	2013	LITTLE CLAYHOLE DIKE #6 REPAIR	AZ	LLAZA01000	L10100000	2013	JC0000	Maintain Shrub/Grass/PJ/Forest Pi	55,000	2
READY	63235	FB	2013	2013	2014	CLIMATIC RECORDS IN SOILS	AZ	LLAZA01000	L10100000	2013	MI0000	Monitor Air Resources/Climatic Co	20,000	15

Reports – Tips and Stuff (More)

- Click the <View> menu and then <Section/Catalog>

The screenshot shows a software interface with a menu on the left, a filter bar at the top, and a data table. The table has columns for Status, Project Id, Fiscal Year, Beg Budget Fy, End Budget Fy, Project Name, Admin State, Admin Cost Center, Functional Area, Budget Fy, PE, PE Name, Amount, Unit, and Fund Source. Three rows of data are visible, all with a status of 'READY'. A callout box points to the 'Workload' option in the menu, and another callout box points to the 'Workload Query' list at the bottom left.

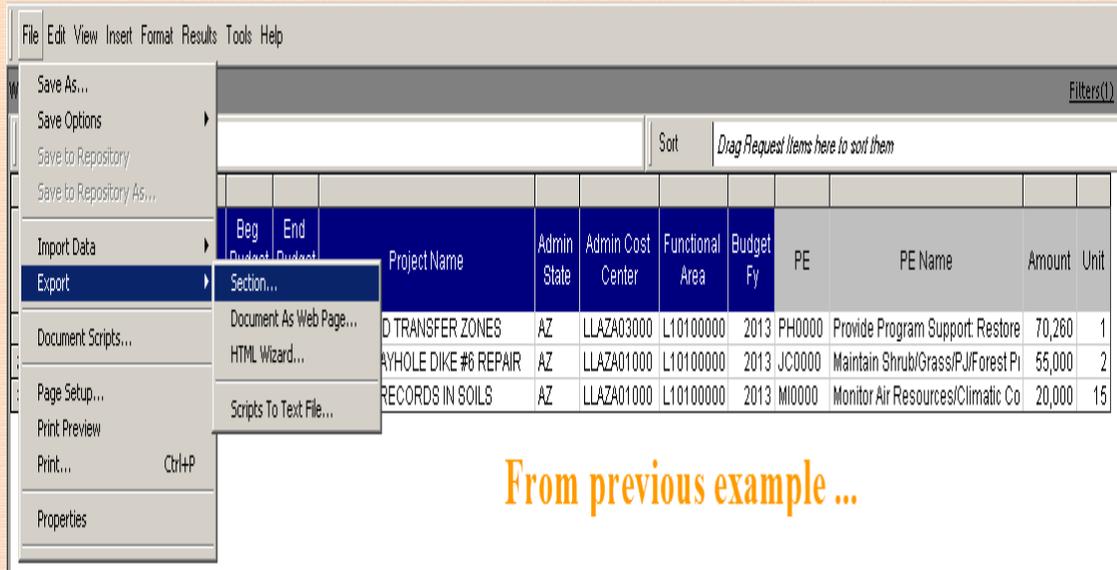
	Status	Project Id	Fiscal Year	Beg Budget Fy	End Budget Fy	Project Name	Admin State	Admin Cost Center	Functional Area	Budget Fy	PE	PE Name	Amount	Unit	Fund Source
1	READY	39575	2007	2010	2013	NLCS SEED TRANSFER ZONES	AZ	LLAZA03000	L10100000	2013	PH0000	Provide Program Support: Restore	70,260	1	FB
2	READY	61041	2013	2013	2013	LITTLE CLAYHOLE DIKE #6 REPAIR	AZ	LLAZA01000	L10100000	2013	JC0000	Maintain Shrub/Grass/PJ/Forest Pi	55,000	2	FB
3	READY	63235	2013	2013	2014	CLIMATIC RECORDS IN SOILS	AZ	LLAZA01000	L10100000	2013	MI0000	Monitor Air Resources/Climatic Co	20,000	15	FB

