

TSIS – CBS Interface Part IV Contracts with Payment Bonds



Welcome to the BLM's Training Course, titled "TSIS-CBS Interface Part IV "Payment Bond Sales"

Welcome

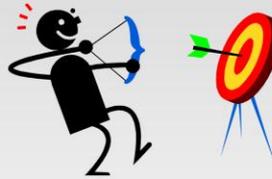
- Shawna Dao
- Eugene District
- Oregon BLM



I'm Shawna Dao and I am currently a Forester in the Eugene District BLM in Oregon. I have been a Forester in Oregon for the last 6 years working on both the O&C and PD lands. My timber sale program experience includes working with lump sum and scale for payment sales, including timber sale **contract** administration, accounting, and TSIS testing aspects. I hope this training material is informative and useful for you.

Objectives

- Demonstrate a Timber Sale contract using the Payment Bond payment system
- Both TSIS and CBS user viewpoints
- Emphasize critical elements of Interface



Objectives for this module are to demonstrate how the TSIS-CBS Interface functions with a timber sale contract with a payment bond payment system. The presentation will provide information from both the TSIS and CBS viewpoints. Critical elements of the Interface, specific to contracts using the payment bond payment system will be emphasized.

Topics



- Bidding up the appraised price
- Processing a Bid Deposit
- Creating a Bill for a Contract using a Payment Bond
- Importance of Bill Date
- Redistributing General Suspense from TSIS

Here's what we will be discussing during this training session:

The effect of bidding up the appraised price of the timber

How a bid deposit is processed in CBS and how it shows up in TSIS

How a bill is created in TSIS for a contract with a payment bond, and the importance of the bill date with payment bond sales.

We will also demonstrate how a TSIS user can redistribute, in other words transfer, funds from General Suspense to another suspense account in a timber sale contract

Overview of Payment Bonds

- Bond guarantees payment
- Purchaser billed for volume harvested
- Advance payment not required
- Collections go directly to earned accounts

Payment Bonds are another payment option for timber contracts. A Payment Bond provided by the Purchaser guarantees that the BLM will be paid for the timber to be cut.

Payment in advance of cutting is not required as under the Installment Payment option. The BLM sends the Purchaser a bill, generally monthly, for the value of timber cut and yarded and other charges such as road maintenance fees. Since the timber has already been yarded, this collection is 'earned' when received. Payment bonds may be for a single contract or may be a Blanket Payment Bond that includes several contracts on a single district.

For this training exercise we will only look at a single contract payment bond. From the TSIS-CBS Interface standpoint, there are no differences between a single sale and a blanket Payment Bond.

Sale Results – Prior to Entering High Bid

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Sale Results

Summarized Sale Results

Sale Date: 3/19/2014

Qualified Bidders: 1

Active Bidders: 1

Total Bids: 1

Continue

CON02-TS-2014.6009
UAT #4 Lump Training Payment Bond Sale Example
Status: New - Defined

Apparent High Bidder: Lazy Loggers
Lazy Loggers
c/o John Lazy

Installment Amount: \$18,000.00

Select

Product Bid Values:

Type	Species	Volume	UOM	Bid/UOM	Bid Value
Sawtimber	Western Hemlock	186.0	MBF	46.20	\$8,593.20
Sawtimber	Red Alder	16.0	MBF	38.00	\$608.00
Sawtimber	Douglas Fir	1,771.0	MBF	95.60	\$169,307.60
Sawtimber	Port Orford Cedar	3.0	MBF	158.20	\$474.60

Sale Price: \$178,983.40

Save & Certify Cancel

* Required fields.

This training module also shows what happens when the contract bid price is higher than appraised price. This can occur on any competitive offering, whether it is a sealed bid or oral bid auction.

Shown here are the appraised prices per unit of measure and the total appraised price of \$178,983.40. The TSIS user has entered the apparent High Bidder – Lazy Loggers, but has not yet entered the bid price *per MBF* or thousand board feet.

Also note the installment amount of \$18,000, which at roughly 10 percent of the appraised sale value, is usually the amount required for a bid deposit.

Sale Results – High Bid

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Sale Results

Summarized Sale Results

CON02-TS-2014.6009
UAT #4 Lump Training Payment Bond Sale Example
Status: New - Defined

Sale Date: 3/18/2014

Qualified Bidders: 1

Active Bidders: 1

Total Bids: 1

Apparent High Bidder:

Lazy Loggers
Lazy Loggers
c/o John Lazy

Product Bid Values:

Type	Species	Volume	UOM	Bid/UOM	Bid Value
Sawtimber	Western Hemlock	186.0	MBF	46.20	\$8,593.20
Sawtimber	Red Alder	16.0	MBF	38.00	\$608.00
Sawtimber	Douglas Fir	1,771.0	MBF	125.60	\$222,437.60
Sawtimber	Port Orford Cedar	3.0	MBF	158.20	\$474.60

*: Required Fields.

Sale Price: \$232,113.40

This screen shows the actual bid prices per thousand board feet by Lazy Loggers, which now total \$232,113.40 in sale value. The installment amount has also changed, reflecting the higher bid price. This Installment amount is now \$24,000.

Prior to the BLM's approval of this contract, the purchaser will have to pay this \$24,000 as the first installment payment.

Account Summary Screen with No Collections

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

Account Summary

Account Overview:

Account	Installment Amount	Current Value	Suspense Balance	Earned Balance	Unpaid Balance
Suspense (General)					
Timber	\$24,000.00	\$232,113.40	(Suspense) \$0.00 (First Install) + \$0.00 (Total) = \$0.00	\$0.00	\$232,113.40
Road Maintenance	Not defined	\$2,172.00	\$0.00	\$0.00	\$2,172.00
Rockwear	Not defined				
Contract Expenses	Not defined				
Totals:	\$24,000.00	\$234,285.40	\$0.00	\$0.00	\$234,285.40

Current Purchase Price: \$232,113.40

Timber Payments Received: \$0.00
 - First Installment Payments: \$0.00
 + Completed Road Construction: \$0.00
 = Payment Credit: \$0.00

Percentage of Contract Paid: 0.0 %
 Percentage minus First Install: 0.0 %
 First Installment Credit: \$0.00
 First Installment Applied: \$0.00
 First Installment Available: \$0.00

Refresh Data

Account Details from Contract/Modification Definition:

Account	Land Status	Subactivity	County	WBS	Value	% of \$	Earned	Unearned
T	PD	L10300000	CO049: Grand		\$232,113.40	100.00 %	\$0.00	\$232,113.40
RM	NA	L91200000			\$2,172.00	100.00 %	\$0.00	\$2,172.00

	Appraised	Original Sale	Current	Uncut	Unyarded	Cut	Yarded
Acres:	92.00	92.00	92.00	92.00	92.00	0.00	0.00
Value:	\$178,983.40	\$232,113.40	\$232,113.40	\$232,113.40	\$232,113.40	\$0.00	\$0.00
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	0.0 MBF	0.0 MBF

At this point, the account summary screen in TSIS reflects no collections in CBS, but does show the new timber value of \$232,113.40.

Contract Approval Error Messages

The screenshot displays a web application interface for contract management. At the top, the title is "CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example". Below this, there are two tabs: "Award/Approval" (selected) and "Assignment".

The "Contract Award" section contains the following information:

- Sale Date: 3/18/2014
- Award Date: 3/18/2014
- Document Return Date: 4/17/2014
- Document Receipt Date:

Below this information are two buttons: "Decertify" and "Extend Return Date".

The "Contract Approval" section contains:

- Approval Date: *

A red-bordered error message box is positioned to the right of the "Approval Date" field, containing the text: "Valid performance bond required. 0% of First Installment (\$24,000.00) paid." Below the error message is a red asterisk and the text "Required fields." At the bottom of the "Contract Approval" section are two buttons: "Save & Certify Approval" and "Cancel".

If the TSIS user was to try to approve this contract at this point, with no collections made nor any performance bond information entered, this error message would appear.

Bond Information

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Contract Bonding

Contract Bonding Information

Sale Price: \$232,113.40
Minimum Performance Bonding Requirement: \$6,500.00

CON02-TS-2014.6009
UAT #4 Lump Training Payment Bond
Sale Example
Status: Awarded
Purchaser: Lazy Loggers

Performance Bond: Corporate Surety
Format: Corporate Surety
Surety: Employers Insurance Company of...
Bond Number: 12345
Description: Surety Performance Bond
Face Value: \$46,500.00
Excess Value: \$0.00
Expiration Date: 3/17/2017
Bond Contact: (none)
Status: New

Payment Bond: Corporate Surety
Format: Corporate Surety
Surety: Employers Insurance Company of...
Bond Number: 56789
Description: Payment Bond
Face Value: \$24,000.00
Expiration Date: 3/17/2017
Bond Contact: (none)
Billing Day of Month: 1
Status: New

Buttons: Reduce, Update, Replace, Release

Here, a Corporate Surety will be used for the performance bond and the purchaser has informed you that they intend to use the payment bond option as allowed in the timber sale contract. For this payment bond, they are going to also use a Corporate Surety.

The two red boxes in the lower right hand part of the screen also highlight two critical elements of the payment, the amount of the bond - \$24,000 - and also the Billing Day of the Month. The importance of both of those items will be discussed later in this presentation.

2nd Attempt to Approve Contract

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Contract Info | Certification Info

Contract Information for CON02-TS-2014.6009: UAT #4 Lump Training Payment Bond Sale Example

Contract Summary Exhibit 8

Administrative Info		Sale and Purchaser Info		Payment Info	
Status:	Awarded	Sale Date:	3/18/2014	First Installment:	\$0.00 (Unpaid)
Contract #:	CON02-TS-2014.6009	Award Date:	3/18/2014	2nd and Subseq:	\$0.00 (0.0 %)
Fiscal Year:	2014	Approval Date:		Unpaid Balance:	\$232,113.40 (100.0 %)
Contract Admin:	Bottomley Timothy A	Sold To:	Lazy Loggers Lazy Loggers c/o John Lazy		
Expiration Date:		Current Purchaser:	Lazy Loggers		
Anniversary 1:					
Anniversary 2:					

	Appraised	Original Sale	Current
Acres:	92.00	92.00	92.00
Value:	\$178,983.40	\$232,113.40	\$232,113.40
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF

Additional Information

Available Actions:

Open Issues (none)

After adding the performance bond, the TSIS user attempts again to Approve the Contract.

Revised Contract Approval Error Message

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Award/Approval Assignment

Contract Award

Sale Date: 3/18/2014
Award Date: 3/18/2014
Document Return Date: 4/17/2014
Document Receipt Date:

Contract Approval

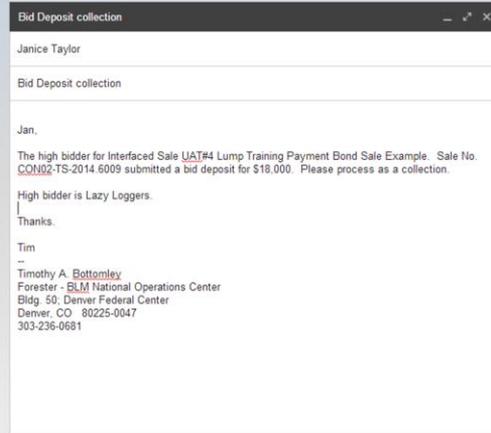
Approval Date: *

Valid performance bond entered.
0% of First Installment (\$24,000.00) paid.

*: Required fields.

