

TSIS – CBS Interface Part III Installment Payments



Welcome to the BLM's Course, titled "TSIS-CBS Interface Part III Installment Payments"

Welcome

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Hi!

I'm Maria Caliva from the BLM Salem District Office. I have worked with the TSIS program for many years and have participated in the testing of TSIS 5. I am also a member of the Project Change Management Board (PCMB) for TSIS.

We will be talking about Installment Payments in Part III, so let's get started.

Objectives

- Demonstrate Installment payments in a Timber Sale Contract
- Show process in both TSIS and CBS
- Emphasize critical elements of Interface



The objectives for this module of the TSIS-CBS Interface are to:

Demonstrate how Installment payments in a Timber Sale Contract are processed through the Interface.

We will also show the process in both the TSIS and CBS applications.

And we want to emphasize the critical elements of the Interface; particularly regarding Installment Timber Sale Contracts.

Topics

- Installment Payments Overview
- 1st Installment Collection Process
- Cash Performance Bond Collection Process
- Subsequent Installment Bill
- Activity Report Certification
- Overcut Bill
- Instructions for Transfer
- Effect of Modifications
- Refund of Cash Performance Bond

Here is what we will be discussing during this training:

An Overview of Installment Payments will be provided

We will cover the Collection Processes for both the 1st Installment and a Cash Performance Bond

We will also demonstrate the creation of Subsequent Installment Bills

We will show the impact of Activity Report Certification on Earned versus Suspense Accounts

We will create and then resolve an Overcut Bill situation

We will demonstrate a new process in TSIS that creates Instructions for Transfer for a CBS user to process

We will discuss the Effect of Timber Sale Contract Modifications on the Interface

And we will demonstrate the new process in TSIS for Refunding Cash Performance Bonds

Timber Sale Contract Payment Options

- Cash Sale (Entire Contract Amount paid in Advance)
- Installment Payments
- Payment Bond

In Part II of the training, we discussed the process when the Purchaser pays the entire value of the timber sale contract prior to harvesting.

There are two options available for Purchasers where they do not have to pay the entire contract value prior to harvesting. These options are: Installment Payments and Payment Bonds.

In an Installment option, the purchaser makes one or more partial payments in advance of cutting.

The other option, a Payment Bond, is used to guarantee payment for the timber that has been cut and allows the BLM to bill the purchaser for timber as it is removed.

This part of the training will cover how the Interface works with Installment payments. The next training section – Part IV - will cover Payment Bonds.

Overview of Installment Sales

- Payments made in advance of cutting
- Installment payments generally 10% of contract value up to \$50,000
- Responsibility of Purchaser (not BLM) to make sure payments made on time
- Interface removes flexibility of when to have bills issued
- Certification of Activity Reports very important

The installment clauses in the timber sale contract require that payments be made in advance of cutting. The contract terms determine the installment amount, generally about 10% of the purchase price up to a maximum of \$50,000. These payments are due without notice. It is the responsibility of the purchaser, not the BLM, to ensure that payments are made on time. The contract administrator enters Activity Reports in TSIS to determine if payments are up-to-date or if bills need to be created. The Activity Reports can be used to determine if the purchaser is out of compliance with the contract, which could make the purchaser subject to immediate remedial actions.

We will demonstrate in this section how bills are created through the Interface and the importance of certifying Activity Reports.

Timber Sale Contract Status

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Contract Info Certification Info

Contract Information for CON02-TS-2014.6019: UAT #3 Lump Training Installment Sale Example

Contract Summary Exhibit B

Administrative Info		Sale and Purchaser Info		Payment Info	
Status:	Sold	Sale Date:	5/27/2014	First Installment:	\$0.00 (Unpaid)
Contract #:	CON02-TS-2014.6019	Award Date:		2nd and Subseq:	\$0.00 (0.0 %)
Fiscal Year:	2014	Approval Date:		Unpaid Balance:	\$178,983.40 (100.0 %)
Contract Admin:	Bottomley Timothy A	Sold To:	Lazy Loggers Lazy Loggers c/o John Lazy		
Expiration Date:		Current Purchaser:	Lazy Loggers Lazy Loggers c/o John Lazy		
Anniversary 1:					
Anniversary 2:					

	Appraised	Original Sale	Current
Acres:	92.00	92.00	92.00
Value:	\$178,983.40	\$178,983.40	\$178,983.40
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF

Additional Information

Available Actions: Open Issues Show All Issues

Award Contract (none)

Similar to Part II of the training, we will start with a contract in the Sold status. However, this contract is of higher value and volume, which can result in the successful bidder electing to use the installment payment clauses in the BLM timber sale contract. As you can see, no money has been collected at this point.

Account Summary

Home
My TSIS
Contract

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

Account Summary

Account Overview:

Account	Installment Amount	Current Value	Suspense Balance	Earned Balance	Unpaid Balance
Suspense (General)					
Timber	\$18,000.00	\$178,983.40	(Suspense) \$0.00 (First Install) + \$0.00 (Total) = \$0.00	\$0.00	\$178,983.40
Road Maintenance	Not defined	\$2,172.00	\$0.00	\$0.00	\$2,172.00
Rockwear	Not defined				
Contract Expenses	Not defined				
Totals:	\$18,000.00	\$181,155.40	\$0.00	\$0.00	\$181,155.40

Current Purchase Price: \$178,983.40

Timber Payments Received: \$0.00
- First Installment Payments: \$0.00
+ Completed Road Construction: \$0.00
= Payment Credit: \$0.00

Percentage of Contract Paid: 0.0 %
Percentage minus First Install: 0.0 %
First Installment Credit: \$0.00
First Installment Applied: \$0.00
First Installment Available: \$0.00

Refresh Data

Account Details from Contract/Modification Definition:

Account	Land Status	Subactivity	County	WBS	Value	% of \$ Earned	Unearned
T	PD	L10300000	CO049	Grand	\$178,983.40	100.00 %	\$0.00 \$178,983.40
RM	NA	L91200000			\$2,172.00	100.00 %	\$0.00 \$2,172.00

	Appraised	Original Sale	Current	Uncut	Unyarded	Cut	Yarded
Acre:	92.00	92.00	92.00	92.00	92.00	0.00	0.00
Value:	\$178,983.40	\$178,983.40	\$178,983.40	\$178,983.40	\$178,983.40	\$0.00	\$0.00
Volume[s]:	1.976.0 MBF	1.976.0 MBF	1.976.0 MBF	1.976.0 MBF	1.976.0 MBF	0.0 MBF	0.0 MBF

In addition to verifying that no funds have been collected, the Account Summary screen shows that there is a road maintenance charge that will total \$2,172 with this contract.

Contract Award

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Contract Info Certification Info

Contract Information for CON02-TS-2014.6019: UAT #3 Lump Training Installment Sale Example Contract Summary Exhibit B

Administrative Info		Sale and Purchaser Info		Payment Info	
Status:	Sold	Sale Date:	5/27/2014	First Installment:	\$0.00 (Unpaid)
Contract #:	CON02-TS-2014.6019	Award Date:		2nd and Subseq:	\$0.00 (0.0 %)
Fiscal Year:	2014	Approval Date:		Unpaid Balance:	\$178,983.40 (100.0 %)
Contract Admin:	Bottomley Timothy A	Sold To:	Lazy Loggers Lazy Loggers c/o John Lazy		
Expiration Date:		Current Purchaser:	Lazy Loggers Lazy Loggers c/o John Lazy		
Anniversary 1:					
Anniversary 2:					

	Appraised	Original Sale	Current
Acres:	92.00	92.00	92.00
Value:	\$178,983.40	\$178,983.40	\$178,983.40
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF

Additional Information

Available Actions: Award Contract

Open Issues Show All Issues
(none)

The TSIS user can Award the Contract by selecting the Award Contract button.

Contract Approval Open Items

Home
My TSIS
Contract

- Select Contract
- New Contract
- Contract Definition
- Auction/Negotiation
- Award/Approval/Assignment
- Account Tracking
- Bonding
- Activity Reporting
- Modification
- Suspension/Cancellation
- Termination

Utilities
Search
Logout

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Award/Approval Assignment

Contract Award

Sale Date: 5/27/2014
Award Date: 5/27/2014
Document Return Date: 6/26/2014
Document Receipt Date:

Decertify Extend Return Date

Contract Approval

Approval Date: *

Valid performance bond required.
0% of First Installment (\$18,000.00) paid.

Save & Certify Approval Cancel

*: Required fields.

However, if the TSIS user were to continue on and attempt to Approve the contract, they would get the error messages as displayed, saying that no performance bond has been established, nor has the first installment of the contract been made. Both of these items must be addressed before the contract can be approved.

Performance Bond Amount Determination

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Contract Bonding

Contract Bonding Information

CON02-TS-2014.6019
UAT #3 Lump Training Installment Sale Example
Status: Awarded
Purchaser: Lazy Loggers

Sale Price: \$178,983.40

Minimum Performance Bonding Requirement:

Performance Bond:

Format: *

Surety: *

Bond Number: *

Description: *

Face Value: *

Excess Value:

Expiration Date:

Bond Contact:

Payment Bond:

No Payment Bond entered.

Save Cancel Enter Attach

*: Required fields.

The TSIS user can go to the Bonds screen to find out what the minimum performance bond amount is, which in this case is \$35,800. For Interfaced or Non-Interfaced timber sale contracts, the TSIS user would fill in the required information. This contract is covered by a cash bond.

Cash Bond Error – Not in CBS

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Contract Bonding

Contract Bonding Information

Sale Price: \$178,983.40

Minimum Performance Bonding Requirement: \$35,800.00

Performance Bond:

Format: Cash

Surety: (not applicable)

Bond Number: 2345

Description: Cash Bond

Face Value: \$35,800.00

Excess Value: \$0.00

Expiration Date:

Bond Contact:

Save Cancel

Payment Bond:

No Payment Bond entered.

Enter Attach

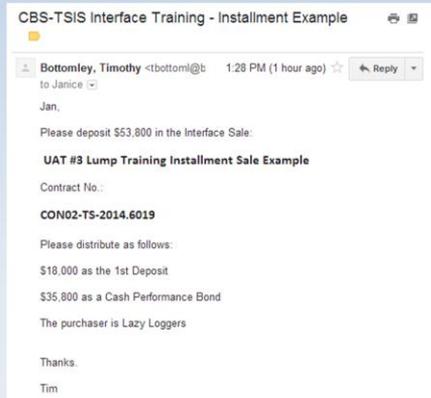
CON02-TS-2014.6019
UAT #3 Lump Training Installment
Sale Example
Status: Awarded
Purchaser: Lazy Loggers

Not enough available in Cash Performance Bond Account (\$0.00) to cover Cash Performance Bond Face Value (\$35,800.00).

However, if the TSIS user attempts to enter a Cash Performance Bond prior to having this collection recorded, an error message would appear as displayed in the red box. For Interfaced Contracts, the collection information must be in CBS. For Non-Interfaced Sale Contracts, the collection information must have been entered in the TSIS Account Tracking as a New Transaction.

Other types of Performance Bonds, such as the use of a surety, can be entered without any needed action by CBS, because no collection is made in these circumstances.

Email To Alert CBS User



The purchaser has informed you that they intend to come in and provide a payment that satisfies both the first installment and the cash performance bond. We recommend that you send an email to your CBS counterpart with the information similar to what is shown here. In Part II we went into detail on the email content, so we will not repeat it here.

Collection Breakdown in CBS

New Transaction

DDA Add Item Customer IS Required Instructions Save Order Pay Delete Order

Barcode option

Current FY 2014 Customer Not Specified DDA Account None DDA Balance None

Hold for Further Work

Cost Center **LLCON02000** Transaction Date 03/11/2014 Postmark/Receive Date

Commodity **TIMBER MANAGEMENT INTERFACE**

Subject **FIRST INSTALLMENT**

Action **FIRST INSTALLMENT XXXL6500DP**

Line Item

Remarks

Transaction # **None** Receipt # **None**

Enter Authorization Numbers

Unit Price \$18,000.00

Add Item

Order Amount \$53,800.00 Unpaid Amount \$53,800.00 Transaction Status **Unknown**

Line	Edit	Delete	Details	Description	Quantity	Unit Price	Subtotal	Item Status	Cost Center	Receipt Office	Serial Numbers
1				CASH PERFORMANCE BOND	1.00	N/A 35800.00	Completed Order Item	LLCON02000	LLCON02000	CON02-TS-2014.600	
2				FIRST INSTALLMENT	1.00	N/A 18000.00	Completed Order Item	LLCON02000	LLCON02000	CON02-TS-2014.600	

The CBS user would receipt the payment and prepare a collection deposit.

Collection Receipt from CBS

United States Department of the Interior
 Bureau of Land Management
 KREMMLING FIELD OFFICE
 PO BOX 68 - 2103 E. PARK AVE.
 KREMMLING, CO 80459-0068
 Phone: 970-724-3000

Receipt
 This is a Test Receipt (cbss) and NOT an
 Official Record

No: 2778716

Transaction #: 2863169
 Date of Transaction: 05/27/2014

CUSTOMER:
 LAZY LOGGERS
 555 LAZY LN
 ROSEBURG,OR 97471-9744 US

LINE #	QTY	DESCRIPTION	REMARKS	UNIT PRICE	TOTAL
1	1.00	TIMBER MANAGEMENT INTERFACE / FIRST INSTALLMENT - FIRST INSTALLMENT <small>CASES: CON02-15-2014 6019 518000.00</small>	FIRST INSTALLMENT	- n/a -	18000.00
2	1.00	TIMBER MANAGEMENT INTERFACE / BONDS <small>CASES: CS 0025 15-2014 6019 328000.00</small>	CASH PERFORMANCE BOND	- n/a -	35800.00
TOTAL:					553,800.00

PAYMENT INFORMATION

1	AMOUNT:	53800.00	POSTMARKED:	N/A
	TYPE:	CHECK	RECEIVED:	05/27/2014
	CHECK NO:	5555		
	NAME:	LAZY LOGGERS 555 LAZY LN ROSEBURG OR 97471-9744 US		

REMARKS

This receipt was generated by the automated BLM Collections and Billing System and is a paper representation of a portion of the official electronic record contained therein.

Here is a copy of the receipt from CBS that is generated for this transaction. Note in the description that the funds specifically say that they are for a first installment and a performance bond. And as a friendly reminder, this receipt does contain personally identifiable information – the address of the purchaser, so electronic and hard copy versions of this receipt should be appropriately safeguarded.

Contract Status - Awarded

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Contract Info Certification Info

Contract Information for CON02-TS-2014.6019: UAT #3 Lump Training Installment Sale Example Contract Summary Exhibit B

Administrative Info		Sale and Purchaser Info		Payment Info	
Status:	Sold	Sale Date:	5/27/2014	First Installment:	\$0.00 (Unpaid)
Contract #:	CON02-TS-2014.6019	Award Date:		2nd and Subseq:	\$0.00 (0.0 %)
Fiscal Year:	2014	Approval Date:		Unpaid Balance:	\$178,983.40 (100.0 %)
Contract Admin:	Bottomley Timothy A	Sold To:	Lazy Loggers Lazy Loggers c/o John Lazy		
Expiration Date:		Current Purchaser:	Lazy Loggers Lazy Loggers c/o John Lazy		
Anniversary 1:					
Anniversary 2:					

	Appraised	Original Sale	Current
Acres:	92.00	92.00	92.00
Value:	\$178,983.40	\$178,983.40	\$178,983.40
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF

Additional Information

Available Actions: Open Issues Show All Issues
Award Contract (none)

Back in TSIS, prior to the collection, this is how the sale summary screen would appear. Note that there have been no payments made.

Contract Status Updated

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

Account Summary

Account Overview:

Account	Installment Amount	Current Value	Suspense Balance	Earned Balance	Unpaid Balance
Suspense (General)					
Timber	\$18,000.00	\$178,983.40	(Suspense) \$0.00 (First Install) + \$18,000.00 (Total) = \$18,000.00	\$0.00	\$160,983.40
Road Maintenance	Not defined	\$2,172.00	\$0.00	\$0.00	\$2,172.00
Rockwear	Not defined				
Contract Expenses	Not defined				
Performance Bond			\$35,800.00	\$0.00	
Totals:	\$18,000.00	\$181,155.40	\$35,800.00	\$0.00	\$163,155.40

Current Purchase Price: \$178,983.40

Timber Payments Received: \$18,000.00
 - First Installment Payments: \$18,000.00

+ Completed Road Construction: \$0.00
 = Payment Credit: \$0.00

Percentage of Contract Paid: 10.0 %
 Percentage minus First Install: 0.0 %
 First Installment Credit: \$0.00
 First Installment Applied: \$0.00
 First Installment Available: \$0.00

Refresh Data

Account Details from Contract/Modification Definition:

Account	Land Status	Subactivity	County	WBS	Value	% of \$ Earned	Unearned
T	PD	L10300000	CO049: Grand		\$178,983.40	100.00 %	\$0.00 \$178,983.40
RM	NA	L91200000			\$2,172.00	100.00 %	\$0.00 \$2,172.00

	Appraised	Original Sale	Current	Uncut	Unyarded	Cut	Yarded
Acre(s):	92.00	92.00	92.00	92.00	92.00	0.00	0.00
Value:	\$178,983.40	\$178,983.40	\$178,983.40	\$178,983.40	\$178,983.40	\$0.00	\$0.00
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	0.0 MBF	0.0 MBF

After the CBS collection, the Refresh Data button can be selected so that TSIS can detect the collection and display it. Note that the first installment payment and the cash performance bond now show up.