Try other Pivots, Reports or Exports available, based on the exact same criteria previously selected

Drag in additional fields, if available

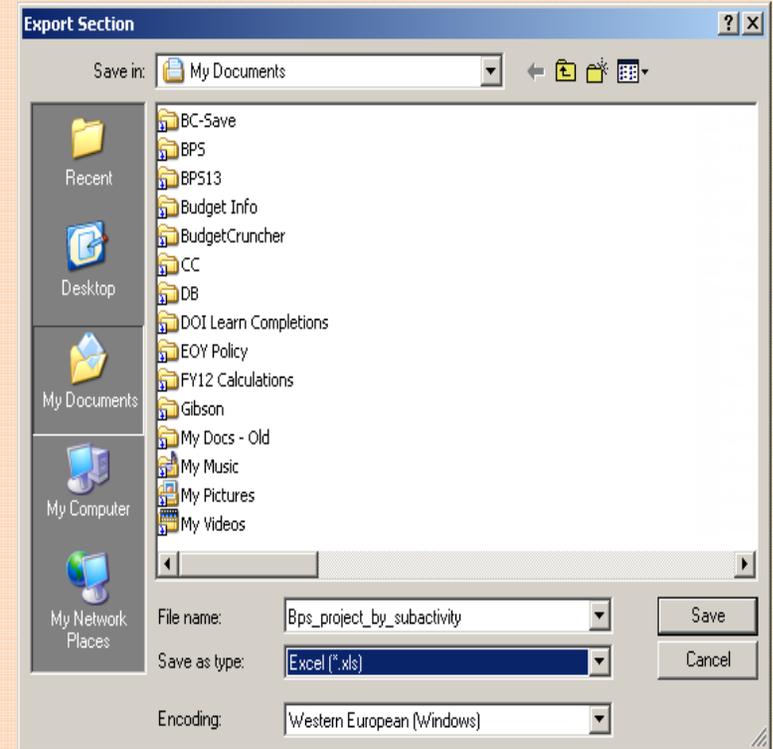
Workload Query
Status
Project Id
Fiscal Year
Beg Budget Fy
End Budget Fy
Project Name
Admin State
Admin Cost Center
Budget Fy
Functional Area
PE
PE Name
Fund Source
Amount
Unit

Reports – Export to MS-Excel



From previous example ...

- <File> ... <Export> and <Section> then <SaveAs> Excel (*.xls)
- Cleanup output and you have nice data