One difference with the Interface is that Corporate Surety performance bonds can be entered in TSIS and placed in effect with no input from CBS. Recall in the previous training module, the purchaser had a cash performance bond, which needs to be processed in CBS as a collection before TSIS will accept it. As you can see with the corporate surety bond, that requirement is now met in TSIS. However, there are still no collections in CBS, hence 'zero' percent of the first installment collection has been met.

Bid Deposit Collection



The Interface process starts with the TSIS user notifying their CBS counterpart to deposit the \$18,000 bid deposit as a collection. This \$18,000 bid deposit is based on the appraised price. In a few slides we will show how the remaining \$6,000 needed to complete the 1st Installment is addressed.

Bid Deposit CSA Entry

New Transaction

DDA Add Item Instructions Save Order Pay Delete Order

Barcode option

Current FY 2014 Customer Not Specified DDA Account None DDA Balance None

Hold for Further Work

Cost Center LLCON02000 Transaction Date 03/27/2014 Postmark/Receive Date

Commodity TIMBER MANAGEMENT INTERFACE

Subject BID DEPOSIT

Action BID DEPOSIT XXXL6500DP

Line Item UAT #4 LUMP TRAINING PAYMENT

Remarks BOND SALE EXAMPLE

Transaction # None Receipt # None

Enter Authorization Numbers

Unit Price

Add Item

Order Amount \$0.00 Unpaid Amount \$0.00 Transaction Status Unknown

Line Edit	Delete	Details	Description	Quantity	Unit Price	Subtotal	Item Status	Cost Center	Receipt Office	Serial Numbers	BPD Year	Remarks
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This screen shows the appropriate CSA that would be entered in CBS for the bid deposit.

CBS Transaction Near Completion

New Transaction

DDA Add Item Customer IS Required Instructions Save Order Pay Delete Order

Barcode option

Current FY 2014 Customer Not Specified DDA Account None DDA Balance None

Order for Further Work

Cost Center LLCON02000 Transaction Date 03/27/2014 Postmark/Receive Date

Commodity TIMBER MANAGEMENT INTERFACE

Subject BID DEPOSIT

Action BID DEPOSIT XXXL6500DE

Line Item

Remarks

Transaction # None Receipt # None

Enter Authorization Numbers

Unit Price

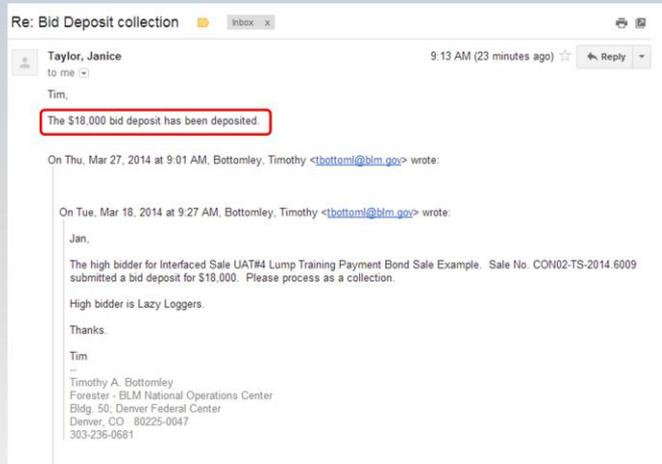
Add Item

Order Amount \$18,000.00 Unpaid Amount \$18,000.00 Transaction Status Unkown

Edit	Delete	Details	Description	Quantity	Unit Price	Subtotal	Item Status	Cost Center	Receipt Office	Serial Numbers	BPD Year
			BID DEPOSIT	1.00	N/A 18000.00	Completed Order Item	LLCON02000	LLCON02000	CON02-TS-2014.6009	2014 UAT	

This slide shows that the Bid Deposit CSA has been selected and the appropriate timber sale contract number has been validated. After the payment is applied, the transaction will be complete.

Bid Deposit Receipt Email to TSIS User



As we have mentioned earlier, although not required, it is highly recommended that the CBS user and the TSIS user use email to keep each other informed of billing and collections status. Here is the notification that the bid deposit has been processed as a collection.

Bid Deposit Receipt

United States Department of the Interior Bureau of Land Management KREMMLING FIELD OFFICE PO BOX 68 - 2105 E. PARK AVE. KREMMLING, CO 80459-0068 Phone: 970-724-3000		Receipt This is a Test Receipt (cbsu) and NOT an Official Record No: 2778440			
Transaction #: 2862888 Date of Transaction: 03/27/2014					
CUSTOMER:					
LAZY LOGGERS 555 LAZY LN ROSEBURG,OR 97471-9744 US					
LINE #	QTY	DESCRIPTION	REMARKS	UNIT PRICE	TOTAL
1	1.00	TIMBER MANAGEMENT INTERFACE / BID DEPOSIT / BID DEPOSIT CASES: CON02-TS-2014.6069/\$18000.00	UAT #4 LUMP TRAINING PAYMENT BOND SALE EXAMPLE	- n/a -	18000.00
TOTAL:					\$18,000.00
PAYMENT INFORMATION					
1	AMOUNT:	18000.00	POSTMARKED:	N/A	
	TYPE:	CASH	RECEIVED:	03/27/2014	
	NAME:	LAZY LOGGERS 555 LAZY LN ROSEBURG OR 97471-9744 US			
REMARKS					
<small>This receipt was generated by the automated BLM Collections and Billing System and is a paper representation of a portion of the official electronic record contained therein.</small>					

Recommendation:

- Electronically store receipt
- Print & include in official file

The CBS user can also email an electronic copy of the receipt for the bid deposit collection. It is also highly recommended that the TSIS user electronically store these receipts in addition to printing them out and including them in the official timber sale contract file. Also, as we have discussed in earlier parts of this training, these receipts often contain personally identifiable information, so any hard copies or electronic versions of these receipts must have the appropriate safeguards.

Account Summary Screen Showing Bid Deposit as First Installment

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

Account Summary

Account Overview:

Account	Installment Amount	Current Value	Suspense Balance	Earned Balance	Unpaid Balance
Suspense (General)					
Timber	\$24,000.00	\$232,113.40	(Suspense) \$0.00 (First Install) + \$18,000.00 (Total) = \$18,000.00	\$0.00	\$214,113.40
Road Maintenance	Not defined	\$2,172.00		\$0.00	\$2,172.00
Rockwear	Not defined				
Contract Expenses	Not defined				
Totals:	\$24,000.00	\$234,285.40	\$18,000.00	\$0.00	\$216,285.40

Current Purchase Price: \$232,113.40

Timber Payments Received: \$18,000.00
 - First Installment Payments: \$18,000.00
 = Completed Road Construction: \$0.00
 = Payment Credit: \$0.00

Percentage of Contract Paid: 7.7 %
 Percentage minus First Install: 0.0 %
 First Installment Credit: \$0.00
 First Installment Applied: \$0.00
 First Installment Available: \$0.00

Refresh Data

Account Details from Contract/Modification Definition:

Account	Land Status	Subactivity	County	WBS	Value	% of S Earned	Unearned
T	PD	L10300000	CO049: Grand		\$232,113.40	100.00 %	\$0.00 \$232,113.40
RM	NA	L91200000			\$2,172.00	100.00 %	\$0.00 \$2,172.00

	Appraised	Original Sale	Current	Uncut	Unyarded	Cut	Yarded
Acres:	92.00	92.00	92.00	92.00	92.00	0.00	0.00
Value:	\$178,983.40	\$232,113.40	\$232,113.40	\$232,113.40	\$232,113.40	\$0.00	\$0.00
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	0.0 MBF	0.0 MBF

The Account Summary screen in TSIS now shows the \$18,000, but labels it as a First Installment, not a bid deposit. Since the Bid Deposit may be credited towards the First Installment Payment, TSIS considers “Bid Deposit” to be synonymous with “First Installment”, and you won’t see the term “bid deposit” used in TSIS. Also this \$18,000 does not fulfill the entire First Installment requirement for the purchaser. The red arrow points to the amount required to meet the First Installment, which is \$24,000.

As we have mentioned in earlier presentations, if the collections are not shown, the TSIS user should select the “Refresh Data” button to get the latest information from CBS, because there may be up to a 2 hour delay before a CBS entry is automatically reflected in TSIS.

Contract Summary Screen Showing Bid Deposit as First Installment

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Contract Info | Certification Info

Contract Information for CON02-TS-2014.6009: UAT #4 Lump Training Payment Bond Sale Example

Contract Summary Exhibit B

Administrative Info		Sale and Purchaser Info		Payment Info	
Status:	Awarded	Sale Date:	3/18/2014	First Installment:	\$18,000.00 (75.0 %)
Contract #:	CON02-TS-2014.6009	Award Date:	3/18/2014	2nd and Subseq:	\$0.00 (0.0 %)
Fiscal Year:	2014	Approval Date:		Unpaid Balance:	\$214,113.40 (92.2 %)
Contract Admin:	Bottomley Timothy A	Sold To:	Lazy Loggers Lazy Loggers c/o John Lazy		
Expiration Date:		Current Purchaser:	Lazy Loggers		
Anniversary 1:					
Anniversary 2:					

	Appraised	Original Sale	Current
Acres:	92.00	92.00	92.00
Value:	\$178,983.40	\$232,113.40	\$232,113.40
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF

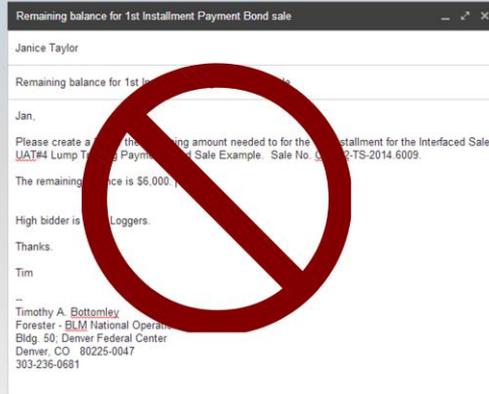
Additional Information

Available Actions:

Open Issues (none)

The contract summary screen also shows the bid deposit as a part of the First Installment Payment. The screen also shows specifically that the First Installment Payment requirement has not been fully met yet, that only 75 percent of the amount has been received.

NO!



Because there is still an outstanding \$6,000 needed to meet the first installment payment requirement for contract approval, one might think that the logical next thing to do is to create a bill and send it to the purchaser.

Do **not** do this! As we have already said in previous training modules, all bills must first be created in TSIS. Normal BLM timber sale contract award process would have this amount included in the contract award letter to the high bidder with instructions on how to make the payment. Bills are usually sent as self-explanatory, with no letter included.

First Installment Payment CBS Entry

New Transaction

Buttons: DDA, Add Item, Instructions, Save Order, Pay, Delete Order

Barcode option

Current FY 2014 Customer Not Specified DDA Account None DDA Balance None

Hold for Further Work

Cost Center LLCON02000 Transaction Date 04/03/2014 Postmark/Receive Date

Commodity TIMBER MANAGEMENT INTERFACE

Subject SELECT HERE FIRST

Action SELECT HERE FIRST

Line Item BID DEPOSIT

Remarks BONDS

Transaction # FIRST INSTALLMENT (highlighted with a red arrow)

Transaction # TIMBER SUSPENSE W/KNOWN CONTRACT NO.

Transaction # TIMBER SUSPENSE W/UNKNOWN CONTRACT NO.

Quantity 1.00

Add Item

Order Amount \$0.00 Unpaid Amount \$0.00 Transaction Status Unknown

Line	Edit	Delete	Details	Description	Quantity	Unit	Price	Subtotal	Item	Status	Cost Center	Receipt Office	Serial Numbers	BPD	Year	Remarks
------	------	--------	---------	-------------	----------	------	-------	----------	------	--------	-------------	----------------	----------------	-----	------	---------

After the remaining \$6,000 for the installment is received from the purchaser, it can be receipted and deposited in CBS as a First Installment Payment collection.