Account Ledger Details

Timber Sale Account Ledger Page 1 of 1

UAT #3 Lump Training Installment Sale Example Date Printed: 27 May 2014 13:26
 CON02-TS-2014-6019 Purchaser: Lazy Loggers



Timber

Date	Type	Description	Bills	Sales	Payments	New Balance	Suspense	Earned
05/27/2014	Sale	Original Sale		\$178,983.40		\$178,983.40		
05/27/2014	Collection	FIRST INSTALLMENT			\$18,000.00	\$160,983.40	\$18,000.00	
05/27/2014	Bill	T00001343 (2014000652)	\$18,000.00			\$160,983.40		
05/27/2014	Collection	INSTALLMENT PAYMENT TIMBER SUSPENSE			\$18,000.00	\$142,983.40	\$18,000.00	
05/27/2014	Adjudication	Act Rpt #1: Certify To Timber 1030 PD C0049				\$142,983.40	(\$9,925.25)	\$9,925.25
			\$18,000.00	\$178,983.40	\$36,000.00	\$142,983.40	\$26,074.75	\$9,925.25

Road Maintenance

Date	Type	Description	Bills	Sales	Payments	New Balance	Suspense	Earned
05/27/2014	Sale	Original Obligation		\$2,172.00		\$2,172.00		
05/27/2014	Bill	T00001343 (2014000652)	\$217.20			\$2,172.00		
05/27/2014	Collection	INSTALLMENT PAYMENT ROAD MAINTENANCE SUSPENSE			\$217.20	\$1,954.80	\$217.20	
05/27/2014	Adjudication	Act Rpt #1: Certify To Road Maintenance 9120 NA NA				\$1,954.80	(\$120.58)	\$120.58
			\$217.20	\$2,172.00	\$217.20	\$1,954.80	\$96.62	\$120.58

Performance Bond

Date	Type	Description	Bills	Sales	Payments	New Balance	Suspense	Earned
05/27/2014	Collection	CASH PERFORMANCE BOND			\$35,800.00	(\$35,800.00)	\$35,800.00	\$0.00
			\$0.00	\$0.00	\$35,800.00	(\$35,800.00)	\$35,800.00	\$0.00

A view of the Timber Sale account ledger also shows the first installment collection as well as the collection for the cash performance bond.

Performance Bond Refresh

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Contract Bonding

Contract Bonding Information

CON02-TS-2014.6019
UAT #3 Lump Training Installment
Sale Example
Status: Awarded
Purchaser: Lazy Loggers

Sale Price: \$178,983.40
Minimum Performance Bonding Requirement: 35,800.00

Performance Bond:

Format: Cash *
Surety: (not applicable)
Bond Number: 3456 *
Description: Cash Bond
Face Value: 35,800 *
Excess Value:
Expiration Date:
Bond Contact:

Payment Bond:

No Payment Bond entered.

Save Cancel Enter Attach

*: Required fields.

Now, when the TSIS user enters a cash performance bond, TSIS will check with CBS to see how much is in the performance bond CSA and whether or not that matches the face value entered by the user. So the TSIS user should verify that a collection under the performance bond CSA shows up on the TSIS Ledger prior to completing a cash bond.

Accepted Performance Bond

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Contract Bonding

Contract Bonding Information

CON02-TS-2014.6019
UAT #3 Lump Training Installment
Sale Example
Status: Awarded
Purchaser: Lazy Loggers

Sale Price: \$178,983.40
Minimum Performance Bonding Requirement: \$5,800.00

Performance Bond:

Format: Cash
Surety: (none)
Bond Number: 3456
Description: Cash Bond
Face Value: \$35,800.00
Excess Value: \$0.00
Expiration Date:
Bond Contact: (none)
Status: New

Payment Bond:

No Payment Bond entered.

Buttons:

Because the correct required collection is in the Performance Bond CSA, the Performance Bond entry is accepted.

Final Contract Approval Stage

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Contract Info | Certification Info

Contract Information for CON02-TS-2014.6019: UAT #3 Lump Training Installment Sale Example Contract Summary
Exhibit B

Administrative Info		Sale and Purchaser Info		Payment Info	
Status:	Awarded	Sale Date:	5/27/2014	First Installment:	\$18,000.00 (Paid)
Contract #:	CON02-TS-2014.6019	Award Date:	5/27/2014	2nd and Subseq:	\$0.00 (0.0 %)
Fiscal Year:	2014	Approval Date:		Unpaid Balance:	\$160,983.40 (89.9 %)
Contract Admin:	Bottomley Timothy A	Sold To:	Lazy Loggers Lazy Loggers c/o John Lazy		
Expiration Date:		Current Purchaser:	Lazy Loggers		
Anniversary 1:					
Anniversary 2:					

	Appraised	Original Sale	Current
Acres:	92.00	92.00	92.00
Value:	\$178,983.40	\$178,983.40	\$178,983.40
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF

Additional Information

Available Actions: Approve Contract

Open Issues Show All Issues
(none)

With the Collections information now in TSIS, the contract approval process can occur. The TSIS user selects the Approve Contract button.

Contract Approval Certification

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Award/Approval | Assignment

Contract Award

Sale Date: 5/27/2014
Award Date: 5/27/2014
Document Return Date: 6/26/2014
Document Receipt Date:

Contract Approval

Approval Date: *

Valid performance bond entered.
100% of First Installment (\$18,000.00) paid.

*: Required fields.

Messages appear related to the performance bond and the First Installment. The TSIS user enters the approval date and then selects “Save and Certify Approval”.

Timber Sale Contract Status - Approved

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Contract Info | Modification Info | Activity Info | Certification Info

Contract Information for CON02-TS-2014.6019: UAT #3 Lump Training Installment Sale Example Contract Summary
Exhibit B

Administrative Info		Sale and Purchaser Info		Payment Info	
Status:	Approved	Sale Date:	5/27/2014	First Installment:	\$18,000.00 (Paid)
Contract #:	CON02-TS-2014.6019	Award Date:	5/27/2014	2nd and Subseq:	\$0.00 (0.0 %)
Fiscal Year:	2014	Approval Date:	5/27/2014	Unpaid Balance:	\$160,983.40 (89.9 %)
Contract Admin:	Bottomley Timothy A	Sold To:	Lazy Loggers Lazy Loggers c/o John Lazy		
Expiration Date:	5/27/2016	Current Purchaser:	Lazy Loggers		
Anniversary 1:	5/27/2015				
Anniversary 2:	No 2nd Anniv				

	Appraised	Original Sale	Current	Uncut	Unyarded
Acres:	92.00	92.00	92.00	92.00	92.00
Value:	\$178,983.40	\$178,983.40	\$178,983.40	\$178,983.40	\$178,983.40
Volume[s]:	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF

Additional Information

Available Actions: Open Issues Show All Issues
None (none)

The Sale is now approved. Contracts must be in at least an approved status before any Activity Reports can be entered.

Use of Installment Template

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Account Summary | History | New Transaction | **Installment Template** | Anniversary

Installment Template CON02-TS-2014.6019
UAT #3 Lump Training Installment Sale Example
Status: Approved
Purchaser: Lazy Loggers

Account	Sale Price	Current Value	Minimum	Maximum	Installment Amount
Timber	\$178,983.40	\$178,983.40	\$18,000.00	\$18,000.00	\$18,000.00
Road Maintenance	\$2,172.00	\$2,172.00	\$0.00	\$500.00	\$217.20

Courtesy Statement Calculations

Timber

Timber Payments (Excluding 1st Install): \$0.00
 + First Installment Credit: \$0.00
 + Excess Performance Bond: \$0.00

Payment Credit: \$0.00
 - Value Cut: \$0.00

= Available For Cutting: \$0.00

Timber sale on installment payments.
Available for cutting: \$0.00
0% of an installment payment.

Road Maintenance

Road Maint Payments: \$0.00
 - Completed Activity: \$0.00

= Available: \$0.00

The purchaser has contacted the forester administering the contract and informed them that they would like to start harvesting some timber and that they will be making a payment. Per BLM regulations, the timber must be paid for, prior to cutting. The TSIS user uses the Installment Template in Account Tracking to start the process of creating a Courtesy Statement. This Courtesy Statement does not go to the purchaser. Rather it is used by the CBS user as a guide as to which accounts the upcoming payment should be placed in.

The Installment Template defaults to 10% of the total sale value, which is rounded up according to policy, and in this case is \$18,000. The TSIS user can include any amount for the road maintenance charge within the minimum and maximum amounts. In this example the TSIS user is just going to use 10% of the road maintenance charge, or \$217.20.

Courtesy Statement Creation

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Account Summary | History | New Transaction | **Installment Template** | Anniversary

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example
Status: Approved
Purchaser: Lazy Loggers

Account	Sale Price	Current Value	Minimum	Maximum	Installment Amount
Timber	\$178,983.40	\$178,983.40	\$18,000.00	\$18,000.00	\$18,000.00
Road Maintenance	\$2,172.00	\$2,172.00	\$0.00	\$500.00	\$217.20

Update

Courtesy Statement Calculations

Timber

Timber Payments: \$0.00
(Excluding 1st Install): \$0.00
+ First Installment Credit: \$0.00
+ Excess Performance: \$0.00
+ Bond: \$0.00

Timber sale on installment payments.
Available for cutting: \$0.00

Payment Credit: \$0.00
0% of an installment payment.

- Value Cut: \$0.00

= Available For Cutting: \$0.00

Last Courtesy Statement **bill #T00001343** for \$18,217.20,
billing date 5/27/2014, status **open**

Generate Courtesy Statement

Print Instructions

Road Maintenance

Road Maint Payments: \$0.00
- Completed Activity: \$0.00
= Available: \$0.00

Even though we are creating a Courtesy Statement, it is termed a bill in TSIS and CBS. Note that there are two bill numbers. A TSIS bill number, also known as a resource bill number, and a CBS bill number. The TSIS bill number on this screen is located in the blue text near the “Generate” button. TSIS bill numbers always start with “T”. Either bill number may be used when searching in CBS. This search process will be shown a few slides later.

In this example, TSIS created the bill with the number T00001343 and sent the information to CBS, generating CBS Bill # 2014000652, which is shown at the top of the screen. CBS generated bills will always start with the current Fiscal Year, in this example - 2014. The CBS user can locate the bill in CBS using either the CBS Bill number or the TSIS, or Resource Bill Number.

It is important for both the TSIS and CBS users to reference a specific bill number in any communication. We will be demonstrating this throughout the exercises.

Courtesy Statement Bill

UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

Courtesy Statement

Bill Number: 2014000652
Date: 05/27/2014

TSBL Interface: Not an Official Bill
***** This is a Test Bill and NOT an Official Record *****

Make Remittance Payable To DOI/BLM and Mail To:
KREMMLING FIELD OFFICE
PO BOX 68 - 200 E. PARK AVE.
KREMMLING, CO 80459-0068
970725-3000

Payor: LAZY LOGGERS
555 LAZY LANE
ROSEBURG, OR 97470 US

Please include bill number on all remittances.

DATE	DESCRIPTION	AMOUNT
	CONR2-TS-2014.6019 (UAT #3 LUMP TRAINING INSTALLMENT SALE EXAMPLE)	\$18,217.20
	TIMBER CONTRACT PAYMENT	\$18,000.00
	ROAD MAINTENANCE PAYMENT	\$217.20
BLM CONTACT: TIMOTHY A BOTTOMLEY, (303)236-0681		
AMOUNT DUE THIS BILL:		\$18,217.20

Payment can be made by cash, check, money order or credit card. We accept Visa, Mastercard, Discover, and American Express. If paying by phone, please call the office number listed above.
Credit card payments can only be accepted for amounts of \$49,999.99 or less.
Please return a copy of this COURTESY STATEMENT with payment.
If the above name and address is incorrect, please contact the BLM office listed above.

This bill was generated by the automated BLM Collections and Billing System and is a paper representation of a portion of the official electronic record contained herein.

Here is a view of Bill Number 2014000652. Note that it is a Courtesy Statement. The Courtesy Statement is recommended for internal use only. Its purpose is to assist the collection officer in placing the funds in the correct account when payments are received. There is no specific timeframe associated with the courtesy statement, and the purchaser is under no requirement to pay the bill at this time. Later we will show a different type of bill, which does require payment within a specified time

Processing Payment

- Search for bill in CBS , then apply the payment

Search Bills																	
<input type="button" value="Cancel"/>																	
Line	Edit	Print	Pay	CBS Bill #	Resource Bill Number	Bill Group #	Bill Date	Due Date	Date Printed	Bill Type	Bill status	FCB Batch	Debt Status	Original Bill Amount	Balance Due	Customer	Int
1				2014000652	T00001343		05/27/2014	06/11/2014		COURTESY STATEMENT	ACTIVE		ACTIVE DEBT (BLANK)	18217.20	18217.20	LAZY LOGGERS	HC NC DE CC ST.

In CBS, the CBS user would search for the bill.
Once they locate the specific bill, they can process the payment.

Validation Check

Pay Bill

Bill Number: 2014000652
 Date of Bill: 05/27/2014
 Due Date: 06/11/2014
 Customer:
 LAZY LOGGERS
 555 LAZY LANE
 ROSEBURG, OR 97470 US

All Payments will be applied to Principal for this bill.

Total Amount Due: 18217.20

Total Amount To Pay:

Current Distribution Method: **Sequential**

All Authorization Numbers passed validation.

Authorization Number	Principal Bill Line # Description	RevSrc	Original Amount	Principal Due	Late Fees Due	Interest Due	Penalty Due	AdminFee Due	Total Due
CON02-TS-2014.6019	1 - TIMBER CONTRACT PAYMENT		18000.00	18000.00	0.00	0.00	0.00	0.00	18000.00
	2 - ROAD MAINTENANCE PAYMENT		217.20	217.20	0.00	0.00	0.00	0.00	217.20
Total			18217.20	18217.20	0.00	0.00	0.00	0.00	18217.20

Note the message in blue text here. This message lets the CBS user know that this bill was created in TSIS. CBS actually “calls” TSIS here to make sure that the bill is still valid. It would produce an error message if no bill exists and the CBS user would be prevented from processing any further.

Collection Receipt

United States Department of the Interior
Bureau of Land Management
KREMMLING FIELD OFFICE
PO BOX 68 - 2103 E. PARK AVE.
KREMMLING, CO 80459 - 0068
Phone: 970-724-3000

Receipt
This is a Test Receipt (tstst) and NOT an
Official Record
No: 2778717

Transaction #: 2863170
Date of Transaction: 05/27/2014

CUSTOMER:
LAZY LOGGERS
555 LAZY LANE
ROSEBURG, OR 97470 US

LINE #	QTY	DESCRIPTION	REMARKS	UNIT PRICE	TOTAL
1	1.00	TIMBER MANAGEMENT INTERFACE / TIMBER SUSPENSE W/ KNOWN CONTRACT NO. / CASE#: CON02-TS-2014-6019/S1/1800.00 / RECEIPT REFERENCE: 2014000652 / T00001343	TIMBER CONTRACT PAYMENT	- n/a -	1800.00
2	1.00	TIMBER MANAGEMENT INTERFACE / TIMBER SUSPENSE W/ KNOWN CONTRACT NO. / INSTALLMENT PAYMENT ROAD MAINTENANCE / CASE#: CON02-TS-2014-6019/S2/17.20 / RECEIPT REFERENCE: 2014000652 / T00001343	ROAD MAINTENANCE PAYMENT	- n/a -	217.20
TOTAL:					\$18,217.20

PAYMENT INFORMATION

1	AMOUNT	18217.20	POSTMARKED	N/A
	TYPE	CHECK	RECEIVED	05/27/2014
	CHECK NO.	5556		
	NAME	LAZY LOGGERS 555 LAZY LANE ROSEBURG OR 97470 US		

REMARKS

This receipt was generated by the automated BLM Collections and Billing System and is a paper representation of a portion of the official electronic record contained therein.

A copy of the receipt that is generated is either hand-delivered or mailed to the purchaser and should also be sent by the CBS user to the TSIS user and become a part of the official office copy of the timber sale contract file. Remember – as mentioned in Part I, these receipts often contain personally identifiable information, so any hard copies or electronic versions of these receipts must have the appropriate safeguards.

Also please note in the Description, that these funds will go into Timber Suspense. That is because no activity reports have been certified to this point. So, there is no way to identify the specific, earned CSA accounts at this time. Later, we will show when funds will transfer to earned CSAs.

2nd Installment and RM Suspense in Account Summary

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

Account Summary

Account Overview:

Account	Installment Amount	Current Value	Suspense Balance	Earned Balance	Unpaid Balance
Suspense (General)			(Suspense) \$18,000.00		
Timber	\$18,000.00	\$178,983.40	(First Install) + \$18,000.00 (Total) = \$36,000.00	\$0.00	\$142,983.40
Road Maintenance	\$217.20	\$2,172.00	\$217.20	\$0.00	\$1,954.80
Rockwear	Not defined				
Contract Expenses	Not defined				
Performance Bond			\$35,800.00	\$0.00	
Totals:	\$18,217.20	\$181,155.40	\$72,017.20	\$0.00	\$144,938.20

Current Purchase Price: \$178,983.40

Timber Payments Received: \$36,000.00
 - First Installment Payments: \$18,000.00
 + Completed Road Construction: \$0.00
 = Payment Credit: \$18,000.00

Percentage of Contract Paid: 20.1%
 Percentage minus First Install: 10.1%
 First Installment Credit: \$0.00
 First Installment Applied: \$0.00
 First Installment Available: \$0.00

Refresh Data

Account Details from Contract/Modification Definition:

Account	Land Status	Subactivity	County	WBS	Value	% of \$ Earned	Unearned
T	PD	L10300000	CO049: Grand		\$178,983.40	100.00 %	\$0.00 \$178,983.40
RM	NA	L91200000			\$2,172.00	100.00 %	\$0.00 \$2,172.00

	Appraised	Original Sale	Current	Uncut	Unyarded	Cut	Yarded
Acre:	92.00	92.00	92.00	92.00	92.00	0.00	0.00
Value:	\$178,983.40	\$178,983.40	\$178,983.40	\$178,983.40	\$178,983.40	\$0.00	\$0.00
Volume[s]:	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	0.0 MBF	0.0 MBF

In TSIS, the \$18,000 dollar installment payment shows up in the Accounts summary, as well as the \$217.20 suspense payment for road maintenance.