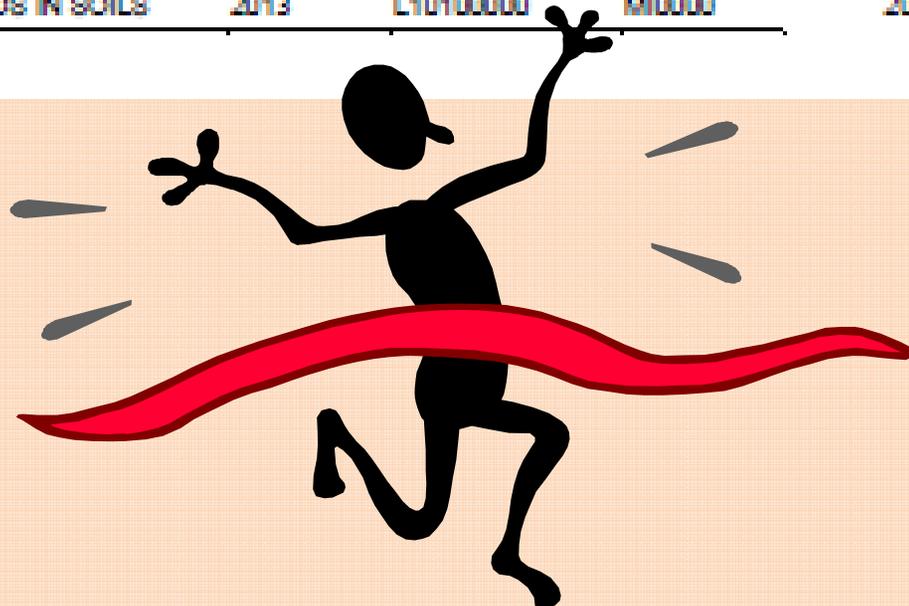


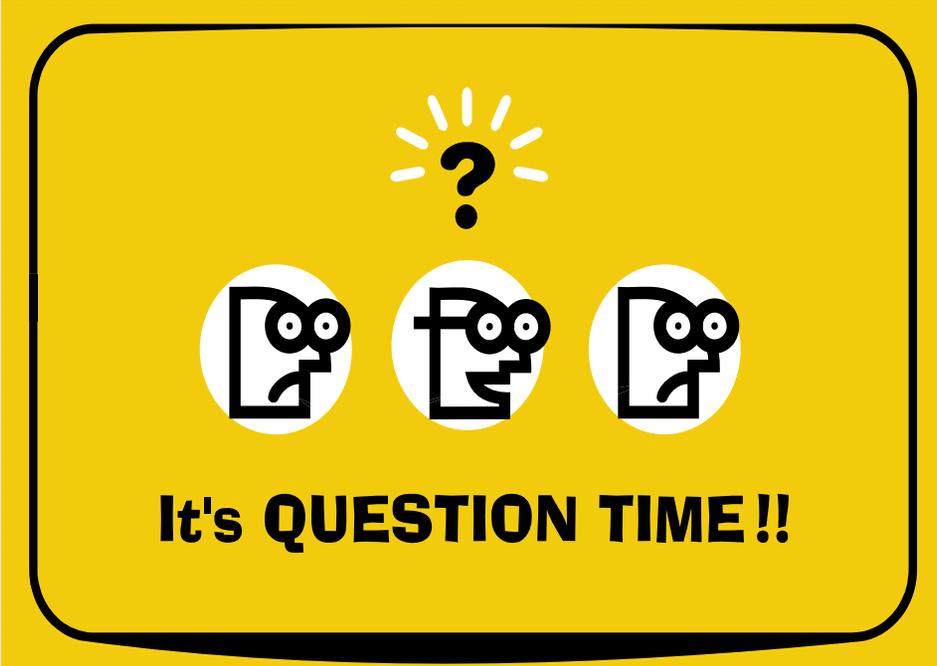
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
	Status	Project Id	Fund Source	Fiscal Year	Beg Budget Fy	End Budget Fy	Project Name	Admin State	Admin Cost Center	Functional Area	Budget Fy	PE	PE Name	Amount	Unit
1	READY	39575	FB	2007	2010	2013	NLCS SEED TRANSFER ZONES	AZ	LLAZA03000	L10100000	2013	PH0000	Provide Program Support: Restore Health of Public Lands (None)	\$70,260	1
2	READY	61041	FB	2013	2013	2013	LITTLE CLAYHOLE DIKE #6 REPAIR	AZ	LLAZA01000	L10100000	2013	JC0000	Maintain Shrub/Grass/PJ/Forest Projects (Number)	\$55,000	2
3	READY	63235	FB	2013	2013	2014	CLIMATIC RECORDS IN SOILS	AZ	LLAZA01000	L10100000	2013	MI0000	Monitor Air Resources/Climatic Conditions (Number of Stations)	\$20,000	15

Reports – Print Workload Pivot

- Most of these are not so well formatted ... recommend another option.

Project Id	Project Name	Budget Fy	Functional Area	PE	Resource Amt	Workload Meas Unit
39575	NLCS SEED TRANSFER ZONES	2013	L10100000	PH0000	70,260	1
61041	LITTLE CLAYHOLE DIKE #6 REPAIR	2013	L10100000	JC0000	55,000	2
63235	CLIMATIC RECORDS IN SOILS	2013	L10100000	MI0000	20,000	15





OR