First Installment Receipt

United States Department of the Interior
Bureau of Land Management
 KREMMLING FIELD OFFICE
 PO BOX 08 - 2103 E. PARK AVE.
 KREMMLING, CO 80499-0508
 Phone: 970-724-3000

Receipt
 This is a Test Receipt (ctsa) and NOT an
 Official Record

No: 2778463

Transaction #: 2862911
 Date of Transaction: 04/03/2014

CUSTOMER:

LAZY LOGGERS
 555 LAZY LN
 ROSEBURG,OR 97471-9744 US

LINE #	QTY	DESCRIPTION	REMARKS	UNIT PRICE	TOTAL
1	1.00	TIMBER MANAGEMENT INTERFACE / FIRST INSTALLMENT / FIRST INSTALLMENT CASES: CON02-TS-2014.6099-56000.00	UAT#4 LUMP TRAINING PAYMENT BOND SALE EXAMPLE	- n/a -	6000.00
TOTAL:					\$6,000.00

PAYMENT INFORMATION

1	AMOUNT	6000.00	POSTMARKED	N/A
	TYPE	CHECK	RECEIVED	04/03/2014
	CHECK NO.	5789919		
	NAME	LAZY LOGGERS 555 LAZY LN ROSEBURG,OR 97471-9744 US		

REMARKS

This receipt was generated by the automated BLM Collections and Billing System and is a paper representation of a portion of the official electronic record contained therein.

Here is a copy of the receipt that the CBS user sends to their TSIS counterpart.

Account Summary Screen without First Installment Payment

Home
My TSIS
Contract
Select Contract
New Contract
Contract Definition
Auction/Negotiation
Award/Approval/Assignment
Account Tracking
Bonding
Activity Reporting
Modification
Suspension/Cancellation
Termination
Utilities
Search
Logout

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example
Account Summary | History | New Transaction | Installment Template | Anniversary

Account Summary

Account Overview:

Account	Installment Amount	Current Value	Suspense Balance	Earned Balance	Unpaid Balance
Suspense (General)			(Suspense) \$0.00 (First Install) + \$18,000.00 (Total) = \$18,000.00	\$0.00	\$214,113.40
Timber	\$24,000.00	\$232,113.40		\$0.00	\$214,113.40
Road Maintenance	Not defined	\$2,172.00	\$0.00	\$0.00	\$2,172.00
Rockwear	Not defined				
Contract Expenses	Not defined				
Total	\$24,000.00	\$234,285.40	\$18,000.00	\$0.00	\$216,285.40

Current Purchase Price: \$232,113.40

Timber Payments Received:	\$18,000.00
First Installment Payments:	\$18,000.00
Completed Road Construction:	\$0.00
Payment Credits:	\$0.00
Percentage of Contract Paid:	7.7%
Percentage minus First Install:	0.0%
First Installment Credit:	\$0.00
First Installment Applied:	\$0.00
First Installment Available:	\$0.00

Account Details from Contract/Modification Definition:

Account	Land Status	Subactivity	County	WBS	Value	% of \$ Earned	Unearned
T	PD	L10300000	CO049: Grand		\$232,113.40	100.00%	\$0.00/\$232,113.40
RM	NA	L91200000			\$2,172.00	100.00%	\$0.00/\$2,172.00

	Appraised	Original Sale	Current	Unsett	Ungranted	Cut	Yarded
Acre:	92.00	92.00	92.00	92.00	92.00	0.00	0.00
Value:	\$178,983.40	\$232,113.40	\$232,113.40	\$232,113.40	\$232,113.40	\$0.00	\$0.00
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	0.0 MBF	0.0 MBF

The Account Summary screen in TSIS does not yet reflect that additional \$6,000 collection. So the TSIS user should select the "Refresh Data" button.

Account Summary Screen with First Installment Payment

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

Account Summary

Account Overview:

Account	Installment Amount	Current Value	Suspense Balance	Earned Balance	Unpaid Balance
Suspense (General)			(Suspense) \$0.00 (First Install) + \$24,000.00 (Total) = \$24,000.00	\$0.00	\$208,113.40
Timber	\$24,000.00	\$232,113.40			
Road Maintenance	Not defined	\$2,172.00	\$0.00	\$0.00	\$2,172.00
Rockwear	Not defined				
Contract Expenses	Not defined				
Totals:	\$24,000.00	\$234,285.40	\$24,000.00	\$0.00	\$210,285.40

Current Purchase Price: \$232,113.40

Timber Payments Received: \$24,000.00
 - First Installment Payments: \$24,000.00
 + Completed Road Construction: \$0.00
 = Payment Credit: \$0.00

Percentage of Contract Paid: 10.3 %
 Percentage minus First Install: 0.0 %
 First Installment Credit: \$0.00
 First Installment Applied: \$0.00
 First Installment Available: \$0.00

Refresh Data

Account Details from Contract/Modification Definition:

Account	Land Status	Subactivity	County	WBS	Value	% of \$ Earned	Unearned
T	PD	L1030000	CO049: Grand		\$232,113.40	100.00 %	\$0.00 \$232,113.40
RM	NA	L91200000			\$2,172.00	100.00 %	\$0.00 \$2,172.00

	Appraised	Original Sale	Current	Uncut	Unyarded	Cut	Yarded
Aeres:	92.00	92.00	92.00	92.00	92.00	0.00	0.00
Value:	\$178,983.40	\$232,113.40	\$232,113.40	\$232,113.40	\$232,113.40	\$0.00	\$0.00
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	0.0 MBF	0.0 MBF

The Account Summary screen does reflect both the bid deposit and the remaining First Installment payment collections, showing a total of \$24,000 in suspense. Remember that in CBS, Bid Deposit and First Installment payment are separate CSAs, but TSIS credits the Bid Deposit toward the total First Installment payment, and it is all shown here as the “First Install” amount.

3rd Attempt to Approve Contract

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Contract Info | Certification Info

Contract Information for CON02-TS-2014.6009: UAT #4 Lump Training Payment Bond Sale Example

Contract Summary Exhibit B

Administrative Info		Sale and Purchaser Info		Payment Info	
Status:	Awarded	Sale Date:	3/18/2014	First Installment:	\$24,000.00 (Paid)
Contract #:	CON02-TS-2014.6009	Award Date:	3/18/2014	2nd and Subseq:	\$0.00 (0.0 %)
Fiscal Year:	2014	Approval Date:		Unpaid Balance:	\$208,113.40 (89.7 %)
Contract Admin:	Bottomley Timothy A	Sold To:	Lazy Loggers Lazy Loggers c/o John Lazy		
Expiration Date:		Current Purchaser:	Lazy Loggers		
Anniversary 1:					
Anniversary 2:					

	Appraised	Original Sale	Current
Acres:	92.00	92.00	92.00
Value:	\$178,983.40	\$232,113.40	\$232,113.40
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF

Additional Information

Available Actions:

Open Issues: (none)

The TSIS user can now approve the contract by selecting the “Approve Contract” button on the Sale Summary screen.

Certifying Contract Approval

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Award/Approval Assignment

Contract Award

Sale Date: 3/18/2014
Award Date: 3/18/2014
Document Return Date: 4/17/2014
Document Receipt Date:

Decertify Extend Return Date

Contract Approval

Approval Date: 4/3/2014

Valid performance bond entered.
100% of First Installment (\$24,000.00) paid.

Save & Certify Approval Cancel

Required fields.

Both the performance bond and the First Installment payment messages are blue text, indicating no problems. After entering the contract approval date, the TSI user selects the “Save and Certify Approval” button.

Contract Status - Approved

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Contract Info | Modification Info | Activity Info | Certification Info

Contract Information for CON02-TS-2014.6009: UAT #4 Lump Training Payment Bond Sale Example

Contract Summary Exhibit B

Administrative Info		Sale and Purchaser Info		Payment Info	
Status:	Approved	Sale Date:	3/18/2014	First Installment:	\$24,000.00 (Paid)
Contract #:	CON02-TS-2014.6009	Award Date:	3/18/2014	2nd and Subseq:	\$0.00 (0.0 %)
Fiscal Year:	2014	Approval Date:	4/3/2014	Unpaid Balance:	\$208,113.40 (89.7 %)
Contract Admin:	Bottomley Timothy A	Sold To:	Lazy Loggers Lazy Loggers c/o John Lazy		
Expiration Date:	4/3/2016	Current Purchaser:	Lazy Loggers		
Anniversary 1:	4/3/2015				
Anniversary 2:	No 2nd Anniv				

	Appraised	Original Sale	Current	Uncut	Unyarded
Acre:	92.00	92.00	92.00	92.00	92.00
Value:	\$178,983.40	\$232,113.40	\$232,113.40	\$232,113.40	\$232,113.40
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF

Additional Information

Available Actions:

(none)

The contract status has changed to "Approved".

Start of Activity Report #1

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example Activity Report #1 Go to: [New Activity Report...](#)

Timber Activity | Charge/Credit Activity | Certify

Activity Information

Activity Entry Date: 4/3/2014
Observation Date: 4/3/2014
 Inspector Name: Bottomley Timothy A
 Certification Date:
 Activity Status: New
 Billing Status:

Activity Totals

	Cut			Yarded		
	Acres	Value	Volume	Acres	Value	Volume
Last:	0.00	\$0.00	---	0.00	\$0.00	---
New:	5.00	\$12,868.93	109.7 MBF	5.00	\$12,868.93	109.7 MBF
Total:	5.00	\$12,868.93	109.7 MBF	5.00	\$12,868.93	109.7 MBF

Unit / Modification	Total	...Last Report....		...Remaining/New....	
		Acres	Acres Cut Yarded	Acres Cut	Yarded
☰ Sale 1.1 CG	15.00	0.00	0.00	15.00	15.00
				<input type="text" value="5.00"/>	<input type="text" value="5.00"/>
☰ Sale 1.2 CR	16.00	0.00	0.00	16.00	16.00
				<input type="text"/>	<input type="text"/>
☰ Sale 1.3 HG	1.00	0.00	0.00	1.00	1.00
				<input type="text"/>	<input type="text"/>

Because this is a payment bond payment system, the purchaser can start harvesting activities prior to paying for the timber.

We are going to process one Activity Report through certification to see how the Interface functions. Note the observation date of April 3rd, 2014 for this activity.

Also note the 109.7 MBF of timber that was cut and yarded.

Adding Road Maintenance Fee Charge

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example Activity Report #1 Go to:

Timber Activity | Charge/Credit Activity | Certify

Charge/Credit Activity Details

Sale / Modification	Total Quantity	Completed/Assessed To-Date	Remaining/ New Activity
Sale RM RD MAINT FEE	1,976.00	Mbf 0.00	1,976.00 109.70
Total Credits (Road Construction):	\$0.00	\$0.00	\$0.00
Total Charges Assessed:	\$2,172.00	\$0.00	\$120.58

The 109.7 MBF of yarded timber is used to determine the appropriate charge for road maintenance fees.

Initiation of Certification Process

The screenshot shows a web application window with the title "CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example Activity Report #1". At the top right, there is a "Go to:" dropdown menu set to "New Activity Report..." and a "Go" button. Below the title bar, there are three tabs: "Timber Activity", "Charge/Credit Activity", and "Certify", with the "Certify" tab selected. The main content area is titled "Certify Activity Report" and contains the text "Certification History: No history." Below this text is a "Certify" button. To the right of the main content area is a "Remove This Activity Report" button. At the bottom left, there is a "Processing..." status indicator with a refresh icon, which is highlighted with a red rectangle. At the bottom center, there are "Save Activity" and "Cancel" buttons.