2nd Installment Shown in TSIS

You are here: [Timber](#) > [BLM](#) > [Colorado](#) > [Northwest DO](#) > [Kremming FO](#) > [2014.6008 UAT #3 Lump Training Installment Sale Example](#)

Bottomley, Timothy A | [Steward](#) | [Logout](#)

Home
My TSIS
Contract
Select Contract
New Contract
Contract Definition
Auction/Negotiation
Award/Approval/Assignment
Account Tracking
Bonding
Activity Reporting
Modification
Suspension/Cancellation
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Utilities
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CON02-TS-2014.6008 UAT #3 Lump Training Installment Sale Example

[Contract Info](#) | [Modification Info](#) | [Activity Info](#) | [Certification Info](#)

Contract Information for CON02-TS-2014.6008: UAT #3 Lump Training Installment Sale Example

Administrative Info		Sale and Purchaser Info		Payment Info	
Status:	Approved	Sale Date:	3/10/2014	First Installment:	\$18,000.00 (Paid)
Contract #:	CON02-TS-2014.6008	Award Date:	3/10/2014	2nd and Subseq:	\$18,000.00 (10.1 %)
Fiscal Year:	2014	Approval Date:	3/11/2014	Unpaid Balance:	\$142,983.40 (75.9 %)
Contract Admin:	Bottomley Timothy A	Sold To:	Lazy Loggers Lazy Loggers c/o John Lazy		
Expiration Date:	3/11/2016	Current Purchaser:	Lazy Loggers		
Anniversary 1:	3/11/2015				
Anniversary 2:	No 2nd Anniv				
	Appraised	Original Sale	Current	Uncut	Unyarded
Acres:	92.00	92.00	92.00	92.00	92.00
Value:	\$178,983.40	\$178,983.40	\$178,983.40	\$178,983.40	\$178,983.40
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF

Additional Information

Available Actions: [None](#)

Open Issues Show All issues

Date	Issue
3/11/2014	TSIS - Bill Submitted

The TSIS Contract Summary screen will also show the \$18,000 installment has been made under the category “2nd and Subsequent payments”. However, this screen does not show any collections for other contract charges like Road Maintenance, Rock Wear, or Slash Disposal. So this information should be used with some caution.

Activity Report No. 1 Entry

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example **Activity Report #1** Go to:

Timber Activity | Charge/Credit Activity | Certify

Activity Information

Activity Entry Date: 5/27/2014
 Observation Date: 5/27/2014
 Inspector Name: Bottomley Timothy A
 Certification Date:
 Activity Status: New
 Billing Status:

Activity Totals						
	Cut			Yarded		
	Acres	Value	Volume	Acres	Value	Volume
Last:	0.00	\$0.00	---	0.00	\$0.00	---
New:	5.00	\$9,925.25	109.7 MBF	5.00	\$9,925.25	109.7 MBF
Total:	5.00	\$9,925.25	109.7 MBF	5.00	\$9,925.25	109.7 MBF

Unit / Modification	Total Acres	...Last Report...		...Remaining/New....	
		Acres	Yarded	Acres	Yarded
☰ Sale 1.1 CG	15.00	0.00	0.00	15.00	15.00
				<input type="text" value="5.00"/>	<input type="text" value="5.00"/>
☰ Sale 1.2 CR	16.00	0.00	0.00	16.00	16.00

Since the purchaser has complied with contract requirements by making their payment, they are free to start harvesting. Since making their payment, they have cut and yarded 5 acres. We will now enter Activity Report number 1 to illustrate the effect of this activity on the interface.

Road Maintenance Charge

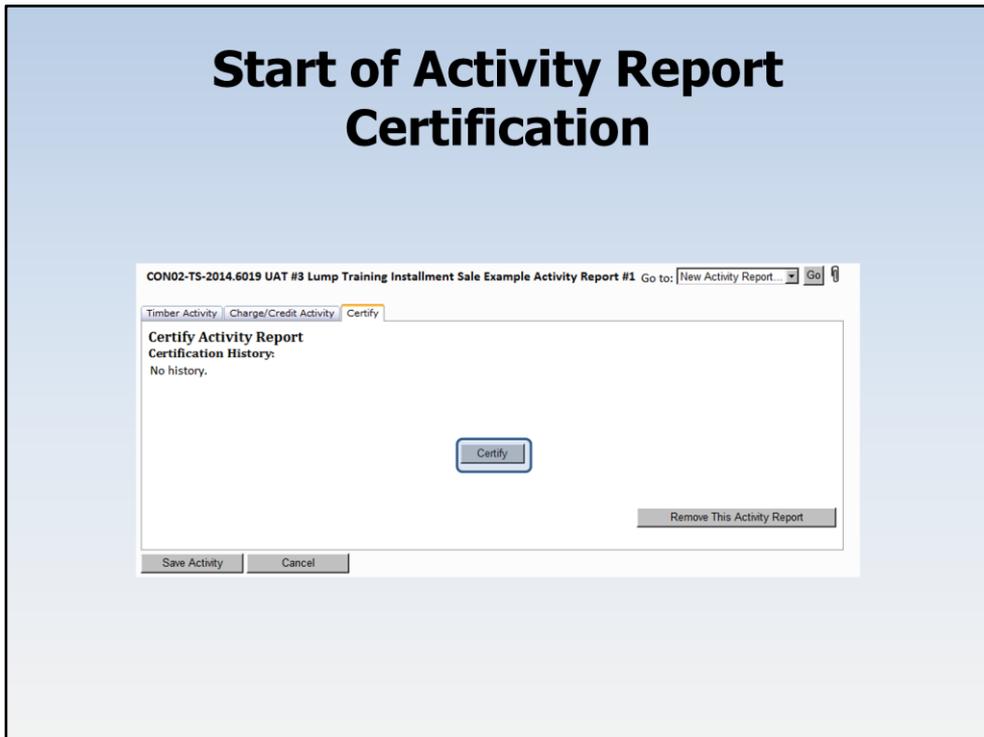
CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example Activity Report #1 Go to:

Charge/Credit Activity Details

Sale / Modification	Total Quantity	Completed/Assessed To-Date	Remaining/ New Activity
Sale RM RD MAINT FEE	1,976.00	Mbf 0.00	1,976.00
			109.70 ←
Total Credits (Road Construction):	\$0.00	\$0.00	\$0.00
Total Charges Assessed:	\$2,172.00	\$0.00	\$120.58

We are also going to process a road maintenance fee based on the volume of timber that was cut and yarded.

Start of Activity Report Certification



The TSIS user will now start the process to certify Activity Report Number 1. An Activity Report will not have any influence on the Interface until after the Report certification process has been completed.

Certification Calculations

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example Activity Report #1 Go to: [New Activity Report] [Print]

Timber Activity | Change/Reorder Activity | Certify | Calculations

Activity Calculations

Current Total Purchase Price:	\$178,983.40	Total Payments To-Date:	\$36,000.00
- First Installment Collections:	\$18,000.00	- First Installment:	\$18,000.00
+ First Installment Earned:	\$0.00	+ Total Road Construction To-Date:	\$0.00
+ Payments Excluding 1st Install:	\$18,000.00		
= Total Payments To-Date:	\$36,000.00	Percentage of Contract Paid:	10.1%
Current Unpaid Balance:	\$142,983.40	Total First Installment Credit:	\$0.00
Performance Bond Excess Value:	\$0.00	- First Installment Credit Used To-Date:	\$0.00
		- First Installment Credit to Adjudicate:	\$0.00

No First Installment credit to apply.

	Cut			Yarded		
	Acres	Value	Volume	Acres	Value	Volume
Last:	0.00	\$0.00	---	0.00	\$0.00	---
New:	5.00	\$9,925.25	109.7 MBF	5.00	\$9,925.25	109.7 MBF
Total:	5.00	\$9,925.25	109.7 MBF	5.00	\$9,925.25	109.7 MBF

Cutting Value Summary		Yarding Value Summary	
Second Installment & Subsequent Payments:	\$18,000.00	Second Installment & Subsequent Payments:	\$18,000.00
+ First Installment Credit:	\$0.00	+ First Installment Available:	\$0.00
+ Performance Bond Excess Value:	\$0.00	+ Payment Bond Value:	\$0.00
+ Payment Bond Value:	\$0.00	- Yarded Against Bond on Other Contracts:	\$0.00
- Cut Against Bond on Other Contracts:	\$0.00		
= Cutting Credit:	\$18,000.00	= Yarding & Removal Credit:	\$18,000.00
- Value Cut To-Date:	\$9,925.25	- Value Yarded To-Date:	\$9,925.25
= Available for Cutting:	\$8,074.75	= Available for Yarding & Removal:	\$8,074.75
Cut against bond:	\$0.00	Yarded against bond:	\$0.00

[Continue] [Cancel]

As the certification is processed, calculations are shown. This functionality in TSIS remains the same as prior to the Interface.

(Maria – please be sure to emphasize this part below per Mike Bechdolt comment): While not directly related to the Interface, there is an **important item** on this screen for the timber sale administrator. Near the bottom are the remaining values in suspense that are available for cutting and yarding. These numbers are **extremely important** as they tell how much is available to cut against. This is a “caution light” to the contract administrator that another installment may be necessary soon if there continues to be activity on this contract.

Adjudication Review

CON02-TS-2014.6019 UAT #8 Lump Training Installment Sale Example Activity Report #1

Go to:

Total Billable Yarding Activity To-Date (minus collections and outstanding bills)

Account	Structure	Activity Earned	Billed/Unpaid	Billable
Road Maintenance	Maint 9120 NA NA	\$120.58	\$0.00	\$120.58
Timber	1030 PD CO049	\$9,925.25	\$0.00	\$9,925.25
Billable Total:				\$10,045.83

Adjudication Details

Account	To Structure	Payments Ahead	Amount to Earn	Remainder
Timber	1030 PD CO049	\$18,000.00	\$9,925.25	\$8,074.75
Road Maintenance	Maint 9120 NA NA	\$217.20	\$120.58	\$96.62
Adjudicated Total:			\$10,045.83	

Remainder Against Cutting Credit
 No Billed Amounts-

Bill Handling
 Current payments available for cutting are \$8,074.75, which is 45% of an installment payment.
 Generate Courtesy Statement

Report Output
 Activity Report
 Field Collection Form
 Contract Summary

Important to review these figures!

The last screen in the certification process, the Instructions screen is very important. Before the TSIS user selects the “Certify and Print” button, they should review the adjudication that will occur with this certification. This is the last opportunity for the TSIS user to make corrections easily. As we mentioned in Part One of this training, adjudication transfers funds *in CBS* from suspense CSAs to earned CSAs. Once funds are placed in earned CSAs, it is much more difficult to transfer them to different earned or suspense CSAs.

So please pay close attention to the earned accounts that will receive these funds. In this example, \$9,925.25 will be transferred into a Public Domain forestry account with reference to a specific county in Colorado. Another \$120.58 will be adjudicated to the BLM’s road maintenance account.

Also of note is the remaining funds in these two suspense accounts. There is \$8,074.75 in Timber Suspense and \$96.62 in Road Maintenance Suspense. If you compare those values with what was earned in the activity report, you can easily determine that there are not enough funds in the Suspense account to support another 5 acres of harvesting activity. The next activity report in this exercise will deal with situations where the amount harvested exceeds what is in suspense.

If the values and the accounts for the adjudication transfer are correct, the TSIS user should select the “Certify and Print” button and send these instructions to CBS.

Adjudication Success Message

CBS Adjudication successful.
 * Nothing to bill.

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example Activity Report #1 Go to: #1: 5/27/2014 : cert 5/27/2014

Timber Activity | Charge/Credit Activity | Certify

Activity Information				Activity Totals						
Activity Entry Date:	5/27/2014	Acres	Value	Volume	Acres	Value	Volume	Acres	Value	Volume
Observation Date:	5/27/2014	Last:	0.00	\$0.00	—	0.00	\$0.00	—	—	—
Inspector Name:	Bottomley Timothy A	New:	5.00	\$9,925.25	109.7 MBF	5.00	\$9,925.25	109.7 MBF	5.00	\$9,925.25
Certification Date:	5/27/2014	Total:	5.00	\$9,925.25	109.7 MBF	5.00	\$9,925.25	109.7 MBF	5.00	\$9,925.25
Activity Status:	Certified									
Billing Status:										

Unit / Modification	Total Acres	...Last Report... Acres	...Remaining/New... Acres	Yarded	Yarded
☰ Sale 1.1 CG	15.00	0.00	0.00	15.00	15.00
				5.00	5.00
☰ Sale 1.2 CR	16.00	0.00	0.00	16.00	16.00
☰ Sale 1.3 HG	1.00	0.00	0.00	1.00	1.00
☰ Sale 1.4 HR	1.00	0.00	0.00	1.00	1.00
☰ Sale 2.1 CG	38.00	0.00	0.00	38.00	38.00

After the TSIS user selects “Certify and Print”, a message will appear concerning the adjudication and if a bill was created. In this exercise, the adjudication was successful and no bill was created, because there already were funds available in Suspense. Reminder: If TSIS or CBS encountered any issues, error messages would be displayed in this same highlighted area.

Earned Balance in TSIS

CON02-TS-2014.6019 UAT #8 Lump Training Installment Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

Account Summary

Account Overview:

Account	Installment Amount	Current Value	Suspense Balance	Earned Balance	Unpaid Balance
Suspense (General)					
Timber	\$18,000.00	\$178,983.40	(Suspense) \$8,074.75 (First Install) + \$18,000.00 (Total) = \$26,074.75	\$9,925.25	\$142,983.40
Road Maintenance	\$217.20	\$2,172.00	\$96.62	\$120.58	\$1,954.80
Rockwear	Not defined				
Contract Expenses	Not defined				
Performance Bond			\$35,800.00	\$0.00	
Totals:	\$18,217.20	\$181,155.40	\$61,971.37	\$10,045.83	\$144,938.20

Current Purchase Price: \$178,983.40

Timber Payments Received: \$36,000.00
 - First Installment Payments: \$18,000.00
 + Completed Road Construction: \$0.00
 = Payment Credit: \$18,000.00

Percentage of Contract Paid: 20.1 %
 Percentage minus First Install: 10.1 %
 First Installment Credit: \$0.00
 First Installment Applied: \$0.00
 First Installment Available: \$0.00

Refresh Data

Account Details from Contract/Modification Definition:

Account	Land Status	Subactivity	County	WBS	Value	% of \$	Earned	Unearned
T	PD	L1030000	CO049: Grand		\$178,983.40	100.00 %	\$9,925.25	\$169,058.15
RM	NA	L9120000			\$2,172.00	100.00 %	\$120.58	\$2,051.42

	Appraised	Original Sale	Current	Unsuit	Unyarded	Cut	Yarded
Acres:	92.00	92.00	92.00	87.00	87.00	5.00	5.00
Value:	\$178,983.40	\$178,983.40	\$178,983.40	\$169,058.15	\$169,058.15	\$9,925.25	\$9,925.25
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,976.0 MBF	1,866.3 MBF	1,866.3 MBF	109.7 MBF	109.7 MBF

The updated Account Summary after this activity report certification also now shows funds in Earned Accounts.

Earned Account Description

Timber Sale Account Ledger Page 1 of 1

UAT #3 Lump Training Installment Sale Example Date Printed: 27 May 2014 13:26

CON02-TS-2014.6019 Purchaser: Lazy Loggers



Timber

Date	Type	Description	Bills	Sales	Payments	New Balance	Suspense	Earned
05/27/2014	Sale	Original Sale		\$178,983.40		\$178,983.40		
05/27/2014	Collection	FIRST INSTALLMENT			\$18,000.00	\$160,983.40	\$18,000.00	
05/27/2014	Bill	T00001343 (2014000652)	\$18,000.00			\$160,983.40		
05/27/2014	Collection	INSTALLMENT PAYMENT TIMBER SUSPENSE			\$18,000.00	\$142,983.40	\$18,000.00	
05/27/2014	Adjudication	Act Rpt #1: Certify To Timber 1030 PD CO049				\$142,983.40	(\$9,925.25)	\$9,925.25
			\$18,000.00	\$178,983.40	\$36,000.00	\$142,983.40	\$26,074.75	\$9,925.25

Road Maintenance

Date	Type	Description	Bills	Sales	Payments	New Balance	Suspense	Earned
05/27/2014	Sale	Original Obligation		\$2,172.00		\$2,172.00		
05/27/2014	Bill	T00001343 (2014000652)	\$217.20			\$2,172.00		
05/27/2014	Collection	INSTALLMENT PAYMENT ROAD MAINTENANCE SUSPENSE			\$217.20	\$1,954.80	\$217.20	
05/27/2014	Adjudication	Act Rpt #1: Certify To Road Maintenance 9120 NA NA				\$1,954.80	(\$120.58)	\$120.58
			\$217.20	\$2,172.00	\$217.20	\$1,954.80	\$96.62	\$120.58

Performance Bond

Date	Type	Description	Bills	Sales	Payments	New Balance	Suspense	Earned
05/27/2014	Collection	CASH PERFORMANCE BOND			\$35,800.00	\$35,800.00		
			\$0.00	\$0.00	\$35,800.00	(\$35,800.00)	\$35,800.00	\$0.00

The Account Ledger in Account Tracking will provide the specific earned account that those funds were transferred to.

Activity Report No. 2

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example **Activity Report #2** Go to: Go

Timber Activity | Charge/Credit Activity | Certify

Activity Information

Activity Entry Date: 5/27/2014
 Observation Date: 5/27/2014
 Inspector Name: Bottomley Timothy A
 Certification Date:
 Activity Status: New
 Billing Status:

Activity Totals

	Cut			Yarded		
	Acres	Value	Volume	Acres	Value	Volume
Last:	5.00	\$9,925.25	109.7 MBF	5.00	\$9,925.25	109.7 MBF
New:	10.00	\$19,850.50	219.3 MBF	10.00	\$19,850.50	219.3 MBF
Total:	15.00	\$29,775.75	329.0 MBF	15.00	\$29,775.75	329.0 MBF

Unit / Modification	Total Acres	...Last Report...		...Remaining/New....	
		Acres	Cut Yarded	Acres	Cut Yarded
☰ Sale 1.1 CG	15.00	5.00	5.00 10.00	10.00	10.00
				<input type="text" value="10.00"/>	<input type="text" value="10.00"/>
☰ Sale 1.2 CR	16.00	0.00	0.00 16.00	16.00	16.00
				<input type="text"/>	<input type="text"/>

We are now going to process another Activity Report. With this report we are going to exceed the amount of funding in the Suspense accounts to demonstrate what will occur with the Interface.

Under Activity Report Number 2 observed and entered on May 27th, we will have ten acres cut and yarded.

Activity Report 2 – RM Fee

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example Activity Report #2 Go to:

Charge/Credit Activity Details

Sale / Modification	Total Quantity	Completed/Assessed To-Date	Remaining/ New Activity
Sale RM RD MAINT FEE	1,976.00	Mbf 109.70	1,866.30
			<input type="text" value="219.30"/>
Total Credits (Road Construction):		\$0.00	\$0.00
Total Charges Assessed:		\$2,172.00	\$241.05

The volume harvested is also reflected in the Road Maintenance Fee charge.

