

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
WASHINGTON, D.C. 20240
<http://www.blm.gov>

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In Reply Refer To:
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EMS TRANSMISSION 09/30/2011
Instruction Memorandum No. 2011-190
Expires: 09/30/2012

To: All Field Officials

From: Assistant Director, Minerals and Realty Management

Subject: Lands and Realty Program Data Standards

Program Area: Lands and Realty.

Purpose: This Instruction Memorandum (IM) announces the consolidation of all Lands and Realty program data standards into one document.

Policy/Action: The Lands and Realty program data standards specify mandatory data entry requirements for Legacy Re-host System 2000 (LR2000) Case Recordation. The consolidated data standards will be posted to <http://teamspace/sites-wo/wo300/LR2000TeamSite/Consolidated%20LR2000%20Data%20Standards/Forms/AllItems.aspx>. The data standards will also be available by link on the National Operations Center Data Management web page at http://web.blm.gov/data_mgt/standards/index.htm. As additional data standards for a specific program area are established and issued by IM, WO-350 will update the consolidated data standards so they will constantly reflect all existing LR2000 Case Recordation data standards for the Lands and Realty program.

The consolidated Lands and Realty program data standards combine all existing data standards (from about 20 IMs and interim procedures) into one document. With the change to regulations contained in 43CFR2800 in 2005 and the recent emphasis on renewable energy, the data standards for rights-of-way (ROW) are the most significant change. The customer service standard, long-term easements and recent renewable energy requirements also added numerous mandatory action codes.

Other changes include the deletion of the mandatory requirement for action code 097 - Next Billing Date on ROWs, leases, permits, and easements because the information is available in the Lands and Realty Authorizations Module (LRAM). On assembled exchanges, previous standards entered the last patent or deed in the Federal (FD) or Private (PT) case. We changed the instructions to make it easier to enter the last patent or deed in the last suffix case, and to close the FD and PT when the exchange processing ends, as suggested in WO-IM-2000-169 LR2000 Data Cleanup for Land Exchange Cases. We updated instructions on ROWs where jurisdiction transfers but ROWs are subject to a patent, so the case record remains authorized to reflect the continuation of the authorization. The Table of Contents covers the major or significant sections in the data standards, but not every sequential section. An Introduction was added that contains general information.

Timeframe: This IM is effective immediately.

Budget Impact: Minimal.

Background: WO-350 issued the Lands and Realty program data standards through various IMs for the past 15 years as program needs changed. As requested by the field, we provide this consolidated format, offering a single reference source for the data standards.

Manual/Handbook Sections Affected: WO-350 will incorporate the Lands and Realty program data standards into the 1275 Manual when it is updated.

Coordination: A national team of field Realty Specialists and data specialists developed the consolidated data standards document. The Division of Lands, Realty and Cadastral Survey managed the project.

Contact: If you have any questions concerning the content of this IM, please contact me at 202-208-4201, or your staff may contact Marilyn Roth, National Data Steward, Lands and Realty Division, 202-912-7345.

Signed by:
Michael Nedd
Assistant Director
Minerals and Realty Management

Authenticated by:
Robert M. Williams
Division of IRM Governance, WO-560