The next step is certification of this Activity Report.

Calculations Screen

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example Activity Report #1 Go to: [New Activity Report] [Print] [Help]

Order Activity | Change/Credit Activity | Certify | Calculations

Activity Calculations

Current Total Purchase Price:	\$232,113.40	Total Payments To-Date:	\$24,000.00
First Installment Collections:	\$24,000.00	First Installment:	\$24,000.00
- First Installment Earned:	\$0.00	+ Total Road Construction To-Date:	\$0.00
+ Payments Excluding 1st Install:	\$0.00		
= Total Payments To-Date:	\$24,000.00	Percentage of Contract Paid:	0.0%
Current Unpaid Balance:	\$208,113.40	Total First Installment Credit:	\$0.00
Performance Bond Excess Value:	\$0.00	(after certification)	
		- First Installment Credit Used To-Date:	\$0.00
		First Installment Credit to Adjudicate:	\$0.00
		No First Installment credit to apply.	

	Cut			Yarded		
	Acres	Value	Volume	Acres	Value	Volume
Last:	0.00	\$0.00	---	0.00	\$0.00	---
New:	5.00	\$12,868.93	109.7 MBF	5.00	\$12,868.93	109.7 MBF
Total:	5.00	\$12,868.93	109.7 MBF	5.00	\$12,868.93	109.7 MBF

Cutting Value Summary		Yarding Value Summary	
Second Installment & Subsequent Payments:	\$0.00	Second Installment & Subsequent Payments:	\$0.00
+ First Installment Credit:	\$0.00	+ First Installment Available:	\$0.00
+ Performance Bond Excess Value:	\$0.00	+ Payment Bond Value:	--
+ Payment Bond Value:	\$24,000.00	+ Payment Bond Value:	\$24,000.00
- Cut Against Bond on Other Contracts:	\$0.00	- Yarded Against Bond on Other Contracts:	\$0.00
= Cutting Credit:	\$24,000.00	= Yarding & Removal Credit:	\$24,000.00
Value Cut To-Date:	\$24,000.00	Value Yarded To-Date:	\$24,000.00
= Available for Cutting:	\$11,131.07	= Available for Yarding & Removal:	\$11,131.07
Cut Against Bond:	\$12,868.93	Yarded Against Bond:	\$12,868.93

[Continue] [Cancel]

The calculations screen which pops up next in the certification process is the same as before the Interface. Note that the bottom lines provide the TSIS user with the values that are still available for cutting and yarding as well as how much cutting and yarding has been placed against the payment bond.

Instructions Screen Notice Bill Date

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Activity Report #1
 Example Go to: [New Activity Report] [Go]

Timber Activity | Charge/Credit Activity | Certify | Calculations | Instructions

Total Billable Yarding Activity To-Date (minus collections and outstanding bills)

Account	Structure	Activity	Earned	Billed/Unpaid	Billable
Road Maintenance	Maint 9120 NA NA		\$120.58	\$0.00	\$120.58
Timber	1030 PD CO049		\$12,868.93	\$0.00	\$12,868.93
Billable Total:					\$12,989.51

Adjudication Details
 -No Adjudicated Amounts-

Billing Details

Account	Structure	Amount
Timber	1030 PD CO049	\$12,868.93
Road Maintenance	Maint 9120 NA NA	\$120.58
Total:		\$12,989.51

Bill Handling

Billing Occasion: Monthly
 Billing Date: 5/1/2014
 Bill Due Date: 5/16/2014
 Send Bill: [Select]
 Instructions To Accountant: [Text Area]

Report Output

Activity Report
 Field Collection Form
 Contract Summary

[Certify & Print] [Cancel]

The Instructions screen is also the same as before the Interface, however, with payment bonds, there is a very important item that requires the TSIS user's specific attention. Earlier we had mentioned the default billing date on the payment bond, which was set at the 1st of the month. We also brought your attention to the observation date of this Activity Report, which was April 3rd. Therefore, the next billing date set in TSIS is May 1st, with a payment due date of May 16th. With a nearly 6 week time period between when the timber was harvested and the receipt of the payment, a problem could arise where the purchaser is harvesting more timber than the value of the payment bond covers.

Changed Billing Date

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Activity Report #1 Go to:

Example

Timber Activity | Charge/Credit Activity | Certify | Calculations | Instructions

Total Billable Yarding Activity To-Date (minus collections and outstanding bills)

Account	Structure	Activity	Earned	Billed/Unpaid	Billable
Road Maintenance	Maint 9120 NA NA		\$120.58	\$0.00	\$120.58
Timber	1030 PD CO049		\$12,868.93	\$0.00	\$12,868.93
Billable Total:					\$12,989.51

Adjudication Details
-No Adjudicated Amounts-

Billing Details

Account	Structure	Amount
Timber	1030 PD CO049	\$12,868.93
Road Maintenance	Maint 9120 NA NA	\$120.58
Total:		\$12,989.51

Bill Handling

Billing Occasion: Monthly
 Billing Date: 4/3/2014
 Bill Due Date: 4/18/2014
 Send Bill: [-Select-]
 Instructions To Accountant:

Report Output

Activity Report
 Field Collection Form
 Contract Summary

To address this issue, TSIS has the ability to change the billing date. We have changed this date to April 3rd, the same date as the observation date. The Bill Due Date automatically changes to April 18th, the standard 15 day bill payment requirement.

Completion of Activity Report Certification

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Activity Report #1 Go to:

Example

Timber Activity | Charges/Credits Activity | Certify | Calculations | Instructions

Total Billable Yarding Activity To-Date (minus collections and outstanding bills)

Account	Structure	Activity	Earned	Billed/Unpaid	Billable
Road Maintenance	Maint 9120 NA NA	\$120.58	\$0.00	\$0.00	\$120.58
Timber	1030 PD CO049	\$12,868.93	\$0.00	\$0.00	\$12,868.93
Billable Total:					\$12,989.51

Adjudication Details

Billing Details

Account	Structure	Amount
Timber	1030 PD CO049	\$12,868.93
Road Maintenance	Maint 9120 NA NA	\$120.58
Total:		\$12,989.51

Bill Handling

Billing Occasion: Monthly
 Billing Date: *
 Bill Due Date:
 Send Bill:
 Instructions To Accountant:

Report Output

Activity Report
 Field Collection Form
 Contract Summary

After changing the Billing Date, the TSIS user determines how the bill is to be sent, fills in any other instructions to the accountant and then selects "Certify and Print".

Adjudication and Billing Information

The screenshot displays a software interface with the following elements:

- At the top, a red box highlights two messages:
 - Nothing to adjudicate.
 - CBS Bill 2014000545 (T00001264) created.
- Below the messages, the title bar reads: "CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example Activity Report #1".
- The main content area is divided into two sections:
 - Activity Information:**
 - Activity Entry Date: 4/3/2014
 - Observation Date: 4/3/2014
 - Inspector Name: Bottomley Timothy A
 - Certification Date: 4/3/2014
 - Activity Status: Certified
 - Billing Status: Certified
 - Activity Totals:**

		Cut		Yarded	
	Acres	Value	Volume	Acres	Value
Last:	0.00	\$0.00	—	0.00	\$0.00
New:	5.00	\$12,868.93	109.7 MBF	5.00	\$12,868.93
Total:	5.00	\$12,868.93	109.7 MBF	5.00	\$12,868.93
- Below the totals is a table for "Unit / Modification":

Unit / Modification	Total Acres	...Last Report...	...Remaining/New...
	Acres	Acres	Yarded Acres
☐ Sale 1.1 CC	15.00	0.00	0.00
			15.00
			15.00
☐ Sale 1.2 CR	16.00	0.00	0.00
			16.00
			16.00
☐ Sale 1.3 HG	1.00	0.00	0.00
			1.00
			1.00
☐ Sale 1.4 HR	1.00	0.00	0.00
			1.00
			1.00
☐ Sale 2.1 CC	38.00	0.00	0.00
			38.00
			38.00
☐ Sale 2.2 CR	17.00	0.00	0.00
			17.00
			17.00

The completion of the Activity Report certification process results in the messages related to adjudication and bill.

There are two items to note:

1. The top message states that there is nothing to adjudicate. While we know what timber was harvested by the Activity Report, no funds have been received yet, so no funds can be adjudicated at this time.
2. CBS Bill No. 2014000545 was created for the harvested timber. The cross-reference to the TSIS bill is also provided. As we discussed in the previous training exercise, TSIS bills can easily be identified, because they start with the letter "T". CBS bills start with the Fiscal Year in which the bill was created.

Email with Billing Information



A message referencing this bill number should now be sent to the CBS person requesting that the bill be printed and sent to the purchaser.

Bill for Collection

UNITED STATES DEPARTMENT OF THE INTERIOR BUREAU OF LAND MANAGEMENT		Bill Number: 2014000545																		
Bill for Collection		Date: 04/03/2014																		
***** This is a Bill for Collection *****																				
Make Remittance Payment To BLM/BLM and Mail To: KROENDEL FIELD OFFICE PO BOX 68 - 2103 E PARK AVE PUEBLO, CO 81009-0068 970/224-3000																				
Payer: LADY LOGGERS BELLEVUE LANE ROSEBURG, OR 97470	Please include bill number on all remittances.																			
<table border="1"> <thead> <tr> <th>DATE</th> <th>DESCRIPTION</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td></td> <td>CON02-TS-2014.6009 (EAT 04 LUMP TRAINING PAYMENT BOND SALE (EXAMPLE))</td> <td>\$12,989.51</td> </tr> <tr> <td></td> <td>TRMSR SALE INSTALLMENT PAYMENT</td> <td>\$12,868.93</td> </tr> <tr> <td></td> <td>ROAD MAINTENANCE</td> <td>\$120.58</td> </tr> <tr> <td colspan="2"> BLM CONTACT: TIMOTHY A BOTTOMLEY, (303)236-6481 </td> <td> AMOUNT DUE THIS BILL: \$12,989.51 </td> </tr> <tr> <td colspan="2"></td> <td> DATE DUE: 04/18/2014 </td> </tr> </tbody> </table>		DATE	DESCRIPTION	AMOUNT		CON02-TS-2014.6009 (EAT 04 LUMP TRAINING PAYMENT BOND SALE (EXAMPLE))	\$12,989.51		TRMSR SALE INSTALLMENT PAYMENT	\$12,868.93		ROAD MAINTENANCE	\$120.58	BLM CONTACT: TIMOTHY A BOTTOMLEY, (303)236-6481		AMOUNT DUE THIS BILL: \$12,989.51			DATE DUE: 04/18/2014	
DATE	DESCRIPTION	AMOUNT																		
	CON02-TS-2014.6009 (EAT 04 LUMP TRAINING PAYMENT BOND SALE (EXAMPLE))	\$12,989.51																		
	TRMSR SALE INSTALLMENT PAYMENT	\$12,868.93																		
	ROAD MAINTENANCE	\$120.58																		
BLM CONTACT: TIMOTHY A BOTTOMLEY, (303)236-6481		AMOUNT DUE THIS BILL: \$12,989.51																		
		DATE DUE: 04/18/2014																		
<ul style="list-style-type: none"> • Payment is due immediately upon receipt of this bill; however, payment must be received no later than the due date shown above. • Interest will be assessed at the rate of 1% per year if full payment is not made. • See attached Notice of Actions in Event of Delinquency. • Payment can be made by cash, check, money order or credit card. We accept Visa, Mastercard, Discover, and American Express. If paying by phone, please call the office number listed above. • Credit card payments can only be accepted for amounts of \$49,999.99 or less. • Please return a copy of this Bill for Collection with payment. • If the above name and address is incorrect, please contact the BLM office listed above. 																				