Initiating Certification Process



The TSIS user will now start the certification process for this activity report.

Certification Calculations

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example Activity Report #2 Go to: [New Activity Report]

Timber Activity | Charges/Credits/Adjusts | Certify | Calculations

Activity Calculations

Current Total Purchase Price:	\$178,983.40	Total Payments To-Date:	\$36,000.00
First Installment Collections:	\$18,000.00	First Installment:	\$18,000.00
- First Installment Earned:	\$0.00	+ Total Road Construction To-Date:	\$0.00
+ Payments Excluding 1st Install:	\$18,000.00	Percentage of Contract Paid:	10.1%
= Total Payments To-Date:	\$36,000.00	Total First Installment Credit:	\$0.00
Current Unpaid Balance:	\$142,983.40	(after certification)	
Performance Bond Excess Value:	\$0.00	- First Installment Credit Used To-Date:	\$0.00
		First Installment Credit to Adjudicate:	\$0.00

No First Installment credit to apply.

	Cut			Yarded		
	Acres	Value	Volume	Acres	Value	Volume
Last:	5.00	\$9,925.25	109.7 MBF	5.00	\$9,925.25	109.7 MBF
New:	10.00	\$19,850.50	219.3 MBF	10.00	\$19,850.50	219.3 MBF
Total:	15.00	\$29,775.75	329.0 MBF	15.00	\$29,775.75	329.0 MBF

Cutting Value Summary		Yarding Value Summary	
Second Installment & Subsequent Payments:	\$18,000.00	Second Installment & Subsequent Payment:	\$18,000.00
+ First Installment Credit:	\$0.00	+ First Installment Available:	\$0.00
+ Performance Bond Excess Value:	\$0.00	+ Payment Bond Value:	\$0.00
+ Payment Bond Value:	\$0.00	- Yarded Against Bond on Other Contracts:	\$0.00
- Cut Against Bond on Other Contracts:	\$0.00		
= Cutting Credit:	\$18,000.00	= Yarding & Removal Credit:	\$18,000.00
- Value Cut To-Date:	\$29,775.75	- Value Yarded To-Date:	\$29,775.75
= Available for Cutting:	\$0.00	= Available for Yarding & Removal:	\$0.00
Cut Against Bond:	\$11,775.75	Yarded Against Bond:	\$11,775.75

OVERCUT
OVERYARDED

As we go through the activity report certification process, the calculations sheet informs the TSIS user that we are in an Overcut and OverYarded situation because there are not enough funds in Suspense to cover this activity. Remember back a few slides when we drew your attention that there was \$8,074.75 remaining in Timber Suspense to cover any cutting. Activity Report No. 2 has a value of \$19,850.50 in timber cut and yarded. Therefore the purchaser is now in an overcut and overyarded situation of \$11,775.75

(Maria – please be sure to emphasize this part below per Mike Bechdolt comment):
 This is a **very serious contract violation** that we will be discussing a little later. This situation could possibly have been avoided if the Sale Administrator had paid attention to the low level of funds in Suspense and brought that matter to the attention of the purchaser.

Adjudication and Billing Details

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example Activity Report #2

Go to:

Total Billable Yarding Activity To-Date (minus collections and outstanding bills)

Account	Structure	Activity	Earned	Billed/Unpaid	Billable
Road Maintenance	Maint 9120 NA NA	\$361.63	\$120.58	\$0.00	\$241.05
Timber	1030 PD CO049	\$29,775.75	\$9,925.25	\$0.00	\$19,850.50
Billable Total:					\$20,091.55

1

Adjudication Details

Account	To Structure	Payments Ahead	Amount to Earn	Remainder
Timber	1030 PD CO049	\$8,074.75	\$8,074.75	\$0.00
Road Maintenance	Maint 9120 NA NA	\$96.62	\$96.62	\$0.00
Adjudicated Total:			\$8,171.37	

2

Billing Details

Account	Structure	Amount
Timber	1030 PD CO049	\$11,775.75
Road Maintenance	Maint 9120 NA NA	\$144.43
Total:		\$11,920.18

3

Bill Handling

Billing Occasion: **Overcut**

Billing Date: *

Bill Due Date:

Send Bill: *

Instructions To Accountant:

Report Output

Activity Report

Field Collection Form

Contract Summary

The Instructions page shows:

- (1) In the Adjudication Details section: the amount that is in Suspense which will be transferred to Earned in both TSIS and CBS
- (2) In the Billing Details section: what will be billed as well as the earned accounts that are associated with the Overcut Bill
- (3) the billing date and the billing due date. Both of these dates were automatically set by TSIS and are based on when the activity report was entered. The TSIS user has the option of changing the billing date. The Due Date is set by regulations and is the 15th day after the billing date.

Note that one change with the Interface is that the TSIS user will no longer have the option of not generating a bill. A bill will be generated when the activity report is certified. The TSIS user can only influence the Billing Date.

Overcut Bill Instructions

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example Activity Report #2 Go to: Go

[Timber Activity](#) | [Charge/Credit Activity](#) | [Certify](#) | [Calculations](#) | [Instructions](#)

Total Billable Yarding Activity To-Date (minus collections and outstanding bills)

Account	Structure	Activity	Earned	Billed/Unpaid	Billable
Road Maintenance	Maint 9120 NA	\$361.63	\$120.58	\$0.00	\$241.05
	NA				
Timber	1030 PD CO049	\$29,775.75	\$9,925.25	\$0.00	\$19,850.50
Billable Total:					\$20,091.55

Adjudication Details

Account	To Structure	Payments Ahead	Amount to Earn	Remainder
Timber	1030 PD CO049	\$8,074.75	\$8,074.75	\$0.00
Road Maintenance	Maint 9120 NA NA	\$96.62	\$96.62	\$0.00
Adjudicated Total:			\$8,171.37	

Billing Details

Account	Structure	Amount
Timber	1030 PD CO049	\$11,775.75
Road Maintenance	Maint 9120 NA NA	\$144.43
Total:		\$11,920.18

Bill Handling

Billing Occasion: **Overcut**

Bill Date: *

Bill Due Date:

Send Bill: *

Instructions To Accountant:

Report Output

Activity Report

Field Collection Form

Contract Summary

Just like the pre-Interface TSIS, the TSIS user specifies how to send the bill and can add additional instructions to the CBS accounts person.

When the TSIS user selects the “Certify and Print” button, a bill is created and the adjudication (transfer) is performed in CBS.

Bill Number Reference

> CBS Adjudication successful.
 > CBS Bill: 2014000653 (T00001344) created.

CON02-15-2014.6019 DAT #3 Lump Trading Installment Sale Example Activity Report #2 Go to: #2 5/27/2014 cert 5/27/2014

Timber Activity | Charge/Credit Activity | Certify

Activity Information

Activity Entry Date: 5/27/2014

Observation Date: 5/27/2014

Inspector Name: Bottomley Timothy A

Certification Date: 5/27/2014

Activity Status: Certified

Billing Status:

Activity Totals

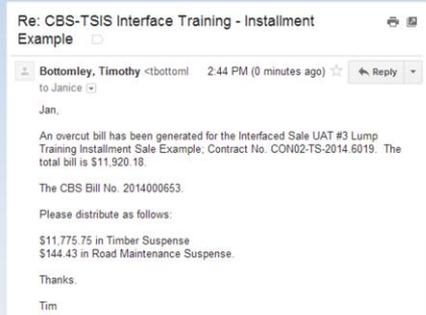
		Cut		Yarded	
	Acres	Value	Volume	Acres	Volume
Last:	5.00	\$9,925.25	109.7 MBF	5.00	\$9,925.25 109.7 MBF
New:	10.00	\$19,850.50	219.3 MBF	10.00	\$19,850.50 219.3 MBF
Total:	15.00	\$29,775.75	329.0 MBF	15.00	\$29,775.75 329.0 MBF

Unit / Modification	Total Acres	...Last Report...		...Remaining/New...	
		Acres	Yarded	Acres	Yarded
☰ Sale 1.1 CG	15.00	5.00	5.00	10.00	10.00
				10.00	10.00
☰ Sale 1.2 CR	16.00	0.00	0.00	16.00	16.00
☰ Sale 1.3 HG	1.00	0.00	0.00	1.00	1.00
☰ Sale 1.4 HR	1.00	0.00	0.00	1.00	1.00
☰ Sale 2.1 CG	38.00	0.00	0.00	38.00	38.00
☰ Sale 2.2 CR	17.00	0.00	0.00	17.00	17.00

After certification, the message at the top informs the TSIS user that the adjudication has been successful and also that a bill has been created along with the Bill number.

Note the two bill numbers. The first is the CBS bill number, the one in parentheses is the TSIS (resource) bill number.

Email Message on Overcut Bill



The TSIS user then notifies the CBS accountant about this new bill. TSIS does have an automated messaging system where the accountant would get a message with the pertinent information. However, because different offices may have different designations of responsibilities, the TSIS user should send an email message to ensure that the CBS user is aware of this bill.

Overcut Bill for Collection

UNITED STATES DEPARTMENT OF THE INTERIOR BUREAU OF LAND MANAGEMENT		Bill Number: 2014000531
Bill for Collection		Date: 05/27/2014
***** This Bill Overcuts and Replaces an Official Bill *****		
Make Remittance Payable To: BUREAU and Mail To: BUREAU FIELD OFFICE P.O. BOX 48 - 2103 E. PARK AVE. DENVER, CO 80249-0048 (303)241-5000		
Payer: LAZY LOGGERS 516 LACY LANE ROSEBURG, OR 97470 US		Please include bill number on all remittances.
DATE	DESCRIPTION	AMOUNT
	CONTRACT-75-20146019 (UAT #3 LUMP TRAINING INSTALLMENT SALE (EXAMPLE))	\$11,920.18
	TIMBER SALE INSTALLMENT PAYMENT	\$11,775.75
	ROAD MAINTENANCE	\$144.43
	BLM CONTACT: TIMOTHY A. BOTTOMLEY, (405)216-6931	
	AMOUNT DUE THIS BILL:	\$11,920.18
	DATE DUE:	06/11/2014
<ul style="list-style-type: none"> - The value of timber cut to date exceeds the value of the second and subsequent installments which is a violation of Section 30(b)(2) of the contract. Payment of the overcut amount shall be made immediately or the contract will be suspended under Section 19 (a) of the contract. - Payment is due immediately upon receipt of this bill; however, payment must be received no later than the due date shown above. - Interest will be assessed at the rate of 1% per year if full payment is not made. - See attached Notice of Actions in Event of Delinquency. - Payment can be made by cash, check, money order or credit card. We accept Visa, Mastercard, Discover, and American Express. If paying by phone, please call the office number listed above. - Credit card payments can only be accepted for amounts of \$49,999.99 or less. - Please return a copy of this Bill for Collection with payment. - If the above name and address is incorrect, please contact the BLM office listed above. 		

The CBS User is able to search CBS using bill number 2014000531 as a reference. Note that this Bill is titled a “Bill for Collection”. The earlier bill in this exercise was titled a “Courtesy Statement”. This Bill for Collection has a Date Due of June 11th, fifteen days after the May 27th Billing Date. A “Bill for Collection” will have a specific due date for payment.

Contract Violation Issue

BLM Handbook 5460-1

Section II. D

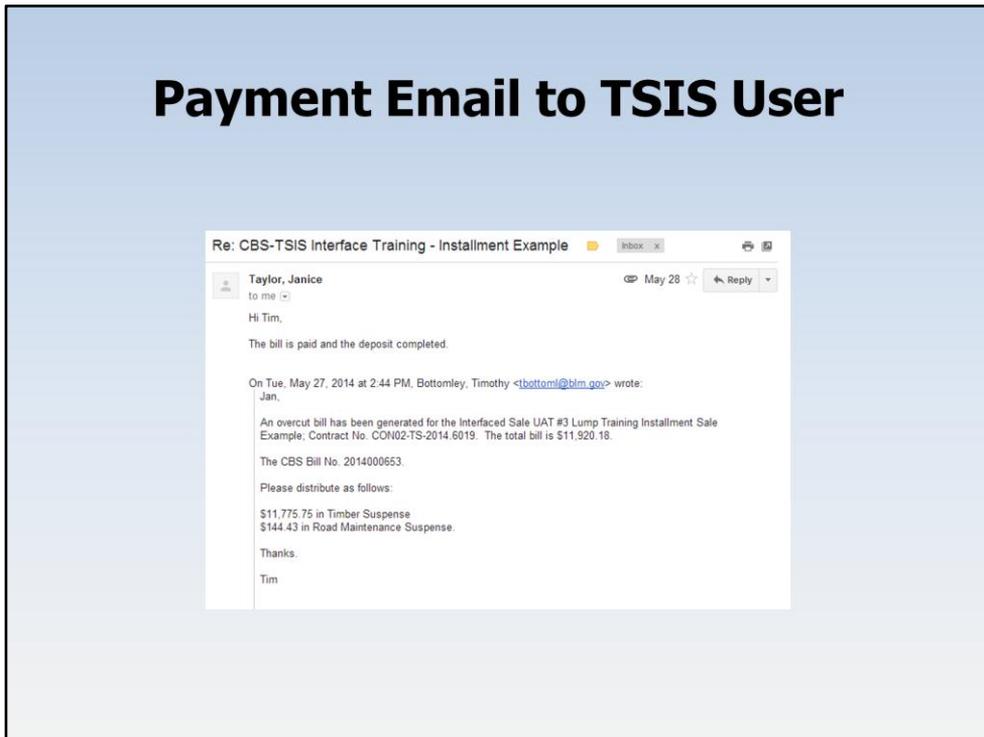
D. Delinquent Payments. If the Purchaser fails to make timely installment payment when due, or fails to make timely payment when billed under the payment bond procedure, the Purchaser is in violation or breach of the contract. The Contracting Officer must take action immediately to effect collection under the terms of the forest product sale contract. (See Handbook 5480-1.)

1. Cash Installment Systems. If the Purchaser fails to make the delinquent payment within one working day of notification pursuant to Paragraph II.A1a(2), the Purchaser's operation shall be suspended. For any payments or other charge not paid when due, interest shall accrue on the amount due at the interest rate published quarterly by the Department of the Treasury beginning 15 calendar days after the end of the one working day allowed for payment. Contact the State Director for applicable rate.

Earlier we mentioned that this overcut/overyarded situation is a serious contract violation, falling under the category of a delinquent payment. Per Section II – D, the purchaser has one working day to correct the violation or all operations should be suspended. This may appear to conflict with the Bill for Collection that states that the purchaser has 15 days. However, keep in mind that there really are two issues. One is the collection issue and how long before interest charges start accruing on the bill, which is 15 days. This issue is also discussed towards the end of this referenced Handbook section.

(Maria – please be sure to emphasize this part below per Mike Bechdolt comment):
The other issue is a timber sale contract administration issue - the contract violation, which **must be corrected** within one working day, or all contract operations must be suspended. The **timber sale contract administrator needs to communicate with the Purchaser the seriousness of this violation**, explain why payment is needed within one working day, even though the Bill for Collection implies that they have 15 days, and also impress upon the Purchaser that an additional installment payment is needed before any more harvesting can occur.

Payment Email to TSIS User



Once the payment has been received, the CBS user should notify their TSIS counterpart.

NOTE: This email notification is critical when there is an overcut bill generated by TSIS so that the Contract Administrator knows whether or not to issue a suspension notice.

Overcut Payment Receipt

United States Department of the Interior Bureau of Land Management KREMMLING FIELD OFFICE PO BOX 68 - 2103 E. PARK AVE. KREMMLING, CO 80459 -0068 Phone: 970-724-3000		Receipt This is a Test Receipt (ctsa) and NOT an Official Record			
Transaction #: 2861175		No: 2778721			
Date of Transaction: 05/28/2014					
CUSTOMER:					
LAZY LOGGERS 555 LAZY LANE ROSEBURG,OR 97470 US					
LINE #	QTY	DESCRIPTION	REMARKS	UNIT PRICE	TOTAL
1	1.00	TIMBER MANAGEMENT INTERFACE / INSTALLMENT PAYMENT / PD TIMBER CASES: CONG: TS-2014.6619811775.73 PROJECT: LUGD08049320 RECEIPT REFERENCE: 2014000653 / T00001344	TIMBER SALE INSTALLMENT PAYMENT	- n/a -	11775.73
2	1.00	TIMBER MANAGEMENT INTERFACE - ROAD MAINTENANCE / PD ROAD MAINTENANCE CASES: CONG: TS-2014.661981144.43 PROJECT: LUGROAD0900 RECEIPT REFERENCE: 2014000653 / T00001344	ROAD MAINTENANCE	- n/a -	144.43
TOTAL:					\$11,920.18
PAYMENT INFORMATION					
1	AMOUNT: 11920.18		POSTMARKED: N/A		
	TYPE: CHECK		RECEIVED: 05/28/2014		
	CHECK NO: 5022				
	NAME: LAZY LOGGERS 555 LAZY LANE ROSEBURG,OR 97470 US				
REMARKS					
This receipt was generated by the automated BLM Collections and Billing System and is a paper representation of a portion of the official electronic record contained therein.					

Reviewing the receipt for this overcut bill, note that the description provides the earned CSA accounts that the money was deposited in. Because this timber has already been harvested, the earned CSA can be determined. Also, note the last line in the red outlined box – Receipt Reference. This Receipt Reference provides the bill number that originated this collection process. This is the only place on the receipt where this bill number can be found. The Receipt Reference contains both the CBS and the TSIS bill numbers. The importance to tying the payment to a specific bill number will be discussed more in the next slide.