A copy of the bill is shown here. Note the same bill number as was shown earlier in TSIS. Also the Date Due is 15 days after the date the bill was created. This follows BLM Collections Rules.

Contract Clause – Section 3.e

contract. Purchaser shall make payment within fifteen (15) days of the billing date shown on the billing form.

The 15 days required for payment is also reflected in the timber sale contract, Section 3 e. Notice how the payment bond billing process differs from the installment payments process. While the purchaser has harvested timber they have not yet paid for, the payment bond provides the security that keeps the purchaser from a contract violation.

Recording the Bill Payment

Pay Bill

Bill Number: 2014000545
Date of Bill: 04/03/2014
Due Date: 04/18/2014
Customer:
 LAZY LOGGERS
 555 LAZY LANE
 ROSEBURG, OR 97470

All Payments will be applied to Principal for this bill.

Total Amount Due: 12989.51
Total Amount To Pay:

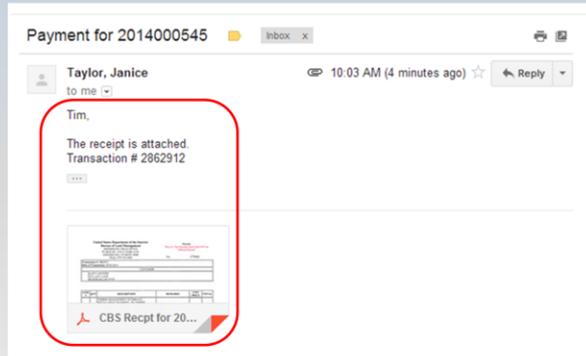
Current Distribution Method: Sequential

All Authorization Numbers passed validation.

Authorization Number	Principal Bill Line # Description	RevSrc	Original Amount	Principal Due	Late Fees Due	Interest Due	Penalty Due	AdminFee Due	Total Due
CON02-TS-2014.6009	1 - TIMBER SALE INSTALLMENT PAYMENT		12868.93	12868.93	0.00	0.00	0.00	0.00	12868.93
	2 - ROAD MAINTENANCE		120.58	120.58	0.00	0.00	0.00	0.00	120.58
Total			12989.51	12989.51	0.00	0.00	0.00	0.00	12989.51

Once the funds have been received from the purchaser, the CBS user pays the bill by referencing the bill number.

Email Message with Receipt



After depositing those funds, the CBS user may email the receipt to the TSIS user.

Payment Not Yet Shown in Contract Summary

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Contract Info | Modification Info | Activity Info | Certification Info

Contract Information for CON02-TS-2014.6009: UAT #4 Lump Training Payment Bond Sale Example

Administrative Info		Sale and Purchaser Info		Payment Info	
Status:	Approved - Active	Sale Date:	3/18/2014	First Installment:	\$24,000.00 (Paid)
Contract #:	CON02-TS-2014.6009	Award Date:	3/18/2014	2nd and Subseq:	\$0.00 (0.0 %)
Fiscal Year:	2014	Approval Date:	4/3/2014	Unpaid Balance:	\$208,113.40 (89.7 %)
Contract Admin:	Bottomley Timothy A	Sold To:	Lazy Loggers Lazy Loggers c/o John Lazy		
Expiration Date:	4/3/2016	Current Purchaser:	Lazy Loggers		
Anniversary 1:	4/3/2015				
Anniversary 2:	No 2nd Anniv				

	Appraised	Original Sale	Current	Uncut	Unyarded
Acres:	92.00	92.00	92.00	87.00	87.00
Value:	\$178,983.40	\$232,113.40	\$232,113.40	\$219,244.47	\$219,244.47
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,866.3 MBF	1,866.3 MBF

Additional Information

Available Actions: None

Open Issues Show All Issues

Date	Issue
4/3/2014	TSIS - Bill Submitted

Back in TSIS, the collection does not yet show on the Contract Summary screen.

Payment Not Yet Shown in Account Summary

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

Account Summary

Account Overview:

Account	Installment Amount	Current Value	Suspense Balance	Earned Balance	Unpaid Balance
Suspense (General)					
Timber	\$24,000.00	\$232,113.40	(Suspense) \$0.00 (First Install) + \$24,000.00 (Total) = \$24,000.00	\$0.00	\$208,113.40
Road Maintenance	Not defined	\$2,172.00	\$0.00	\$0.00	\$2,172.00
Rockwear	Not defined				
Contract Expenses	Not defined				
Totals:	\$24,000.00	\$234,285.40	\$24,000.00	\$0.00	\$210,285.40

Current Purchase Price: \$232,113.40

Timber Payments Received: \$24,000.00
 - First Installment Payments: \$24,000.00
 + Completed Road Construction: \$0.00
 = Payment Credit: \$0.00

Percentage of Contract Paid: 10.3 %
 Percentage minus First Install: 0.0 %
 First Installment Credit: \$0.00
 First Installment Applied: \$0.00
 First Installment Available: \$0.00

[Refresh Data](#)

Account Details from Contract/Modification Definition:

Account	Land Status	Subactivity	County	WBS	Value	% of \$ Earned	Unearned
T	PD	110300000	CO049: Grand		\$232,113.40	100.00 %	\$0.00 \$232,113.40
RM	NA	191200000			\$2,172.00	100.00 %	\$0.00 \$2,172.00

	Appraised	Original Sale	Current	Uncut	Unyarded	Cut	Yarded
Acre(s):	92.00	92.00	92.00	87.00	87.00	5.00	5.00
Value:	\$178,983.40	\$232,113.40	\$232,113.40	\$219,244.47	\$219,244.47	\$12,868.93	\$12,868.93
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,866.3 MBF	1,866.3 MBF	109.7 MBF	109.7 MBF

Nor is it shown on the Account Summary screen. However, if the TSIS user selects the "Refresh Data" button ...

Payment Reflected in Account Summary

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

Account Summary

Account Overview:

Account	Installment Amount	Current Value	Suspense Balance	Earned Balance	Unpaid Balance
Suspense (General)			(Suspense) 50.00 (First Install)		
Timber	\$24,000.00	\$232,113.40	\$24,000.00 (Total) = \$24,000.00	\$12,868.93	\$95,244.47
Road Maintenance	Not defined	\$2,172.00	50.00	\$120.58	\$2,051.42
Rockwear	Not defined				
Contract Expenses	Not defined				
Totals:	\$24,000.00	\$234,285.40	\$24,000.00	\$12,989.51	\$97,295.89

Current Purchase Price: \$232,113.40

Timber Payments Received	\$36,868.93
First Installment Payments:	\$24,000.00
Completed Road Construction	\$0.00
Payment Credit:	\$12,868.93
Percentage of Contract Paid:	15.8 %
Percentage minus First Install:	5.5 %
First Installment Credit:	\$0.00
First Installment Applied:	\$0.00
First Installment Available:	\$0.00

Refresh Data

Account Details from Contract/Modification Definition:

Account	Land Status	Subactivity	County	WBS	Value	% of \$	Earned	Unearned
T	PD	13030000	CO049: Grand		\$232,113.40	100.00 %	\$12,868.93	\$219,244.47
RM	NA	19120000			\$2,172.00	100.00 %	\$120.58	\$2,051.42

	Appraised	Original Sale	Current	Uncut	Unyarded	Cut	Yarded
Ares:	92.00	92.00	92.00	87.00	87.00	5.00	5.00
Value:	\$178,983.40	\$232,113.40	\$232,113.40	\$219,244.47	\$219,244.47	\$12,868.93	\$12,868.93
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,866.3 MBF	1,866.3 MBF	109.7 MBF	109.7 MBF

The payment shows up as “Earned Balance”. In the Account Details section displayed lower on the screen, the TSIS user can view the CSA accounts that received these Earned Funds.

Contract Summary Reflecting Payment

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Contract Info | Modification Info | Activity Info | Certification Info

Contract Information for CON02-TS-2014.6009: UAT #4 Lump Training Payment Bond Sale Example

Contract Summary Exhibit B

Administrative Info		Sale and Purchaser Info		Payment Info	
Status:	Approved - Active	Sale Date:	3/18/2014	First Installment:	\$24,000.00 (Paid)
Contract #:	CON02-TS-2014.6009	Award Date:	3/18/2014	2nd and Subseq:	\$12,868.93 (5.5 %)
Fiscal Year:	2014	Approval Date:	4/3/2014	Unpaid Balance:	\$195,244.47 (84.1 %)
Contract Admin:	Bottomley Timothy A	Sold To:	Lazy Loggers Lazy Loggers c/o John Lazy		
Expiration Date:	4/3/2016	Current Purchaser:	Lazy Loggers		
Anniversary 1:	4/3/2015				
Anniversary 2:	No 2nd Anniv				
	Appraised	Original Sale	Current	Uncut	Unyarded
Acres:	92.00	92.00	92.00	87.00	87.00
Value:	\$178,983.40	\$232,113.40	\$232,113.40	\$219,244.47	\$219,244.47
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,866.3 MBF	1,866.3 MBF

Additional Information

Available Actions:

Open Issues Show All Issues

Date	Issue
4/3/2014	TSIS - Bill Submitted

Going to the Sale Summary screen, this payment is also now shown. However, just as in the previous exercise with installment payments, only the Timber account funds are shown on this screen, and not any funds in contract charges such as road maintenance.

Payments Shown in Account Summary

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

Account Summary

Account Overview:

Current Purchase Price: \$232,113.40

Account	Installment Amount	Current Value	Suspense Balance	Earned Balance	Unpaid Balance
Suspense (General)			(Suspense) \$0.00 (First Install) \$24,000.00 (Total) = \$24,000.00	\$12,868.93	\$195,244.47
Timber	\$24,000.00	\$232,113.40		\$12,868.93	\$195,244.47
Road Maintenance	Not defined	\$2,172.00	\$0.00	\$120.58	\$2,051.42
Roadwear	Not defined				
Contract Expenses	Not defined				
Total:	\$24,000.00	\$234,285.40	\$24,000.00	\$12,989.51	\$197,295.09

Refresh Data

Account Details from Contract/Modification Definition:

Account	Land	Status	Subactivity	County	WBS	Value	% of \$	Earned	Unearned
T	PD		10300000		CO049: Grand	\$232,113.40	100.00 %	\$12,868.93	\$219,244.47
RM	NA		191200000			\$2,172.00	100.00 %	\$120.58	\$2,051.42

	Appraised	Original Sale	Current	Uncut	Unyarded	Cut	Yarded
Aeres:	92.00	92.00	92.00	87.00	87.00	5.00	5.00
Value:	\$178,983.40	\$232,113.40	\$232,113.40	\$219,244.47	\$219,244.47	\$12,868.93	\$12,868.93
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,866.3 MBF	1,866.3 MBF	109.7 MBF	109.7 MBF

However, in the Account Summary screen both the Timber payment and the road maintenance payment are shown.

CBS Subject Selection

The screenshot shows a 'New Transaction' form with the following fields and options:

- Buttons: DDA, Add Item, Instructions, Save Order, Pay, Delete Order
- Barcode option:
- Current FY: 2014
- Customer: Not Specified
- DDA Account: None
- DDA Balance: None
- Hold for Further Work:
- Cost Center: JLLCON02000
- Transaction Date: 06/17/2014
- Postmark/Receive Date:
- Commodity: TIMBER MANAGEMENT INTERFACE
- Subject: SELECT HERE FIRST
- Action: SELECT HERE FIRST
- Line Item: BONDS
- Remarks: FIRST INSTALLMENT
- Transaction # (highlighted in blue): TIMBER SUSPENSE W/UNKNOWN CONTRACT NO. (indicated by a red arrow)
- Quantity: 1.00
- Buttons: Add Item
- Order Amount: \$0.00
- Unpaid Amount: \$0.00
- Transaction Status: Unknown

Line	Edit	Delete	Details	Description	Quantity	Unit Price	Subtotal	Item Status	Cost Center	Receipt Office	Serial Numbers	BPD Year	Remarks
------	------	--------	---------	-------------	----------	------------	----------	-------------	-------------	----------------	----------------	----------	---------

We are now going to demonstrate the one transfer of funds that a TSIS user can perform. This transfer is within a specific contract, but can move money from a General Suspense account to a more specific suspense account.

The scenario starts with the purchaser coming into the office and making a \$15,000 payment. The CBS user does not know which Suspense accounts in which to deposit the money, so the funds are deposited in a known contract – unknown suspense account. The CBS user records this deposit by first selecting the ‘Timber Suspense with Known Contract *Number (No.)*’ in the Subject line for the CSA, as highlighted in blue on the screen.

If the CBS user does not know the contract number, they would record the deposit as “Timber Suspense with Unknown Contract Number”, which is the Subject option below the one highlighted in blue. If funds are deposited in the unknown contract subject line, any further transfers require additional work by the CBS user and will not be covered in this exercise.

CBS Action Selection

New Transaction

DDA Add Item Instructions Save Order Pay Delete Order

Barcode option

Current FY 2014 Customer Not Specified DDA Account None DDA Balance None

Hold for Further Work

Cost Center LLCON0200 Transaction Date 06-17-2014 Postmark/Receive Date

Commodity TIMBER MANAGEMENT INTERFACE

Subject TIMBER SUSPENSE W/KNOWN CONTRACT NO.

Action SELECT HERE SECOND

Line Item
Remarks
Transaction #
Enter Authoriz

INSTALLMENT PAYMENT CONTRACT EXPENSE SUSPENSE XXXL6500DP
INSTALLMENT PAYMENT ROAD MAINTENANCE SUSPENSE XXXL6500DP
INSTALLMENT PAYMENT ROCKWEAR SUSPENSE XXXL6500DP
INSTALLMENT PAYMENT TIMBER SUSPENSE XXXL6500DP
INSTALLMENT PAYMENT UNKNOWN SUSPENSE XXXL6500DP
REPAYMENT OF RD CONSTRUCTION COMPENSATION SUSPENSE XXXL6500DP

Order Amount \$0.00 Unpaid Amount \$0.00 Transaction Status Unknown

Line	Edit	Delete	Details	Description	Quantity	Unit Price	Subtotal	Item Status	Cost Center	Receipt Office	Serial Numbers	BPD Year	Remarks
------	------	--------	---------	-------------	----------	------------	----------	-------------	-------------	----------------	----------------	----------	---------

The Action line for the CSA has several choices. Because the CBS user does not know which Action line to use, they select the 'Installment Payment – Unknown Suspense' as highlighted here in blue.

CBS Authorization Check

The screenshot shows a web-based form titled "New Transaction". At the top, there are buttons for "DDA", "Add Item", "Instructions", "Save Order", "Pgj", and "Delete Order". Below these is a "Barcode option" section. The form contains several fields: "Current FY" (2014), "Customer" (Not Specified), "DDA Account" (None), and "DDA Balance" (None). There is a "Hold for Further Work" checkbox. The "Cost Center" is LLCON02000, and the "Transaction Date" is 06/17/2014. The "Commodity" is TIMBER MANAGEMENT INTERFACE, the "Subject" is TIMBER SUSPENSE W/KNOWN CONTRACT NO., and the "Action" is INSTALLMENT PAYMENT UNKNOWN SUSPENSE XXNL6500DP. A red box highlights the "Enter Authorization Numbers" field, which is currently empty. Below this field is a "Unit Price" field. At the bottom of the form, there is an "Add Item" button and a summary section showing "Order Amount \$0.00", "Unpaid Amount \$0.00", and "Transaction Status Unknown". A table header is visible at the very bottom with columns: Line, Edit, Delete, Details, Description, Quantity, Unit Price, Subtotal, Item Status, Cost Center, Receipt Office, Serial Numbers, BPD Year, and Remarks.

The CBS user would then proceed to enter the Authorization Number, which will tie the collection to a specific contract.

Authorization Number Validation

Authorization Number(s)
Type: TSIS: TIMBER SALE
Format: AAAXNND1SDNNNNPNNNN
Geo State Office Code -TS- Fiscal Year: Number
Start: .-TS-
End:
Add Clear Help
OK Cancel Delete All
All Authorization Numbers passed validation.

Line Delete	AuthNo	Quantity	Unit Price	Amount
1	CON02-TS-2014.6009	1		15000.00
Total:				

The CBS User would go through the Authorization Number validation process to ensure that the contract is in TSIS.

Unknown Suspense in Description

The screenshot shows a 'New Transaction' form with the following fields and values:

- Current FY: 2014
- Customer: Not Specified
- DDA Account: None
- DDA Balance: None
- Hold for Further Work:
- Cost Center: LLCON0200
- Transaction Date: 06/17/2014
- Postmark/Receive Date:
- Commodity: TIMBER.MANAGEMENT INTERFACE
- Subject: TIMBER.SUSPENSE.W/KNOWN CONTRACT NO.
- Action: INSTALLMENT PAYMENT UNKNOWN SUSPENSE XXXL650DP
- Line Item:
- Remarks:
- Transaction #: None
- Receipt #: None
- Enter Authorization Numbers:
- Unit Price:
- Order Amount: \$15,000.00
- Unpaid Amount: \$15,000.00
- Transaction Status: Unknown

Line	Edit	Delete	Description	Quantity	Unit Price	Subtotal	Item Status
1			INSTALLMENT PAYMENT UNKNOWN SUSPENSE	1.00	N/A	15000.00	Completed Order Item

During the process, CBS will default the Description to “Installment Payment Unknown Suspense”, as shown here in the red box.

Payment Receipt

United States Department of the Interior
Bureau of Land Management
 KREMMLING FIELD OFFICE
 PO BOX 68 - 2103 E. PARK AVE.
 KREMMLING, CO 80459-0068
 Phone: 970-724-3000

Receipt
 This is a Test Receipt (cbu) and NOT an
 Official Record

Transaction #: 2863266
 Date of Transaction: 06/17/2014

No: 2778803

CUSTOMER:

LAZY LOGGERS
 555 LAZY LN
 ROSEBURG,OR 97471-9744 US

LINE #	QTY	DESCRIPTION	REMARKS	UNIT PRICE	TOTAL
1	1.00	TIMBER MANAGEMENT INTERFACE / TIMBER SUSPENSE UNKNOWN SUSPENSE CASES: CON02-TS-2014-0009 \$15000.00		- n/a -	15000.00
TOTAL:					\$15,000.00

PAYMENT INFORMATION

1	AMOUNT:	15000.00	POSTMARKED:	N/A
	TYPE:	CHECK	RECEIVED:	06/17/2014
	CHECK NO:	1255		
	NAME:	LAZY LOGGERS 555 LAZY LN ROSEBURG,OR 97471-9744 US		

REMARKS

This receipt was generated by the automated BLM Collections and Billing System and is a paper representation of a portion of the official electronic record contained therein.

Note the Transaction number in the receipt for this collection. Also the 'Unknown Suspense' in the description.

Updated Account Summary

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

Account Summary

Account Overview:

Current Purchase Price: \$232,113.40

Account	Installment Amount	Current Value	Suspense Balance	Earned Balance	Unpaid Balance
Suspense (General)			\$15,000.00		
Timber	\$24,000.00	\$232,113.40	(Suspense) \$0.00 (First Install) + \$24,000.00 (Total) = \$24,000.00	\$12,868.93	\$195,244.47
Road Maintenance	Not defined	\$2,172.00	\$0.00	\$120.58	\$2,051.42
Rockwear	Not defined				
Contract Expenses	Not defined				
Totals:	\$24,000.00	\$234,285.40	\$39,000.00	\$12,989.51	\$197,295.89

Refresh Data

Account Details from Contract/Modification Definition:

Account	Land Status	Subactivity	County	WBS	Value	% of \$	Earned	Unearned
T	PD	L1020000		CO049: Grand	\$232,113.40	100.00 %	\$12,868.93	\$219,244.47
RM	NA	L9120000			\$2,172.00	100.00 %	\$120.58	\$2,051.42

	Appraised	Original Sale	Current	Uncut	Unyarded	Cut	Yarded
Acre:	92.00	92.00	92.00	87.00	87.00	5.00	5.00
Value:	\$178,983.40	\$232,113.40	\$232,113.40	\$219,244.47	\$219,244.47	\$12,868.93	\$12,868.93
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,866.3 MBF	1,866.3 MBF	109.7 MBF	109.7 MBF

Timber Payments Received: \$36,868.93
 - First Installment Payments: \$24,000.00
 + Completed Road Construction: \$0.00
 = Payment Credit: \$12,868.93

Percentage of Contract Paid: 15.8 %
 Percentage minus First Install: 5.5 %
 First Installment Credit: \$0.00
 First Installment Applied: \$0.00
 First Installment Available: \$0.00

Now in TSIS the \$15,000 shows up in the "Account Summary" as a General Suspense. The term General Suspense is used in TSIS for the account called Unknown Suspense in CBS.

Contract Summary No Reflection of Payment

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

[Contract Info](#) | [Modification Info](#) | [Activity Info](#) | [Certification Info](#)

Contract Information for CON02-TS-2014.6009: UAT #4 Lump Training Payment Bond Sale Example

[Contract Summary](#)
[Exhibit B](#)

Administrative Info		Sale and Purchaser Info		Payment Info	
Status:	Approved - Active	Sale Date:	3/18/2014	First Installment:	\$24,000.00 (Paid)
Contract #:	CON02-TS-2014.6009	Award Date:	3/18/2014	2nd and Subseq:	\$12,868.93 (5.5 %)
Fiscal Year:	2014	Approval Date:	4/3/2014	Unpaid Balance:	\$195,244.47 (84.1 %)
Contract Admin:	Bottomley Timothy A	Sold To:	Lazy Loggers Lazy Loggers c/o John Lazy		
Expiration Date:	4/3/2016	Current Purchaser:	Lazy Loggers		
Anniversary 1:	4/3/2015				
Anniversary 2:	No 2nd Anniv				

	Appraised	Original Sale	Current	Uncut	Unyarded
Acre(s):	92.00	92.00	92.00	87.00	87.00
Value:	\$178,983.40	\$232,113.40	\$232,113.40	\$219,244.47	\$219,244.47
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,866.3 MBF	1,866.3 MBF

Additional Information

Available Actions:

Open Issues Show All Issues

Date	Issue
4/3/2014	TSIS - Bill Submitted

We are now going to demonstrate what happens when a TSIS user attempts to enter an Activity Report in TSIS while there are funds in General Suspense.