TSIS Ledger after Overcut Payment

Page 1 of 1

Timber Sale Account Ledger

UAT #3 Lump Training Installment Sale Example Date Printed: 10 Jun 2014 10:19

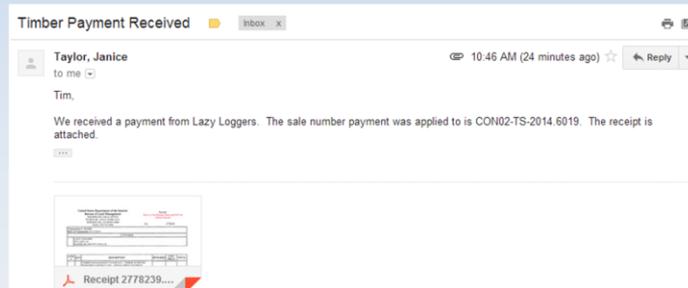
CON2D-TS-2014.6019 Purchaser: Lazy Loggers



Timber								
Date	Type	Description	Bills	Sales	Payments	New Balance	Suspense	Earned
05/27/2014	Sale	Original Sale		\$178,983.40		\$178,983.40		
05/27/2014	Collection	FIRST INSTALLMENT			\$18,000.00	\$160,983.40	\$18,000.00	
05/27/2014	Bill	T00001343 (2014000652)	\$18,000.00			\$160,983.40		
05/27/2014	Collection	INSTALLMENT PAYMENT TIMBER SUSPENSE			\$18,000.00	\$142,983.40	\$18,000.00	
05/27/2014	Adjudication	Act Rpt #1: Certify To Timber 1030 PD C0049				\$142,983.40	(\$9,925.25)	\$8,925.25
05/27/2014	Adjudication	Act Rpt #2: Certify To Timber 1030 PD 00000000				\$142,983.40	(\$8,074.75)	\$8,074.75
05/27/2014	Bill	Act Rpt #2: T00001344 (2014000653)	\$11,775.75			\$142,983.40		
05/28/2014	Collection	PD TIMBER			\$11,775.75	\$131,207.65		\$11,775.75
05/28/2014	Collection	ADDITIONAL PAYMENT			\$38,000.00	\$95,207.65	\$38,000.00	
			\$29,775.75	\$178,983.40	\$83,775.75	\$95,207.65	\$34,000.00	\$29,775.75
Road Maintenance								
Date	Type	Description	Bills	Sales	Payments	New Balance	Suspense	Earned
05/27/2014	Sale	Original Obligation		\$2,172.00		\$2,172.00		
05/27/2014	Bill	T00001343 (2014000652)	\$217.20			\$2,172.00		
05/27/2014	Collection	INSTALLMENT PAYMENT ROAD MAINTENANCE SUSPENSE			\$217.20	\$1,954.80	\$17.20	
05/27/2014	Adjudication	Act Rpt #1: Certify To Road Maintenance 9120 NA NA				\$1,954.80	(\$120.58)	\$120.58
05/27/2014	Adjudication	Act Rpt #2: Certify To Road Maintenance 9120 NA NA				\$1,954.80	(\$96.62)	\$96.62
05/27/2014	Bill	Act Rpt #2: T00001344 (2014000653)	\$144.43			\$1,954.80		
05/28/2014	Collection	PD ROAD MAINTENANCE			\$144.43	\$1,810.37		\$144.43
			\$361.63	\$2,172.00	\$361.63	\$1,810.37	\$0.00	\$361.63
Performance Bond								
Date	Type	Description	Bills	Sales	Payments	New Balance	Suspense	Earned
05/27/2014	Collection	CASH PERFORMANCE BOND			\$35,800.00	(\$35,800.00)	\$35,800.00	
			\$0.00	\$0.00	\$35,800.00	(\$35,800.00)	\$35,800.00	\$0.00

The Account Ledger in TSIS also now reflects both the bill and the collection, including a reference to the specific Activity Report that generated the bill and subsequent collection. It is important that the payment is applied to the bill in CBS. If the payment was receipted as a new transaction, the information would go across to TSIS, but CBS would not tell TSIS that the bill has been paid. TSIS would not allow any additional activity reports because the collection was not applied to the bill and CBS will show an unpaid TSIS bill.

Email for Collection without Bill



The purchaser is anticipating a faster rate of harvest and does not want to run into problems with overcut bills again, so they make another deposit which equates to two installments. The CBS person alerts the TSIS user that additional funds have been deposited and includes a copy of the receipt.

Unbilled Collection Receipt

United States Department of the Interior Bureau of Land Management KREMMLING FIELD OFFICE PO BOX 68 - 2103 E. PARK AVE. KREMMLING, CO 80459-0068 Phone: 970-724-3000		Receipt This is a Test Receipt (cbu) and NOT an Official Record			
Transaction #: 2863176		No: 2778722			
Date of Transaction: 05/28/2014					
CUSTOMER:					
LAZY LOGGERS 555 LAZY LN ROSEBURG,OR 97471-9744 US					
LINE #	QTY	DESCRIPTION	REMARKS	UNIT PRICE	TOTAL
1	1.00	TIMBER MANAGEMENT INTERFACE / TIMBER SUSPENSE W/ KNOWN CONTRACT NO. / INSTALLMENT PAYMENT TIMBER SUSPENSE CASES: CON02-TS-2014.6019-\$36000.00	ADDITIONAL PAYMENT	- n/a -	36000.00
TOTAL:					\$36,000.00
PAYMENT INFORMATION					
1	AMOUNT:	36000.00	POSTMARKED:	N/A	
	TYPE:	CHECK	RECEIVED:	05/28/2014	
	CHECK NO.:	011885			
	NAME:	LAZY LOGGERS 555 LAZY LN ROSEBURG OR 97471-9744 US			
REMARKS					

This receipt was generated by the automated BLM Collections and Billing System and is a paper representation of a portion of the official electronic record contained therein.

The receipt totals \$36,000, which equates to two timber installments. However, no additional funds were deposited for Road Maintenance fees. Note that, because the timber has not been cut and an activity report has not been certified, the funds go into a suspense account.

Ledger with Non-billed Collection

Timber Sale Account Ledger Page 1 of 1

UAT #3 Lump Training Installment Sale Example Date Printed: 10 Jun 2014 10:19

CON02-TS-2014.6019 Purchaser: Lazy Loggers



Timber								
Date	Type	Description	Bills	Sales	Payments	New Balance	Suspense	Earned
05/27/2014	Sale	Original Sale		\$178,983.40		\$178,983.40		
05/27/2014	Collection	FIRST INSTALLMENT			\$18,000.00	\$160,983.40	\$18,000.00	
05/27/2014	Bill	T00001343 (2014000652)	\$18,000.00			\$160,983.40		
05/27/2014	Collection	INSTALLMENT PAYMENT TIMBER SUSPENSE			\$18,000.00	\$142,983.40	\$18,000.00	
05/27/2014	Adjudication	Act Rpt #1: Certify To Timber 1030 PD C0049				\$142,983.40	(\$9,925.25)	\$9,925.25
05/27/2014	Adjudication	Act Rpt #2: Certify To Timber 1030 PD C0049				\$142,983.40	(\$8,074.75)	\$8,074.75
05/27/2014	Bill	Act Rpt #2: T00001344 (2014000653)	\$11,775.75			\$142,983.40		
05/28/2014	Collection	PD TIMBER			\$11,775.75	\$131,207.65		\$11,775.75
05/28/2014	Collection	ADDITIONAL PAYMENT			\$36,000.00	\$95,207.65	\$36,000.00	
			\$29,775.75	\$178,983.40	\$83,775.75	\$95,207.65	\$36,000.00	\$29,775.75

Road Maintenance								
Date	Type	Description	Bills	Sales	Payments	New Balance	Suspense	Earned
05/27/2014	Sale	Original Obligation		\$2,172.00		\$2,172.00		
05/27/2014	Bill	T00001343 (2014000652)	\$217.20			\$2,172.00		
05/27/2014	Collection	INSTALLMENT PAYMENT ROAD MAINTENANCE SUSPENSE			\$217.20	\$1,954.80	\$217.20	
05/27/2014	Adjudication	Act Rpt #1: Certify To Road Maintenance 9120 NA NA				\$1,954.80	(\$120.58)	\$120.58
05/27/2014	Adjudication	Act Rpt #2: Certify To Road Maintenance 9120 NA NA				\$1,954.80	(\$96.62)	\$96.62
05/27/2014	Bill	Act Rpt #2: T00001344 (2014000653)	\$144.43			\$1,954.80		
05/28/2014	Collection	PD ROAD MAINTENANCE			\$144.43	\$1,810.37		\$144.43
			\$363.63	\$2,172.00	\$363.63	\$1,810.37	\$0.00	\$363.63

Performance Bond								
Date	Type	Description	Bills	Sales	Payments	New Balance	Suspense	Earned
05/27/2014	Collection	CASH PERFORMANCE BOND			\$35,800.00	\$35,800.00	\$35,800.00	
			\$0.00	\$0.00	\$35,800.00	\$35,800.00	\$35,800.00	\$0.00

The collection is shown in the TSIS Account Ledger. However, there are no suspense funds available in Road Maintenance suspense. Because there will be a need to charge some road maintenance fees with the upcoming harvesting, the TSIS user can direct the CBS user to transfer funds from the Timber Suspense account to the Road Maintenance Suspense account.

Transfer Instructions Initiation

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Account Summary | History | **New Transaction** | Installment Template | Anniversary

New Transaction

Transaction Editor

Transaction Date/Time: *

Transaction Type: *

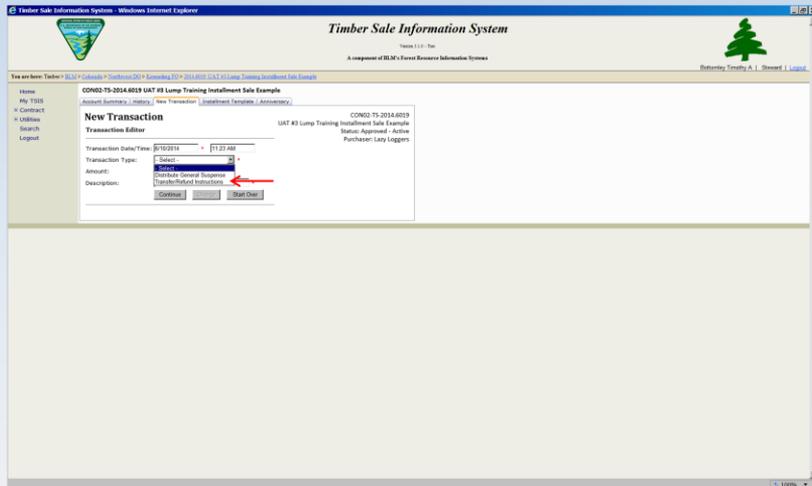
Amount: *

Description: *

CON02-TS-2014.6019
UAT #3 Lump Training Installment Sale Example
Status: Approved - Active
Purchaser: Lazy Loggers

There is a new process in TSIS that will create instructions for the CBS user on a transfer of funds from one suspense account into another one in the same contract. The TSIS user initiates this process by selecting the “New Transaction” tab in Accounts Summary.

Transfer Information Input



The TSIS user starts the process of the transfer by selecting the Transfer/Refund Instructions option in the New Transaction screen. In this exercise there is a need to transfer \$217.20 from the Timber Suspense account to the Road Maintenance Suspense Account.

Transaction Description

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Account Summary | History | **New Transaction** | Installment Template | Anniversary

New Transaction

Transaction Editor

Transaction Date/Time: 6/10/2014 11:23 AM

Transaction Type: Transfer/Refund Instructions

Amount: 217.20

Description: From Timber to RM Suspense

Continue Change Start Over

CON02-TS-2014.6019
UAT #3 Lump Training Installment Sale Example
Status: Approved - Active
Purchaser: Lazy Loggers

This is an aid to planning a Transfer or Refund in CBS; no Transfer or Refund will be generated. Give the resulting report to your CBS Account Tech.

The TSIS user will also complete a short description of this Transaction. The TSIS user can provide more details about the transfer a little later in this process.

The “Continue” button should be selected after the Description is completed. *This will provide additional data fields that will require information for the report.*

Also notice the note in blue lettering at the bottom of the screen. This Instructions process will not in itself create a transfer or refund. It just provides information to the CBS user, who will be the person that actually performs this transfer.

Available Accounts from which the Funds are Transferred From

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Account Summary | History | **New Transaction** | Installment Template | Anniversary

New Transaction

Transaction Editor

Transaction Date/Time: 6/10/2014 12:05 PM

Transaction Type: Transfer/Refund Instructions

Amount: 217.20

Description: From Timber Suspense to RM Suspen

Continue Change Start Over

CON02-TS-2014.6019
UAT #3 Lump Training Installment Sale Example
Status: Approved - Active
Purchaser: Lazy Loggers

This is an aid to planning a Transfer or Refund in CBS; no Transfer or Refund will be generated. Give the resulting report to your CBS Account Tech. Please enter amounts to Transfer or Refund.

Account Name	Collected	Earned	Available	Amount	Remainder Available
Timber	\$65,775.75	\$29,775.75	\$36,000.00	\$0.00	\$36,000.00
First Installment	\$18,000.00	---	\$0.00	\$0.00	\$0.00
Road Maintenance	\$361.63	\$361.63	\$0.00	\$0.00	\$0.00
Performance Bond	\$35,800.00	\$0.00	\$35,800.00	\$0.00	\$35,800.00
	\$119,937.38	\$30,137.38	\$71,800.00	\$0.00	\$0.00

Total Amount:
Remaining: \$217.20

A list of the accounts involved with this timber sale contract becomes available. These are the accounts that the funds transfer will come from.

Complete Data Entry for Transfer Instructions

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Account Summary | History | **New Transaction** | Installment Template | Anniversary

New Transaction

Transaction Editor

Transaction Date/Time: 6/10/2014 12:05 PM

Transaction Type: Transfer/Refund Instructions

Amount: 217.20

Description: From Timber Suspense to RM Suspen

Continue Change Start Over

CON02-TS-2014.6019
UAT #3 Lump Training Installment Sale Example
Status: Approved - Active
Purchaser: Lazy Loggers

This is an aid to planning a Transfer or Refund in CBS; no Transfer or Refund will be generated. Give the resulting report to your CBS Account Tech. Please enter amounts to Transfer or Refund.

Account Name	Collected	Earned	Available	Amount	Remainder Available
Timber	\$65,775.75	\$29,775.75	\$36,000.00	\$217.20	\$35,782.80
First Installment	\$18,000.00	---	\$0.00	\$0.00	\$0.00
Road Maintenance	\$361.63	\$361.63	\$0.00	\$0.00	\$0.00
Performance Bond	\$35,800.00	\$0.00	\$35,800.00	\$0.00	\$35,800.00
Continue	\$119,937.38	\$30,137.38	\$71,800.00	\$217.20	\$71,582.80
Total Amount: \$217.20		Remaining: \$0.00			

The \$217.20 needed in the Road Maintenance suspense account will be coming from the Timber Suspense Account, as is shown here.

Additional Information Window

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

New Transaction

Transaction Editor

Transaction Date/Time: 6/10/2014 12:05 PM

Transaction Type: Transfer/Refund Instructions

Amount: \$217.20

Description: From Timber Suspense to RM Suspense

Continue Change Start Over

CON02-TS-2014.6019
UAT #3 Lump Training Installment Sale Example
Status: Approved - Active
Purchaser: Lazy Loggers

This is an aid to planning a Transfer or Refund in CBS; no Transfer or Refund will be generated. Give the resulting report to your CBS Account Tech. Please enter amounts to Transfer or Refund.

Account Name	Collected	Earned	Available	Amount	Remainder Available
Timber	\$65,775.75	\$29,775.75	\$36,000.00	\$217.20	\$35,782.80
First Installment	\$18,000.00	---	\$0.00	\$0.00	\$0.00
Road Maintenance	\$361.63	\$361.63	\$0.00	\$0.00	\$0.00
Performance Bond	\$35,800.00	\$0.00	\$35,800.00	\$0.00	\$35,800.00
Continue	\$119,937.38	\$30,137.38	\$71,800.00	\$217.20	\$71,582.80
Total Amount:	\$217.20				
Remaining:	\$0.00				

Additional information for CBS Accounts Technician (transfer destination, etc): *

Please transfer \$217.20 From Timber Suspense to RM Suspense.

Print Transfer/Refund Instructions

The TSIS user will need to enter a message in a text box for the CBS Accountant. This is a required field.

The TSIS user then selects the “Print Transfer/Refund Instructions” button.

Copy of Transfer Instructions

The screenshot shows a PDF document titled "Transfer/Refund Instructions" with a page number of "Page 1 of 1". The document includes the following information:

Sale: CON02-TS-2014.6019 UAT #3 Lump Training Installment
Sale Example
Date Printed: 10 Jun 2014 11:10

Purchaser: Lazy Loggers
Lazy Loggers
c/o John Lazy

Print these instructions or save to PDF and give them to the CBS Account Tech for use in CBS Transfer/Refund entry.

Instructions to Accountant:
Please transfer \$217.20 from Timber Suspense to RM Suspense.

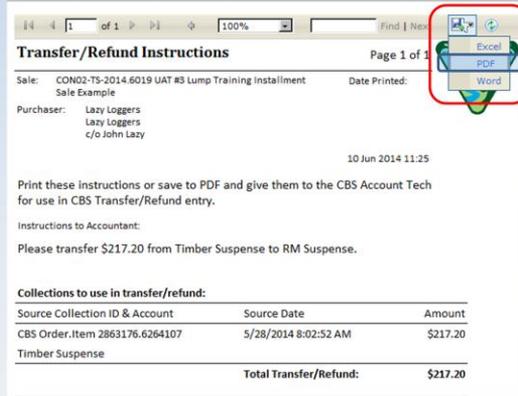
Collections to use in transfer/refund:

Source Collection ID & Account	Source Date	Amount
CBS Order.Item 2863176.6264107	5/28/2014 8:02:52 AM	\$217.20
Timber Suspense		
Total Transfer/Refund:		\$217.20

This screen shows the Transfer Instructions that the TSIS user will send to their CBS counterpart.

The Order-Item for the Source Collection ID identifies the transaction in CBS that may be used as the source for the transfer (that is - where the money is to be transferred from).

Saving Instructions to a *.PDF



The screenshot shows a PDF document titled "Transfer/Refund Instructions" in a viewer window. The window's title bar includes navigation icons, a page indicator "1 of 1", a zoom level of "100%", and a search field. The document content includes:

Transfer/Refund Instructions Page 1 of 1

Sale: CON02-TS-2014.6019 UAT #3 Lump Training Installment Date Printed:
Sale Example

Purchaser: Lazy Loggers
Lazy Loggers
c/o John Lazy

10 Jun 2014 11:25

Print these instructions or save to PDF and give them to the CBS Account Tech for use in CBS Transfer/Refund entry.

Instructions to Accountant:
Please transfer \$217.20 from Timber Suspense to RM Suspense.