Attempt to Enter an Activity Report

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Contract Info Modification Info **Activity Info** Certification Info

Activity History

	Uncut	Unyarded	Cut	Yarded
Acres:	87.00	87.00	5.00	5.00
Value:	\$219,244.47	\$219,244.47	\$12,868.93	\$12,868.93
Volume(s):	1,866.3 MBF	1,866.3 MBF	109.7 MBF	109.7 MBF

	Rpt Nbr	Activity Entry Date	Observation Date	Certify Date
Select	1	4/3/2014	4/3/2014	4/3/2014

New Activity Report

Creating a new activity report is the same process as shown earlier. The TSIS user would select the “Activity Info” tab in the Contract Summary page. They would then select “New Activity Report”.

Error Message

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example Activity Report #2 Go to: [New Activity Report] [Go]

There is currently \$15,000.00 in General Suspense, which cannot be adjudicated (earned) until it is transferred into specific Suspense accounts.

Activity Information

Activity Entry Date: 6/17/2014

Observation Date:

Inspector Name: Bottomley Timothy A

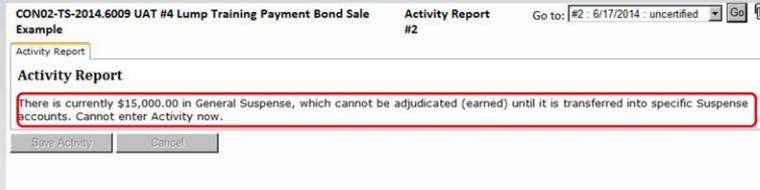
Activity Totals

		Cut		Yarded	
	Acres	Value	Volume	Acres	Volume
Last:	5.00	\$12,868.93	109.7 MBF	5.00	\$12,868.93 109.7 MBF
New:	-	-	-	-	-
Total:	5.00	\$12,868.93	109.7 MBF	5.00	\$12,868.93 109.7 MBF

Unit / Modification	Total Acres	...Last Report....		...Remaining/New....	
		Acres	Yarded	Acres	Yarded
☰ Sale 1.1 CG	15.00	5.00	5.00	10.00	10.00
☰ Sale 1.2 CR	16.00	0.00	0.00	16.00	16.00
☰ Sale 1.3 HG	1.00	0.00	0.00	1.00	1.00
☰ Sale 1.4 HR	1.00	0.00	0.00	1.00	1.00
☰ Sale 2.1 CG	38.00	0.00	0.00	38.00	38.00

However, now a red texted message appears informing the TSIS user that there are dollars in General Suspense that need to be transferred into specific Suspense accounts. The TSIS user is unable to go any further in entering Activity Report information until the General suspense dollars are transferred.

Error Message - Different Format



CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Activity Report Go to: #2 : 6/17/2014 - uncertified Go

Example #2

Activity Report

Activity Report

There is currently \$15,000.00 in General Suspense, which cannot be adjudicated (earned) until it is transferred into specific Suspense accounts. Cannot enter Activity now.

Save Activity Cancel

Additionally if the TSIS user wanted to certify a previously entered Activity Report, the same message would appear.

Initiating the Distribution from General Suspense

You are here: Timber > BLM > Colorado > Northwest DO > Kremming EO > 2014.6009 UAT #1 Lump Training Payment Bond Sale Example

Home
My TSIS
Contract
 Select Contract
 New Contract
 Contract Definition
 Auction/Negotiation
 Award/Approval/Assignment
 Account Tracking
 Bidding
 Activity Reporting
 Modification
 Suspension/Cancellation
 Termination
Utilities
 Search
 Logout

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example
Account Summary | History | **New Transaction** | Installment Template | Anniversary

New Transaction CON02-TS-2014.6009
UAT #4 Lump Training Payment Bond Sale Example
Status: Approved - Active
Purchaser: Lazy Loggers

Transaction Editor

Transaction Date/Time: *

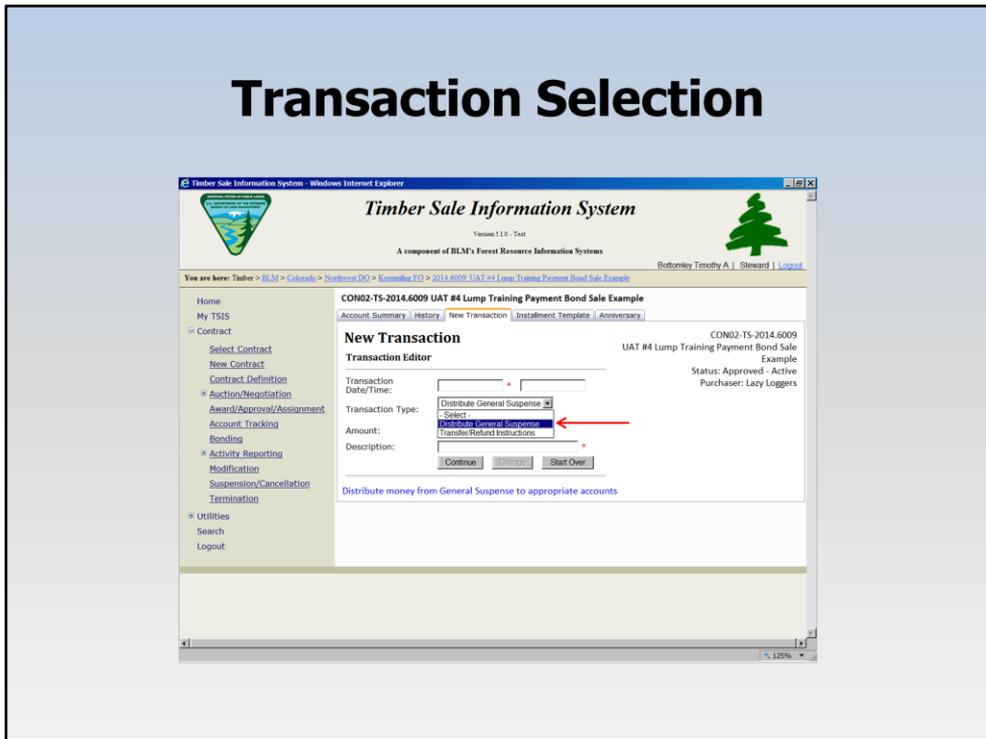
Transaction Type: *

Amount: *

Description: *

The transfer process is very similar to the “Creation of Instructions” process shown in the previous training session on installment payments. The TSIS user goes to Account Tracking and then to the New Transaction tab.

Transaction Selection



The Transaction Type is “Distribute General Suspense”, which is highlighted in blue on the screen.

General Description of Transfer

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Account Summary | History | **New Transaction** | Installment Template | Anniversary

New Transaction CON02-TS-2014.6009
UAT #4 Lump Training Payment Bond Sale Example
Status: Approved - Active
Purchaser: Lazy Loggers

Transaction Editor

Transaction Date/Time: 7/15/2014 1:38 PM

Transaction Type: Distribute General Suspense

Amount: \$15,000

Description: Transf from Gen Susp to Timber RM

[Distribute money from General Suspense to appropriate accounts](#)

First the amount of funds to be transferred is identified, in this case \$15,000. It will be transferred from General Suspense to Timber and Road Maintenance Suspense. The Description entered here is just an abbreviation of this transfer action.

The TSIS user then selects “Continue”.

Entering the Dollar Value of the Transfer

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Account Summary | History | **New Transaction** | Installation Template | Anniversary

New Transaction

CON02-TS-2014.6009
UAT #4 Lump Training Payment Bond Sale Example

Transaction Editor

Transaction Date/Time: 7/15/2014 1:38 PM
Status: Approved - Active
Purchaser: Lazy Loggers

Transaction Type: Distribute General Suspense
Amount: 15,000
Description: Transf from Gen Susp to Timber RM

Please enter amounts to Transfer.

Account Name	Collected	Earned	Available	Amount	Remainder Available
Suspense	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00
	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00

Total Amount: \$0.00
Remaining: \$15,000.00

The TSIS user would enter the total dollar value involved with this transfer.

Check for Remaining Funds in General Suspense

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Account Summary | History | **New Transaction** | Installment Template | Anniversary

New Transaction CON02-TS-2014.6009
UAT #4 Lump Training Payment Bond Sale Example

Transaction Editor Status: Approved - Active
Purchaser: Lazy Loggers

Transaction Date/Time: 7/15/2014 1:38 PM

Transaction Type: Distribute General Suspense

Amount: 15,000

Description: Transf from Gen Susp to Timber RM

Please enter amounts to Transfer.

Account Name	Collected	Earned	Available	Amount	Remainder Available
Suspense	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00
<input type="button" value="Continue"/>	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00
Total Amount: \$15,000.00					
Remaining: \$0.00					

Before proceeding, the TSIS user should check to see if there are any remaining funds in General Suspense that need to be transferred. In this example, the red arrows points to “zero”.

Providing the Distribution of Where the Funds Should Go

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Account Summary | History | **New Transaction** | Installment Template | Anniversary

New Transaction CON02-TS-2014.6009
UAT #4 Lump Training Payment Bond Sale Example

Transaction Editor Status: Approved - Active
Purchaser: Lazy Loggers

Transaction Date/Time: 7/15/2014 1:38 PM

Transaction Type: Distribute General Suspense

Amount: 15,000

Description: Transf from Gen Susp to Timber RM

Please enter amounts to Transfer.

Account Name	Collected	Earned	Available	Amount	Remainder Available
Suspense	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00
<input type="button" value="Continue"/>	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00
Total Amount: \$15,000.00 Remaining: \$0.00					

Distribution

Collection Type	Account	Amount	Notes
- Select -	- Select -	\$0.00	
		Total: \$0.00 Remaining: \$15,000.00	<input type="button" value="Add Distribution"/>

The TSIS user then enters the information into which accounts the transferred money should be distributed. Please note that this distribution can only occur within the same timber sale contract. The TSIS user has no option of selecting another contract.

If the collection was entered to the wrong contract, or if it is desired to move it to another contract, that would require action by a CBS accounts person.

Completion of the Transfer to Timber Suspense

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

New Transaction CON02-TS-2014.6009

Transaction Editor UAT #4 Lump Training Payment Bond Sale Example

Transaction Date/Time: 7/15/2014 1:38 PM Status: Approved - Active

Transaction Type: Distribute General Suspense Purchaser: Lazy Loggers

Amount: 15,000

Description: Transf from Gen Susp to Timber RM

Please enter amounts to Transfer.

Account Name	Collected	Earned	Available	Amount	Remainder Available
Suspense	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00
<input type="button" value="Continue"/>	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00
Total Amount: \$15,000.00					
Remaining: \$0.00					

Distribution

Collection Type	Account	Amount	Notes
		\$0.00	
Subsequent Installment	Timber Suspense	14500	From Gen Suspense to Timber
		Total: \$0.00	
		Remaining: \$15,000.00	

The TSIS user enters an amount of \$14,500 that should be distributed into Timber Suspense. Then they should select the “Add Distribution” button.

Results of That Transfer Action

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

New Transaction

CON02-TS-2014.6009
UAT #4 Lump Training Payment Bond Sale Example

Transaction Editor

Transaction Date/Time: 7/15/2014 1:38 PM
 Transaction Type: Distribute General Suspense
 Amount: 15,000
 Description: Transfer from Gen Susp to Timber RM
 Status: Approved - Active
 Purchaser: Lazy Loggers

Continue Change Start Over

Please enter amounts to Transfer.

Account Name	Collected	Earned	Available	Amount	Remainder Available
Suspense	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00
Continue	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00
Total Amount: \$15,000.00 Remaining: \$0.00					

Distribution

Collection Type	Account	Amount	Notes
Installment Payment	Timber	\$14,500.00	From Gen Suspense to Timber
Select -	Select -		
Total: \$14,500.00 Remaining: \$500.00			Add Distribution

The portion of the transfer to Timber Suspense is now shown. There still remains \$500 that needs to be distributed.