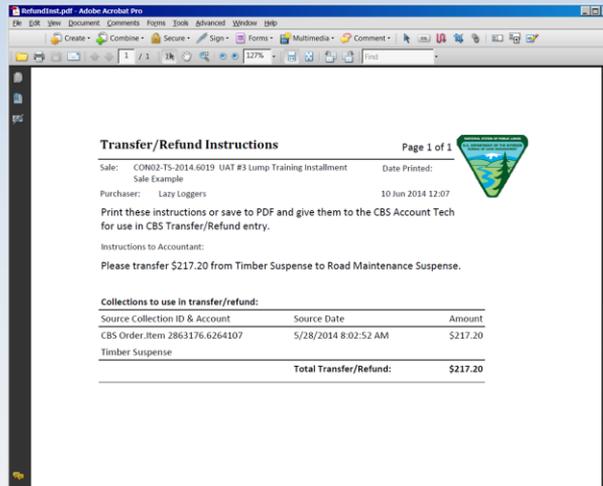
Collections to use in transfer/refund:

Source Collection ID & Account	Source Date	Amount
CBS Order.Item 2863176.6264107	5/28/2014 8:02:52 AM	\$217.20
Timber Suspense		
Total Transfer/Refund:		\$217.20

A red box highlights the save options in the top right corner: Excel, PDF, and Word.

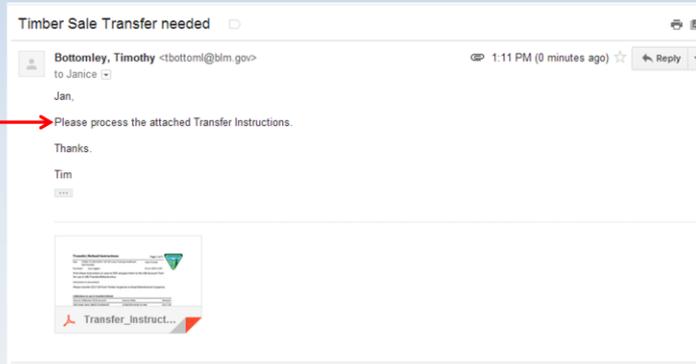
These instructions can be saved as an Excel, PDF, or Word file. For this exercise we will save them as a PDF.

Copy of *.PDF



The instructions are now saved as a PDF that the TSIS user can include in the Timber Sale Contract folder as well as send to the CBS user for action.

Email Message with File to CBS



Here is an example of the short message the TSIS user should send with the PDF. Because the instructions contain the Timber Sale Contract Name and Number it is not necessary to repeat them here.

Ledger after Transfer

Timber Sale Account Ledger

UAT #1 Lump Summing Installment Sale Example Date Printed: 14 Mar 2014 10:48
 COMD-19-2014-008 Purchaser: Lary Loggers

Page 1 of 1

Date	Type	Description	Bills	Sales	Payments	New Balance	Suspense	Earned
03/10/2014	Sale	Original Sale		\$178,983.40		\$178,983.40		
03/11/2014	Collection	CBS Transaction: 6283018		\$18,000.00		\$160,983.40	\$18,000.00	
03/11/2014	Bill	T00001260 (2014000528)	\$18,000.00			\$160,983.40		
03/11/2014	Collection	TIMBER CONTRACT PAYMENT		\$18,000.00		\$142,983.40	\$18,000.00	
03/12/2014	Adjudication	Act Rpt #1: Certify To Timber 1000 PD C0049				\$142,983.40	(8,921.25)	\$9,918.25
03/12/2014	Adjudication	Act Rpt #2: Certify To Timber 1000 PD C0049				\$142,983.40	(8,074.75)	\$8,074.75
03/12/2014	Bill	Act Rpt #2: T00001261 (2014000531)	\$11,775.75			\$142,983.40		
03/12/2014	Collection	TIMBER SALE INSTALLMENT PAYMENT		\$11,775.75		\$131,207.65		\$11,775.75
03/14/2014	Collection	CBS Transaction: 6283020		\$16,000.00		\$115,207.65		\$16,000.00
03/14/2014	Transfer (r/t)	CBS Transaction: 6283062		(\$17,775.75)		\$97,431.90		(\$17,775.75)
			\$26,775.75	\$178,983.40	\$83,938.55	\$97,431.90	\$5,782.80	\$26,775.75
Road Maintenance								
Date	Type	Description	Bills	Sales	Payments	New Balance	Suspense	Earned
03/10/2014	Sale	Original Obligation		\$2,172.00		\$2,172.00		
03/11/2014	Bill	T00001260 (2014000528)	\$217.20			\$2,172.00		
03/11/2014	Collection	ROAD MAINTENANCE PAYMENT		\$217.20		\$1,954.80	\$217.20	
03/12/2014	Adjudication	Act Rpt #1: Certify To Road Maintenance #120 NA NA				\$1,954.80	(9,130.58)	\$120.58
03/12/2014	Adjudication	Act Rpt #2: Certify To Road Maintenance #120 NA NA				\$1,954.80	(98.62)	\$96.62
03/12/2014	Bill	Act Rpt #2: T00001261 (2014000531)	\$144.43			\$1,954.80		
03/12/2014	Collection	ROAD MAINTENANCE		\$144.43		\$1,810.37		\$144.43
03/14/2014	Transfer (r/t)	CBS Transaction: 6283063		(\$161.63)		\$1,648.74		(\$161.63)
			\$361.63	\$4,112.00	\$718.83	\$1,648.74	\$17,210.20	\$361.63
Performance Bond								
Date	Type	Description	Bills	Sales	Payments	New Balance	Suspense	Earned
03/11/2014	Collection	CBS Transaction: 6283018		\$5,800.00		(\$5,800.00)	\$5,800.00	
			\$0.00	\$0.00	\$5,800.00	(\$5,800.00)	\$5,800.00	\$0.00

After the CBS user has processed the transfer, the TSIS Timber Sale Contract Account Ledger will show this transfer.

Summary of Contract Modifications

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Contract Info | Modification Info | Activity Info | Certification Info

Modification History

	Original Sale	Current
Acres:	92.00	94.00
Value:	\$178,983.40	\$169,278.60
Volume(s):	1,976.0 MBF	1,875.0 MBF

	Number	Name	Acres	Value	Volume	Approval Date	Resolution Required	Includes Extensions	Admin Mod	Certify Date
Select	2	Add area Unit 1	+4	\$304.00	+8.0 MBF	6/10/2014	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6/10/2014
Select	1	Unit 3 Removal	-2	(\$10,008.80)	-109.0 MBF	6/10/2014	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6/10/2014

New Modification Remove Blank Mods

We are now going to process two modifications to this timber sale contract, one a negative modification that removes volume and reduces acreage and the value of the timber sale contract and the second one, a positive modification that adds volume, acreage, and value. Because data entry functionality for modifications in TSIS is unchanged with the interface, we will not go through the steps of creating a modification in TSIS.

Here we are just showing the summary of these two modifications.

Modification Impacts on the Contract

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Contract Info | Modification Info | Activity Info | Certification Info

Contract Information for CON02-TS-2014.6019: UAT #3 Lump Training Installment Sale Example

Contract Summary Exhibit B

Administrative Info		Sale and Purchaser Info		Payment Info	
Status:	Approved - Active	Sale Date:	5/27/2014	First Installment:	\$18,000.00 (Paid)
Contract #:	CON02-TS-2014.6019	Award Date:	5/27/2014	2nd and Subseq:	\$65,558.55 (38.7 %)
Fiscal Year:	2014	Approval Date:	5/27/2014	Unpaid Balance:	\$85,720.05 (50.6 %)
Contract Admin:	Bottomley Timothy A	Sold To:	Lazy Loggers Lazy Loggers c/o John Lazy		
Expiration Date:	5/27/2016	Current Purchaser:	Lazy Loggers		
Anniversary 1:	5/27/2015				
Anniversary 2:	No 2nd Anniv				

	Appraised	Original Sale	Current	Uncut	Unyarded
Acres:	92.00	92.00	94.00	79.00	79.00
Value:	\$178,983.40	\$178,983.40	\$169,278.60	\$139,502.85	\$139,502.85
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,875.0 MBF	1,546.0 MBF	1,546.0 MBF

Additional Information

Available Actions:

Open Issues Show All Issues

Date	Issue
5/27/2014	Cutting values exceed payments
5/27/2014	TSIS - Bill Submitted

These modifications have resulted in small changes to the timber sale acreage, volume, and value and are incorporated in the Timber Sale Contract Summary in TSIS. With the Interface the CBS user will not need to create or update any timber sale information in CBS.

This is another example of how the Interface eliminates dual data entry.

Account Review of Unpaid Balances

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

Account Summary

Account Overview:

Account	Installment Amount	Current Value	Suspense Balance	Earned Balance	Unpaid Balance
Suspense (General)					
Timber	\$18,000.00	\$169,278.60	(Suspense) \$35,782.80 (First Install) + \$18,000.00 (Total) = \$53,782.80	\$29,775.75	\$85,720.05
Road Maintenance	\$217.20	\$2,172.00	\$217.20	\$361.63	\$1,593.17
Rockwear	Not defined				
Contract Expenses	Not defined				
Performance Bond			\$35,800.00	\$0.00	
Totals:	\$18,217.20	\$171,450.60	\$89,800.00	\$30,137.38	\$87,313.22

Current Purchase Price: \$169,278.60

Timber Payments Received: \$83,558.55
 - First Installment Payments: \$18,000.00
 + Completed Road Construction: \$0.00
 = Payment Credit: \$65,558.55

Percentage of Contract Paid: 49.3 %
 Percentage minus First Install: 36.6 %
 First Installment Credit: \$0.00
 First Installment Applied: \$0.00
 First Installment Available: \$0.00

Refresh Data

Account Details from Contract/Modification Definition:

Account	Land Status	Subactivity	County	WBS	Value	% of \$	Earned	Unearned
T	PD	L10300000	CO049: Grand		\$169,278.60	100.00 %	\$29,775.75	\$139,502.85
RM	NA	L91200000			\$2,172.00	100.00 %	\$361.63	\$1,810.37

	Appraised	Original Sale	Current	Uncut	Unyarded	Cut	Yarded
Acres:	92.00	92.00	94.00	79.00	79.00	15.00	15.00
Value:	\$178,983.40	\$178,983.40	\$169,278.60	\$139,502.85	\$139,502.85	\$29,775.75	\$29,775.75
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,875.0 MBF	1,546.0 MBF	1,546.0 MBF	329.0 MBF	329.0 MBF

The purchaser has informed you that they are going to expedite the harvesting of the timber in this contract and would like a bill for the remaining amount so they can pay it now. The TSIS user can view the Account Summary screen and determine that the remaining balance to be paid is \$87,313.22.

This summary shows unpaid balances of \$85,720.05 in the Timber Account and \$1,593.17 in the Road Maintenance Account. There is no mechanism in the Interface to create a bill for the purchaser in this situation, however, you can inform the Purchaser of this unpaid balance amount and provide them direction on the best way to make the payment.

Collection Receipt for Remaining Balance

United States Department of the Interior Bureau of Land Management KREMMLING FIELD OFFICE PO BOX 68 - 2103 E. PARK AVE. KREMMLING, CO 80479 -0568 Phone: 970-726-3000		Receipt This is a Text Receipt (txt) and NOT an Official Record No: 2778780			
Transaction #: 2863243 Date of Transaction: 06/10/2014					
CUSTOMER:					
LAZY LOGGERS 555 LAZY LN ROSEBURG,OR 97471-9744 US					
LINE #	QTY	DESCRIPTION	REMARKS	UNIT PRICE	TOTAL
1	1.00	TIMBER MANAGEMENT INTERFACE / TIMBER SUSPENSE W/KNOWN CONTRACT NO. / INSTALLMENT PAYMENT TIMBER SUSPENSE CASES: CON02-TS-2014.6019-585720.05	FINAL INSTALLMENT	- n/a -	55720.05
2	1.00	TIMBER MANAGEMENT INTERFACE / TIMBER SUSPENSE W/KNOWN CONTRACT NO. / INSTALLMENT PAYMENT ROAD MAINTENANCE CASES: CON02-TS-2014.6019-51593.17	ROAD MAINTENANCE FINAL PAYMENT	- n/a -	1593.17
TOTAL:					587,313.22
PAYMENT INFORMATION					
1	AMOUNT:	587,313.22	POSTMARKED:	N/A	
	TYPE:	CHECK	RECEIVED:	06/10/2014	
	CHECK NO:	558721			
	NAME:	LAZY LOGGERS 555 LAZY LN ROSEBURG OR 97471-9744 US			
REMARKS					
<small>This receipt was generated by the automated BLM Collections and Billing System and is a paper representation of a portion of the official electronic record contained therein.</small>					

After the Purchaser has made this payment, a receipt is generated from CBS showing that collection has been received.

Updated Account Summary in TSIS

CON02-TS-2014.6019 UAT #8 Lump Training Installment Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

Account Summary

Account Overview:

Account	Installment Amount	Current Value	Suspense Balance	Earned Balance	Unpaid Balance
Suspense (General)					
Timber	\$18,000.00	\$169,278.60	(Suspense) \$121,502.85 (First Install) + \$18,000.00 (Total) = \$139,502.85	\$29,775.75	\$0.00
Road Maintenance	\$217.20	\$2,172.00	\$1,810.37	\$361.63	\$0.00
Rockwear	Not defined				
Contract Expenses	Not defined				
Performance Bond			\$35,800.00	\$0.00	
Totals:	\$18,217.20	\$171,450.60	\$177,113.22	\$30,137.38	\$0.00

Current Purchase Price: \$169,278.60

Timber Payments Received: \$169,278.60
 - First Installment Payments: \$18,000.00
 + Completed Road Construction: \$0.00
 = Payment Credit: \$151,278.60

Percentage of Contract Paid: 100.0 %
 Percentage minus First Install: 84.5 %
 First Installment Credit: \$18,000.00
 First Installment Applied: \$0.00
 First Installment Available: \$18,000.00

Refresh Data

Account Details from Contract/Modification Definition:

Account	Land Status	Subactivity	County	WBS	Value	% of \$	Earned	Unearned
T	PD	L10300000	CO049: Grand		\$169,278.60	100.00 %	\$29,775.75	\$139,502.85
RM	NA	L91200000			\$2,172.00	100.00 %	\$361.63	\$1,810.37

	Appraised	Original Sale	Current	Unset	Unyarded	Cut	Yarded
Acre:	92.00	92.00	94.00	79.00	79.00	15.00	15.00
Value:	\$178,983.40	\$178,983.40	\$169,278.60	\$139,502.85	\$139,502.85	\$29,775.75	\$29,775.75
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,875.0 MBF	1,546.0 MBF	1,546.0 MBF	329.0 MBF	329.0 MBF

The Account Summary in TSIS now shows an unpaid balance of \$0.

Final Activity Report

COMED FS 20140103 UNIT #3 Lamp Trailing Intermittent State Example Activity Report #3 Go to: [New Activity Report]

Activity Information

Activity Entry Date: 01/03/2014
 Observation Date: 01/03/2014
 Observer Name: BillieDora.Torres@comcast.net
 Certification Date:
 Activity Status: New
 Billing Status:

Activity Totals

		OT		Vented	
Actual	Vented	Vented/Actual	Vented	Vented	Vented
13.00	124.775	124.775/13.00	124.775	124.775	124.775
13.00	124.775	124.775/13.00	124.775	124.775	124.775

User / Modification

Unit	Modification	Total	Last Report		Patterning/Res...	
			Actual	Actual/OT	Vented	Actual/OT
03	State 1.1	CS	13.00	13.00	13.00	COMPLETE COMPLETE
03	State 1.2	CR	14.00	0.00	0.00	14.00 0.00
						(0.00) (0.00)
03	State 1.3	HO	1.00	0.00	0.00	1.00 0.00
						(1.00) (0.00)
03	State 1.4	HR	1.00	0.00	0.00	1.00 0.00
						(1.00) (0.00)
03	State 2.1	CS	28.00	0.00	0.00	28.00 28.00
						(0.00) (0.00)
03	State 2.2	CR	17.00	0.00	0.00	17.00 17.00
						(17.00) (17.00)
03	State 2.3	HO	1.00	0.00	0.00	1.00 1.00
						(1.00) (0.00)
03	State 2.4	HR	1.00	0.00	0.00	1.00 1.00
						(1.00) (0.00)
03	State 3.1	WCOS	1.00	0.00	0.00	1.00 1.00
	Mod 1 M1-3.1	WOS	-1.00	0.00	0.00	1.00 1.00
						(1.00) (1.00)
03	State 3.2	WNO	1.00	0.00	0.00	1.00 1.00
	Mod 1 M1-3.2	WNO	-1.00	0.00	0.00	1.00 1.00
						(1.00) (1.00)
03	Mod 2 M2-1.3	HO	2.00	0.00	0.00	2.00 2.00
						(2.00) (2.00)
03	Mod 2 M2-1.4	HR	2.00	0.00	0.00	2.00 2.00
						(2.00) (2.00)

Done Activity Cancel

The TSIS user then processes the final Activity Report including the modifications.

Final Contract Charges

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example Activity Report #3 Go to: [New Activity Report...] Go

Timber Activity Charge/Credit Activity Certify

Charge/Credit Activity Details

Sale / Modification	Total Quantity	Completed/Assessed To-Date	Remaining/ New Activity
Sale RM RD MAINT FEE	1,976.00	Mbf 329.00	1,647.00
<hr/>			
Total Credits (Road Construction):	\$0.00	\$0.00	\$0.00
<hr/>			
Total Charges Assessed:	\$2,172.00	\$361.63	\$1,810.37

Save Activity Cancel

The remaining Contract Charges are also included in this Activity Report.

Activity Report Certification Initiation

The screenshot shows a web application interface for certifying an activity report. At the top, the page title is "CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example Activity Report #3". To the right of the title is a "Go to:" dropdown menu with "New Activity Report..." selected and a "Go" button. Below the title bar are three tabs: "Timber Activity", "Charge/Credit Activity", and "Certify", with "Certify" being the active tab. The main content area is titled "Certify Activity Report" and "Certification History:" with the text "No history." below it. A blue "Certify" button is centered in the main area. At the bottom right of the main area is a grey button labeled "Remove This Activity Report". At the bottom of the interface are two buttons: "Save Activity" and "Cancel".