Completing the Road Maintenance Part of the Transfer

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Account Summary | History | New Transaction | Installation Template | Anniversary

New Transaction

CON02-TS-2014.6009
UAT #4 Lump Training Payment Bond Sale Example

Transaction Editor

Transaction Date/Time: 7/15/2014 1:38 PM
Status: Approved - Active
Purchaser: Lazy Loggers

Transaction Type: Distribute General Suspense
Amount: 15,000
Description: Transf from Gen Susp to Timber RM

Please enter amounts to Transfer.

Account Name	Collected	Earned	Available	Amount	Remainder Available
Suspense	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00
<input type="button" value="Continue"/>	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00
Total Amount: \$15,000.00 Remaining: \$0.00					

Distribution

Collection Type	Account	Amount	Notes
Installation Payment	Timber	\$14,500.00	From Gen Suspense to Timber
<input type="button" value="Subsequent Installment"/>	<input type="button" value="Road Maintenance Suspense"/>	500	From Gen Suspense to RM
		Total: \$14,500.00 Remaining: \$500.00	<input type="button" value="Add Distribution"/>

This \$500 will be distributed in Road Maintenance Suspense. The appropriate information is entered. The TSIS user then selects the “Add Distribution” button.

Saving the Transfer Distribution

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Account Summary | History | New Transaction | Installation Template | Anniversary

New Transaction CON02-TS-2014.6009
UAT #4 Lump Training Payment Bond Sale Example

Transaction Editor Status: Approved - Active
Purchaser: Lazy Loggers

Transaction Date/Time: 7/15/2014 1:38 PM

Transaction Type: Distribute General Suspense

Amount: 15,000

Description: Transfer from Gen Susp to Timber RM

Please enter amounts to Transfer.

Account Name	Collected	Earned	Available	Amount	Remainder Available
Suspense	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00
<input type="button" value="Continue"/>	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$0.00
Total Amount: \$15,000.00					
Remaining: \$0.00					

Distribution

Collection Type	Account	Amount	Notes
Installation Payment	Timber	\$14,500.00	From Gen Suspense to Timber
Installation Payment	Road Maintenance	\$500.00	From Gen Suspense to RM
		Total: \$15,000.00	
		Remaining: \$0.00	

There are no funds remaining for transfer.

Once all the data fields are filled in, the TSIS user would select "Save Distribution".

Adjudication Success Message

The screenshot displays a web application interface for a 'New Transaction' form. At the top, a message box contains the text '» CBS Adjudication successful.' which is highlighted with a red border. Below this, the page title is 'CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example'. A navigation bar includes tabs for 'Account Summary', 'History', 'New Transaction', 'Installment Template', and 'Anniversary'. The main heading is 'New Transaction' with a sub-heading 'Transaction Editor'. On the right side, the account details are listed: 'CON02-TS-2014.6009', 'UAT #4 Lump Training Payment Bond Sale Example', 'Status: Approved - Active', and 'Purchaser: Lazy Loggers'. The form fields include 'Transaction Date/Time' (with a calendar icon), 'Transaction Type' (a dropdown menu showing '- Select -'), 'Amount' (with a currency symbol), and 'Description'. At the bottom of the form are three buttons: 'Continue', 'Change', and 'Start Over'.

A message will appear informing the TSIS user that the distribution of the \$15,000 transfer from General Suspense was successful.

Final Transfer Reflected in Account Summary

» CBS Adjudication successful.

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

Account Summary

Account Overview:

Current Purchase Price: \$232,113.40

Account	Installment Amount	Current Value	Suspense Balance	Earned Balance	Unpaid Balance
Suspense (General)			\$0.00		
Timber	\$24,000.00	\$232,113.40	(Suspense) \$14,500.00 (First Install) + \$24,000.00 (Total) = \$38,500.00	\$12,868.93	\$180,744.47
Road Maintenance	Not defined	\$2,172.00	\$500.00	\$120.58	\$1,551.42
Rockwear	Not defined				
Contract Expenses	Not defined				
Totals:	\$24,000.00	\$234,285.40	\$39,000.00	\$12,989.51	\$182,295.89

Refresh Data

Account Details from Contract/Modification Definition:

Account	Land Status	Subactivity	County	WBS	Value	% of \$	Earned	Unearned
T	PD	L10300000	CO049: Grand		\$232,113.40	100.00 %	\$12,868.93	\$219,244.47
RM	NA	L91200000			\$2,172.00	100.00 %	\$120.58	\$2,051.42

	Appraised	Original Sale	Current	Uncont	Unyarded	Cut	Yarded
Ares:	92.00	92.00	92.00	87.00	87.00	5.00	5.00
Value:	\$178,983.40	\$232,113.40	\$232,113.40	\$219,244.47	\$219,244.47	\$12,868.93	\$12,868.93
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,866.3 MBF	1,866.3 MBF	109.7 MBF	109.7 MBF

Timber Payments Received: \$51,368.93
 First Installment Payments: \$24,000.00
 Completed Road Construction: \$0.00
 Payment Credit: \$27,368.93
 Percentage of Contract Paid: 22.1 %
 Percentage minus First Install: 11.8 %
 First Installment Credit: \$0.00
 First Installment Applied: \$0.00
 First Installment Available: \$0.00

The Account Summary screen also shows \$0 in General Suspense.

Initiating a New Activity Report

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Example

Contract Info | Modification Info | Activity Info | Certification Info

Activity History

	Uncut	Unyarded	Cut	Yarded
Acres:	87.00	87.00	5.00	5.00
Value:	\$219,244.47	\$219,244.47	\$12,868.93	\$12,868.93
Volume(s):	1,866.3 MBF	1,866.3 MBF	109.7 MBF	109.7 MBF

	Rpt Nbr	Activity Entry Date	Observation Date	Certify Date
Select	1	4/3/2014	4/3/2014	4/3/2014

The TSIS user can now enter an Activity Report.

Amount of New Harvesting

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Activity Report #2 Go to:

Timber Activity Charge/Credit Activity Certify

Activity Information

Activity Entry Date: 6/17/2014
 Observation Date: 6/17/2014
 Inspector Name: Bottomley Timothy A
 Certification Date:
 Activity Status: New
 Billing Status:

Activity Totals

	Cut			Yarded		
	Acres	Value	Volume	Acres	Value	Volume
Last:	5.00	\$12,868.93	109.7 MBF	5.00	\$12,868.93	109.7 MBF
New:	4.00	\$10,295.15	87.7 MBF	4.00	\$10,295.15	87.7 MBF
Total:	9.00	\$23,164.08	197.4 MBF	9.00	\$23,164.08	197.4 MBF

Unit / Modification	Total Acres	...Last Report...		...Remaining/New....	
		Acres	Cut Yarded	Acres	Cut Yarded
☰ Sale 1.1 CG	15.00	5.00	5.00 10.00	10.00	10.00
			→ 4.00	← 4.00	
☰ Sale 1.2 CR	16.00	0.00	0.00 16.00	16.00	16.00

An additional 4 acres of cut and yarded timber will be entered.

Road Maintenance Charge

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Activity Report Go to:

Example #2

Charge/Credit Activity Details

Sale / Modification	Total Quantity	Completed/Assessed To-Date	Remaining/ New Activity
Sale RM RD MAINT FEE	1,976.00	Mbf 109.70	1,866.30
			87.70 ←
Total Credits (Road Construction):		\$0.00	\$0.00
Total Charges Assessed:		\$2,172.00	\$120.58
			\$96.40

The volume cut and yarded is reflected in the Charges input.

Start of Certification Process

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Activity Report Go to: New Activity Report...
Example #2 Go

Timber Activity | Charge/Credit Activity | **Certify**

Certify Activity Report
Certification History:
No history.

Then the TSIS user proceeds with certifying the activity report.

No Bill Generated

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Activity Report Go to:

Example #2

Total Billable Yarding Activity To-Date (minus collections and outstanding bills)

Account	Structure	Activity	Earned	Billed/Unpaid	Billable
Road Maintenance	Maint 9120 NA NA	\$216.98	\$120.58	\$0.00	\$96.40
Timber	1030 PD CO049	\$23,164.08	\$12,868.93	\$0.00	\$10,295.15
Billable Total:					\$10,391.55

Adjudication Details

Account	To Structure	Payments Ahead	Amount to Earn	Remainder
Timber	1030 PD CO049	\$14,500.00	\$10,295.15	\$4,204.85
Road Maintenance	Maint 9120 NA NA	\$500.00	\$96.40	\$403.60
Adjudicated Total:			\$10,391.55	

Remainder Against Cutting Credit

Bill Handling

Report Output
 Activity Report
 Field Collection Form
 Contract Summary

The Instructions screen in the certification process shows that no bill will be generated. That is because there are already adequate funds in Timber and Road Maintenance Suspense to cover this amount of harvesting. The TSIS user would select the “Certify and Print” button.

Certification Messages

CBS Adjudication successful.
 Nothing to bill.

CON02-TS-2014.6009 UAT #4 Lump Training Payment Bond Sale Activity Report Go to: #2: 6/17/2014 : cert 6/17/2014
 Example #2

Timber Activity | Charge/Credit Activity | Certify

Activity Information

Activity Entry Date: 6/17/2014
 Observation Date: 6/17/2014
 Inspector Name: Bottomley Timothy A
 Certification Date: 6/17/2014
 Activity Status: Certified
 Billing Status:

Activity Totals

	Cut			Yarded		
	Acres	Value	Volume	Acres	Value	Volume
Last:	5.00	\$12,868.93	109.7 MBF	5.00	\$12,868.93	109.7 MBF
New:	4.00	\$10,295.15	87.7 MBF	4.00	\$10,295.15	87.7 MBF
Total:	9.00	\$23,164.08	197.4 MBF	9.00	\$23,164.08	197.4 MBF

Unit / Modification	Total AcresLast Report....	Remaining/New....	
		Acres	Yarded	Acres	Yarded
☰ Sale 1.1 CG	15.00	5.00	5.00	10.00	10.00
				<input type="text" value="0.00"/>	<input type="text" value="0.00"/>
☰ Sale 1.2 CR	16.00	0.00	0.00	16.00	16.00
				<input type="text"/>	<input type="text"/>
☰ Sale 1.3 HG	1.00	0.00	0.00	1.00	1.00
				<input type="text"/>	<input type="text"/>
☰ Sale 1.4 HR	1.00	0.00	0.00	1.00	1.00
				<input type="text"/>	<input type="text"/>

At the completion of the certification process a message displays that the adjudication was successful and that there is no bill created.

Summary

- Demonstrated a payment bond in the Interface
- Emphasized the critical importance of the payment date in the process
- Demonstrated an Account Transfer process done by the TSIS user

In summary for Part IV, we demonstrated how a payment bond works with the Interface. We emphasized the critical importance of the payment date with payment bonds in Interfaced contracts. And we demonstrated an Account Transfer from General Suspense done by the TSIS user.

For Additional Assistance

- Contact your State or District Forestry lead
- Listed under: TSIS User Support > State Leads tab at:
<http://teamspace/or/sites/fris/Pages/TSISUserSupport.aspx>



If you have any questions about the material presented here or are interested in more information about some of the topics discussed, please contact your State or District Forestry lead. A list of contacts are available from the FRIS launchpad under TSIS User Support and the State Leads tab.

The End – Part IV



- Next – Part V Scale for Payment Contract

This completes the fourth part of the TSIS – CBS Interface Training, the demonstration of a Payment Bond payment system contract.
Thank you very much for listening.

Next up - Part Five will demonstrate the flow of a Scale for Payment contract in the Interface.