The TSIS user then initiates the Activity Report certification process.

Certification Calculations

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example Activity Report #3 Go to: [New Activity Report]

Summary | Activity | Changes | Credits | Activity | Credits | Calculations

Activity Calculations

Current Total Purchase Price:	\$169,278.60	Total Payments To-Date:	\$169,278.60
First Installment Collections:	\$18,000.00	First Installment:	\$18,000.00
- First Installment Earned:	\$0.00	+ Total Road Construction To-Date:	\$0.00
+ Payments Excluding 1st Install:	\$151,278.60	Percentage of Contract Paid:	100.0%
= Total Payments To-Date:	\$169,278.60	Total First Installment Credit:	\$18,000.00
Current Unpaid Balance:	\$0.00	(after certification)	
Performance Bond Excess Value:	\$0.00	- First Installment Credit Used To-Date:	\$0.00
		First Installment Credit to Adjudicate:	\$18,000.00

Apply First Installment Credit
If you apply the First Installment Credit available of \$18,000.00, that amount will be earned and deducted from the billable amount due (if any).

Cut			Yarded			
Acres	Value	Volume	Acres	Value	Volume	
Low:	15.00	\$20,775.75	329.0 MBF	15.00	\$20,775.75	329.0 MBF
High:	79.00	\$139,502.85	1,546.0 MBF	79.00	\$139,502.85	1,546.0 MBF
Total:	94.00	\$160,278.60	1,875.0 MBF	94.00	\$160,278.60	1,875.0 MBF

Cutting Value Summary		Yarding Value Summary	
Second Installment & Subsequent Payments:	\$151,278.60	Second Installment & Subsequent Payments:	\$151,278.60
+ First Installment Credit:	\$18,000.00	+ First Installment Available:	\$18,000.00
+ Performance Bond Excess Value:	\$0.00	+ Payment Bond Value:	\$0.00
+ Payment Bond Value:	\$0.00	- Yarded Against Bond on Other Contracts:	\$0.00
- Cut Against Bond on Other Contracts:	\$0.00		
		+ Yarding & Removal Credit:	\$169,278.60
= Cutting Credit:	\$169,278.60	- Value Yarded To-Date:	\$169,278.60
- Value Cut To-Date:	\$169,278.60		
		= Available for Yarding & Removal:	\$0.00
= Available for Cutting:	\$0.00	Yarded Against Bond:	\$0.00
Cut Against Bond:	\$0.00		

Continue Cancel

The TSIS user then proceeds through certification, which includes checking the box to “Apply First Installment Credit”.

Final Review for Unpaid Balances and Adjudication

CON02-TS-2014.6019 UAT #8 Lump Training Installment Sale Example Activity Report #3 Go to: [New Activity Report...] Go

Timber Activity | Charge/Credit Activity | Certify | Calculations | Instructions

Total Billable Yarding Activity To-Date (minus collections and outstanding bills)

Account	Structure	Activity	Earned	Billed/Unpaid	Billable
Road Maintenance	Maint 9120 NA NA	\$2,172.00	\$361.63	\$0.00	\$1,810.37
Timber	1030 PD CO049	\$169,278.60	\$29,775.75	\$0.00	\$139,502.85
Billable Total:					\$141,313.22

Adjudication Details

Account	To Structure	Payments Ahead	Amount to Earn	Remainder
Timber	1030 PD CO049	\$121,502.85	\$121,502.85	\$0.00
First Installment	1030 PD CO049	\$18,000.00	\$18,000.00	\$0.00
Road Maintenance	Maint 9120 NA NA	\$1,810.37	\$1,810.37	\$0.00
Adjudicated Total:			\$141,313.22	

Remainder Against Cutting Credit

Bill Handling **Report Output**

No bill to be generated. Activity Report
 Field Collection Form
 Contract Summary

This is a final check to make sure there are no outstanding balances and that the correct CSAs are being used for the adjudication. Note the “No Bill to be generated” message. This is because all collections have been received.

Adjudication and Bill Message

CBS Adjudication successful.
 Nothing to bill.

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Activity Report Go to: #3 : 6/10/2014 : cert 6/10/2014
 Example #3

Timber Activity Charge/Credit Activity Certify

Activity Information

Activity Entry Date: 6/10/2014
 Observation Date: 6/10/2014
 Inspector Name: Bottomley Timothy A
 Certification Date: 6/10/2014
 Activity Status: Certified
 Billing Status:

Activity Totals

	Cut			Yarded		
	Acres	Value	Volume	Acres	Value	Volume
Last:	15.00	\$29,775.75	329.0 MBF	15.00	\$29,775.75	329.0 MBF
New:	79.00	\$139,502.85	1,546.0 MBF	79.00	\$139,502.85	1,546.0 MBF
Total:	94.00	\$169,278.60	1,875.0 MBF	94.00	\$169,278.60	1,875.0 MBF

Unit / Modification	Total Acres	...Last Report...		...Remaining/New...	
		Acres	Yarded	Acres	Yarded
☰ Sale 1.1 CG	15.00	15.00	15.00	COMPLETE	COMPLETE
☰ Sale 1.2 CR	16.00	0.00	0.00	16.00	16.00
				<input type="text" value="16.00"/>	<input type="text" value="16.00"/>
☰ Sale 1.3 HG	1.00	0.00	0.00	1.00	1.00
				<input type="text" value="1.00"/>	<input type="text" value="1.00"/>

After selecting the “Certify and Print” button, a message displays that the CBS adjudication was successful and that no bills were created.

Review of Unpaid Balance and Timber Harvested

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Contract Info | Modification Info | Activity Info | Certification Info

Contract Information for CON02-TS-2014.6019: UAT #3 Lump Training Installment Sale Example

Contract Summary Exhibit B

Administrative Info		Sale and Purchaser Info		Payment Info	
Status:	Approved - Complete	Sale Date:	5/27/2014	First Installment:	\$18,000.00 (Paid)
Contract #:	CON02-TS-2014.6019	Award Date:	5/27/2014	2nd and Subseq:	\$169,278.60 (100.0%)
Fiscal Year:	2014	Approval Date:	5/27/2014	Unpaid Balance:	\$0.00 (0.0%)
Contract Admin:	Bottomley Timothy A	Sold To:	Lazy Loggers Lazy Loggers c/o John Lazy		
Expiration Date:	5/27/2016	Current Purchaser:	Lazy Loggers		
Anniversary 1:	5/27/2015				
Anniversary 2:	No 2nd Anniv				

	Appraised	Original Sale	Current	Uncut	Unyarded
Acres:	92.00	92.00	94.00	0.00	0.00
Value:	\$178,983.40	\$178,983.40	\$169,278.60	\$0.00	\$0.00
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,875.0 MBF	0.0 MBF	0.0 MBF

Additional Information

Available Actions:

Open Issues Show All Issues

Date	Issue
5/27/2014	Cutting values exceed payments
5/27/2014	TSIS - Bill Submitted

The TSIS user can verify that all collections have been made and all timber cut and yarded by viewing the Contract Summary screen. However, again remember that the Contract Summary screen does not show any unpaid balances related to Contract Charges.

Review of Unpaid Balances in Account Summary

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

Account Summary

Account Overview:

Account	Installment Amount	Current Value	Suspense Balance	Earned Balance	Unpaid Balance
Suspense (General)			(Suspense) \$0.00		
Timber	\$18,000.00	\$169,278.60	(First Install) + \$0.00 (Total) = \$0.00	\$169,278.60	\$0.00
Road Maintenance	\$217.20	\$2,172.00	\$0.00	\$2,172.00	\$0.00
Rockwear	Not defined				
Contract Expenses	Not defined				
Performance Bond			\$35,800.00	\$0.00	
Totals:	\$18,217.20	\$171,450.60	\$35,800.00	\$171,450.60	\$0.00

Refresh Data

Current Purchase Price: \$169,278.60

Timber Payments Received: \$169,278.60
 First Installment Payments: \$18,000.00
 Completed Road Construction: \$0.00
 Payment Credit: \$151,278.60

Percentage of Contract Paid: 100.0 %
 Percentage minus First Install: 84.5 %
 First Installment Credit: \$18,000.00
 First Installment Applied: \$18,000.00
 First Installment Available: \$0.00

Account Details from Contract/Modification Definition:

Account	Land Status	Subactivity	County	WBS	Value	% of \$	Earned	Unearned
T	PD	L10300000	CO049: Grand		\$169,278.60	100.00 %	\$169,278.60	\$0.00
RM	NA	L91200000			\$2,172.00	100.00 %	\$2,172.00	\$0.00

	Appraised	Original Sale	Current	Unsuit	Unyarded	Cut	Yarded
Acre:	92.00	92.00	94.00	0.00	0.00	94.00	94.00
Value:	\$178,983.40	\$178,983.40	\$169,278.60	\$0.00	\$0.00	\$169,278.60	\$169,278.60
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,875.0 MBF	0.0 MBF	0.0 MBF	1,875.0 MBF	1,875.0 MBF

The TSIS user can check to see the status of other Contract Charges, such as Road Maintenance in the Account Summary screen. It shows an unpaid balance of \$0. Under Account Details, the earned/unearned for each cost structure (such as CSA and county) in the contract are shown. Also the status of any unharvested timber is shown at the bottom of the screen.

Start of Contract Termination

You are here: Timber > BLN > Colorado > Northwest DO > Kremming FO > 2014.6019 UAT #1 Lump Training Installment Sale Example

Home
My TSIS
Contract

Select Contract
New Contract

Contract Definition
Auction/Negotiation
Award/Approval/Assignment
Account Tracking
Bonding
Activity Reporting
Modification
Suspension/Cancellation
Termination

Utilities
Search
Logout

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

Account Summary

Account Overview:

Account	Installment Amount	Current Value	Suspense Balance	Earned Balance	Unpaid Balance
Suspense (General)					
Timber	\$18,000.00	\$169,278.60	(Suspense) \$0.00 (First Install) + \$0.00 (Total) = \$0.00	\$169,278.60	\$0.00
Road Maintenance	\$217.20	\$2,172.00	\$0.00	\$2,172.00	\$0.00
Rockwear	Not defined				
Contract Expenses	Not defined				
Performance Bond			\$35,800.00	\$0.00	
Totals:	\$18,217.20	\$171,450.60	\$35,800.00	\$171,450.60	\$0.00

Current Purchase Price: \$169,278.60

Timber Payments Received: \$169,278.60
 - First Installment Payments: \$18,000.00
 + Completed Road Construction: \$0.00
 = Payment Credit: \$151,278.60

Percentage of Contract Paid: 100.0 %
 Percentage minus First Install: 84.5 %
 First Installment Credit: \$18,000.00
 First Installment Applied: \$18,000.00
 First Installment Available: \$0.00

Refresh Data

Account Details from Contract/Modification Definition:

Account	Land Status	Subactivity	County	WBS	Value	% of \$	Earned	Unearned
T	PD	L10300000	CO049: Grand		\$169,278.60	100.00 %	\$169,278.60	\$0.00
RM	NA	L91200000			\$2,172.00	100.00 %	\$2,172.00	\$0.00

	Appraised	Original Sale	Current	Uncut	Unyarded	Cut	Yarded
Acres:	92.00	92.00	94.00	0.00	0.00	94.00	94.00
Value:	\$178,983.40	\$178,983.40	\$169,278.60	\$0.00	\$0.00	\$169,278.60	\$169,278.60
Volume[s]:	1,976.0 MBF	1,976.0 MBF	1,875.0 MBF	0.0 MBF	0.0 MBF	1,875.0 MBF	1,875.0 MBF

The TSIS user can initiate the contract termination process by selecting “Termination” in the left navigation panel.

TSIS Termination Checklist

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Termination				
	Uncut	Unyarded	Cut	Yarded
Acres:	0.00	0.00	94.00	94.00
Value:	\$0.00	\$0.00	\$169,278.60	\$169,278.60
Volume(s):	0.0 MBF	0.0 MBF	1,875.0 MBF	1,875.0 MBF

Account Overview:

Account	Installment Amount	Current Value	Suspense Balance	Earned Balance	Unpaid Balance
Suspense (General)			(Suspense) \$0.00		
Timber	\$18,000.00	\$169,278.60	(First Install) + \$0.00 (Total) = \$0.00	\$169,278.60	\$0.00
Road Maintenance	\$217.20	\$2,172.00	\$0.00	\$2,172.00	\$0.00
Rockwear	Not defined				
Contract Expenses	Not defined				
Performance Bond			\$35,800.00	\$0.00	\$0.00
Totals:	\$18,217.20	\$171,450.60	\$35,800.00	\$171,450.60	\$0.00

Current Purchase Price: \$169,278.60

Timber Payments Received: \$169,278.60

- First Installment Payments: \$18,000.00

+ Completed Road Construction: \$0.00

+ Payment Credit: \$15,278.60

Percentage of Contract Paid: 100.0 %

Percentage minus First Install: 84.5 %

First Installment Credit: \$18,000.00

First Installment Applied: \$18,000.00

First Installment Available: \$0.00

Refresh Data

Account Details from Contract/Modification Definition:

Account	Land Status	Subactivity	County	WBS	Value	% of \$	Earned	Unearned
T	PD	110300000	CD049	Grand	\$169,278.60	100.00 %	\$169,278.60	\$0.00
RM	NA	119120000			\$2,172.00	100.00 %	\$2,172.00	\$0.00

- ✓ Contract Status: Approved - Complete
- ✓ All acres cut and yarded: Yes
- ✓ All volume cut and yarded: Lump Sum Sale: Yes
- ✓ All value cut and yarded: Yes
- ✓ Total Value equals Total Earned: Yes
- ✗ Remaining account balance: \$35,800.00 remaining in accounts
- ✓ Related Treasary Cases: None
- ✗ Performance Bond: Must be released before termination
- ✓ Payment Bond: Released

Termination Details

Cannot terminate contract until all prerequisites are met.

TSIS checks to see if all contract requirements have been met. *There are two prerequisites that need attention. First we must release the cash performance bond. And then we will need to refund the \$35,800 from the performance bond account. Until that bond is released and refunded back to the purchaser, the sale cannot be terminated.*

~~ORIGINAL TEXT: TSIS checks to see if all contract requirements have been met. One outstanding issue still remains, which is the \$35,800 cash performance bond. Until that bond is released and refunded back to the purchaser, the sale can not be terminated.~~

Releasing the Performance Bond in TSIS

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Contract Bonding

Contract Bonding Information CON02-TS-2014.6019
UAT #3 Lump Training Installment Sale Example
Status: Approved - Complete
Purchaser: Lazy Loggers

Sale Price: \$178,983.40
Minimum Performance Bonding Requirement: \$35,800.00 May be adjusted to \$0.00

Performance Bond:

Format: Cash
Surety: (none)
Bond Number: 3456
Description: Cash Bond
Face Value: \$35,800.00
Excess Value: \$0.00
Expiration Date:
Bond Contact: (none)
Status: New

Payment Bond:

No Payment Bond entered.

Reduce Update Replace Enter Attach

Release

The Bond can be released in TSIS simply by selecting the “Release” button.

Performance Bond Released

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Contract Bonding

Contract Bonding Information

CON02-TS-2014.6019
UAT #3 Lump Training Installment Sale Example
Status: Approved - Complete
Purchaser: Lazy Loggers

Sale Price: \$178,983.40

Minimum Performance Bonding Requirement: [May be adjusted to \\$0.00](#)

Performance Bond:

No Performance Bond entered.

Payment Bond:

No Payment Bond entered.

The performance bond has now been released in TSIS

Contract Termination Retry

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

	Un-cut	Un-yarded	CU	Yarded
Acres:	0.00	0.00	94.00	94.00
Value:	\$0.00	\$0.00	\$169,278.60	\$169,278.60
Volume(s):	0.0 MBF	0.0 MBF	1,875.0 MBF	1,875.0 MBF

Account Overview:

Account	Installment Amount	Current Value	Suspense Balance	Earned Unpaid Balance
Suspense (General)			(Suspense) \$0.00	
Timber	\$18,000.00	\$169,278.60	(First Install) + \$0.00 (Total) = \$0.00	\$169,278.60
Road Maintenance	\$217.20	\$2,172.00	\$0.00	\$2,172.00
Rockwear	Not defined			\$0.00
Contract Expenses	Not defined			\$0.00
Performance Bond			\$35,800.00	\$0.00
Totals:	\$18,217.20	\$171,450.60	\$35,800.00	\$171,450.60

Current Purchase Price: \$169,278.60

Timber Payments Received: \$169,278.60

- First Installment Payments: \$18,000.00

+ Completed Road Construction: \$0.00

+ Payment Credits: \$151,278.60

Percentage of Contract Paid: 100.0 %

Percentage minus First Install: 84.5 %

First Installment Credit: \$18,000.00

First Installment Applied: \$18,000.00

First Installment Available: \$0.00

Refresh Data

Account Details from Contract/Modification Definition:

Account	Land Status	Subactivity	County	WBS	Value	% of \$	Earned	Unearned
T	PD	L10300000	CO049	Grand	\$169,278.60	100.00 %	\$169,278.60	\$0.00
RM	NA	L91200000			\$2,172.00	100.00 %	\$2,172.00	\$0.00

- ✓ Contract Status: Approved - Complete
- ✓ All acres cut and yarded: Yes
- ✓ All volume cut and yarded: Lump Sum Sale: Yes
- ✓ All value cut and yarded: Yes
- ✓ Total Value earned, Total Earned: Yes
- ✗ Remaining account balance: \$35,800.00 remaining in accounts
- ✓ Related Trespass Cases: None
- ✓ Performance Bond: Released
- ✓ Payment Bond: Released

Termination Details

Cannot terminate contract until all prerequisites are met.

However, the contract still cannot be terminated because of the remaining account balance in CBS from the cash performance bond.

Refunding Cash Performance Bond

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Account Summary | History | **New Transaction** | Installment Template | Anniversary

New Transaction

Transaction Editor

Transaction Date/Time: 6/10/2014 3:57 PM

Transaction Type: Transfer/Refund Instructions

Amount: 35,800

Description: Cash Bond Refund

CON02-TS-2014.6019
UAT #3 Lump Training Installment Sale Example
Status: Approved - Complete
Purchaser: Lazy Loggers

This is an aid to planning a Transfer or Refund in CBS; no Transfer or Refund will be generated. Give the resulting report to your CBS Account Tech.

The TSIS user would create a Refund Instructions document to be sent to the CBS user through the process that is very similar to the example shown earlier when we transferred funds from Timber Suspense to Road Maintenance Suspense.

Additional Instructions

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

New Transaction CON02-TS-2014.6019
UAT #3 Lump Training Installment Sale Example
Status: Approved - Complete
Purchaser: Lazy Loggers

Transaction Editor

Transaction Date/Time: 6/10/2014 3:57 PM

Transaction Type: Transfer/Refund Instructions

Amount: \$5,800

Description: Cash Bond Refund

This is an aid to planning a Transfer or Refund in CBS; no Transfer or Refund will be generated. Give the resulting report to your CBS Account Tech. Please enter amounts to Transfer or Refund.

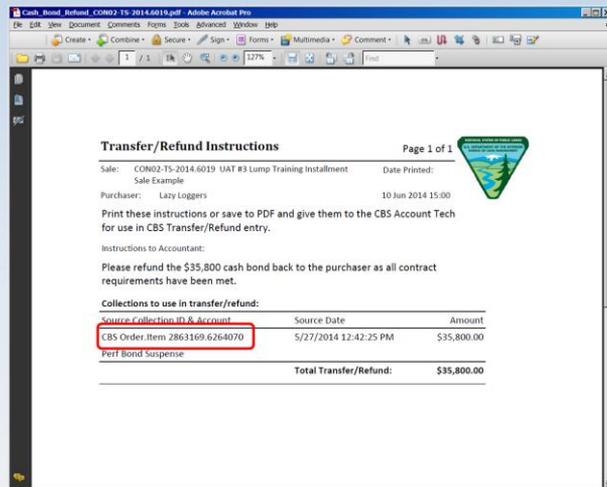
Account Name	Collected	Earned	Available	Amount	Remainder Available
Timber	\$169,278.60	\$169,278.60	\$0.00	\$0.00	\$0.00
First Installment	\$18,000.00	---	\$0.00	\$0.00	\$0.00
Road Maintenance	\$2,172.00	\$2,172.00	\$0.00	\$0.00	\$0.00
Performance Bond	\$35,800.00	\$0.00	\$35,800.00	\$35,800.00	\$0.00
<input type="button" value="Continue"/>	\$225,250.60	\$171,450.60	\$35,800.00	\$35,800.00	\$0.00
Total Amount: \$35,800.00					
Remaining: \$0.00					

Additional information: CBS Accounts Technician (transfer destination, etc): *

Please refund the \$35,800 cash bond back to the purchaser as all contract requirements have been met.

The TSIS user has the opportunity in the Additional Information window to provide more information to the CBS user, such as the purchaser’s preferred method of payment – a check or an electronic funds transfer. However, two items of caution: 1) different BLM offices may have specific methods of refunding. And 2) As has been mentioned earlier, be very careful about not putting any personally identifiable or confidential information here.

Completed Refund Instructions



The refund instructions have been completed by the TSIS user. Note the CBS Order-Item number. We will be discussing this number in the next slide.

Status of All Funds involved with that Transaction

Refund Authorization Selection Grid

Cancel Continue

Line Select	Transaction Number	Order Item ID	Trans Date	Fund	Cost Center	Available	To Authorize	Customer	Remitter	Serial Number	Bill Numbr
1	28631169	6264070	03/11/2014	XXXL6590BC LLC	CON02000	35800.00	35800.00	LAZY LOGGERS	LAZY LOGGERS	CON02-TS-2014.6008	
2	N 28631169	6264070	03/25/2014	XXXL5881XS LLC	CON02000	18000.00	18000.00	LAZY LOGGERS	LAZY LOGGERS	CON02-TS-2014.6008	

CBS Order.Item Number

The original transaction had both a First Installment payment and the performance bond. Because all timber has been paid for and removed, the first installment is now in an earned account. The \$35,800 performance bond is still in a suspense account, which is the only type of account that refunds can be processed from.

The Refund Instructions prepared in the previous slide contains the Order-Item number that the CBS user needs as a reference to find this transaction. The Order-Item Number is shown here with arrows pointing to where these numbers would be located. Also, please remember that the CBS Order Number is synonymous with the CBS Transaction Number.

Continuation of Refund Process

Reversal Confirmation - Refund Authorization

Edit Authorization Numbers Save Cancel

Authorized Date 03/25/2014
Instructions to Accounts BLM REFUND CHECK FOR PERFORMANCE BOND CON02-TS-2014.6008 CONTACT TIM BOTTOMLEY 303-236-0681
Login ID 5920
Entry Date 03/25/2014
Total Amount \$35,800.00

After choosing the Order-Item number, the CBS user proceeds with completing the refund. The refund process in CBS is a 3 step process: authorization, generation, and approval. These steps require additional CBS roles, specifically the Accounts Processor Role and the CBS Approver role. This screen shows the completion of Step 1 - the Authorization. Step 2, the Generation will not be shown in this training, though that step includes ensuring the purchaser's address and, if applicable, their EFT information is correct. Also at the end of Step 2, the refund information will be sent to TSIS, via the Interface.

Refund Process Completion in CBS

Reversal Confirmation - Refund Approval	
Back to Grid	
Refund Approval Generated	
Refund Date	03/25/2014
Remark1	Remark2
Last Name	Address1:555 LAZYLN
First Name	Address2
Middle Name	Refund Contact
Suffix	City:ROSEBURG State:OR Postal Code:97471-9744
Company:LAZY LOGGERS	Country:US
Login ID:5920	Payment Method:C
Approval Date:03/25/2014	Bank Key
Total Amount:\$35,800.00	Bank Account

As we just mentioned, we are not showing the entire refund process in this session, but this screen is the approval screen, which is the 3rd Step in the process.

From the date a refund is Approved in CBS, the refund is transmitted to FBMS that night and accepted. Once accepted in FBMS, it may be approximately two to three weeks until the purchaser receives their refund.

Performance Bond Suspense \$\$ Still Attached

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

Account Summary

Account Overview:

Account	Installment Amount	Current Value	Suspense Balance	Earned Balance	Unpaid Balance
Suspense (General)			(Suspense) \$0.00		
Timber	\$18,000.00	\$169,278.60	(First Install) + \$0.00 (Total) = \$0.00	\$169,278.60	\$0.00
Road Maintenance	\$217.20	\$2,172.00	\$0.00	\$2,172.00	\$0.00
Rockwear	Not defined				
Contract Expenses	Not defined				
Performance Bond			\$35,800.00	\$0.00	
Totals:	\$18,217.20	\$171,450.60	\$35,800.00	\$171,450.60	\$0.00

Current Purchase Price: \$169,278.60

Timber Payments Received: \$169,278.60
 - First Installment Payments: \$18,000.00
 + Completed Road Construction: \$0.00
 = Payment Credit: \$151,278.60

Percentage of Contract Paid: 100.0 %
 Percentage minus First Install: 84.5 %
 First Installment Credit: \$18,000.00
 First Installment Applied: \$18,000.00
 First Installment Available: \$0.00

Account Details from Contract/Modification Definition:

Account	Land Status	Subactivity	County	WBS	Value	% of \$	Earned	Unearned
T	PD	L10300000	CO049: Grand		\$169,278.60	100.00 %	\$169,278.60	\$0.00
RM	NA	L91200000			\$2,172.00	100.00 %	\$2,172.00	\$0.00

	Appraised	Original Sale	Current	Uncut	Unyarded	Cut	Yarded
Acres:	92.00	92.00	94.00	0.00	0.00	94.00	94.00
Value:	\$178,983.40	\$178,983.40	\$169,278.60	\$0.00	\$0.00	\$169,278.60	\$169,278.60
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,875.0 MBF	0.0 MBF	0.0 MBF	1,875.0 MBF	1,875.0 MBF

Back in TSIS, the refund has not yet been reflected, which can be determined by the \$35,800 still remaining in the Suspense Balance for Performance Bond.

As we have mentioned previously, selecting the “Refresh Data” button will update the TSIS information.

Also mentioned previously, the refund will be displayed in TSIS after Step 2 is complete in CBS.

Performance Bond Suspense \$\$ Removed

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Account Summary | History | New Transaction | Installment Template | Anniversary

Account Summary

Account Overview:

Account	Installment Amount	Current Value	Suspense Balance	Earned Balance	Unpaid Balance
Suspense (General)					
Timber	\$18,000.00	\$169,278.60	(Suspense) \$0.00 (First Install) + \$0.00 (Total) = \$0.00	\$169,278.60	\$0.00
Road Maintenance	\$217.20	\$2,172.00	\$0.00	\$2,172.00	\$0.00
Rockwear	Not defined				
Contract Expenses	Not defined				
Performance Bond					
Totals:	\$18,217.20	\$171,450.60	\$0.00	\$171,450.60	\$0.00

Current Purchase Price: \$169,278.60

Timber Payments Received: \$169,278.60
 - First Installment Payments: \$18,000.00
 + Completed Road Construction: \$0.00
 = Payment Credit: \$151,278.60

Percentage of Contract Paid: 100.0 %
 Percentage minus First Install: 84.5 %
 First Installment Credit: \$18,000.00
 First Installment Applied: \$18,000.00
 First Installment Available: \$0.00

Refresh Data

Account Details from Contract/Modification Definition:

Account	Land Status	Subactivity	County	WBS	Value	% of S	Earned	Unearned
T	PD	L10300000	CO049: Grand		\$169,278.60	100.00 %	\$169,278.60	\$0.00
RM	NA	L91200000			\$2,172.00	100.00 %	\$2,172.00	\$0.00

	Appraised	Original Sale	Current	Unsat	Unyarded	Cut	Yarded
Acres:	92.00	92.00	94.00	0.00	0.00	94.00	94.00
Value:	\$178,983.40	\$178,983.40	\$169,278.60	\$0.00	\$0.00	\$169,278.60	\$169,278.60
Volume[s]:	1,976.0 MBF	1,976.0 MBF	1,875.0 MBF	0.0 MBF	0.0 MBF	1,875.0 MBF	1,875.0 MBF

The Account Summary screen now reflects the cash performance bond refund. Note that there are no longer any funds in the Suspense Balance for Performance Bond. However, while TSIS shows no funds in suspense, the purchaser may not have received their refund. The TSIS user should not proceed with contract termination until after confirming that the refund has been received by the purchaser. Once the contract is in terminated status no future collections or refunds can be made against this contract.

Termination Checklist Complete

CON02-TS-2014-00219 UAT #3 Lump Pricing Installment Sale Example

Termination	Unsett	Unsett/	Cut	Yarded
Acres:	0.00	0.00	94.00	94.00
Value:	\$0.00	\$0.00	\$169,278.60	\$169,278.60
Volume(s):	0.0 MMBF	0.0 MMBF	3,875.0 MMBF	3,875.0 MMBF

Account Overview:

Account	Installment Amount	Current Value	Suspense Balance	Earned Unsett Balance	Unsett
Suspense (Contract)			(Suspense) \$0.00		
Timber	\$18,000.00	\$169,278.60	(First Install) + \$0.00	\$169,278.60	\$0.00
			(Total) + \$0.00		
Road Maintenance	\$217.20	\$2,172.00	\$0.00	\$2,172.00	\$0.00
Reforest	Not defined				
Contract Expenses	Not defined				
Performance Bond					
Total:	\$18,217.20	\$171,450.60	\$0.00	\$171,450.60	\$0.00

Current Purchase Price: \$169,278.60

Timber Payments Received: \$169,278.60
 - First Installment Payments: \$18,000.00
 + Completed Road Construction: \$0.00
 = Payment Credit: \$151,278.60

Percentage of Contract Paid: 100.0 %
 Percentage minus First Install: 84.5 %
 First Installment Credit: \$18,000.00
 First Installment Applied: \$18,000.00
 First Installment Available: \$0.00

Refresh Data

Account Details from Contract/Modification Definition:

Account	Land Status	Subactivity	County	WBS	Value	% of \$	Earned Unsett
1	PD	11030000	CC049	Grand	\$169,278.60	100.00 %	\$169,278.60
RM	Yes	11020000			\$2,172.00	100.00 %	\$2,172.00

- Contract Status: Approved - Complete
- All acres cut and yarded: Yes
- All volume cut and yarded: Lump Sum Sale: Yes
- All value cut and yarded: Yes
- Total Value equals Total Earned: Yes
- Remaining account balance: None
- Related Trespass Cases: None
- Performance Bond: Released
- Payment Bond: Released

Termination Details

Road Use/Trailing Fees Settled? *

Other Contract Requirements Met? *

Relinquishment of Rights Signed? *

Termination Date:

Log Scale Disposition

Dominant Species: *

Total Sale Gross Scale: (MMBF) *

Total Sale Net Scale: (MMBF) *

Total Sale Biomass: (GTon) *

Pct to Small Business: *

Receipt Date:

After confirming that the purchaser has received their refund, the TSIS user can proceed with Termination. Now when we select the Termination button, all requirements have been met. The TSIS user then completes the Termination Details and the Log Scale Disposition.

Completion of Termination Process

CON02-TS-2014-0019 UAT #1 Lump Sum Installment Sale Example

Component	Unsett	Unsett/Def	Cut	Yarled
Acres	0.00	0.00	94.00	94.00
Value	\$0.00	\$0.00	\$169,278.60	\$169,278.60
Volume(MB)	0.0 MBF	0.0 MBF	1,875.0 MBF	1,875.0 MBF

Account Overview

Item	Installation Amount	Current Value	Expense Balance	Earned Balance	Unsett Balance
Timber	\$18,000.00	\$169,278.60	(\$Expense) \$0.00 (First Install) + \$0.00 (Total) = \$0.00	\$169,278.60	\$0.00
Road Maintenance	\$37.20	\$3,172.00	\$0.00	\$3,172.00	\$0.00
Roadwear	Not defined				
Contract Expenses	Not defined				
Performance Bond					
Total	\$18,217.20	\$174,450.60	\$0.00	\$174,450.60	\$0.00

Current Purchase Price: \$169,278.60

- Timber Payments Received: \$169,278.60
- + First Installment Payments: \$18,000.00
- + Completed Road Construction: \$0.00
- + Payment Credit: \$18,217.80

Percentage of Contract Paid: 100.0 %
Percentage minus First Install: 88.5 %
First Installment Credit: \$18,000.00
First Installment Applied: \$18,000.00
First Installment Available: \$0.00

Default Data

Account Details from Contract/Modification Definition

Account Lead	Status	Subcategory	Country	WBS	Value	% of \$	Earned Unsett
T	PO	11010000	CODER	Grand	\$169,278.60	100.00 %	\$169,278.60
SM	NA	19120000			\$3,172.00	100.00 %	\$3,172.00

Contract Status: Approved - Complete
 All areas cut and yarled: Yes
 All volume cut and yarled: Lump Sum Sale: Yes
 All value cut and yarled: Yes
 Total Value equals Total Earned: Yes
 Remaining account balance: None
 Related Treasures Cases: None
 Performance Bond: Released
 Payment Bond: Released

Termination Details
 Road Site/Reclaim Fees Settled? Yes *
 Other Contract Requirements Met? Yes *
 Relinquishment of Rights Signed? Yes *
 Termination Date: 8/11/2014 *

Log Scale Disposition
 Dominant Species: D12 Douglas Fir *
 Total Sale Gross Scale: F100 (MBF) *
 Total Sale Net Scale: F093 (MBF) *
 Total Sale Biomass: F0 (GTon) *
 Pct to Small Business: 0.0 to 100.0 *
 Receipt Date: 8/11/2014 *

Terminate Contract

After those entries have been made, the TSIS user selects the “Terminate Contract” button.

Status - Terminated

CON02-TS-2014.6019 UAT #3 Lump Training Installment Sale Example

Contract Info | Modification Info | Activity Info | Certification Info

Contract Information for CON02-TS-2014.6019: UAT #3 Lump Training Installment Sale Example

Contract Summary Exhibit B

Administrative Info		Sale and Purchaser Info		Payment Info	
Status:	Terminated	Sale Date:	5/27/2014	First Installment:	\$18,000.00 (Paid)
Contract #:	CON02-TS-2014.6019	Award Date:	5/27/2014	2nd and Subseq:	\$169,278.60 (100.0 %)
Fiscal Year:	2014	Approval Date:	5/27/2014	Unpaid Balance:	\$0.00 (0.0 %)
Contract Admin:	Bottomley Timothy A	Sold To:	Lazy Loggers Lazy Loggers c/o John Lazy		
Expiration Date:	-	Current Purchaser:	Lazy Loggers		
Anniversary 1:	No 1st Anniv				
Anniversary 2:	No 2nd Anniv				

	Appraised	Original Sale	Current	Uncut	Unyarded
Acres:	92.00	92.00	94.00	0.00	0.00
Value:	\$178,983.40	\$178,983.40	\$169,278.60	\$0.00	\$0.00
Volume(s):	1,976.0 MBF	1,976.0 MBF	1,875.0 MBF	0.0 MBF	0.0 MBF

Additional Information

Available Actions: Show All Issues

Date	Issue

Now the sale is in Terminated status. Again, once it is in terminated status no future collections or refunds can be made against this contract. If there were Open Issues, the TSIS user could not terminate the sale.

Recap

- Interface functions the same in Cash Sales as well as Installment Sales
- Differences between Courtesy Statements and Bills for Collection
- Instructions for Transfer/Refund Process

To Recap, in this training module we demonstrated how the TSIS-CBS Interface functions in a Timber Sale contract with Installment payments.

The differences between Interfaced and non-Interfaced Timber Sale contracts that we discussed with the Cash Sales also apply with Installment payments. In this module we also demonstrated the differences between when Courtesy Statements and Bills for Collection are generated. The process for creating instructions for a transfer or a refund was also demonstrated in this module.

For Additional Assistance

- Contact your State or District Forestry lead
- Listed under: TSIS User Support > State Leads tab at:

<http://teamspace/or/sites/fris/Pages/TSISUserSupport.aspx>



If you have any questions about the material presented here or are interested in more information about some of the topics discussed, please contact your State or District Forestry lead. A list of contacts are available from the FRIS launchpad under TSIS User Support and the State Leads tab.

The End – Part III



- Next – Part IV Payment Bond Sale

This completes the third part of the TSIS – CBS Interface Training, the demonstration of an Installment Sale.

Thank you very much for listening.

Next up - Part Four will demonstrate the flow of a Payment Bond sale in the Interface.